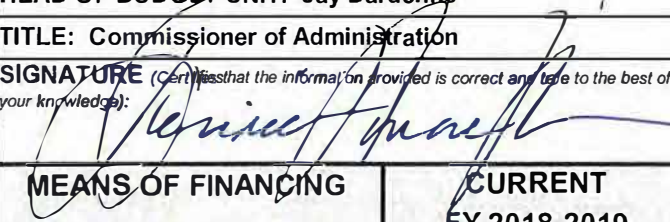


STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: EXECUTIVE		FOR OPB USE ONLY				
AGENCY: Division of Administration		OPB LOG NUMBER 57		AGENDA NUMBER CEI		
SCHEDULE NUMBER: 01-107		Approval and Authority:				
SUBMISSION DATE: July 17, 2018						
AGENCY BA-7 NUMBER: 1 - Carryforward						
HEAD OF BUDGET UNIT: Jay Dardenne						
TITLE: Commissioner of Administration						
SIGNATURE (Certify that the information provided is correct and true to the best of your knowledge): 						
MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)		REVISED FY 2018-2019		
GENERAL FUND BY:						
DIRECT	\$50,358,380	\$38,875		\$50,397,255		
INTERAGENCY TRANSFERS	\$57,922,660	\$56,210		\$57,978,870		
FEES & SELF-GENERATED	\$36,533,351	\$0		\$36,533,351		
STATUTORY DEDICATIONS	\$3,479,649	\$0		\$3,479,649		
Overcollections Fund (V25)	\$3,349,649	\$0		\$3,349,649		
Energy Performance Contract Fund (V26)	\$30,000	\$0		\$30,000		
State Emergency Response Fund (V29)	\$100,000	\$0		\$100,000		
Subtotal of Dedications from Page 2	\$0	\$0		\$0		
FEDERAL	\$900,979,946	\$0		\$900,979,946		
TOTAL	\$1,049,273,986	\$95,085		\$1,049,369,071		
AUTHORIZED POSITIONS	504	0		504		
AUTHORIZED OTHER CHARGES	16	0		16		
NON-TO FTE POSITIONS	6	0		6		
TOTAL POSITIONS	526	0		526		
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Executive Administration	\$97,912,868	413	\$95,085	0	\$98,007,953	413
CDBG	\$914,182,256	99	\$0	0	\$914,182,256	99
Auxiliary Account	\$37,178,862	14	\$0	0	\$37,178,862	14
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$1,049,273,986	526	\$95,085	0	\$1,049,369,071	526

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?
 See attached documentation.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$38,875	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$56,210	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$95,085	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:
 See attached documentation.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.
 See attached documentation.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.
 See attached documentation.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

This carry forward BA-7 is submitted under R.S. 39:82B and is critical to the successful completion of items outlined in the attachments.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

See attached documentation.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

Not Applicable

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

See attached documentation.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Executive Administration

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$49,905,559	\$38,875	\$49,944,434	\$0	\$0	\$0	\$0
Interagency Transfers	\$25,511,065	\$56,210	\$25,567,275	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$19,016,595	\$0	\$19,016,595	\$0	\$0	\$0	\$0
Statutory Dedications *	\$3,479,649	\$0	\$3,479,649	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$97,912,868	\$95,085	\$98,007,953	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$26,645,302	\$0	\$26,645,302	\$0	\$0	\$0	\$0
Other Compensation	\$418,977	\$0	\$418,977	\$0	\$0	\$0	\$0
Related Benefits	\$16,703,403	\$0	\$16,703,403	\$0	\$0	\$0	\$0
Travel	\$70,623	\$0	\$70,623	\$0	\$0	\$0	\$0
Operating Services	\$13,427,494	\$0	\$13,427,494	\$0	\$0	\$0	\$0
Supplies	\$847,329	\$0	\$847,329	\$0	\$0	\$0	\$0
Professional Services	\$1,428,354	\$95,085	\$1,523,439	\$0	\$0	\$0	\$0
Other Charges	\$1,447,458	\$0	\$1,447,458	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$36,835,020	\$0	\$36,835,020	\$0	\$0	\$0	\$0
Acquisitions	\$88,908	\$0	\$88,908	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$97,912,868	\$95,085	\$98,007,953	\$0	\$0	\$0	\$0
POSITIONS							
Classified	389	0	389	0	0	0	0
Unclassified	14	0	14	0	0	0	0
TOTAL T.O. POSITIONS	403	0	403	0	0	0	0
OTHER CHARGES POSITIONS	6	0	6	0	0	0	0
NON-TO FTE POSITIONS	4	0	4	0	0	0	0
TOTAL POSITIONS	413	0	413	0	0	0	0
* Statutory Dedications:							
Overcollections Fund (V25)	\$3,349,649	\$0	\$3,349,649	\$0	\$0	\$0	\$0
Energy Performance Contract Fund (V26)	\$30,000	\$0	\$30,000	\$0	\$0	\$0	\$0
State Emergency Response Fund (V29)	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Executive Administration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$38,875	\$56,210	\$0	\$0	\$0	\$95,085
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$38,875	\$56,210	\$0	\$0	\$0	\$95,085
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$38,875	\$56,210	\$0	\$0	\$0	\$95,085
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Community Development Block Grant (CDBG)

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$452,821	\$0	\$452,821	\$0	\$0	\$0	\$0
Interagency Transfers	\$287,197	\$0	\$287,197	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$12,462,292	\$0	\$12,462,292	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$900,979,946	\$0	\$900,979,946	\$0	\$0	\$0	\$0
TOTAL MOF	\$914,182,256	\$0	\$914,182,256	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$6,220,275	\$0	\$6,220,275	\$0	\$0	\$0	\$0
Other Compensation	\$188,789	\$0	\$188,789	\$0	\$0	\$0	\$0
Related Benefits	\$2,771,527	\$0	\$2,771,527	\$0	\$0	\$0	\$0
Travel	\$99,695	\$0	\$99,695	\$0	\$0	\$0	\$0
Operating Services	\$719,012	\$0	\$719,012	\$0	\$0	\$0	\$0
Supplies	\$27,278	\$0	\$27,278	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$893,250,065	\$0	\$893,250,065	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$10,905,615	\$0	\$10,905,615	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$914,182,256	\$0	\$914,182,256	\$0	\$0	\$0	\$0
POSITIONS							
Classified	14	0	14	0	0	0	0
Unclassified	73	0	73	0	0	0	0
TOTAL T.O. POSITIONS	87	0	87	0	0	0	0
OTHER CHARGES POSITIONS	10	0	10	0	0	0	0
NON-TO FTE POSITIONS	2	0	2	0	0	0	0
TOTAL POSITIONS	99	0	99	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Community Development Block Grant (CDBG)

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Auxiliary Account

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$32,124,398	\$0	\$32,124,398	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$5,054,464	\$0	\$5,054,464	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$37,178,862	\$0	\$37,178,862	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$37,178,862	\$0	\$37,178,862	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$37,178,862	\$0	\$37,178,862	\$0	\$0	\$0	\$0
POSITIONS							
Classified	14	0	14	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	14	0	14	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	14	0	14	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Auxiliary Account

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0

BA-7 QUESTIONNAIRE

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

This carry forward BA-7 is submitted under R.S. 39:82B and is critical to the successful completion of items outlined in the attachments.

REVENUES

Not Applicable

EXPENDITURES

Professional Services \$95,085

OTHER

Budget Contact Name: Kerri Traxler

Title: Director of Budget Services, Office of Finance and Support

Email: Kerri.Traxler@la.gov

Phone Number: 225-342-5943

BA-7 SUPPORT INFORMATION

What is the source of funding (if other than General Fund Direct)? Specifically identify a grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

The source of funding is Interagency Transfers.

JUSTIFICATION FOR CARRY FORWARD:

Decuir, Clark & Adams (LaGov Contract #2000209055) is a professional contract that expires on March 30, 2019. The contractor will provide Division of Administration and the Office of Group Benefits legal advice, representation, and other assistance in the matter of Marilee Cash, et al.

Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators.

Decuir, Clark & Adams – Carry forward will allow the contractor to continue to provide legal advice, representation, and other assistance to the Division of Administration and the Office of Group Benefits in the matter of Marilee Cash, et al.

Describe the performance impacts of failure to approve this BA-7.

Failure to carry forward this BA-7 will impair the ability of the Office of General Counsel to address items identified above.

LaGov/PO#	Vendor/Contractor	Amount	MOF
2000209055	Decuir, Clark & Adams	56,210	(IAT)
	Total	56,210	

What is the source of funding (if other than General Fund Direct)? Specifically identify a grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

The source of funding is General Fund Direct.

JUSTIFICATION FOR CARRY FORWARD:

Sisung Securities Corporation (LaGov Contract #2000300894) is a professional contract that expires October 22, 2018. To provide consulting services regarding the review and evaluation of the Solicitation for Offers for the Statewide Chiller Services. The contractor will perform data analysis and provide graphs, charts, and/or spreadsheets to convey and summarize this information.

Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators

Sisung Securities Corporation – Carry forward will allow the contractor to continue to perform data analysis.

Describe the performance impacts of failure to approve this BA-7.

Failure to carry forward this BA-7 will impair the ability of the Office of State Buildings to address items identified above.

LaGov/PO#	Vendor/Contractor	Amount	MOF
2000300894	Sisung Securities Corporation	38,875	(GF)
Total		38,875	

Office of Finance and Support Services
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

MEMORANDUM

TO: Ashari Robinson, OPB Budget Analyst

FROM: Kerri Traxler, Budget Administrator

DATE: July 17, 2018

SUBJECT: Availability of Funds

Based on the information attached the Division of Administration has sufficient funds available in the respective Means of Financing in the State Treasury to carry forward from fiscal year 2018 into fiscal year 2019.

Attachments


FY19 CONTRACT CARRYFORWARD LIST

CONTRACT PURCHASE UNDER BALANCES																							
BY ORG																							
Origin	PO OR CONTRACT #	Vendor/Contractor	(brief description of Contract)	Object	Ref'd Cat	Total Balance on Contract/PO Obligation	FY18 Encumbrance Total	All FY18 Payments	Encumbrance Balance FY 2017	Payments	FY18 Ending Contract/PO Obligation Balance	BEGIN Date Contract	END Date Contract	BA-7 #1	BA-7 #2 Reduction Amount	Total Adjusted BA-7 Carry Forward Amt	Total for FY18 Governmental Obligations						
																	General Fund	IA/T	Self Generated	Statutory Deductions	FED	Total Means of Financing	
1006	C 1800020935	DECIEN, CLARK & ADAMS LLP	Provide DOA and O&B legal advice, representation, and other assistance in the national defense suits, et al	3430	LOGR	45,000.00 250,000.00 250,000.00	45,000.00 7,412.00 58,888.00	7,412.00	58,210.48	-	58,210.48 58,210.48	01/31/16	01/31/19	58,210.00 58,210.00	-	58,210.00	0.00 0.00	58,210.00 58,210.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	58,210.00 58,210.00
1317	C 1800030894	SOUND SECURITIES CORPORATION	Provide a analysis, evaluation, and information in the form of spreadsheets, graphs, and charts regarding the Solicitation for Offers for the Statewide Child Services.	3400		45,000.00 45,000.00	45,000.00 6,125.00 48,888.00	6,125.00	38,875.00	-	38,875.00 38,875.00	10/23/17	10/23/18	38,875.00 38,875.00	-	38,875.00	0.00 0.00	38,875.00 38,875.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	38,875.00 38,875.00
APPN 100						811,888.00	201,117.48	35,666.00	166,051.48	-	166,051.48			166,051.00	-	166,051.00	0.00	38,875.00	0.00	0.00	0.00	0.00	38,875.00

Carry forward

STATE OF LOUISIANA

DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Military Department			FOR OPB USE ONLY			
AGENCY: Military Department			OPB LOG NUMBER 19		AGENDA NUMBER CF2	
SCHEDULE NUMBER: 8112			Approval and Authority:			
SUBMISSION DATE: 07/17/2018						
AGENCY BA-7 NUMBER: 19-01						
HEAD OF BUDGET UNIT: Glenn H. Curtis						
TITLE: The Adjutant General						
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge) 						
MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019			
GENERAL FUND BY:						
DIRECT	\$35,509,562	\$4,095,807	\$39,605,369			
INTERAGENCY TRANSFERS	\$3,509,047	\$860,670	\$4,369,717			
FEES & SELF-GENERATED	\$5,378,125	\$508,618	\$5,886,743			
STATUTORY DEDICATIONS	\$50,000	\$0	\$50,000			
Camp Minden Fire Protection Fund (P38)	\$50,000	\$0	\$50,000			
[Select Statutory Dedication]	\$0	\$0	\$0			
Subtotal of Dedications from Page 2	\$0	\$0	\$0			
FEDERAL	\$43,661,316	\$6,321,059	\$49,982,375			
TOTAL	\$88,108,050	\$11,786,154	\$99,894,204			
AUTHORIZED POSITIONS	759	0	759			
AUTHORIZED OTHER CHARGES	4	0	4			
NON-TO FTE POSITIONS	60	0	60			
TOTAL POSITIONS	823	0	823			
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Military Affairs	\$56,742,267	427	\$10,141,089	0	\$66,883,356	427
Education	\$30,821,128	391	\$1,645,065	0	\$32,466,193	391
Auxiliary Account	\$544,655	5	\$0	0	\$544,655	5
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$88,108,050	823	\$11,786,154	0	\$99,894,204	823

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Military Department	FOR OPB USE ONLY	
AGENCY: Military Department	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 8112		
SUBMISSION DATE: 07/17/2018	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 19-01		

Use this section for additional Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

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Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

Prior Year Cash Carryover Total - \$11,786,154 (\$4,930,253 in cash and \$6,855,901 in budget only; Note: federal reimbursements are expected before COB August 14, 2018 to bring cash to this level).

\$ 4,095,807 - General Funds (cash & budget)

\$508,618- Self-Generated (cash & budget)

\$ 860,670 - IAT (\$325,828 cash & budget; \$534,842 budget only)

\$6,321,059- Federal (budget only)

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$4,095,807	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$860,670	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$508,618	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$6,321,059	\$0	\$0	\$0	\$0
TOTAL	\$11,786,154	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

N/A

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

N/A

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

Prior year cash carryforward

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

The approval of this BA7 will have a positive impact on FY19 budget. Prior year cash carryover - see detailed explanations on attached worksheets.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

N/A

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

N/A

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

The failure to approve this BA7 would greatly impact the performance of the Military Affairs & Education Programs since these encumbrances would deplete a portion of the FY19 funding appropriated for operations for the next 12 months.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: MILITARY AFFAIRS

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$28,259,480	\$3,480,902	\$31,740,382	\$0	\$0	\$0	\$0
Interagency Transfers	\$2,072,163	\$860,670	\$2,932,833	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$4,609,687	\$508,618	\$5,118,305	\$0	\$0	\$0	\$0
Statutory Dedications *	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$21,750,937	\$5,290,899	\$27,041,836	\$0	\$0	\$0	\$0
TOTAL MOF	\$56,742,267	\$10,141,089	\$66,883,356	\$0	\$0	\$0	\$0

EXPENDITURES:							
Salaries	\$18,142,704	\$0	\$18,142,704	\$0	\$0	\$0	\$0
Other Compensation	\$597,259	\$0	\$597,259	\$0	\$0	\$0	\$0
Related Benefits	\$8,395,845	\$0	\$8,395,845	\$0	\$0	\$0	\$0
Travel	\$133,010	\$0	\$133,010	\$0	\$0	\$0	\$0
Operating Services	\$12,871,808	\$1,216,202	\$14,088,010	\$0	\$0	\$0	\$0
Supplies	\$2,527,135	\$64,671	\$2,591,806	\$0	\$0	\$0	\$0
Professional Services	\$1,713,602	\$535,707	\$2,249,309	\$0	\$0	\$0	\$0
Other Charges	\$3,775,461	\$3,843,007	\$7,618,468	\$0	\$0	\$0	\$0
Debt Services	\$2,378,080	\$0	\$2,378,080	\$0	\$0	\$0	\$0
Interagency Transfers	\$4,547,603	\$1	\$4,547,604	\$0	\$0	\$0	\$0
Acquisitions	\$1,194,260	\$439,671	\$1,633,931	\$0	\$0	\$0	\$0
Major Repairs	\$465,500	\$4,041,830	\$4,507,330	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$56,742,267	\$10,141,089	\$66,883,356	\$0	\$0	\$0	\$0

POSITIONS							
Classified	2	0	2	0	0	0	0
Unclassified	397	0	397	0	0	0	0
TOTAL T.O. POSITIONS	399	0	399	0	0	0	0
OTHER CHARGES POSITIONS	1	0	1	0	0	0	0
NON-TO FTE POSITIONS	27	0	27	0	0	0	0
TOTAL POSITIONS	427	0	427	0	0	0	0

* Statutory Dedications:							
Camp Minden Fire Protection Fund (P38)	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: MILITARY AFFAIRS

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$3,480,902	\$860,670	\$508,618	\$0	\$5,290,899	\$10,141,089

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$316,930	\$0	\$129,067	\$0	\$770,205	\$1,216,202
Supplies	\$10,995	\$0	\$0	\$0	\$53,676	\$64,671
Professional Services	\$128,974	\$0	\$156,377	\$0	\$250,356	\$535,707
Other Charges	\$520,333	\$860,670	\$0	\$0	\$2,462,004	\$3,843,007
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$1	\$1
Acquisitions	\$22,277	\$0	\$211,125	\$0	\$206,269	\$439,671
Major Repairs	\$2,481,393	\$0	\$12,049	\$0	\$1,548,388	\$4,041,830
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$3,480,902	\$860,670	\$508,618	\$0	\$5,290,899	\$10,141,089

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	2	0	0	0	0	2
Unclassified	397	0	0	0	0	397
TOTAL T.O. POSITIONS	399	0	0	0	0	399
OTHER CHARGES POSITIONS	1	0	0	0	0	1
NON-TO FTE POSITIONS	27	0	0	0	0	27
TOTAL POSITIONS	427	0	0	0	0	427

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: EDUCATION

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$7,250,082	\$614,905	\$7,864,987	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,436,884	\$0	\$1,436,884	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$223,783	\$0	\$223,783	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$21,910,379	\$1,030,160	\$22,940,539	\$0	\$0	\$0	\$0
TOTAL MOF	\$30,821,128	\$1,645,065	\$32,466,193	\$0	\$0	\$0	\$0

EXPENDITURES:							
Salaries	\$14,029,891	\$0	\$14,029,891	\$0	\$0	\$0	\$0
Other Compensation	\$402,350	\$0	\$402,350	\$0	\$0	\$0	\$0
Related Benefits	\$5,901,603	\$0	\$5,901,603	\$0	\$0	\$0	\$0
Travel	\$196,897	\$0	\$196,897	\$0	\$0	\$0	\$0
Operating Services	\$3,327,392	\$120,290	\$3,447,682	\$0	\$0	\$0	\$0
Supplies	\$3,501,155	\$40,908	\$3,542,063	\$0	\$0	\$0	\$0
Professional Services	\$218,960	\$92,159	\$311,119	\$0	\$0	\$0	\$0
Other Charges	\$1,832,512	\$618,987	\$2,451,499	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$556,288	\$690	\$556,978	\$0	\$0	\$0	\$0
Acquisitions	\$201,000	\$123,190	\$324,190	\$0	\$0	\$0	\$0
Major Repairs	\$653,250	\$648,841	\$1,302,091	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$30,821,128	\$1,645,065	\$32,466,193	\$0	\$0	\$0	\$0

POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	360	0	360	0	0	0	0
TOTAL T.O. POSITIONS	360	0	360	0	0	0	0
OTHER CHARGES POSITIONS	3	0	3	0	0	0	0
NON-TO FTE POSITIONS	28	0	28	0	0	0	0
TOTAL POSITIONS	391	0	391	0	0	0	0

* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: EDUCATION

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$614,905	\$0	\$0	\$0	\$1,030,160	\$1,645,065

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$28,120	\$0	\$0	\$0	\$92,170	\$120,290
Supplies	\$10,231	\$0	\$0	\$0	\$30,677	\$40,908
Professional Services	\$28,020	\$0	\$0	\$0	\$64,139	\$92,159
Other Charges	\$148,381	\$0	\$0	\$0	\$470,606	\$618,987
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$173	\$0	\$0	\$0	\$517	\$690
Acquisitions	\$48,265	\$0	\$0	\$0	\$74,925	\$123,190
Major Repairs	\$351,715	\$0	\$0	\$0	\$297,126	\$648,841
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$614,905	\$0	\$0	\$0	\$1,030,160	\$1,645,065

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	360	0	0	0	0	360
TOTAL T.O. POSITIONS	360	0	0	0	0	360
OTHER CHARGES POSIT	3	0	0	0	0	3
NON-TO FTE POSITIONS	28	0	0	0	0	28
TOTAL POSITIONS	391	0	0	0	0	391

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: AUXILIARY

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$544,655	\$0	\$544,655	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$544,655	\$0	\$544,655	\$0	\$0	\$0	\$0

EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$70,006	\$0	\$70,006	\$0	\$0	\$0	\$0
Related Benefits	\$13,624	\$0	\$13,624	\$0	\$0	\$0	\$0
Travel	\$2,075	\$0	\$2,075	\$0	\$0	\$0	\$0
Operating Services	\$27,450	\$0	\$27,450	\$0	\$0	\$0	\$0
Supplies	\$431,500	\$0	\$431,500	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$544,655	\$0	\$544,655	\$0	\$0	\$0	\$0

POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	5	0	5	0	0	0	0
TOTAL POSITIONS	5	0	5	0	0	0	0

* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: AUXILIARY

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	5	0	0	0	0	5
TOTAL POSITIONS	5	0	0	0	0	5

BA-7 QUESTIONNAIRE

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

GENERAL PURPOSE

- 1) The purpose of this BA7 is to request re-budgeting of funds from prior fiscal year for the Military Department. The failure to approve this BA7 would greatly impact the performance of the Military Affairs & Education Programs since the encumbrances scheduled roll would deplete a portion of the FY19 funding appropriated for operations during the next 12 months.

REVENUES - \$11,786,154

(Explain the Means of Financing. Provide details including Source, authority to spend, etc.)

- 1) If STATE GENERAL FUND - \$4,095,807
- 2) If IAT - \$860,670
- 3) If Self-Generated Revenues -- \$508,618
- 4) If Statutory Dedications - \$0
- 5) If Interim Emergency Board Appropriations
- 6) If Federal Funds - \$6,321,059
- 7) All Grants:

EXPENDITURES - \$11,786,154

- 1) \$ 1,336,492 -- Services
- 2) \$ 105,579 -- Supplies
- 3) \$ 627,866 -- Professional Services
- 4) \$ 4,461,994 -- Other Charges
- 5) \$ 691 -- Inter-Agency Transfers
- 6) \$ 562,861 -- Acquisitions
- 7) \$ 4,690,671 -- Major Repairs

OTHER

- 1) POC is SGM James Philyaw, 225-319-4711 or COL Herbert Fritts, 225-319-4757.

BA7 19-01 CASH CARRY FORWARD SYNOPSIS

MEANS OF FINANCING	BA7 TOTAL	BUDGET (w Cash)	BUDGET ONLY
GENERAL FUND DIRECT	4,095,807	4,095,807	-
INTERAGENCY TRANSFERS	860,670	325,828	534,842
FEES & SELF-GENERATED	508,618	508,618	-
STATUTORY DEDICATIONS	-	-	-
Camp Minden Fire Protection Fund (P38)	-	-	-
Overcollections Fund (V25)	-	-	-
INTERIM EMERGENCY BOARD	-	-	-
FEDERAL	6,321,059	-	6,321,059
TOTAL	11,786,154	4,930,253	6,855,901
PROGRAM EXPENDITURES	BA7 TOTAL	BUDGET (w Cash)	BUDGET ONLY
Military Affairs	10,141,089	4,315,348	5,825,741
Education	1,645,065	614,905	1,030,160
Auxillary	-	-	-
TOTAL	11,786,154	4,930,253	6,855,901

Agency Rollup

Org	Services	Supplies	Prof Serv	Other Charges	Acq	Maj Rep	IAT	TOTAL
0132	\$ 7,165.00							\$ 7,165.00
0145	\$ 11,606.00	\$ 520.00						\$ 12,126.00
0150	\$ 51,034.00							\$ 51,034.00
0175	\$ 557,557.00	\$ 25,085.00	\$ 141,935.00	\$ 851,719.00	\$ 60,302.00	\$ 191,066.00	\$ 1.00	\$ 1,827,665.00
0250	\$ 47,179.00							\$ 47,179.00
0275	\$ 3,552.00							\$ 3,552.00
0300			\$ 3,000.00	\$ 1,291,103.00	\$ 8,802.00			\$ 1,302,905.00
0350				\$ 1,610,285.00				\$ 1,610,285.00
0400	\$ 38,860.00							\$ 38,860.00
0410			\$ 19,005.00					\$ 19,005.00
0425	\$ 3,750.00							\$ 3,750.00
0500	\$ 187,498.00	\$ 12,969.00	\$ 67,505.00		\$ 25,924.00	\$ 2,714,646.00		\$ 3,008,542.00
0510	\$ 14,855.00				\$ 8,529.00			\$ 23,384.00
0550	\$ 90,709.00							\$ 90,709.00
0600	\$ 24,480.00	\$ 35,835.00	\$ 65,759.00	\$ 455,925.00		\$ 369,871.00	\$ 690.00	\$ 952,560.00
0640	\$ 562.00							\$ 562.00
0645	\$ 4,619.00							\$ 4,619.00
0650	\$ 2,731.00							\$ 2,731.00
0675	\$ 22,900.00				\$ 99,900.00	\$ 26,297.00		\$ 149,097.00
0760			\$ 6,640.00					\$ 6,640.00
0800	\$ 64,998.00	\$ 5,073.00	\$ 19,760.00	\$ 137,600.00				\$ 227,431.00
0825				\$ 25,462.00				\$ 25,462.00
0900					\$ 23,290.00	\$ 252,673.00		\$ 275,963.00
1040	\$ 845.00	\$ 4,510.00			\$ 6,118.00			\$ 11,473.00
1070					\$ 27,085.00			\$ 27,085.00
1100	\$ 148,707.00		\$ 229,592.00	\$ 89,900.00	\$ 184,040.00	\$ 1,136,118.00		\$ 1,788,357.00
1120	\$ 15,085.00	\$ 21,587.00	\$ 74,670.00		\$ 118,871.00			\$ 230,213.00
1150	\$ 37,800.00							\$ 37,800.00
	\$ 1,336,492.00	\$ 105,579.00	\$ 627,866.00	\$ 4,461,994.00	\$ 562,861.00	\$ 4,690,671.00	\$ 691.00	\$ 11,786,154.00
								\$
MA	\$ 1,216,202.00	\$ 64,671.00	\$ 535,707.00	\$ 3,843,007.00	\$ 439,671.00	\$ 4,041,830.00	\$ 1.00	\$ 10,141,089.00
ED	\$ 120,290	\$ 40,908	\$ 92,159	\$ 618,987	\$ 123,190	\$ 648,841	\$ 690	\$ 1,645,065.00
Total	\$ 1,336,492	\$ 105,579	\$ 627,866	\$ 4,461,994	\$ 562,861	\$ 4,690,671	\$ 691	\$ 11,786,154.00

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GF BALANCE	SG BALANCE	IAT BALANCE	SD BALANCE	FED BALANCE	TOTAL BALANCE	BALANCE MOF CHECK
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MILITARY AFFAIRS PROGRAM TOTALS

3,480,902.00	508,618.00	325,828.00	-	-	4,315,348.00	Cash/Budget
-		534,842.00		<u>5,290,899.00</u>	5,825,741.00	Budget Only
3,480,902.00	508,618.00	860,670.00	-	5,290,899.00	10,141,089.00	

EDUCATION PROGRAM TOTALS

614,905.00	-	-	-		614,905.00	Cash/Budget
-				1,030,160.00	1,030,160.00	Budget Only
614,905.00	-	-	-	1,030,160.00	1,645,065.00	

AGENCY ROLLUP

4,095,807.00	508,618.00	325,828.00	-	-	4,930,253.00	Cash/Budget
-	-	534,842.00	-	6,321,059.00	6,855,901.00	Budget Only
4,095,807.00	508,618.00	860,670.00	-	6,321,059.00	11,786,154.00	

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APPR_UNIT (All) Agency by Category by MOF

Row Labels	Sum of GF BALANCE	Sum of SG BALANCE	Sum of IAT BALANCE	Sum of SD BALANCE	Sum of FED BALANCE	Sum of TOTAL BALANCE	
50	\$ 345,050.00	\$ 129,067.00	\$ -	\$ -	\$ 862,375.00	\$ 1,336,492.00	SERVICES
55	\$ 21,226.00	\$ -	\$ -	\$ -	\$ 84,353.00	\$ 105,579.00	SUPPLIES
60	\$ 156,994.00	\$ 156,377.00	\$ -	\$ -	\$ 314,495.00	\$ 627,866.00	PROF SERVICES
65	\$ 668,714.00	\$ -	\$ 860,670.00	\$ -	\$ 2,932,610.00	\$ 4,461,994.00	OTHER CHARGES
70	\$ 70,542.00	\$ 211,125.00	\$ -	\$ -	\$ 281,194.00	\$ 562,861.00	CAPITAL OUTLAY
75	\$ 2,833,108.00	\$ 12,049.00	\$ -	\$ -	\$ 1,845,514.00	\$ 4,690,671.00	MAJOR REPAIRS
85	\$ 173.00	\$ -	\$ -	\$ -	\$ 518.00	\$ 691.00	IAT
Grand Total	\$ 4,095,807.00	\$ 508,618.00	\$ 860,670.00	\$ -	\$ 6,321,059.00	\$ 11,786,154.00	

APPR_UNIT 300 Education by Category and MOF

Row Labels	Sum of GF BALANCE	Sum of SG B/	Sum of IAT	Sum of SD E	Sum of FED BALANCE	Sum of TOTAL BALANCE	
50	\$ 28,120.00	\$ -	\$ -	\$ -	\$ 92,170.00	\$ 120,290.00	SERVICES
55	\$ 10,231.00	\$ -	\$ -	\$ -	\$ 30,677.00	\$ 40,908.00	SUPPLIES
60	\$ 28,020.00	\$ -	\$ -	\$ -	\$ 64,139.00	\$ 92,159.00	PROF SERVICES
65	\$ 148,381.00	\$ -	\$ -	\$ -	\$ 470,606.00	\$ 618,987.00	OTHER CHARGES
70	\$ 48,265.00	\$ -	\$ -	\$ -	\$ 74,925.00	\$ 123,190.00	CAPITAL OUTLAY
75	\$ 351,715.00	\$ -	\$ -	\$ -	\$ 297,126.00	\$ 648,841.00	MAJOR REPAIRS
85	\$ 173.00	\$ -	\$ -	\$ -	\$ 517.00	\$ 690.00	IAT
Grand Total	\$ 614,905.00	\$ -	\$ -	\$ -	\$ 1,030,160.00	\$ 1,645,065.00	

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APPR_UNIT 100 Military Affairs by Category and MOF

Row Labels	Sum of GF BALANCE	Sum of SG BALANCE	Sum of IAT BALANCE	Sum of SD BALANCE	Sum of FED BALANCE	Sum of TOTAL BALANCE	
50	\$ 316,930.00	\$ 129,067.00	\$ -	\$ -	\$ 770,205.00	\$ 1,216,202.00	SERVICES
55	\$ 10,995.00	\$ -	\$ -	\$ -	\$ 53,676.00	\$ 64,671.00	SUPPLIES
60	\$ 128,974.00	\$ 156,377.00	\$ -	\$ -	\$ 250,356.00	\$ 535,707.00	PROF SERVICES
65	\$ 520,333.00	\$ -	\$ 860,670.00	\$ -	\$ 2,462,004.00	\$ 3,843,007.00	OTHER CHARGES
70	\$ 22,277.00	\$ 211,125.00	\$ -	\$ -	\$ 206,269.00	\$ 439,671.00	CAPITAL OUTLAY
75	\$ 2,481,393.00	\$ 12,049.00	\$ -	\$ -	\$ 1,548,388.00	\$ 4,041,830.00	MAJOR REPAIRS
85	\$ -	\$ -	\$ -	\$ -	\$ 1.00	\$ 1.00	IAT
Grand Total	\$ 3,480,902.00	\$ 508,618.00	\$ 860,670.00	\$ -	\$ 5,290,899.00	\$ 10,141,089.00	



JOHN BEL EDWARDS
GOVERNOR

State of Louisiana

LOUISIANA NATIONAL GUARD
OFFICE OF THE ADJUTANT GENERAL
6400 St. Claude Avenue
Jackson Barracks
New Orleans, LA 70117

GLENN H. CURTIS
MAJOR GENERAL
THE ADJUTANT GENERAL
(504) 278-8357
FAX (504) 278-8210

July 17, 2018

TO: Office of Planning and Budget
ATTN: Ternisa Hutchinson

FROM: Department of Military Affairs
MG Stephen Dabadie

SUBJECT: Certification of Sufficient Cash Balance

This is to certify that the Military Department, State of Louisiana has sufficient cash balance (includes pending federal reimbursements) to pay for a total of \$4,930,253 in encumbrances established as the 2018-2019 re-budget of funds from prior fiscal year.

A handwritten signature in blue ink, reading "Glenn H. Curtis", written over a horizontal line.

Glenn H. Curtis, Major General
The Adjutant General

GF BALANCE	SG BALANCE	IAT BALANCE	SD BALANCE	FED BALANCE	TOTAL BALANCE	BALANCE MOF CHECK
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MILITARY AFFAIRS PROGRAM TOTALS

3,480,902.00	508,618.00	325,828.00	-	-	4,315,348.00	Cash/Budget
-		534,842.00		5,290,899.00	5,825,741.00	Budget Only
3,480,902.00	508,618.00	860,670.00	-	5,290,899.00	10,141,089.00	

EDUCATION PROGRAM TOTALS

614,905.00	-	-	-		614,905.00	Cash/Budget
-				1,030,160.00	1,030,160.00	Budget Only
614,905.00	-	-	-	1,030,160.00	1,645,065.00	

AGENCY ROLLUP

4,095,807.00	508,618.00	325,828.00	-	-	4,930,253.00	Cash/Budget
-	-	534,842.00	-	6,321,059.00	6,855,901.00	Budget Only
4,095,807.00	508,618.00	860,670.00	-	6,321,059.00	11,786,154.00	

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

CARRY FORWARD

DEPARTMENT: Executive		FOR OPB USE ONLY				
AGENCY: Louisiana Public Defender Board		OPB LOG NUMBER 45		AGENDA NUMBER CF3		
SCHEDULE NUMBER: 01-116		Approval and Authority:				
SUBMISSION DATE: July 17, 2018						
AGENCY BA-7 NUMBER: 1						
HEAD OF BUDGET UNIT: James T. Dixon						
TITLE: State Public Defender						
SIGNATURE <i>(Certifies that the information provided is correct and true to the best of your knowledge):</i> 						
MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019			
GENERAL FUND BY:						
DIRECT	\$0	\$0	\$0			
INTERAGENCY TRANSFERS	\$50,000	\$0	\$50,000			
FEES & SELF-GENERATED	\$0	\$0	\$0			
STATUTORY DEDICATIONS	\$35,820,797	\$256,177	\$36,076,974			
DNA Testing Post-Conviction Relief for Indigents Fund (CR5)	\$28,500	\$0	\$28,500			
Louisiana Public Defender Fund (V31)	\$34,812,617	\$256,177	\$35,068,794			
Subtotal of Dedications from Page 2	\$979,680	\$0	\$979,680			
FEDERAL	\$0	\$0	\$0			
TOTAL	\$35,870,797	\$256,177	\$36,126,974			
AUTHORIZED POSITIONS	16	0	16			
AUTHORIZED OTHER CHARGES	0	0	0			
NON-TO FTE POSITIONS	2	0	2			
TOTAL POSITIONS	18	0	18			
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Louisiana Public Defender Fund (V31)	\$34,812,617	16	\$256,177	0	\$35,068,794	16
DNA Testing Post-Conviction Relief for Indigents Fund (CR5)	\$28,500	0	\$0	0	\$28,500	0
Indigent Parent Representation Program Fund (S08)	\$979,680	0	\$0	0	\$979,680	0
INTERAGENCY TRANSFERS	\$50,000	0	\$0	0	\$50,000	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$35,870,797	16	\$256,177	0	\$36,126,974	16

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Executive	FOR OPB USE ONLY	
AGENCY: Louisiana Public Defender Board	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 01-116		
SUBMISSION DATE: July 17, 2018	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 1		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
Indigent Parent Representation Program Fund (S08)	\$979,680	\$0	\$979,680
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$979,680	\$0	\$979,680

Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$256,177	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$256,177	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:
 N/A

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.
 The current year's budget will not have sufficient funds to cover the services provided by these contracts.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.
 Expenditures have not been made against the funds we are requesting to be moved from FY 18 to 19. However, we are obligated by contracts to expend the funds after 06-30-18.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

These contracts expire in FY 19. LPDB will not have adequate funding in FY 19 to carry out the contract's objective without approval of this BA-7. There are no requested changes to performance indicators.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

N/A

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Louisiana Public Defender Fund

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$35,820,797	\$256,177	\$36,076,974	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$35,870,797	\$256,177	\$36,126,974	\$0	\$0	\$0	\$0

EXPENDITURES:							
Salaries	\$1,375,637	\$0	\$1,375,637	\$0	\$0	\$0	\$0
Other Compensation	\$160,726	\$0	\$160,726	\$0	\$0	\$0	\$0
Related Benefits	\$749,109	\$0	\$749,109	\$0	\$0	\$0	\$0
Travel	\$80,470	\$0	\$80,470	\$0	\$0	\$0	\$0
Operating Services	\$250,791	\$0	\$250,791	\$0	\$0	\$0	\$0
Supplies	\$19,911	\$0	\$19,911	\$0	\$0	\$0	\$0
Professional Services	\$590,563	\$77,436	\$667,999	\$0	\$0	\$0	\$0
Other Charges	\$32,422,477	\$178,741	\$32,601,218	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$188,713	\$0	\$188,713	\$0	\$0	\$0	\$0
Acquisitions	\$32,400	\$0	\$32,400	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$35,870,797	\$256,177	\$36,126,974	\$0	\$0	\$0	\$0

POSITIONS							
Classified	8	0	8	0	0	0	0
Unclassified	8	0	8	0	0	0	0
TOTAL T.O. POSITIONS	16	0	16	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	2	0	2	0	0	0	0
TOTAL POSITIONS	18	0	18	0	0	0	0

* Statutory Dedications:							
DNA Testing Post-Conviction Relief for Indigents Fund (CR5)	\$28,500	\$0	\$28,500	\$0	\$0	\$0	\$0
Indigent Parent Representation Program Fund (S08)	\$979,680	\$0	\$979,680	\$0	\$0	\$0	\$0
Louisiana Public Defender Fund (V31)	\$34,812,617	\$256,177	\$35,068,794	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

Select Statutory Dedication:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Louisiana Public Defender Fund

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$256,177	\$0	\$256,177
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$77,436	\$0	\$77,436
Other Charges	\$0	\$0	\$0	\$178,741	\$0	\$178,741
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$256,177	\$0	\$256,177
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

BA-7 QUESTIONNAIRE

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

GENERAL PURPOSE

1. I.E.-This BA-7 is to avoid deficit expenditures in the Administration Program. This BA-7 is to budget a Supplemental Appropriation. This BA-7 is to budget receipt of a federal grant. This BA-7 budgets funding approved at March I.E.B. meeting.

REVENUES

Statutory dedicated – Louisiana Public Defender Fund

EXPENDITURES

Contracts	Dates of Contract	PO number	ISIS Object Category	Balance
Don Dovie	07/1/16-12/31/18	2000199907	60	\$2,600.00
Stone Pigman Walther Wittman	07/1/18-06/30/21	2000347374	60	\$74,836.00
Capital Appeals Project	06/01/18-06/30/19	2000348740	65	\$109,180.00
Capital Post Conviction Proj. La	05/01/18-06/30/19	2000153231	65	\$69,561.00

OTHER

James T. Dixon, Jr. - State Public Defender – 225-219-9305 jdixon@lpdb.la.gov

Natashia M. Carter – Budget Administrator – 225-219-9305 ncarter@lpdb.la.gov

LOUISIANA PUBLIC DEFENDER BOARD



EQUAL JUSTICE FOR ALL

John Bel Edwards
Governor

Judge Robert J. Burns (Ret.)
Chairman

James T. Dixon, Jr.
State Public Defender

July 17, 2018

**Mr. Barry R. Dusse`, Director
Division of Administration
Office of Planning and Budget
7th Floor, Claiborne Building
Baton Rouge, LA 70804**

**Re: Schedule 01-Agency 116
Carryforward of Outstanding Obligations from FY 18 to FY 19**

Dear Director Dusse`:

This will certify that our BA-7 #1, is backed by a sufficient cash balance in the respective Means of Finance, Statutory Dedication-Louisiana Public Defender Fund in the State Treasury to cover the amount of the encumbered contracts in our carryforward request of \$256,177.

Sincerely,

A handwritten signature in blue ink, appearing to be "JTD", is written over a faint, larger signature.

**James T. Dixon
Deputy State Public Defender**

JTD/nmc

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

CARRYFORWARD

DEPARTMENT: Department of Veterans Affairs			FOR OPB USE ONLY			
AGENCY: Department of Veterans Affairs			OPB LOG NUMBER 33R		AGENDA NUMBER CF4	
SCHEDULE NUMBER: 03-130			Approval and Authority:			
SUBMISSION DATE: 7-13-18						
AGENCY BA-7 NUMBER: 1						
HEAD OF BUDGET UNIT: Homer F. Rodgers						
TITLE: Undersecretary						
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge): <i>Stephen Wade for Homer F. Rodgers</i>						
MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019			
GENERAL FUND BY:						
DIRECT	\$5,592,418	\$0	\$5,592,418			
INTERAGENCY TRANSFERS	\$1,579,806	\$185,425	\$1,765,231			
FEES & SELF-GENERATED	\$1,250,490	\$0	\$1,250,490			
STATUTORY DEDICATIONS	\$115,528	\$0	\$115,528			
Louisiana Military Family Assistance Fund (S07)	\$115,528	\$0	\$115,528			
[Select Statutory Dedication]	\$0	\$0	\$0			
Subtotal of Dedications from Page 2	\$0	\$0	\$0			
FEDERAL	\$956,759	\$0	\$956,759			
TOTAL	\$9,495,001	\$185,425	\$9,680,426			
AUTHORIZED POSITIONS	0	0	0			
AUTHORIZED OTHER CHARGES	0	0	0			
NON-TO FTE POSITIONS	0	0	0			
TOTAL POSITIONS	0	0	0			
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Administrative Program	\$3,009,805	15	\$0	0	\$3,009,805	15
Claims Division	\$518,860	7	\$0	0	\$518,860	7
Contact Assistance Program	\$3,582,830	59	\$0	0	\$3,582,830	59
State Approval Agency	\$343,575	3	\$0	0	\$343,575	3
Cemetery Program	\$2,039,931	24	\$185,425	0	\$2,225,356	24
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$9,495,001	108	\$185,425	0	\$9,680,426	108

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Department of Veterans Affairs	FOR OPB USE ONLY	
AGENCY: Department of Veterans Affairs	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 03-130		
SUBMISSION DATE: 7-13-18	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 1		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?
 The source of funding is IAT. These funds were previously appropriated for the erosion project at Northeast Cemetery (Rayville, LA) . We certify that the funds are available.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$185,425	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$185,425	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:
 No additional personnel is needed.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

The Department of Veterans Affairs is required by the U.S. Department of Veterans Affairs to maintain the property according to Title 38 U.S.C. The agency would be in violation of the federal VA requirements.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.
 This is not an after the fact BA-7.

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

The programmatic impacts are negative. The erosion problems are causing the loss of property due to the land being washed away, thereby affecting the burials. Due to the demand for burials, the expansion is needed to accommodate veterans and their spouses.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019
K	Percent comply with 38 U.S.C.	100%		100%
K	Percent of daily interment or inurnment sites that are marked with correct and aligned temporary marker by close of business each day	100%		100%
K	Percent of graves marked with a permanent marker that is set within 60 days of the interment	95%		95%
K	Percent of visually prominent areas that are generally weed free	95%		95%
K	Percentage of buildings and structures that are assessed as acceptable for their function	100%		100%

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

This Carryforward BA-7, if approved, will allow the agency to use funding awarded in FY 2017-18 to correct an erosion problem at NELA Cemetery.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

Due to the conditions at this cemetery, the agency would not be in compliance with the Federal VA in maintaining the grounds to the required standard as outlined in Title 38 U.S.C.

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**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will not allow agency to meet compliance standards outlined in Title 38 U.S.C.

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Administrative Program

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$2,537,016	\$0	\$2,537,016	\$0	\$0	\$0	\$0
Interagency Transfers	\$321,537	\$0	\$321,537	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$115,528	\$0	\$115,528	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$35,724	\$0	\$35,724	\$0	\$0	\$0	\$0
TOTAL MOF	\$3,009,805	\$0	\$3,009,805	\$0	\$0	\$0	\$0

EXPENDITURES:							
Salaries	\$1,079,760	\$0	\$1,079,760	\$0	\$0	\$0	\$0
Other Compensation	\$8,500	\$0	\$8,500	\$0	\$0	\$0	\$0
Related Benefits	\$672,916	\$0	\$672,916	\$0	\$0	\$0	\$0
Travel	\$19,251	\$0	\$19,251	\$0	\$0	\$0	\$0
Operating Services	\$47,061	\$0	\$47,061	\$0	\$0	\$0	\$0
Supplies	\$16,204	\$0	\$16,204	\$0	\$0	\$0	\$0
Professional Services	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$0
Other Charges	\$468,131	\$0	\$468,131	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$673,674	\$0	\$673,674	\$0	\$0	\$0	\$0
Acquisitions	\$14,308	\$0	\$14,308	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$3,009,805	\$0	\$3,009,805	\$0	\$0	\$0	\$0

POSITIONS							
Classified	15	0	15	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	15	0	15	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	15	0	15	0	0	0	0

* Statutory Dedications:							
Louisiana Military Family Assistance Fund (S07)	\$115,528	\$0	\$115,528	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Administrative Program

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Claims Division

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$518,860	\$0	\$518,860	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$518,860	\$0	\$518,860	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$326,742	\$0	\$326,742	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$167,839	\$0	\$167,839	\$0	\$0	\$0	\$0
Travel	\$4,915	\$0	\$4,915	\$0	\$0	\$0	\$0
Operating Services	\$9,771	\$0	\$9,771	\$0	\$0	\$0	\$0
Supplies	\$4,773	\$0	\$4,773	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,220	\$0	\$1,220	\$0	\$0	\$0	\$0
Acquisitions	\$3,600	\$0	\$3,600	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$518,860	\$0	\$518,860	\$0	\$0	\$0	\$0
POSITIONS							
Classified	7	0	7	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	7	0	7	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	7	0	7	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Claims Division

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0



STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Contact Assistance

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$1,399,071	\$0	\$1,399,071	\$0	\$0	\$0	\$0
Interagency Transfers	\$933,269	\$0	\$933,269	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$1,250,490	\$0	\$1,250,490	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$3,582,830	\$0	\$3,582,830	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$2,321,816	\$0	\$2,321,816	\$0	\$0	\$0	\$0
Other Compensation	\$8,580	\$0	\$8,580	\$0	\$0	\$0	\$0
Related Benefits	\$981,995	\$0	\$981,995	\$0	\$0	\$0	\$0
Travel	\$76,879	\$0	\$76,879	\$0	\$0	\$0	\$0
Operating Services	\$72,297	\$0	\$72,297	\$0	\$0	\$0	\$0
Supplies	\$47,191	\$0	\$47,191	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$53,547	\$0	\$53,547	\$0	\$0	\$0	\$0
Acquisitions	\$20,525	\$0	\$20,525	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$3,582,830	\$0	\$3,582,830	\$0	\$0	\$0	\$0
POSITIONS							
Classified	59	0	59	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	59	0	59	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	59	0	59	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Contact Assistance

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)						
	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0



STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 4 NAME: SAA

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$343,575	\$0	\$343,575	\$0	\$0	\$0	\$0
TOTAL MOF	\$343,575	\$0	\$343,575	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$198,483	\$0	\$198,483	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$97,873	\$0	\$97,873	\$0	\$0	\$0	\$0
Travel	\$17,000	\$0	\$17,000	\$0	\$0	\$0	\$0
Operating Services	\$3,322	\$0	\$3,322	\$0	\$0	\$0	\$0
Supplies	\$3,848	\$0	\$3,848	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$19,944	\$0	\$19,944	\$0	\$0	\$0	\$0
Acquisitions	\$3,105	\$0	\$3,105	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$343,575	\$0	\$343,575	\$0	\$0	\$0	\$0
POSITIONS							
Classified	3	0	3	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	3	0	3	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	3	0	3	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 4 NAME: SAA

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)						
	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0



STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 5 NAME: Cemetery Program

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$1,137,471	\$0	\$1,137,471	\$0	\$0	\$0	\$0
Interagency Transfers	\$325,000	\$185,425	\$510,425	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$577,460		\$577,460	\$0	\$0	\$0	\$0
TOTAL MOF	\$2,039,931	\$185,425	\$2,225,356	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$880,775	\$0	\$880,775	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$435,112	\$0	\$435,112	\$0	\$0	\$0	\$0
Travel	\$7,737	\$0	\$7,737	\$0	\$0	\$0	\$0
Operating Services	\$159,116	\$0	\$159,116	\$0	\$0	\$0	\$0
Supplies	\$87,290	\$0	\$87,290	\$0	\$0	\$0	\$0
Professional Services	\$325,000	\$185,425	\$510,425	\$0	\$0	\$0	\$0
Other Charges	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$44,901	\$0	\$44,901	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$2,039,931	\$185,425	\$2,225,356	\$0	\$0	\$0	\$0
POSITIONS							
Classified	24	0	24	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	24	0	24	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	24	0	24	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 5 NAME: Cemetery Program

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$185,425	\$0	\$0	\$0	\$185,425
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$185,425	\$0	\$0	\$0	\$185,425
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$185,425	\$0	\$0	\$0	\$185,425
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

QUESTIONNAIRE

FINANCIAL ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

This Carryforward BA-7 is to increase our means of financing and expenditures for fiscal year 2018-2019. The work was not completed by June 30, 2018, thus the agency is requesting to re-budget the funds in fiscal year 2018-19.

REVENUES

IAT funds were sent from Southeast Louisiana Veterans Home. The funds will be given back to the facility once the reimbursement is received from FEMA or the federal grant is reimbursed. The sending agency sent fees and self-generated revenues from their budget unit.

EXPENDITURES

The expenditures are for the erosion problems at Rayville Cemetery. The remaining \$185,425 for the erosion at Rayville was provided by IAT funding from the Southeast La. Veterans Home and will be reimbursed by FEMA and returned to the home.

OTHER

Colonel Joey Strickland, Secretary – 225-219-5000, Joey.Strickland@LA.GOV
Homer F. Rodgers, Undersecretary – 225-219-5000, Homer.Rodgers@LA.GOV

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION - FACILITY PLANNING AND CONTROL
FPC-1 PROJECT SUMMARY AND DETAIL (Financial Est.)

Project: F.03000011 NE LA CEMETARY-FLOOD RPRS
Schedule: 03-130-17-VET Last Updated: 06/06/2018 Last Updated By: SUZANNE GERALD
Agency: DVA-DEPT OF VETERANS AFFAIRS
Status: Bid Rev Mgr: MCCANN, SARA Const Mgr: MCCANN, SARA

Project Financial Data Last Updated: 06/06/2018 Last Updated By: SUZANNE GERALD

Category	Payable	Non-Payable	Total	
ADVERTISING	0.00	1,100.00	1,100.00	Y
CONSTRUCTION COSTS	0.00	246,265.00	246,265.00	Y AD FOR BID 6/6/18
CONSTRUCTION CONTINGENCY	0.00	19,527.00	19,527.00	Y
DESIGNER FEE	0.00	41,066.00	41,066.00	Y DAVID LANE BEAIRD & ASSOCIATES
REIMBURSABLE 1	0.00	6,000.00	6,000.00	Y TOPOGRAPHICAL SURVEY SERVICES
TESTING1	0.00	1,231.00	1,231.00	Y
TOTAL:	0.00	315,189.00	315,189.00	

Comments entered by: SW Entered on: 04/28/2017

Hold until Lisa emails a copy of the signed CEA to Accounting.
USE ACTIVITY ""TR01""

Comments entered by: SW Entered on: 06/26/2017

CEA being sent for corrections.

Comments entered by: SW Entered on: 07/06/2017

Hold until Lisa emails a copy of the signed CEA to Accounting.
USE ACTIVITY ""TR01""

**FLOOD DAMAGE REPAIRS
NORTHEAST LOUISIANA VETERANS CEMETERY
RAYVILLE, LOUISIANA
DESIGN DEVELOPMENT SUBMITTAL - REPAIRS**

ITEM NO	DESCRIPTION	REPAIR OR MITIGATION	LENGTH (FT)	WIDTH (FT)	DEPTH (AVG) (FT)	AREA (SQ. FT)	ESTIMATED QUANTITY	UNIT	UNIT COST	PROJECTED COST
1	POND PERIMETER GRUBBING/GRADING	REPAIR	4018	30			2.77	AC	\$500.00	\$1,383.61
2	POND PERIMETER FILL	REPAIR	4018	30	0.4		2375.1	CY	\$17.50	\$41,563.98
3	POND PERIMETER SEEDING	REPAIR	4018	30			2.77	AC	\$450.00	\$1,245.25
4	POND PERIMETER FERTILIZER	REPAIR	4018	30			2.77	AC	\$1,750.00	\$4,842.63
5	POND PERIMETER MULCHING	REPAIR	4018	30			2.77	AC	\$985.00	\$2,725.71
6	REPAIR AREA 1	REPAIR			1.5	475	34.3	CY	\$17.50	\$600.35
7	REPAIR AREA 2	REPAIR			2.5	786	94.6	CY	\$17.50	\$1,655.69
8	REPAIR AREA 3	REPAIR			3.5	395	66.6	CY	\$17.50	\$1,164.88
9	REPAIR AREA 4	REPAIR			1.5	110	7.9	CY	\$17.50	\$139.03
10	REPAIR AREA 5	REPAIR			1.5	154	11.1	CY	\$17.50	\$194.64
11	REPAIR AREA 6	REPAIR			1	496	23.9	CY	\$17.50	\$417.83
12	REPAIR AREA 7	REPAIR			2.5	361	43.5	CY	\$17.50	\$760.44
13	REPAIR AREA 8	REPAIR			2.7	1748	227.2	CY	\$17.50	\$3,976.70
14	REPAIR AREA 9	REPAIR			2.5	1240	149.3	CY	\$17.50	\$2,612.04
15	REPAIR AREA 10	REPAIR			2.5	475	57.2	CY	\$17.50	\$1,000.58
16	REPAIR AREA 11	REPAIR			1.75	976	82.2	CY	\$17.50	\$1,439.15
17	REPAIR AREA 12	REPAIR			2	5701	549.0	CY	\$17.50	\$9,607.24
18	REPAIR AREA 13	REPAIR			1.5	792	57.2	CY	\$17.50	\$1,001.08
19	REPAIR AREA 14	REPAIR			1	438	21.1	CY	\$17.50	\$369.06
20	REPAIR AREA 15	REPAIR			2.5	1175	141.4	CY	\$17.50	\$2,475.12
21	REPAIR AREA 16	REPAIR			1.25	360	21.7	CY	\$17.50	\$379.17
22	REPAIR AREA 17	REPAIR			1.5	880	63.6	CY	\$17.50	\$1,112.22
23	REPAIR AREA 18	REPAIR			2.6	1365	170.9	CY	\$17.50	\$2,990.36
24	REPAIR AREA 19	REPAIR			1.8	830	71.9	CY	\$17.50	\$1,258.88
25	REPAIR AREA 20	REPAIR			1	770	37.1	CY	\$17.50	\$648.80
26	REPAIR AREA 21	REPAIR			2.5	1021	122.9	CY	\$17.50	\$2,150.72
27	REPAIR AREA 22	REPAIR			1	446	21.5	CY	\$17.50	\$375.80
28	REPAIR AREA 23	REPAIR			2	1365	131.4	CY	\$17.50	\$2,300.28
TOTAL FILL MATERIAL		REPAIR					4582.5	CY		

ITEM NO.	DESCRIPTION	REPAIR OR MITIGATION	LENGTH (FT)	WIDTH (FT)	DEPTH (AVG/FT)	AREA (SQ FT)	ESTIMATED QUANTITY	UNIT	UNIT COST	PROJECTED COST
29	POND SILT EXCAVATION DWG CL.0	REPAIR				2 1420	136.7	CY	\$12.00	\$1,640.89
30	POND SILT EXCAVATION DWG CL.1	REPAIR				2 590	56.8	CY	\$12.00	\$681.78
31	POND SILT EXCAVATION DWG CL.2	REPAIR				2 495	47.7	CY	\$12.00	\$572.00
32	POND SILT EXCAVATION DWG CL.3	REPAIR				2 2547	245.3	CY	\$12.00	\$2,943.20
TOTAL EXCAVATION		REPAIR					486.5	CY		
	TEMPORARY CONSTRUCTION ACCESS ROAD	REPAIR								
33	FILL MATERIAL - INSTALL & REMOVE	REPAIR	200	26	1.8		375.6	CY	\$24.00	\$9,013.33
34	STONE SURFACING-INSTALL & REMOVE STONE BASE COURSE	REPAIR	200	24	0.5		186.7	TONS	\$60.00	\$10,000.00
35	18" CULVERT - INSTALL & REMOVE	REPAIR					80	LF	\$80.00	\$6,400.00
36	GRADE LOWER AREA FOR SEEDING	REPAIR					9.6	AC	\$500.00	\$4,800.00
37	LOWER AREA - SEEDING	REPAIR					9.6	AC	\$450.00	\$4,320.00
38	LOWER AREA - FERTILIZING	REPAIR					9.6	AC	\$1,750.00	\$16,800.00
39	LOWER AREA - MULCHING	REPAIR					9.6	AC	\$985.00	\$9,456.00
CONTROL STRUCTURE - REPLACE IN KIND										
40	SPILLWAY - FILL MATERIAL	REPAIR					100	CY	\$17.50	\$1,750.00
41	STONE RIP RAP	REPAIR					50	TONS	\$55.00	\$2,750.00
42	24" PIPE	REPAIR					60	LF	\$95.00	\$5,700.00
LANDSCAPING										
43	REMOVE EXISTING TREES AND REPLANT	REPAIR					105	EA	\$220.00	\$23,100.00
44	PROTECT EXISTING TREES	REPAIR					63	EA	\$100.00	\$6,300.00
PROJECTED COST OF CONSTRUCTION										\$196,618.33
GENERAL CONDITIONS - 4.35%										\$8,356.28
CONTRACTORS OVERHEAD - 7.7%										\$15,139.62
INSURANCE & BONDS - 3.3%										\$6,488.41
PROFIT - 10%										\$19,561.84
TOTAL PROJECTED COST										\$245,264.33



Cost Opinion by:

Date

11/28/2019

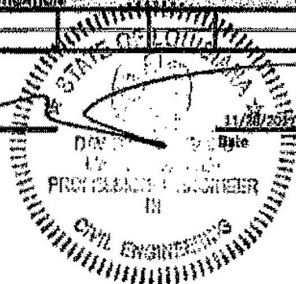
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**FLOOD DAMAGE REPAIRS
NORTHEAST LOUISIANA VETERANS CEMETERY
RAYVILLE, LOUISIANA
DESIGN DEVELOPMENT SUBMITTAL - ALTERNATES**

NOVEMBER 20, 2017

ITEM NO.	DESCRIPTION	REPAIR OR MITIGATION	LENGTH (FT)	WIDTH (FT)	DEPTH (AVG) (FT)	AREA (SQ. FT)	ESTIMATED QUANTITY	UNIT	UNIT COST	PROJECTED COST	
ALTERNATE #1 SLOPE CORRECTION & CATCH BASINS		MITIGATION									
1	CATCH BASINS - CB-01						10	EA	\$4,250.00	\$42,500.00	
2	18" PIPE						600	LF	\$76.00	\$45,650.00	
3	GRADING AT CATCH BASINS						600	CY	\$12.00	\$7,200.00	
4	SLOPE CORRECTION-EXCAVATION & GRADING		4049				25	4827.7	CY	\$12.00	\$58,052.22
ALTERNATE #1 PROJECTED COST										\$149,752.22	
DEDUCT BASE BID ITEMS 1, 2										\$48,047.88	
NET COST ALTERNATE #1										\$101,704.34	
ALTERNATE #2 CONTROL STRUCTURE		MITIGATION									
1	CATCH BASIN STRUCTURE						1	EA	\$7,500.00	\$7,500.00	
2	SPILLWAY - FILL MATERIAL						90	CY	\$17.50	\$1,575.00	
3	CONCRETE WEIR						5	CY	\$750.00	\$3,750.00	
4	STONE RIP RAP						100	TONS	\$55.00	\$5,500.00	
5	24" PIPE						600	LF	\$65.00	\$39,000.00	
ALTERNATE #2 PROJECTED COST										\$57,225.00	
DEDUCT BASE BID ITEMS 40, 41, & 42										\$10,200.00	
NET COST ALTERNATE #2										\$47,025.00	
ALTERNATE #3 LINE SLOPE WITH 6" GABION STONE		MITIGATION									
1	6" GABION STONE (6" THICK)		4019	4	0.75		514.61	TONS	\$65.00	\$33,450.00	
ALTERNATE #3 PROJECTED COST										\$33,450.00	
DEDUCT BASE BID ITEMS 1, 2, 3, 4, & 5										\$6,018.88	
NET COST OF ALTERNATE #3										\$27,431.12	
PROJECTED COST OF ALTERNATES 1, 2, & 3										\$186,729.36	
GENERAL CONDITIONS - 4.25%										\$6,320.88	
CONTRACTORS OVERHEAD - 7%										\$10,410.60	
INSURANCE & BONDS - 3.3%										\$4,907.96	
PROFIT - 10%										\$14,872.66	
TOTAL PROJECTED COST OF ALTERNATES 1, 2, & 3										\$222,241.46	
PROJECT SUMMARY											
TOTAL PROJECTED COST SUMMARY											
TOTAL PROJECTED COST OF ALTERNATES 1, 2, & 3										\$186,729.36	
TOTAL PROJECTED COST OF REPAIRS										\$246,265.00	
TOTAL PROJECTED COST OF REPAIRS & MITIGATION										\$432,994.36	

DAVID EARLE BRAIRD, PE



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Facility Planning and Control
State of Louisiana
Division of Administration

JOHN DEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

July 12, 2017

Mr. Matt Farlow
Department of Veteran's Affairs
P.O. Box 94095
Baton Rouge, LA 70804

RE: 03-130-17-VET, Erosion Repairs at Northeast LA War Veteran's Cemetery

Dear Mr. Farlow:

Attached is an executed copy of the CEA for the referenced project. Thank you for the prompt turnaround of the revised document. Although not explicitly stated in the current agreement, it is our position that this version supersedes the original version that you signed. If you feel differently about this, please let me know.

If you have any questions/concerns, please do not hesitate to let us know.

Sincerely,

A handwritten signature in dark ink, appearing to read "John Hodnett", is written over the word "Sincerely,".
John Hodnett

cc: Lisa Smeltzer
Project file

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INTERAGENCY COOPERATIVE ENDEAVOR AGREEMENT
between the
DIVISION OF ADMINISTRATION
through the
OFFICE OF FACILITY PLANNING AND CONTROL
and the
LOUISIANA DEPARTMENT OF VETERANS AFFAIRS

This **INTERAGENCY COOPERATIVE ENDEAVOR AGREEMENT** ("Agreement"), is made and entered into this 12th day of July, 2017 in two (2) sets of originals by and between the State of Louisiana through the Division of Administration, Office of Facility Planning and Control, represented herein by its Director, and the Louisiana Department of Veterans Affairs represented herein by the Secretary, for the public purposes herein declared.

This Agreement outlines the roles of the Louisiana Department of Veterans Affairs (LDVA) herein referred to as "Agency" and Division of Administration/Facility Planning and Control (DOA/FPC) in the administration of the referenced Project using federal funds through the public assistance program, FEMA Severe Storms and Flooding, Disaster #4263. PW(s) will be formulated and supplemented by Agency funds as needed, for "Flood Damage Repairs to the Northeast Louisiana War Veterans Cemetery" Project in Rayville, Louisiana, Ouachita Parish, and identified as State Project No. 03-130-17-VET, Part 01. This Agreement (including any exhibits and schedules hereto) constitutes the entire Agreement among the parties hereto.

WHEREAS, Article VII, Section 14(C) of the Constitution of the State of Louisiana provides that *"For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual";* and

WHEREAS, the parties hereto recognize that the Office of Facility Planning and Control (DOA/FPC) is the best agency within the State of Louisiana to administer the bidding/solicitation process and construction of the "Flood Damage Repairs to the Northeast Louisiana War Veterans Cemetery" Project; and

WHEREAS, LDVA did suffer flooding, erosion and other damages in March 2016 caused by Severe Storms and Flooding, Federal Disaster #4263, to the Northeast Louisiana War Veterans Cemetery in Rayville, Louisiana, Ouachita Parish; and

WHEREAS, LDVA does own, manage, and control the Northeast Louisiana War Veterans Cemetery in Rayville, Louisiana, Ouachita Parish; and

WHEREAS, LDVA wishes to complete the repairs to the Northeast Louisiana Cemetery that is limited to the damages caused by Severe Storms and Flooding Disaster #4263. Scope and cost of

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damage will be agreed upon by FEMA in order to receive federal funds for repairs allowing LDVA to continue to care for and manage the Northeast Louisiana War Veterans Cemetery. "Flood Damage Repairs to the Northeast Louisiana War Veterans Cemetery" Project will herein be referred to as "Project" or "the Project"; and

WHEREAS, by this Agreement, the parties wish to establish the terms, conditions and their respective rights and obligations as they relate to the Project; and

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

ARTICLE 1

SCOPE AND RESPONSIBILITIES OF THE PARTIES

1.1 For purposes of identification and record keeping, 03-130-17-VET, Part 01 has been designated and shall be affixed to all documents including but not limited to: reports, invoices, letters, memos, emails, contacts and all legal documents related to this project.

1.2 The parties agree to execute any documents necessary to affect the covenants set forth in this Agreement.

1.3 This Project consists of architectural/engineering design and pre-construction preparation of documents for bidding and construction, engineering, bidding, contracting, construction, construction administration and inspection services to design and construct the Project inclusive of flood damages to the Northeast Louisiana War Veterans Cemetery.

RESPONSIBILITIES OF LDVA

1.4 Upon formulation, the FEMA Project Worksheet will be provided to DOA/FPC and shall become a part of this Agreement.

1.5 LDVA shall be financially responsible for all design, bidding, construction, testing, reimbursables, and miscellaneous associated professional services costs during and throughout construction until completion, acceptance, and one-year warranty closeout is achieved.

1.6 LDVA shall assign an Agency Project Manager as project contact through whom DOA/FPC will coordinate the project and interact as required with DOA/FPC throughout the Project.

1.7 Upon completion and acceptance of the Project, LDVA as the owner of the facility, shall accept all future liabilities, including, but not limited to, all future operation, maintenance, and repairs, associated with the ownership, operation and maintenance of the Project.

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RESPONSIBILITIES OF DOA/FPC

1.8 DOA/FPC shall have authority over the entire project with respect to all project management and construction management professional services. The Designer's and Contractor's contractual obligations associated with the Project shall be paid by LDVA. Utilizing DOA/FPC "Non-Payable" procedure for contract management, DOA/FPC shall be the contracting party for the design and construction portion of the Project and LDVA shall provide all funding and payments for all DOA/FPC approved invoices for payment legally related to the Project.

1.9 DOA/FPC shall generally provide and administer oversight of the design, bidding/solicitation and construction processes as the Owner's agent in the same manner that DOA/FPC manages all Capital Outlay projects. The DOA/FPC basic services will include, but are not limited to: review and approve the design phase submittals and project bid documents, advertise and receive competitive bids, recommend contract award, ongoing review and report on progress of project contractual obligations, review, approval and forwarding of Contractor and Designer pay applications, attend all monthly construction progress meetings along with LDVA Project Manager and the Designer, make monthly or periodic site visits as necessary and consult with LDVA Project Manager when requested or as required by project conditions, and receive and facilitate request for project Acceptance and Closeout.

1.10 DOA/FPC will only be responsible for review and approval of Project Documents, Change Orders, and miscellaneous review for compliance with Chapter 10 of Title 38 (Public Bid Law). The FPC Project Manager (FPC PM) will not act as an agent for LDVA.

1.11 DOA/FPC will receive, review and recommend action (if any) based upon the Designer's weekly site visit reports as required by the "Instruction to Designers" standards; similarly, FPC PM will receive other documents, including pay applications and manage as provided for in aforementioned "FPC - Instruction to Designers", and "2006 Edition, Louisiana Capital Improvement Projects Procedure Manual for design and Construction".

1.12 DOA/FPC will not be responsible for any direct or incidental damages due to actions or lack of actions by the LDVA or FEMA. Any claims associated with or actions or lack of actions by LDVA or FEMA will be the responsibility of LDVA. Further, LDVA shall indemnify and hold DOA/FPC harmless against any and all claims, demands, suits, judgments of any sum of money growing out of, resulting from, or by reason or act of omission of LDVA.

ARTICLE 2

COMPENSATION AND TERMS OF PAYMENT

2.1 LDVA will remit payments due all payees within twenty-one (21) calendar days of receipt of "approved for payment" invoices.

2.2 In recognition of each other's status as agencies within the executive branch of government of the State of Louisiana, DOA/FPC agrees to provide administrative services in exchange for which DOA/FPC will receive reasonable compensation to cover its costs associated with these services, not to exceed 6% of the total project cost.

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2.3 DOA/FPC will not assume, nor will DOA/FPC be responsible for, any damages (direct, incidental, or consequential) due to actions, or lack thereof, including but not limited to, delays by LDVA. LDVA further agrees to defend and hold harmless DOA/FPC against any claims and all related costs from such claims or judgments.

2.4 Electronic transmission may be used at the option of the payer.

ARTICLE 3

TERM

This Agreement shall commence on the date first written above and shall remain in effect until all obligations and payments contained herein have been met.

ARTICLE 4

TERMINATION

4.1 The terms and provision of this Agreement shall be binding upon the parties hereto until the work has been completed, accepted and the warranty period has expired and all Final Payments have been made and accepted; and all obligations and conditions contained herein have been satisfied.

4.2 Notwithstanding the above, this Agreement may be terminated only if all following conditions apply:

1. By mutual written agreement and consent of the parties hereto.
2. In the event that LDVA voluntarily withdraws its support, commitment and financial participation in the Project, LDVA agrees that all remaining and future expenses (including termination expenses, just penalties and interest, legal and remedy fees) will be paid for by LDVA.
3. In the event funding is not provided to LDVA, cannot be provided, or is reduced to such a level that will not allow for the continuation of the Project.

ARTICLE 5

FISCAL FUNDING AND APPROVED CONTINGENTS

This Agreement is contingent upon the appropriation of funds to fulfill the requirements of the Project, verified by written confirmation of that agency and/or the Legislature. If FEMA and/or Legislature fails to appropriate sufficient monies to provide for continuation of the Agreement, or if such appropriation is reduced and such reduction will therefore fail to provide sufficient monies

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for the continuation of the Agreement; then such reduction shall become cause for remedy by Article 4 "Termination".

ARTICLE 6

ENTIRE AGREEMENT / MODIFICATIONS

This Agreement, including any attachments that are expressly referred to herein, contains the entire Agreement between the parties and supersedes any and all Agreements or Contracts previously entered into between the parties. No representations are made or relied upon by either party other than those that are expressly set forth within. Any modification or amendment to this Agreement shall be valid only when it has been reduced to writing and executed by both parties.

ARTICLE 7

CONTROLLING LAW

The validity, interpretation, and performance of this Agreement shall be controlled by and construed in accordance with the laws of the State of Louisiana. The parties submit themselves to the exclusive jurisdiction of the Nineteenth Judicial District Court in and for the Parish of East Baton Rouge, State of Louisiana, for resolution of any disputes arising under this Agreement.

ARTICLE 8

LEGAL COMPLIANCE

The DOA/FPC and LDVA shall comply with all federal, state, and local laws and regulations, including, specifically, but without limitation, the Louisiana Code of Governmental Ethics (R.S.42:1101, *et seq.*), in carrying out the provisions of the Agreement.

ARTICLE 9

PUBLIC LIABILITY / INDEMNIFICATION

LDVA shall indemnify and save harmless DOA/FPC, its officers, agents, employees, contractors and assigns against any and all claims, losses, liabilities, demands, suits, causes of action, damages, and judgments of any sum of money to any party accruing against DOA/FPC, its officers, agents, employees, contractors and assigns, growing out of, resulting from, or by reason of any act or omission of the LDVA, its officers, agents, employees, servants, contractors or assigns while engaged in, upon or about, or in connection with the discharge or performance of the terms of this Agreement or the operation, maintenance and use of the Project.

Nothing herein is intended, nor shall be deemed to create a third party beneficiary to or for any obligation by any party hereto or to authorize any third party person to have any action against any party hereto arising of this Agreement.

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ARTICLE 10

SEVERABILITY

If any term, covenant, condition, or provision of this Agreement or the application thereof to any person or circumstances shall, at any time or to any extent, be invalid or unenforceable, the remainder of this Agreement, or the Application of such term, covenant, condition or provision to persons or circumstance other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term, covenant, condition, and provision of this Agreement shall be valid and be enforced to the fullest extent of the law.

ARTICLE 11

CAPTIONS

The captions and headings of the several articles and section of this Agreement are for convenience only and shall not control, affect the meaning of or be taken as an interpretation of any provisions of this Agreement.

ARTICLE 12

GOVERNING DOCUMENT

This Agreement shall govern in the event of any inconsistency between this Agreement and any of the Exhibits attached hereto or any other document or instrument executed or delivered pursuant to this Agreement or in connection with this Agreement.

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IN WITNESS WHEREOF, the parties have executed this Agreement on the day, month and year first written above.

WITNESSES:

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION/
FACILITY PLANNING & CONTROL

[Signature]
Jessica C. Barnes

By: [Signature]
Mark A. Moses, Director

WITNESSES:

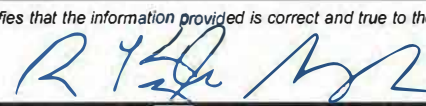
LOUISIANA DEPARTMENT OF
VETERANS AFFAIRS

[Signature]
[Signature]

By: [Signature]
Joey Strickland, Secretary

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Department of State			FOR OPB USE ONLY			
AGENCY: Secretary of State			OPB LOG NUMBER 32		AGENDA NUMBER CFS	
SCHEDULE NUMBER: 04-139			Approval and Authority:			
SUBMISSION DATE: July 17, 2018						
AGENCY BA-7 NUMBER: 1-Carryforward						
HEAD OF BUDGET UNIT: Kyle Ardoin						
TITLE: Secretary of State						
SIGNATURE <i>(Certifies that the information provided is correct and true to the best of your knowledge):</i> 						
MEANS OF FINANCING		CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)		REVISED FY 2018-2019	
GENERAL FUND BY:						
DIRECT		\$55,505,580	\$498,049		\$56,003,629	
INTERAGENCY TRANSFERS		\$227,500	\$0		\$227,500	
FEES & SELF-GENERATED		\$27,605,679	\$519,375		\$28,125,054	
STATUTORY DEDICATIONS		\$6,002,565	\$0		\$6,002,565	
Help Louisiana Vote Fund, Election Admin (SSA)		\$5,889,487	\$0		\$5,889,487	
Shreveport Riverfront and Convention Center and Independence Stadium Fund (T09)		\$113,078	\$0		\$113,078	
Subtotal of Dedications from Page 2		\$0	\$0		\$0	
FEDERAL		\$0	\$0		\$0	
TOTAL		\$89,341,324	\$1,017,424		\$90,358,748	
AUTHORIZED POSITIONS		313	0		313	
AUTHORIZED OTHER CHARGES		0	0		0	
NON-TO FTE POSITIONS		0	0		0	
TOTAL POSITIONS		313	0		313	
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Administrative	\$11,661,827	72	\$74,582	0	\$11,736,409	72
Elections	\$61,806,346	126	\$493,224	0	\$62,299,570	126
Archives and Records	\$4,018,197	32	\$101,750	0	\$4,119,947	32
Museums and Other Operations	\$2,693,956	27	\$4,825	0	\$2,698,781	27
Commercial	\$9,160,998	54	\$343,043	0	\$9,504,041	54
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$89,341,324	311	\$1,017,424	0	\$90,358,748	311

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Department of State	FOR OPB USE ONLY	
AGENCY: Secretary of State	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 04-139		
SUBMISSION DATE: July 17, 2018	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 1-Carryforward		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

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**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds? Please see attached spreadsheet for a breakdown of the means of financing.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$498,049	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$519,375	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,017,424	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

N/A

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This request cannot be postponed for consideration because this BA-7 is requesting funds be carried forward from Fiscal Year 2017-2018 to the current fiscal year in order to pay for items incurred before June 30. Funds for this fiscal year cannot be utilized for these items because funding has already been earmarked for other purposes.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

N/A

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

The programmatic impact will be to the Department's funding for this fiscal year, if funds are not allowed to be carried forward to pay for items incurred last fiscal year.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

Objectives and performance indicators will be negatively impacted for these programs if this BA-7 is not approved. Funding will be reduced in order to pay for items incurred during Fiscal Year 2017-2018.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

N/A

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

The programmatic impact will be to the Department's funding for this fiscal year, if funds are not allowed to be carried forward to pay for items incurred last fiscal year.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Administrative

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$277,206	\$0	\$277,206	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$11,384,621	\$74,582	\$11,459,203	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$11,661,827	\$74,582	\$11,736,409	\$0	\$0	\$0	\$0

EXPENDITURES:							
Salaries	\$5,203,955	\$0	\$5,203,955	\$0	\$0	\$0	\$0
Other Compensation	\$108,980	\$0	\$108,980	\$0	\$0	\$0	\$0
Related Benefits	\$3,113,066	\$0	\$3,113,066	\$0	\$0	\$0	\$0
Travel	\$35,300	\$0	\$35,300	\$0	\$0	\$0	\$0
Operating Services	\$1,210,530	\$59,700	\$1,270,230	\$0	\$0	\$0	\$0
Supplies	\$229,375	\$0	\$229,375	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$625,000	\$14,882	\$639,882	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$860,621	\$0	\$860,621	\$0	\$0	\$0	\$0
Acquisitions	\$275,000	\$0	\$275,000	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$11,661,827	\$74,582	\$11,736,409	\$0	\$0	\$0	\$0

POSITIONS							
Classified	65	0	65	0	0	0	0
Unclassified	7	0	7	0	0	0	0
TOTAL T.O. POSITIONS	72	0	72	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	72	0	72	0	0	0	0

* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Administrative

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$74,582	\$0	\$0	\$74,582

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$59,700	\$0	\$0	\$59,700
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$14,882	\$0	\$0	\$14,882
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$74,582	\$0	\$0	\$74,582

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Elections

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2018-2019	ADJUSTMENT	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$52,728,893	\$493,224	\$53,222,117	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$3,187,966	\$0	\$3,187,966	\$0	\$0	\$0	\$0
Statutory Dedications *	\$5,889,487	\$0	\$5,889,487	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$61,806,346	\$493,224	\$62,299,570	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$6,627,582	\$0	\$6,627,582	\$0	\$0	\$0	\$0
Other Compensation	\$55,911	\$0	\$55,911	\$0	\$0	\$0	\$0
Related Benefits	\$3,741,983	\$0	\$3,741,983	\$0	\$0	\$0	\$0
Travel	\$98,650	\$0	\$98,650	\$0	\$0	\$0	\$0
Operating Services	\$6,924,094	\$15,771	\$6,939,865	\$0	\$0	\$0	\$0
Supplies	\$447,785	\$0	\$447,785	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$40,151,326	\$477,453	\$40,628,779	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,759,015	\$0	\$1,759,015	\$0	\$0	\$0	\$0
Acquisitions	\$2,000,000	\$0	\$2,000,000	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$61,806,346	\$493,224	\$62,299,570	\$0	\$0	\$0	\$0
POSITIONS							
Classified	124	0	124	0	0	0	0
Unclassified	2	0	2	0	0	0	0
TOTAL T.O. POSITIONS	126	0	126	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	126	0	126	0	0	0	0
* Statutory Dedications:							
Help Louisiana Vote Fund, Election Admin (SSA)	\$5,889,487	\$0	\$5,889,487	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Elections

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$493,224	\$0	\$0	\$0	\$0	\$493,224

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$15,771	\$0	\$0	\$0	\$0	\$15,771
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$477,453	\$0	\$0	\$0	\$0	\$477,453
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$493,224	\$0	\$0	\$0	\$0	\$493,224

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Archives and Records

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$227,500	\$0	\$227,500	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$3,790,697	\$101,750	\$3,892,447	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$4,018,197	\$101,750	\$4,119,947	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$1,807,994	\$0	\$1,807,994	\$0	\$0	\$0	\$0
Other Compensation	\$62,450	\$0	\$62,450	\$0	\$0	\$0	\$0
Related Benefits	\$867,227	\$0	\$867,227	\$0	\$0	\$0	\$0
Travel	\$12,275	\$0	\$12,275	\$0	\$0	\$0	\$0
Operating Services	\$1,005,463	\$28,250	\$1,033,713	\$0	\$0	\$0	\$0
Supplies	\$64,988	\$0	\$64,988	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$126,250	\$73,500	\$199,750	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$3,550	\$0	\$3,550	\$0	\$0	\$0	\$0
Acquisitions	\$39,500	\$0	\$39,500	\$0	\$0	\$0	\$0
Major Repairs	\$28,500	\$0	\$28,500	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$4,018,197	\$101,750	\$4,119,947	\$0	\$0	\$0	\$0
POSITIONS							
Classified	30	0	30	0	0	0	0
Unclassified	2	0	2	0	0	0	0
TOTAL T.O. POSITIONS	32	0	32	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	32	0	32	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Archives and Records

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$101,750	\$0	\$0	\$101,750
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$28,250	\$0	\$0	\$28,250
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$73,500	\$0	\$0	\$73,500
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$101,750	\$0	\$0	\$101,750
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 4 NAME: Museums and Other Operations

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$2,499,481	\$4,825	\$2,504,306	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$81,397	\$0	\$81,397	\$0	\$0	\$0	\$0
Statutory Dedications *	\$113,078	\$0	\$113,078	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$2,693,956	\$4,825	\$2,698,781	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$1,191,875	\$0	\$1,191,875	\$0	\$0	\$0	\$0
Other Compensation	\$140,244	\$0	\$140,244	\$0	\$0	\$0	\$0
Related Benefits	\$609,443	\$0	\$609,443	\$0	\$0	\$0	\$0
Travel	\$1,500	\$0	\$1,500	\$0	\$0	\$0	\$0
Operating Services	\$573,273	\$0	\$573,273	\$0	\$0	\$0	\$0
Supplies	\$48,150	\$4,825	\$52,975	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$113,078	\$0	\$113,078	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$16,393	\$0	\$16,393	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$2,693,956	\$4,825	\$2,698,781	\$0	\$0	\$0	\$0
POSITIONS							
Classified	23	0	23	0	0	0	0
Unclassified	4	0	4	0	0	0	0
TOTAL T.O. POSITIONS	27	0	27	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	27	0	27	0	0	0	0
* Statutory Dedications:							
Shreveport Riverfront and Convention Center and Independence Stadium Fund (T09)	\$113,078	\$0	\$113,078	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 4 NAME: Museums and Other Operations

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$4,825	\$0	\$0	\$0	\$0	\$4,825

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$4,825	\$0	\$0	\$0	\$0	\$4,825
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$4,825	\$0	\$0	\$0	\$0	\$4,825

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 5 NAME: Commercial

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$9,160,998	\$343,043	\$9,504,041	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$9,160,998	\$343,043	\$9,504,041	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$2,734,851	\$0	\$2,734,851	\$0	\$0	\$0	\$0
Other Compensation	\$88,109	\$0	\$88,109	\$0	\$0	\$0	\$0
Related Benefits	\$1,409,902	\$0	\$1,409,902	\$0	\$0	\$0	\$0
Travel	\$8,120	\$0	\$8,120	\$0	\$0	\$0	\$0
Operating Services	\$921,828	\$0	\$921,828	\$0	\$0	\$0	\$0
Supplies	\$31,000	\$0	\$31,000	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$3,634,188	\$343,043	\$3,977,231	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$333,000	\$0	\$333,000	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$9,160,998	\$343,043	\$9,504,041	\$0	\$0	\$0	\$0
POSITIONS							
Classified	53	0	53	0	0	0	0
Unclassified	1	0	1	0	0	0	0
TOTAL T.O. POSITIONS	54	0	54	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	54	0	54	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 5 NAME: Commercial

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$343,043	\$0	\$0	\$343,043

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$343,043	\$0	\$0	\$343,043
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$343,043	\$0	\$0	\$343,043

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

The purpose of this BA-7 is to carry forward funds from FY 2017-18 to FY 2018-19.

REVENUES

Means of Finance will be State General fund and Self Generated revenue via funds carried from FY 18.

EXPENDITURES

See attached spreadsheet for a description of expenditures.

OTHER

Shanda Jones, Accountant Administrator: 225-922-1229 or shanda.jones@sos.la.gov
Caryn McGlinchey, Budget Administrator: 225-362-5156 or caryn.mcglinchey@sos.la.gov
Melissa Thibodeaux, Budget Analyst: 225-362-5144 or melissa.thibodeaux@sos.la.gov

Outstanding Contracts for Fiscal Year 18

Contract End

Date / PO

Number	Vendor Name	APP	ORGN	OBJT	DESCRIPTION	Open Amount	SGF	SGR	IAT	TOTAL
ADMINISTRATIVE PROGRAM:										
2000338202	Sada Systems Inc	1008	3720		File migration - Google drive	9,984.00		9,984		9,984
2000316376	Backupify	1008	2825		Software support - Cloud services	10,800.00		10,800		10,800
2000311715	Shows, Cali & Walsh	1006	4080		Legal support for Human Resources	4,898.35		4,898		4,898
2000303239	Moran Printing	1010	2710		Printing of the 2016 Buckram Bound Acts	48,900.00		48,900		48,900
		100				74,582.35	-	74,582	-	74,582
ELECTIONS PROGRAM:										
2000350955	Marketing Tools, LLC	2001	3720		Election day supplies at each precinct	13,269.32	13,269			13,269
					Graphic design for Outreach					
2000261318	Sara Aucoin	2014	2700		promotional paraphernalia	15,771.25	15,771			15,771
2000107100	Celia R Cangelosi	2007	4080		Legal support for election litigation	202,014.88	202,014			202,014
2000336776	GCR Inc	2009	3740		ERIN application continued development	262,170.75	262,170			262,170
		200				493,226.20	493,224	-	-	493,224
ARCHIVES PROGRAM:										
					Software support for records management					
2000338179	Antares, LLC	3002	2825		system	28,250.00		28,250		28,250
2000327438	Preservation Technologies LP	3005	4080		Digital conversion of aging film	73,500.00		73,500		73,500
		300				101,750.00	-	101,750	-	101,750
MUSEUM PROGRAM:										
2000340568	Treetop Marketing, Inc	4002	3180		Stainless steel funnel open top receptacle	3,004.30	3,004			3,004
2000350048	Berger Verre	4001	3180		Chair cushions	1,821.65	1,821			1,821
		400				4,825.95	4,825	-	-	4,825
COMMERCIAL PROGRAM:										
2000217094	GCR Inc	5003	3740		geauxBIZ application continued development	343,043.79		343,043		343,043
		500				343,043.79	-	343,043	-	343,043
Total for Agency						1,017,428.29	498,049	519,375	-	1,017,424

SECRETARY OF STATE
STATE OF LOUISIANA

R. KYLE ARDOIN
SECRETARY OF STATE



P.O. BOX 94125
BATON ROUGE, LA 70804-9125
225.922.2880

DATE: July 17, 2018

TO: Maile Mosley, OPB

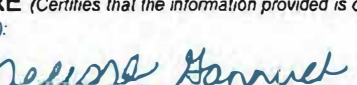
FROM: Caryn McGlinchey, Budget Administrator

RE: FY18 funds for the FY19 Carry forward

The Secretary of State has the cash to meet the self-generated and state general fund on the carry forward.



**DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

DEPARTMENT: LA Department of Justice			FOR OPB USE ONLY				
AGENCY: Office of the Attorney General			OPB LOG NUMBER		AGENDA NUMBER		
SCHEDULE NUMBER: 04B_141			59R		CF6		
SUBMISSION DATE: July 17, 2018/Updated 7-24-18			Approval and Authority:				
AGENCY BA-7 NUMBER: 1819- 01 CARRYFORWARD							
HEAD OF BUDGET UNIT: Lynnel Ruckert							
TITLE: Dir. of Admin. Services							
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge): 							
MEANS OF FINANCING		CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)		REVISED FY 2018-2019		
GENERAL FUND BY:							
DIRECT		\$15,913,855	\$1,606,233		\$17,520,088		
INTERAGENCY TRANSFERS		\$23,500,587	\$0		\$23,500,587		
FEES & SELF-GENERATED		\$6,816,714	\$0		\$6,816,714		
STATUTORY DEDICATIONS		\$16,721,205	\$323,602		\$17,044,807		
[Select Statutory Dedication]		\$0	\$0		\$0		
[Select Statutory Dedication]		\$0	\$0		\$0		
Subtotal of Dedications from Page 2		\$16,721,205	\$323,602		\$17,044,807		
FEDERAL		\$7,075,021	\$0		\$7,075,021		
TOTAL		\$70,027,382	\$1,929,835		\$71,957,217		
AUTHORIZED POSITIONS		482	0		482		
AUTHORIZED OTHER CHARGES		1	0		1		
NON-TO FTE POSITIONS		0	0		0		
TOTAL POSITIONS		483	0		483		
PROGRAM EXPENDITURES		DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:							
Administrative Services Program		\$7,859,277	56	\$83,326	0	\$7,942,603	56
Civil Program		\$21,996,218	74	\$1,770,965	0	\$23,767,183	74
Criminal Program		\$15,231,295	130	\$75,544	0	\$15,306,839	130
Litigation Program		\$18,358,948	172	\$0	0	\$18,358,948	172
Gaming Program		\$6,581,644	51	\$0	0	\$6,581,644	51
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:		\$0	0	\$0	0	\$0	0
TOTAL		\$70,027,382	483	\$1,929,835	0	\$71,957,217	483

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: LA Department of Justice	FOR OPB USE ONLY	
AGENCY: Office of the Attorney General	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 04B_141		
SUBMISSION DATE: July 17, 2018/Updated 7-24-18	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 1819- 01 CARRYFORWARD		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
Department of Justice Debt Collection Fund (JS7)	\$2,492,347	\$0	\$2,492,347
Department of Justice Legal Support Fund (JS5)	\$1,600,000	\$323,602	\$1,923,602
Tobacco Settlement Enforcement Fund (JS9)	\$400,000	\$0	\$400,000
Tobacco Control Special Fund (JS6)	\$15,000	\$0	\$15,000
Louisiana Fund (Z13)	\$2,615,000	\$0	\$2,615,000
Medical Assistance Programs Fraud Detection (H14)	\$1,760,225	\$0	\$1,760,225
Insurance Fraud Investigation Fund (I09)	\$740,065	\$0	\$740,065
Sex Offender Registry Technology Fund (P25)	\$927,781	\$0	\$927,781
Video Draw Poker Device Fund (G03)	\$3,177,296	\$0	\$3,177,296
Riverboat Gaming Enforcement Fund (G04)	\$2,158,833	\$0	\$2,158,833
Parimutuel Live Racing Facility Gaming Control Fund (G09)	\$834,658	\$0	\$834,658
SUBTOTAL (to Page 1)	\$16,721,205	\$323,602	\$17,044,807

Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0



STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

SD: DOJ Legal Support Fund \$323,602

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$1,606,233	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$323,602	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,929,835	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

N/A

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This request is to carryforward funds for items encumbered in FY17-18 and were not liquidated prior to June 30, 2017. Payments are to be made in FY18-19.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

N/A

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

If this request is not approved, the department will have to absorb the amount of the encumbrances with FY17-18 funds.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE: N/A

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

N/A

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There are litigation and agency objectives directly linked to the payments of the professional service contracts or acquisitions.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

There will be a performance impact if this BA-7 is not approved. Program objectives are not viable and outside counsel and program staff cannot perform services if there are insufficient funds to cover these outstanding obligations. There will also be budgeting and programmatic problems associated with failure to approve this request.

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Administrative Services Program

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-20	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$3,228,570		\$3,228,570	\$0	\$0	\$0	\$0
Interagency Transfers	\$0		\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$3,901,039	\$83,326	\$3,984,365	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$729,668	\$0	\$729,668	\$0	\$0	\$0	\$0
TOTAL MOF	\$7,859,277	\$83,326	\$7,942,603	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$2,554,640	\$0	\$2,554,640	\$0	\$0	\$0	\$0
Other Compensation	\$503,816	\$0	\$503,816	\$0	\$0	\$0	\$0
Related Benefits	\$1,988,943	\$0	\$1,988,943	\$0	\$0	\$0	\$0
Travel	\$105,175	\$0	\$105,175	\$0	\$0	\$0	\$0
Operating Services	\$283,634	\$0	\$283,634	\$0	\$0	\$0	\$0
Supplies	\$32,320	\$0	\$32,320	\$0	\$0	\$0	\$0
Professional Services	\$317,534	\$83,326	\$400,860	\$0	\$0	\$0	\$0
Other Charges	\$349,707	\$0	\$349,707	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,486,494	\$0	\$1,486,494	\$0	\$0	\$0	\$0
Acquisitions	\$237,014	\$0	\$237,014	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$7,859,277	\$83,326	\$7,942,603	\$0	\$0	\$0	\$0
POSITIONS							
Classified		0	0	0	0	0	0
Unclassified	57	0	57	0	0	0	0
TOTAL T.O. POSITIONS	57	0	57	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	57	0	57	0	0	0	0
* Statutory Dedications:							
Department of Justice Legal Support Fund (JS6)	\$1,408,692	\$83,326	\$1,492,018	\$0	\$0	\$0	\$0
Department of Justice Debt Collection Fund (JS7)	\$2,492,347	\$0	\$2,492,347	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Administrative Services Program

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$83,326	\$0	\$83,326
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$83,326	\$0	\$83,326
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$83,326	\$0	\$83,326
OVER / (UNDER)						
	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	\$0	\$0	\$0	\$0	\$0	\$0
Unclassified	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL T.O. POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0
OTHER CHARGES POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0
NON-TO FTE POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Civil Program

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$7,589,135	\$1,530,689	\$9,119,824	\$0	\$0	\$0	\$0
Interagency Transfers	\$3,991,840	\$0	\$3,991,840	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$6,592,842	\$0	\$6,592,842	\$0	\$0	\$0	\$0
Statutory Dedications *	\$3,221,308	\$240,276	\$3,461,584	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$601,093	\$0	\$601,093	\$0	\$0	\$0	\$0
TOTAL MOF	\$21,996,218	\$1,770,965	\$23,767,183	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$5,130,763	\$0	\$5,130,763	\$0	\$0	\$0	\$0
Other Compensation	\$1,265,895	\$0	\$1,265,895	\$0	\$0	\$0	\$0
Related Benefits	\$2,532,143	\$0	\$2,532,143	\$0	\$0	\$0	\$0
Travel	\$459,601	\$0	\$459,601	\$0	\$0	\$0	\$0
Operating Services	\$201,530	\$0	\$201,530	\$0	\$0	\$0	\$0
Supplies	\$138,922	\$0	\$138,922	\$0	\$0	\$0	\$0
Professional Services	\$3,888,778	\$1,699,094	\$5,587,872	\$0	\$0	\$0	\$0
Other Charges	\$5,918,125	\$0	\$5,918,125	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$822,922	\$0	\$822,922	\$0	\$0	\$0	\$0
Acquisitions	\$1,637,539	\$71,871	\$1,709,410	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$21,996,218	\$1,770,965	\$23,767,183	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	74	0	74	0	0	0	0
TOTAL T.O. POSITIONS	74	0	74	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	74	0	74	0	0	0	0
* Statutory Dedications:							
Louisiana Fund (Z13)	\$2,615,000	\$0	\$2,615,000	\$0	\$0	\$0	\$0
Department of Justice Legal Support Fund (JS5)	\$191,308	\$240,276	\$431,584	\$0	\$0	\$0	\$0
Tobacco Control Special Fund (JS6)	\$15,000	\$0	\$15,000	\$0	\$0	\$0	\$0
Tobacco Settlement Enforcement Fund (JS9)	\$400,000	\$0	\$400,000	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Civil Program

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$1,530,689	\$0	\$0	\$240,276	\$0	\$1,770,965
EXPENDITURES:						
Salaries		\$0	\$0	\$0	\$0	\$0
Other Compensation		\$0	\$0	\$0	\$0	\$0
Related Benefits		\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$1,458,818	\$0	\$0	\$240,276	\$0	\$1,699,094
Other Charges		\$0	\$0		\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$71,871	\$0	\$0	\$0	\$0	\$71,871
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,530,689	\$0	\$0	\$240,276	\$0	\$1,770,965
OVER / (UNDER)						
	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	\$0	\$0	\$0	\$0	\$0	\$0
Unclassified	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL T.O. POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0
OTHER CHARGES POSIT	\$0	\$0	\$0	\$0	\$0	\$0
NON-TO FTE POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Criminal Program

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2018-2019	ADJUSTMENT	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$5,096,150	\$75,544	\$5,171,694	\$0	\$0	\$0	\$0
Interagency Transfers	\$851,048	\$0	\$851,048	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$111,766	\$0	\$111,766	\$0	\$0	\$0	\$0
Statutory Dedications *	\$3,428,071	\$0	\$3,428,071	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$5,744,260		\$5,744,260	\$0	\$0	\$0	\$0
TOTAL MOF	\$15,231,295	\$75,544	\$15,306,839	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$6,924,510	\$0	\$6,924,510	\$0	\$0	\$0	\$0
Other Compensation	\$195,990	\$0	\$195,990	\$0	\$0	\$0	\$0
Related Benefits	\$3,686,630	\$0	\$3,686,630	\$0	\$0	\$0	\$0
Travel	\$455,330	\$0	\$455,330	\$0	\$0	\$0	\$0
Operating Services	\$455,861	\$0	\$455,861	\$0	\$0	\$0	\$0
Supplies	\$413,170	\$0	\$413,170	\$0	\$0	\$0	\$0
Professional Services	\$555,190	\$75,544	\$630,734	\$0	\$0	\$0	\$0
Other Charges	\$1,577,805	\$0	\$1,577,805	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$598,011	\$0	\$598,011	\$0	\$0	\$0	\$0
Acquisitions	\$368,798	\$0	\$368,798	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$15,231,295	\$75,544	\$15,306,839	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	129	0	129	0	0	0	0
TOTAL T.O. POSITIONS	129	0	129	0	0	0	0
OTHER CHARGES POSITIONS	1	0	1	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	130	0	130	0	0	0	0
* Statutory Dedications:							
Medical Assistance Programs Fraud Detection (H14)	\$1,760,225		\$1,760,225	\$0	\$0	\$0	\$0
Insurance Fraud Investigation Fund (ID9)	\$740,065	\$0	\$740,065	\$0	\$0	\$0	\$0
Sex Offender Registry Technology Fund (R25)	\$927,781	\$0	\$927,781	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Criminal Program

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$75,544	\$0	\$0	\$0	\$0	\$75,544
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$75,544	\$0	\$0		\$0	\$75,544
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$75,544	\$0	\$0	\$0	\$0	\$75,544
OVER / (UNDER)						
	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	\$0	\$0	\$0	\$0	\$0	\$0
Unclassified	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL T.O. POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0
OTHER CHARGES POSIT	\$0	\$0	\$0	\$0	\$0	\$0
NON-TO FTE POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0



BA-7 QUESTIONNAIRE

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

GENERAL PURPOSE

1. Carryforward of contracts: Per LA R.S. Title 39:82B, this BA-7 is to request carry forward of unexpended balances for professional service contracts, supplies and acquisitions in which the expiration dates for said contracts extend beyond June 30, 2018.

REVENUES

(Explain the Means of Financing. Provide details including Source, authority to spend, etc.)

1. If STATE GENERAL FUND

State General Fund \$1,606,233

2. If IAT

3. If Self-Generated Revenues

\$0

4. If Statutory Dedications

SD: Department of Justice Legal Support Fund \$323,602

EXPENDITURES

Administrative Program:

3430	Professional Services - Legal	\$71,418 (SD-Legal Support)
3460	Other Professional Services	\$11,908 (SD-Legal Support)

Civil Program:

3430	Professional Services - Legal	\$1,033,818 (SGF)
3430	Professional Services - Legal	\$198,619 (SD-Legal Support)
3460	Other Professional Services	\$425,000 (SGF)
3460	Other Professional Services	\$41,657 (SD-Legal Support)
4454	Hardware Costing less than \$4,999	\$71,871 (SGF)

Criminal Program:

3460	Other Professional Services	\$75,544 (SGF)
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TOTAL \$1,929,035

OTHER

5. Provide names, phone numbers and e-mail addresses of agency contacts that can provide further information on this item and will attend JLCB to testify.

Lynnel Ruckert
Director, Administrative Services/Chief of Staff
326-6723

Wilbur "Bill" Stiles
Chief Deputy/First Assistant Attorney General
326-6705



Jeff Landry
Attorney General

State of Louisiana
DEPARTMENT OF JUSTICE
ADMINISTRATIVE SERVICES DIVISION
P.O. BOX 94005
BATON ROUGE
70804-9005

July 25, 2018

Mr. Paul Fernandez
Office of Planning and Budget
Division of Administration
Claiborne Building, 7th Floor, Suite 7150
Baton Rouge, LA 70804

RE: BA7 1819-01

Dear Mr. Fernandez:

I hereby certify that State General Fund and Statutory Dedication: Department of Justice Legal Support Fund will have the following amounts of cash available to pay for the encumbrances on August 15, 2018 to support the carryforward BA7.

State General Fund:	\$1,606,233
Statutory Dedications:	
Department of Justice Legal Support Fund	\$323,602

If you have any questions, you may contact me at 326-6734.

Sincerely,

Melissa Gannuch

Melissa Gannuch
Deputy Director, Administrative Services

A

Outstanding PO's for Fiscal Year 18 as of July 17, 2018

Vendor Name	Po	Trans Number	BFY	LN #	Appr	Agy	Object	PO Amount	Closed PO Amount	Open Amount
DELL MARKETING LP	141	18000342820	18	01	200	141	4454	\$71,871.36	\$0.00	\$71,871.36
										\$71,871.36
		SGF					\$71,871			
		Civil					\$71,871			

R

Vendor Number	Vendor Name	Trans Number	Org	Object	PO Amount	Closed PO Amount	Open Amount	Description
271594907	FAIRCLOTH, MELTON & SOBEL LLC	18000169982	3205	3430	\$75,000.00	\$25,757.08	\$49,242.92	Legal Services re: Planned Parenthood
462777873	BLOCK LAW FIRM APLC	18000170008	3205	3430	\$51,636.45	\$28,381.19	\$23,255.26	General Legal Services
720683439	VOORHIES & LABBE	18000170005	3205	3430	\$18,381.18	\$5,241.50	\$13,139.68	Legal Services - Molina
811378264	SCHAERR DUNCAN LLP	18000178674	3205	3430	\$75,000.00	\$53,688.28	\$21,311.72	Legal Services re: ACT620
811378264	SCHAERR DUNCAN LLP	18000178674	3205	3430	\$75,000.00	\$0.00	\$75,000.00	Legal Services re: ACT620
811378264	SCHAERR DUNCAN LLP	18000284439	2118	3430	\$75,000.00	\$3,581.71	\$71,418.29	Legal Services re: ACT620
861036392	LAW OFC SCOTT D BERGTHOLD PLLC	18000247204	3205	3430	\$50,000.00	\$33,330.51	\$16,669.49	Legal Services
263834009	GEOGRAPHIC PLANNING &	18000182128	3205	3460	\$50,000.00	\$8,342.64	\$41,657.36	Expert Services re: Terrebonne NAACP
800610191	KRAFT & KENNEDY INC	18000290435	2118	3460	\$46,340.00	\$34,432.50	\$11,907.50	Project Management re: MMS

SD: Legal Support Fund

\$323,602

Admin
Civil

\$83,326
\$240,276

Vendor Number	Vendor Name	Trans Number	Org	Object	PO Amount	Closed PO Amount	Open Amount	Pending Pmts	Description
010818964	HOLTZMAN VOGEL JOSEFIK	18000295462	3105	3430	\$75,000.00	\$0.00	\$75,000.00		Legal Services re: Planned Parenthood
201469298	MIKE MOORE LAW FIRM LLC	18000336211	3105	3430	\$500,000.00	\$0.00	\$500,000.00		Legal Services re: Opled
203926170	COUHIG PARTNERS LLC	18000283659	3105	3430	\$40,000.00	\$18,618.75	\$21,381.25	(\$9,697.50)	Legal Services re: Intracoastal Waterways
203926170	COUHIG PARTNERS LLC	18000283659	3105	3430	\$40,000.00	\$0.00	\$40,000.00		Legal Services re: Intracoastal Waterways
462777873	BLOCK LAW FIRM APC	18000351164	3105	3430	\$20,000.00	\$10,234.26	\$9,765.74		Legal Services
721123396	ROEDEL, PARSONS, KOCH, BLACHE,	18000314704	3105	3430	\$40,000.00	\$12,073.47	\$27,926.53		Legal Services re: Howard Brown vs. Schedler
721123396	ROEDEL, PARSONS, KOCH, BLACHE,	18000314704	3105	3430	\$30,000.00	\$0.00	\$30,000.00		Legal Services re: Howard Brown vs. Schedler
811378264	SCHAEER DUNCAN LLP	18000178674	3105	3430	\$250,000.00	\$0.00	\$250,000.00	(\$1,000.00)	Legal Services re: ACT620
811378264	SCHAEER DUNCAN LLP	18000220605	3105	3430	\$250,000.00	\$237,428.42	\$12,571.58		Legal Services re: ACT620
811378264	SCHAEER DUNCAN LLP	18000220605	3105	3430	\$100,000.00	\$0.00	\$100,000.00	(\$91,079.18)	Legal Services re: ACT620
814660782	SEQUITUR LLC	19000328111	3105	3430	\$20,000.00	\$1,050.00	\$18,950.00		NonProfit Hospitals
861036392	LAW OFC SCOTT D BERGTHOLD PLLC	18000217204	3105	3430	\$50,000.00	\$0.00	\$50,000.00		Legal Services
013324836	ROBERT MARIER	18000337715	3105	3460	\$50,000.00	\$0.00	\$50,000.00		Expert Services re: June Medical
047804930	TUMULESH SINGH SOLANKY	18000330815	3105	3460	\$50,000.00	\$0.00	\$50,000.00		Expert Services re: June Medical
263834009	GEOGRAPHIC PLANNING &	18000182128	3105	3460	\$100,000.00	\$0.00	\$100,000.00		Expert Services re: Terrebonne NAACP
275125074	JILL HAYES PHD APPC	18000295889	4109	3460	\$30,000.00	\$4,456.40	\$25,543.60		Expert witness in State v. Frank Cossey
275125074	JILL HAYES PHD APPC	18000295889	4109	3460	\$50,000.00	\$0.00	\$50,000.00		Expert witness in State v. Frank Cossey
362742437	MAUREEN L CONDIE	18000351165	3105	3460	\$50,000.00	\$0.00	\$50,000.00		Services as requested by Solicitor General
433904905	MARLENE M KROUSEL	18000323950	3105	3460	\$25,000.00	\$0.00	\$25,000.00		Civil Program Attorney Training
436175800	HEIDI THOMPSON	18000323349	3105	3460	\$25,000.00	\$0.00	\$25,000.00		Civil Program Attorney Training
436948038	KATHRYN SIMINO	18000323351	3105	3460	\$25,000.00	\$0.00	\$25,000.00		Civil Program Attorney Training
454390674	DAVID L BERRY	18000349524	3105	3460	\$100,000.00	\$0.00	\$100,000.00		Civil Program Attorney Training
							\$1,636,139		
							-\$101,777		
		SGF			\$1,534,362				\$1,534,362 TOTAL SGF CONTRACT OF
		Civil			\$1,458,818				
		Criminal			\$75,544				

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

CARRYFORWARD

DEPARTMENT: AGRICULTURE AND FORESTRY			FOR OPB USE ONLY			
AGENCY: AGRICULTURE AND FORESTRY			OPB LOG NUMBER <div style="text-align: center; font-size: 1.5em;">460</div>		AGENDA NUMBER <div style="text-align: center; font-size: 1.5em;">CF7</div>	
SCHEDULE NUMBER: 04-160			Approval and Authority:			
SUBMISSION DATE: July 17, 2018						
AGENCY BA-7 NUMBER: 01						
HEAD OF BUDGET UNIT: DANE MORGAN						
TITLE: ASSISTANT COMMISSIONER M&F						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge)</small> 						
MEANS OF FINANCING		CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)		REVISED FY 2018-2019	
GENERAL FUND BY:						
DIRECT		\$18,300,151	\$0		\$18,300,151	
INTERAGENCY TRANSFERS		\$680,206	\$0		\$680,206	
FEES & SELF-GENERATED		\$8,404,409	\$0		\$8,404,409	
STATUTORY DEDICATIONS		\$35,175,539	\$736,385		\$35,911,924	
Structural Pest Control Commission Fund (A02)		\$1,457,795	\$280,860		\$1,738,655	
Louisiana Agricultural Finance Authority Fund (A07)		\$11,802,482	\$0		\$11,802,482	
Subtotal of Dedications from Page 2		\$21,915,262	\$455,525		\$22,370,787	
FEDERAL		\$10,009,973	\$0		\$10,009,973	
TOTAL		\$72,570,278	\$736,385		\$73,306,663	
AUTHORIZED POSITIONS		566	0		566	
AUTHORIZED OTHER CHARGES		4	0		4	
NON-TO FTE POSITIONS		0	0		0	
TOTAL POSITIONS		570	0		570	
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
MANAGEMENT & FINANCE	\$21,038,296	111	\$0	0	\$21,038,296	111
AG AND ENV SCIENCES	\$12,044,481	103	\$736,385	0	\$12,780,866	103
ANIMAL HEALTH & FOOD SAFETY	\$14,155,769	104	\$0	0	\$14,155,769	104
AGRO-CONSUMER SERVICES	\$8,206,268	76	\$0	0	\$8,206,268	76
FORESTRY	\$15,523,432	167	\$0	0	\$15,523,432	167
SOIL & WATER	\$1,602,032	9	\$0	0	\$1,602,032	9
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$72,570,278	570	\$736,385	0	\$73,306,663	570

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: AGRICULTURE AND FORESTRY	FOR OPB USE ONLY	
AGENCY: AGRICULTURE AND FORESTRY	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 04-160		
SUBMISSION DATE: July 17, 2018	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 01		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
Pesticide Fund (A09)	\$5,400,000	\$0	\$5,400,000
Forest Protection Fund (A11)	\$806,606	\$0	\$806,606
Boll Weevil Eradication Fund (A12)	\$100,000	\$0	\$100,000
Forestry Productivity Fund (A14)	\$333,333	\$0	\$333,333
Petroleum Products Fund (A15)	\$4,952,219	\$0	\$4,952,219
Livestock Brand Commission Fund (A17)	\$10,000	\$0	\$10,000
Agricultural Commodity Dealers & Warehouse Fund (A18)	\$2,277,455	\$0	\$2,277,455
Seed Commission Fund (A21)	\$807,008	\$0	\$807,008
Sweet Potato Pests & Diseases Fund (A22)	\$200,000	\$0	\$200,000
Weights and Measures Fund (A23)	\$2,228,776	\$0	\$2,228,776
Feed and Fertilizer Fund (A29)	\$2,249,865	\$455,525	\$2,705,390
Horticulture and Quarantine Fund (A30)	\$2,550,000	\$0	\$2,550,000
SUBTOTAL (to Page 1)	\$21,915,262	\$455,525	\$22,370,787

Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

The source of funding for this BA-7 is Statutory Dedications from the Structural Pest Control Fund (\$280,860) and the Feed and Fertilizer Fund (\$455,525). The department will use these funds to pay for acquisitions ordered and encumbered, but not yet received, in fiscal year 2018.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$736,385	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$736,385	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

This action requires no additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

Statutory Dedications for the Structural Pest Control and the Feed and Fertilizer funds were collected during fiscal year 2018. These acquisitions were ordered and encumbered and had not yet been received as of June 30, 2018. LDAF needs the funding and the budget authority to carryforward to fiscal year 2019 so that the items can be paid for when delivered.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No. This is not an after the fact BA-7.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

This BA-7 will enable the department to have adequate funding and budget authority in fiscal year 2019 to pay for items ordered and encumbered in fiscal year 2018 but not yet received as of June 30, 2018.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

There is no estimated direct impact on other objectives or performance indicators. This BA-7 will have no impact on any other program or agency.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The performance impacts associated with this request are identified, to the extent possible, in the explanations above.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will result in LDAF not being able to pay for items ordered and encumbered but not received in fiscal year 2018. Statutory Dedications from the Structural Pest Control and Feed and Fertilizer Funds, that will be used to pay for these items, were collected in fiscal year 2018.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: OFFICE OF AGRICULTURAL AND ENVIRONMENTAL SCIENCES

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2018-2019	ADJUSTMENT	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$74,962	\$0	\$74,962	\$0	\$0	\$0	\$0
Statutory Dedications *	\$10,917,202	\$736,385	\$11,653,587	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$1,052,317	\$0	\$1,052,317	\$0	\$0	\$0	\$0
TOTAL MOF	\$12,044,481	\$736,385	\$12,780,866	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$5,503,296	\$0	\$5,503,296	\$0	\$0	\$0	\$0
Other Compensation	\$277,948	\$0	\$277,948	\$0	\$0	\$0	\$0
Related Benefits	\$2,862,861	\$0	\$2,862,861	\$0	\$0	\$0	\$0
Travel	\$52,000	\$0	\$52,000	\$0	\$0	\$0	\$0
Operating Services	\$836,325	\$0	\$836,325	\$0	\$0	\$0	\$0
Supplies	\$868,084	\$0	\$868,084	\$0	\$0	\$0	\$0
Professional Services	\$55,000	\$0	\$55,000	\$0	\$0	\$0	\$0
Other Charges	\$805,584	\$280,860	\$1,086,444	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$393,383	\$0	\$393,383	\$0	\$0	\$0	\$0
Acquisitions	\$390,000	\$455,525	\$845,525	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$12,044,481	\$736,385	\$12,780,866	\$0	\$0	\$0	\$0
POSITIONS							
Classified	90	0	90	0	0	0	0
Unclassified	9	0	9	0	0	0	0
TOTAL T.O. POSITIONS	99	0	99	0	0	0	0
OTHER CHARGES POSITIONS	4	0	4	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	103	0	103	0	0	0	0
* Statutory Dedications:							
Boll Weevil Eradication Fund (A12)	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0
Feed and Fertilizer Fund (A29)	\$986,695	\$455,525	\$1,442,220	\$0	\$0	\$0	\$0
Horticulture and Quarantine Fund (A30)	\$2,550,000	\$0	\$2,550,000	\$0	\$0	\$0	\$0
Louisiana Agricultural Finance Authority Fund (A07)	\$25,295	\$0	\$25,295	\$0	\$0	\$0	\$0
Pesticide Fund (A09)	\$4,800,588	\$0	\$4,800,588	\$0	\$0	\$0	\$0
Seed Commission Fund (A21)	\$807,008	\$0	\$807,008	\$0	\$0	\$0	\$0
Structural Pest Control Commission Fund (A02)	\$1,447,616	\$280,860	\$1,728,476	\$0	\$0	\$0	\$0
Sweet Potato Pests & Diseases Fund (A22)	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: OFFICE OF AGRICULTURAL AND ENVIRONMENTAL SCIENCES

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$736,385	\$0	\$736,385

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$280,860	\$0	\$280,860
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$455,525	\$0	\$455,525
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$736,385	\$0	\$736,385

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

1. The purpose of this BA-7 is to increase the revenue and expenditure budget authority for LDAF in FY 19 for items encumbered but not received in FY 18. Statutory Dedications for the Structural Pest Control and Feed and Fertilizer funds have been collected in FY 18 to pay for these items. This BA-7 will enable LDAF to pay in FY 19 for those items ordered and encumbered but not received in FY 18.

REVENUES

Feed & Fertilizer Fund R.S. 3:1407, 2011

<u>Current Budget</u>	<u>Revised Budget Amount w/BA-7</u>	<u>Current Anticipated Revenue</u>
\$2,249,865	\$2,705,390	\$2,705,390

Structural Pest Control Comm. Fund R.S. 3:3375, 1984

<u>Current Budget</u>	<u>Revised Budget Amount w/BA-7</u>	<u>Current Anticipated Revenue</u>
\$1,457,795	\$1,738,655	\$1,738,655

EXPENDITURES

9. The requested funding of \$736,385 will be used for the purpose of paying for items ordered and encumbered during FY 18 that will not be received until FY 19. The expenditure authority is only affecting one program: Agricultural and Environmental Sciences.

AES

Other Charges

\$142,356	Agilent Technologies Gas Chromatograph System
\$124,011	bioMerieux Equipment, VC Tempo Single Platform
<u>\$ 14,493</u>	Fisher Scientific Bal Semi-Micro MSE225S-100-DA
\$280,860	

Acquisitions

\$270,692	Agilent Technologies Pesticides and Environmental Pollutants Analyzer GC/MS/MS that analyzes structural pesticides
\$ 52,091	Proprietary Agilent Laboratory Equipment GC Custom series Gas Chromatograph System
<u>\$132,742</u>	(2) Waters Technology Corp Acquity Arc System, UPLC/HPLC
\$455,525	

OTHER

Dane Morgan
Assistant Commissioner for Management and Finance
Phone: (225) 952-8142
Email: dmorgan@LDAF.STATE.LA.US

LDAF BA-7 #01 Carryforward

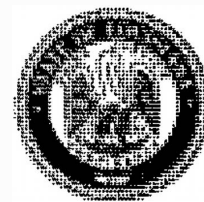
Purchase Order Number	Contract Number	Amount	Date	Justification to Carry Forward	Explanation of impact on performance of FY 19
2000344229	N/A	\$ 132,742.00	06/14/2018	Statutory Dedications from the Structural Pest Control and Feed and Fertilizer funds were collected in FY 18 to pay for these items encumbered in FY 18 but not yet received. LDAF needs approval of this carryforward BA-7 to have the increased budget authority in FY 19 to pay for these items that were encumbered in FY 18 but not received before June 30, 2018.	The purchase of this new equipment will ensure the timely processing of samples without the possibility of untimely needed repairs to the equipment. New equipment is less likely to encounter down time for costly repairs.
2000347953	N/A	52,091.20	06/13/2018		
2000346924	N/A	270,691.94	06/11/2018		
2000343563	N/A	14,492.38	06/04/2018		
2000350381	N/A	124,011.25	06/26/2018		
2000350652	N/A	142,356.34	06/22/2018		



LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM

COMMISSIONER



July 19, 2018


Samuel Roubique
Office of Planning and Budget
Division of Administration
PO Box 94095
Baton Rouge, LA 70804-4095

Sam,

I hereby certify the following:


- The Structural Pest Control Commission Fund has \$426,600.44 cash available in Agency 160 as of July 19, 2018 and will have \$280,860 of cash available for August 14, 2018 to support the Carryforward BA-7.
- The Feed and Fertilizer Fund has \$680,883.50 cash available in Agency 160 as of July 19, 2018 and will have \$455,525 of cash available for August 14, 2018 to support the Carryforward BA-7.

Sincerely,



Laura Sanders
Accountant Manager 2

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Dept of Economic Development		FOR OPB USE ONLY				
AGENCY: Office of the Secretary		OPB LOG NUMBER 41		AGENDA NUMBER CF8		
SCHEDULE NUMBER: 05-251		Approval and Authority:				
SUBMISSION DATE: 07/17/18						
AGENCY BA-7 NUMBER: 1						
HEAD OF BUDGET UNIT: Anne G. Villa						
TITLE: Undersecretary						
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge): 						
MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)		REVISED FY 2018-2019		
GENERAL FUND BY:						
DIRECT	11,962,243	\$542,917		\$12,505,160		
INTERAGENCY TRANSFERS	-	\$0		\$0		
FEES & SELF-GENERATED	1,015,681	\$0		\$1,015,681		
STATUTORY DEDICATIONS	\$5,645,095	\$2,714,267		\$8,359,362		
[Select Statutory Dedication]	\$0	\$0		\$0		
[Select Statutory Dedication]	\$0	\$0		\$0		
Subtotal of Dedications from Page 2	\$5,645,095	\$2,714,267		\$8,359,362		
FEDERAL	\$0	\$0		\$0		
TOTAL	\$18,623,019	\$3,257,184		\$21,880,203		
AUTHORIZED POSITIONS	0	0		0		
AUTHORIZED OTHER CHARGES	0	0		0		
NON-TO FTE POSITIONS	0	0		0		
TOTAL POSITIONS	0	0		0		
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Executive Administration	18,623,019	0	\$3,257,184	0	\$21,880,203	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$18,623,019	0	\$3,257,184	0	\$21,880,203	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Dept of Economic Development	FOR OPB USE ONLY	
AGENCY: Office of the Secretary	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 05-251		
SUBMISSION DATE: 07/17/18	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 1		

Use this section for additional Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
Louisiana Economic Development Fund (ED6)	5,645,095	\$ 2,259,955.00	\$7,905,050
Rapid Response Fund (EDR)	\$0	\$454,312	\$454,312
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$5,645,095	\$2,714,267	\$8,359,362

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID YEAR BUDGET ADJUSTMENT

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?
Statutory Dedicated - LA Economic Development Fund & Statutory Dedicated - Rapid Response Fund

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$542,917	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$2,714,267	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,257,184	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:
N/A

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.
This request is in accordance with Title 39:82B of the Louisiana Revised Statutes which deals with rebudgeting of funds from prior fiscal years into the new fiscal year.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.
N/A

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

There are no programmatic impacts as a result of this BA-7. This is to appropriate contracts that cross fiscal years.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE: There will be no impact to performance indicators.

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

This is to carry forward contracts that cross fiscal years.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

This is to carry forward bona fide obligations for contracts that cross fiscal years.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 would result in the inability to pay contractual obligations.

7

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Executive & Administration

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT/OUTYEAR PROJECTIONS			
	FY 2018-2019	ADJUSTMENT	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	11,962,243	\$542,917	\$12,505,160	\$0	\$0	\$0	\$0
Interagency Transfers	-	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	1,015,681	\$0	\$1,015,681	\$0	\$0	\$0	\$0
Statutory Dedications *	\$5,645,095	\$2,714,267	\$8,359,362	\$0	\$0	\$0	\$0
FEDERAL FUNDS	-	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$18,623,019	\$3,257,184	\$21,880,203	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	3,182,537	\$0	\$3,182,537	\$0	\$0	\$0	\$0
Other Compensation	111,014	\$0	\$111,014	\$0	\$0	\$0	\$0
Related Benefits	1,748,606	\$0	\$1,748,606	\$0	\$0	\$0	\$0
Travel	190,810	\$0	\$190,810	\$0	\$0	\$0	\$0
Operating Services	437,193	\$0	\$437,193	\$0	\$0	\$0	\$0
Supplies	150,748	\$0	\$150,748	\$0	\$0	\$0	\$0
Professional Services	645,000	\$87,999	\$732,999	\$0	\$0	\$0	\$0
Other Charges	9,605,629	\$3,169,185	\$12,774,814	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	2,551,482	\$0	\$2,551,482	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	-	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$18,623,019	\$3,257,184	\$21,880,203	\$0	\$0	\$0	\$0
POSITIONS							
Classified	22	0	22	0	0	0	0
Unclassified	13	0	13	0	0	0	0
TOTAL T.O. POSITIONS	35	0	35	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	35	0	35	0	0	0	0
* Statutory Dedications:							
Louisiana Economic Development Fund (ED6)	5,645,095	\$ 2,259,955.00	\$7,905,050	\$0	\$0	\$0	\$0
Rapid Response Fund (EDR)	-	\$454,312	\$454,312	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Executive & Administration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$542,917	\$0	\$0	\$2,714,267	\$0	\$3,257,184
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$29,796	\$0	\$0	\$58,203	\$0	\$87,999
Other Charges	\$513,121	\$0	\$0	\$2,656,064.00	\$0	\$3,169,185
Delet Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$542,917	\$0	\$0	\$2,714,267	\$0	\$3,257,184
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

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OFFICE OF THE GOVERNOR
DIVISION OF ADMINISTRATION
OFFICE OF PLANNING & BUDGET
2018 JUL 17 PM 2:58

MEMORANDUM

July 17, 2018

TO: Blake Ruiz
Office of Planning and Budget

FROM: Kathy Blankenship, Deputy Undersecretary
Office of Management and Finance

RE: BA-7 #05-251-01 Office of the Secretary
BA-7 #05-252-01 Office of Business Development
BA-7 #05-252-02 Office of Business Development
BA-7 #20-931-01 Debt Service & State Commitments

Attached are BA-7's for the above referenced agencies in accordance with Act 2 of the Second Extraordinary Session of 2018. These requests are in accordance with Title 39:82B of the LA Revised Statutes which deals with rebudgeting of funds from prior fiscal years into the new fiscal year.

Your favorable approval is appreciated.

Should there be any questions in this regard, please feel free to contact me at 342-9658.


APPROVED: Kathy Blankenship

Date

7/17/18

I certify that sufficient cash will be available in the State Treasury to pay for these encumbrances

Office of the Secretary
Carry-forward BA-7

Executive & Administration

<u>Means of Financing</u>	<u>Contract with</u>	<u>City</u>	<u>Parish</u>	<u>Contract Period</u>	<u>Contract Number</u>	<u>Total Contract Amount</u>	<u>Amount to be Re-Budgeted</u>	<u>Description</u>			
Statutory Dedicated	GNO, Inc (Other Charges)	New Orleans	Orleans	07/16/12-06/30/19	13062-FAST	2,000,000	454,312	Seek and engage multiple qualified corporate and/or executive talent recruiters to find key personnel to fill key positions in Information Technology projects in which the State has an economic development interest relating to GE Capital	716555	2003	3646 Rapid Respor
Statutory Dedicated	Meghan M. Thibodaus (Other Charges)	Lafitte	Jefferson	07/01/15-07/31/18	16010-FAST	160,000	11,514	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	736328	2003	3646
Statutory Dedicated	Frank Fauchaux (Other Charges)	Baton Rouge	EBR	10/01/15-09/30/18	16014-FAST	50,000	11,767	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000140772	2003	3646
Statutory Dedicated	Erik Duncan (Other Charges)	Slidell	St Tammany	08/01/15-07/31/18	16023-FAST	50,000	30,087	Creation of 3D Models and Animations to be used in training materials and training related videos	2000128632	2003	3646
Statutory Dedicated	Kimberlee H. Fiorez (Other Charges)	Out of State	N/A	09/01/15-08/31/18	16024-FAST	125,000	80,000	Provide animation services, photography, artwork, video and audio elements for training materials that will be for LA FastStart	2000128605	2003	3646
Statutory Dedicated	LR3 Consulting, LLC (Other Charges)	Baton Rouge	EBR	10/01/15-09/30/18	16032-FAST	288,000	85,475	Develop, establishment and/or delivery of a database of potential trainees for continued pre-hire training using a customized assessment instrument to determine skills proficiencies based on individual company requirements	2000139644	2003	3646
Statutory Dedicated	Jeffrey Leach (Other Charges)	Many	Sabine	11/01/15-10/31/18	16050-FAST	25,000	1,390	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000152491	2003	3655
Statutory Dedicated	Kristen Lawis (Other Charges)	Denham Springs	Livingston	2/1/16-1/31/19	16073-FAST	150,000	93,869	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000163400	2003	3655
Statutory Dedicated	Madeline Kornman (Other Charges)	Gretna	Jefferson	2/1/16-1/31/19	16081-FAST	90,000	32,786	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000166534	2003	3655
Statutory Dedicated	JAG Safety Training & Consulting, LLC (Other Charges)	DeRidder	Beauregard	2/1/16-1/31/19	16082-FAST	150,000	72,484	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000168313	2003	3655
Statutory Dedicated	Leslie A. Smith (Other Charges)	Baton Rouge	EBR	05/01/16-04/30/19	16101-FAST	48,000	29,494	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000187734	2003	3655
Statutory Dedicated	James Scott Phillips (Other Charges)	Stonewall	Desoto	05/01/16-04/30/19	16102-FAST	120,000	67,068	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000194938	2003	3655

Office of the Secretary
Carry-forward BA-7

Executive & Administration

<u>Means of Financing</u>	<u>Contract with</u>	<u>City</u>	<u>Parish</u>	<u>Contract Period</u>	<u>Contract Number</u>	<u>Total Contract Amount</u>	<u>Amount to be Re-Budgeted</u>	<u>Description</u>			
Statutory Dedicated	Matthew Moscona (Other Charges)	Baton Rouge	EBR	06/01/16-05/31/19	16104-FAST	15,000	9,460	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000194962	2003	3655
Statutory Dedicated	Andrew Rhodes (Other Charges)	Denham Springs	Livingston	07/01/16-06/30/19	17005-FAST	67,000	3,697	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000196901	2003	3655
Statutory Dedicated	Ernest M. Prince (Other Charges)	Bossier City	Bossier	07/01/16-06/30/19	17017-FAST	264,000	75,120	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000196904	2003	3655
Statutory Dedicated	Charles A Cessac (Other Charges)	Out of State	N/A	07/01/16-06/30/19	17035-FAST	150,000	79,154	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000208857	2003	3655
Statutory Dedicated	Leandra Dorta (Other Charges)	Palquemine	Iberville	08/01/16-07/31/19	17037-FAST	120,000	36,440	Serve as a developer of 3D and other types of videos and programs, and other training related services for materials that are to be developed and delivered to LA FastStart	2000208890	2003	3655
Statutory Dedicated	Motion Culture Media, LLC (Other Charges)	Geismar	Ascension	07/01/16-06/30/19	17036-FAST	200,000	114,844	Work on the production of training videos as a Video Producer/Director, Videographer and/or Offline/Online Editor for the benefit of LA FastStart projects	2000211183	2003	3655
Statutory Dedicated	Jessica C Sprick (Other Charges)	Kenner	Jefferson	08/01/16-07/31/19	17045-FAST	105,000	29,455	Provide assistance with 2D & 3D modeling, 2D & 3D animation, web and java support, other types of videos and programs, and other promotional and training related services and materials	2000211501	2003	3655
Statutory Dedicated	RCD Visuals, LLC (Other Charges)	Gretna	Jefferson	08/01/16-07/31/19	17047-FAST	180,000	22,405	Work on the production of training videos as a Video Producer/Director, Videographer and/or Offline/Online Editor for the benefit of LA FastStart projects	2000211534	2003	3655
Statutory Dedicated	Nathan E Fairchild (Other Charges)	Lake Charles	Calcasieu	08/01/16-07/31/19	17053-FAST	165,000	65,428	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000214164	2003	3655
Statutory Dedicated	The Computer Connection, LLC (Other Charges)	Baton Rouge	EBR	11/01/16-10/31/19	17057-FAST	25,000	11,494	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000229468	2003	3655
Statutory Dedicated	Lamont E Lackman (Other Charges)	Kelthville	Caddo	10/01/16-09/30/19	17059-FAST	135,000	76,975	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000229469	2003	3655
Statutory Dedicated	Max Wild-Oleson (Other Charges)	Baton Rouge	EBR	01/01/17-12/31/19	17073-FAST	70,000	34,193	Provide needed technical writing fro training and recruiting related materials that are to be developed and delivered to LED FastStart	2000237063	2003	3655
Statutory Dedicated	Coastal Grip & Lighting, Inc (Other Charges)	Mandeville	St Tammany	01/01/17-12/31/19	17074-FAST	400,000	18,080	Provide Gaffer and Grip labor related services, Gaffer and Grip equipment rental and transportation, including all lighting and other related equipment needs, on location for video productions	2000237066	2003	3655

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**Office of the Secretary
Carry-forward BA-7**

Executive & Administration

<u>Means of Financing</u>	<u>Contract with</u>	<u>City</u>	<u>Parish</u>	<u>Contract Period</u>	<u>Contract Number</u>	<u>Total Contract Amount</u>	<u>Amount to be Re-Budgeted</u>	<u>Description</u>			
Statutory Dedicated	Sherwood Young, Sr (Other Charges)	Bossier City	Bossier	03/01/17-02/28/20	17079-FAST	150,000	25,232	Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000244305	2003	3655
General Fund	Southern University at Shreveport (Other Charges)	Shreveport	Caddo	09/16/16-08/31/18	17080-LI	513,121	513,121	Modernize the FAA Part 147 Aerospace and Technology program at Southern University at Shreveport LA by providing updated training equipment and facility upgrades	2000240865	2003	3760 GF
Statutory Dedicated	Nicholas Gyarfas (Other Charges)	Lafayette	Lafayette	01/01/17-12/31/19	17089-FAST	50,000	16,254	Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000244323	2003	3655
Statutory Dedicated	Jeff W. Frod dba Ford Soundesign (Other Charges)	Baton Rouge	EBR	05/01/17-04/30/20	17108-FAST	50,000	13,478	Voice over recordings for FastStart videos	2000262095	2003	3655
Statutory Dedicated	IT Inspired, LLC (Other Charges)	Baton Rouge	EBR	05/01/17-04/30/20	17109-FAST	30,000	11,700	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000260734	2003	3655
Statutory Dedicated	Drew Walker (Other Charges)	Walker	Livingston	06/01/17-05/31/20	17120-FAST	165,000	32,683	Provide needed materials to support campaigns, such as "Dream It Do It!", and other assistance as requested in connection with LED's Louisiana FastStart Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000269341	2003	3655
Statutory Dedicated	Andrews Consulting Serv, Inc (Other Charges)	Out of State	N/A	07/01/17-06/30/20	18008-FAST	225,000	55,401	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000275876	2003	3655
Statutory Dedicated	Gina Billiot Spansel (Other Charges)	Prairieville	Ascension	07/01/17-06/30/20	18009-FAST	150,000	40,089	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000272075	2003	3655
Statutory Dedicated	Perkins Technology (Other Charges)	Lafayette	Lafayette	07/01/17-06/30/20	18010-FAST	150,000	48,404	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000275849	2003	3655
Statutory Dedicated	Marlo M. Villafuerte (Other Charges)	Bossier City	Bossier	08/01/17-07/31/20	18011-FAST	15,000	4,600	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to services as a photographer and videographer	2000296515	2003	3655
Statutory Dedicated	Melissa R. Hardy (Other Charges)	Iowa	Calcasieu	07/01/17-06/30/20	18015-FAST	165,000	495	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000276665	2003	3655
Statutory Dedicated	BBR Creative, Inc (Other Charges)	Lafayette	Lafayette	07/01/17-06/30/19	18017-APM	1,441,829	225,000	Provide assistance in developing and executing a strategic marketing and communication program for LED	2000276853	2003	3740
Statutory Dedicated	Dennis M. Dubin (Other Charges)	Baker	EBR	07/01/17-06/30/20	18020-FAST	6,000	1,025	Provide assistance with project related duties, including but not limited to media pre-production and post-production for FastStart projects, training and other training-related projects	2000278709	2003	3655

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**Office of the Secretary
Carry-forward BA-7**

Executive & Administration

<u>Means of Financing</u>	<u>Contract with</u>	<u>City</u>	<u>Parish</u>	<u>Contract Period</u>	<u>Contract Number</u>	<u>Total Contract Amount</u>	<u>Amount to be Re-Budgeted</u>	<u>Description</u>			
Statutory Dedicated	Kevin Harger (Other Charges)	Baton Rouge	EBR	07/01/17-06/30/20	18021-FAST	6,000	180	Provide assistance with project related duties, including but not limited to media pre-production and post-production for FastStart projects, training and other training-related projects	2000277581	2003	3655
Statutory Dedicated	Carley McCord (Other Charges)	Baton Rouge	EBR	07/01/17-06/30/20	18022-FAST	6,000	725	Provide assistance with project related duties, including but not limited to media pre-production and post-production for FastStart projects, training and other training-related projects	2000278722	2003	3655
Statutory Dedicated	Courtney McKay Murphy (Other Charges)	Baton Rouge	EBR	07/01/17-06/30/20	18023-FAST	6,000	1,675	Provide assistance with project related duties, including but not limited to media pre-production and post-production for FastStart projects, training and other training-related projects	2000279744	2003	3655
Statutory Dedicated	Douglas W. Taylor (Other Charges)	Lake Charles	Calcasieu	08/01/17-07/31/20	18024-FAST	200,000	6,555	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000279933	2003	3655
Statutory Dedicated	Robert B. Tichel (Other Charges)	Out of State	N/A	08/01/17-07/31/20	18025-FAST	80,000	24,000	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000278374	2003	3655
Statutory Dedicated	Vinformatix, LLC (Professional Services)	Baton Rouge	EBR	07/01/17-06/30/19	18026-FAST	150,000	58,203	Development, enhancement, integration and support of the LED FastStart database system, as well as new developments relating thereto	2000278387	2003	3460
Statutory Dedicated	Taylor, Porter, Brooks & Philips, LLP (Other Charges)	Baton Rouge	EBR	08/08/17-07/31/20	18035-LEGAL	3,250	679	Development, enhancement, integration and support of the LED FastStart database system, as well as new developments relating thereto	2000286228	2003	3740
Statutory Dedicated	Albert J. Roussel (Other Charges)	Gonzales	Ascension	09/01/17-08/31/20	18038-FAST	106,000	21,818	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000296517	2003	3655
Statutory Dedicated	Craig J. Mulcahy (Other Charges)	Gretna	Jefferson	10/01/17-09/30/20	18042-FAST	150,000	20,406	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to services as a photographer, videographer, serving as a producer, director and editor	2000298047	2003	3655
Statutory Dedicated	Herrick Consulting Group, Inc (Other Charges)	Baton Rouge	EBR	10/01/17-09/30/20	18043-FAST	100,000	18,712	Provide DISC assessments and related training and consulting servies, providing TM trainings and development when needed	2000303265	2003	3655
Statutory Dedicated	Vernon Sykes (Other Charges)	Holden	Livingston	08/01/17-05/31/21	18044-FAST	150,000	2,500	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000336063	2003	3655
Statutory Dedicated	Lambert Media, LLC (Other Charges)	Prairieville	Ascension	11/01/17-10/31/20	18046-FAST	252,000	44,456	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000298970	2003	3655
Statutory Dedicated	Creative Writing and Production, LLC (Other Charges)	Baton Rouge	EBR	01/01/18-12/31/20	18076-FAST	170,000	15,734	Assistance with media services as a producer, curriculum and materials developer and writer for LED fastStart training	2000312516	2003	3655

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Carry-forward BA-7

Executive & Administration

<u>Means of Financing</u>	<u>Contract with</u>	<u>City</u>	<u>Parish</u>	<u>Contract Period</u>	<u>Contract Number</u>	<u>Total Contract Amount</u>	<u>Amount to be Re-Budgeted</u>	<u>Description</u>			
Statutory Dedicated (Other Charges)	Lisa E. Moore	Baton Rouge	EBR	12/01/17-11/30/18	18077-FAST	65,000	29,042	Provide support facilitation for ISO training and quality chemical training, problem solving, internal audit classes, development of various training courses, PM activities as needed	2000313785	2003	3655
Statutory Dedicated (Other Charges)	Gentri M. Williams	Baton Rouge	EBR	08/01/17-08/31/20	18078-FAST	40,000	7,000	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000326212	2003	3655
Statutory Dedicated (Other Charges)	Christopher W. Haley	Lafayette	Lafayette	12/01/17-11/30/20	18079-FAST	60,000	11,910	Serve as an instructor-trainer for pre-hire and post-hire Bell Helicopter training at South LA Community College, Aviation Maintenance Technology	2000314074	2003	3655
Statutory Dedicated (Other Charges)	Amber Hicks	Out of State	N/A	01/01/18-12/31/20	18086-FAST	126,000	20,475	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000320487	2003	3655
Statutory Dedicated (Other Charges)	Open Range Management, Inc	Baton Rouge	EBR	02/01/18-01/31/19	18099-FAST	10,000	2,200	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000326214	2003	3655
Statutory Dedicated (Other Charges)	Karin Tessier	Slidell	St Tammany	03/01/18-02/28/21	18105-FAST	150,000	15,258	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	200032678	2003	3655
Statutory Dedicated (Other Charges)	Industrial Training, Inc	Out of State	N/A	05/01/18-04/30/21	18110-FAST	75,000	2,934	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000329471	2003	3655
Statutory Dedicated (Other Charges)	Jason Bayle	Baton Rouge	EBR	04/01/18-03/31/21	18115-FAST	150,000	15,535	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2000332949	2003	3655
Statutory Dedicated (Other Charges)	Pixel Dash Studios, LLC	Baton Rouge	EBR	04/01/18-03/31/21	18119-FAST	300,000	6,640	Creation of interactive PDF templates for training and recruiting materials, including but not limited to interactive PDF navigation development, graphic development, customization, WEB testing and implementation of the training system and other related services		2003	3655
Statutory Dedicated (Other Charges)	Fairfield Studios, LLC	Shreveport	Caddo	05/01/18-04/30/21	18124-FAST	68,000	6,481	Provide assistance as requested in connection with LED's Faststart Program, including but not limited to services as a photography, videography, lighting and editing services for some post-production		2003	3655
Statutory Dedicated (Other Charges)	Powerful Signal, LLC	Out of State	N/A	04/16/18-07/31/18	18125-FAST	16,850	16,850	Performance of an on-site survey and evaluation for and including the installation of an antenna for LED FastStart		2003	3740
Statutory Dedicated (Other Charges)	Tanika Randle	Lake Charles	Calcasieu	05/01/18-04/30/21	18133-FAST	165,000	5,165	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start		2003	3655

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Office of the Secretary
Carry-forward BA-7

Executive & Administration

Means of Financing	Contract with	City	Parish	Contract Period	Contract Number	Total Contract Amount	Amount to be Re-Budgeted	Description		
Statutory Dedicated	John Santolucito	Moss Bluff	Calcasieu	05/01/18-04/30/21	18134-FAST	195,000	2,448	Provide LED assistance as requested in connection with LED's Louisiana Fast Start Program, including but not limited to the development and/or delivery of materials for training classes for the LA Fast Start	2003	3655
	(Other Charges)									

TOTAL PROFESSIONAL SERVICES
TOTAL OTHER CHARGES
TOTAL CARRYFORWARD BA-7

\$150,000
\$10,913,050
\$11,063,050

\$58,203
\$2,834,051
\$2,892,254

GF 3430
IAT 3655
ED6 3460 \$ 58,203
GF 3760 \$ 513,121
ED6 3655 1,849,768
RR 3646 454,312
ED6 3740 \$ 16,860
TOTAL \$ 2,892,254

Office of the Secretary
Carry-forward BA-7
Executive & Administration

Means of Financing	Contract with	City	Parish	Contract Period	Contract Number	Contract Amount	to be Re-Budgeted	Description			
Statutory Dedicated	AECOM Technical Services, Inc (Other Charges)	Baton Rouge	EBR	11/15/16-10/31/19	17077-STCOMP	217,195	192,163	Provide professional engineering services in connection with Industrial Site certifications	2000237479	2002	3740 ED6
Statutory Dedicated	LSU - Economics & Policy Research Group (Other Charges)	Baton Rouge	EBR	07/01/16-06/30/19	17085-STCOMP	157,000	78,000	Provide assistance to LED in analyzing the economic impact of businesses or industrial development projects that LED will pursue	2000243857	2002	3740 ED6
General Fund	Rogue Services & Solutions, LLC (Professional Services)	Baton Rouge	EBR	03/01/17-02/18/18	17094-SEC	25,000	22,296	To obtain additional development, enhancement, continued integration and support services for the Department's Intranet site, the creation or recommendation of an E-Doc Library and integration, as well as other projects and programs deemed by LED or legislation as a necessary functioning program of LED	2000249470	2009	3460 GF
General Fund	Taylor, Porter, Brooks & Philips, LLP (Professional Services)	Baton Rouge	EBR	08/08/17-07/31/20	18035-LEGAL	15,250	7,500	Provide professional and reliable legal counsel, advice, services, assistance, and representation with regard to any and all types and categories of various legal matters and services	2000286228	2004	3430 GF
Statutory Dedicated	OCO Global, LLC (Other Charges)	Out of State	N/A	07/01/17-06/30/20	18048-STCOMP	25,000	7,375	Support the goals of the Louisiana International Commerce Master Plan by increasing exposure in key international markets and regions within Mexico	2000298902	2002	3740 ED6
Statutory Dedicated	ADP Solutions (Other Charges)	Lafayette	Lafayette	01/02/16-12/31/20	18106-STCOMP	19,000	3,719	Salesforce enhancements	2000332941	2002	3740 ED6
Statutory Dedicated	Courtesy of Acadiana, LLC (Other Charges - Acquisitions)	Breaux Bridge	St Martin		251-18-019	24,849	24,849	2018 Dodge Durango SUV - vendor was not able to deliver prior to June 30	2000339470	2009	3750 ED6
Statutory Dedicated	Gerry Lane Chevrolet/GM Financial (Other Charges - Acquisitions)	Baton Rouge	EBR		251-18-020	29,027	29,028	2018 Chevrolet 3500 Express 15 Passenger Van - vendor was not able to deliver prior to June 30	2000339475	2009	3750 ED6
TOTAL PROFESSIONAL SERVICES						\$40,250	\$29,796				
TOTAL OTHER CHARGES						\$447,071	\$335,134	\$351,984			335,134 Statutory Dedicated 29,796 Gen Fund
TOTAL OPERATING						\$0	\$0				
TOTAL SUPPLIES						\$0	\$0				
TOTAL ACQUISITIONS						\$0	\$0				335,134 ED6
TOTAL CARRYFORWARD BA-7						\$487,321	\$364,930				364,930
						512,321	364,930				0 IAT-FS 513,121 GF-FS
									\$ 2,259,955.00	ED6 Combined	
									\$454,312	EDR	
									\$2,714,267	Total Stat Ded combined sheets	
									3,257,184		
									\$3,257,184		

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Dept. of Economic Development			FOR OPB USE ONLY				
AGENCY: Office of Business Development			OPB LOG NUMBER <div style="font-size: 1.5em; font-family: cursive;">42</div>		AGENDA NUMBER <div style="font-size: 1.5em; font-family: cursive;">CF9</div>		
SCHEDULE NUMBER: 05-252			Approval and Authority:				
SUBMISSION DATE: 7/17/18							
AGENCY BA-7 NUMBER: 1							
HEAD OF BUDGET UNIT: Anne G. Villa							
TITLE: Undersecretary							
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge):</small> <div style="font-family: cursive; font-size: 1.2em;">Anne Villa</div>							
MEANS OF FINANCING		CURRENT FY 2018-2019		ADJUSTMENT (+) or (-)		REVISED FY 2018-2019	
GENERAL FUND BY:							
DIRECT		\$7,459,020		\$106,433		\$7,565,453	
INTERAGENCY TRANSFERS		\$0		\$0		\$0	
FEES & SELF-GENERATED		\$4,049,126		\$616,501		\$4,665,627	
STATUTORY DEDICATIONS		\$11,127,388		\$1,589,874		\$12,717,262	
[Select Statutory Dedication]		\$0		\$0		\$0	
[Select Statutory Dedication]		\$0		\$0		\$0	
Subtotal of Dedications from Page 2		\$11,127,388		\$1,589,874		\$12,717,262	
FEDERAL		\$2,976,020		\$0		\$2,976,020	
TOTAL		\$25,611,554		\$2,312,808		\$27,924,362	
AUTHORIZED POSITIONS		78		0		78	
AUTHORIZED OTHER CHARGES		0		0		0	
NON-TO FTE POSITIONS		0		0		0	
TOTAL POSITIONS		78		0		78	
PROGRAM EXPENDITURES							
PROGRAM NAME:		DOLLARS		POS		DOLLARS	
		DOLLARS		POS		DOLLARS	
Business Development		\$20,930,547		63		\$2,217,767	
Business Incentives		\$4,681,007		15		\$95,041	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
Subtotal of programs from Page 2:		\$0		0		\$0	
TOTAL		\$25,611,554		78		\$2,312,808	
						0	
						\$27,924,362	
						78	

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Dept. of Economic Development	FOR OPB USE ONLY	
AGENCY: Office of Business Development	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 05-252		
SUBMISSION DATE: 7/17/18	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 1		

Use this section for additional Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
Louisiana Economic Development Fund (ED6)	6,427,388	\$1,589,874	\$8,017,262
Marketing Fund (EDM)	2,000,000	\$0	\$2,000,000
Louisiana Entertainment Development Fund (EDH)	2,700,000	\$0	\$2,700,000
	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$11,127,388	\$1,589,874	\$12,717,262

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Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?
See continuation sheet for all indicated below:

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$106,433	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$616,501	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$1,589,874	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,312,808	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:
N/A

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.
This request is in accordance with Title 39:82B of the Louisiana Revised Statutes which deals with rebudgeting of funds from prior fiscal years into the new fiscal year.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.
N/A

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

There are no programmatic impacts as a result of this BA-7. This is to appropriate contracts that cross fiscal years.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE: There will be no impact to performance indicators.

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

This is to carry forward contracts that cross fiscal years.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

This is to carry forward bona fide obligations for contracts that cross fiscal years.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 would result in the inability to pay contractual obligations.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Business Development

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	7,459,020	\$106,433	\$7,565,453	\$0	\$0	\$0	\$0
Interagency Transfers	-	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	2,917,853	\$521,460	\$3,439,313	\$0	\$0	\$0	\$0
Statutory Dedications *	\$10,370,341	\$1,589,874	\$11,960,215	\$0	\$0	\$0	\$0
FEDERAL FUNDS	183,333	\$0	\$183,333	\$0	\$0	\$0	\$0
TOTAL MOF	\$20,930,547	\$2,217,767	\$23,148,314	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	5,109,401	\$0	\$5,109,401	\$0	\$0	\$0	\$0
Other Compensation	15,000	\$0	\$15,000	\$0	\$0	\$0	\$0
Related Benefits	2,400,051	\$0	\$2,400,051	\$0	\$0	\$0	\$0
Travel	426,602	\$0	\$426,602	\$0	\$0	\$0	\$0
Operating Services	213,771	\$0	\$213,771	\$0	\$0	\$0	\$0
Supplies	27,117	\$0	\$27,117	\$0	\$0	\$0	\$0
Professional Services	4,376,038	\$1,267,463	\$5,643,501	\$0	\$0	\$0	\$0
Other Charges	8,300,372	\$950,304	\$9,250,676	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	62,195	\$0	\$62,195	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$20,930,547	\$2,217,767	\$23,148,314	\$0	\$0	\$0	\$0
POSITIONS							
Classified	26	0	26	0	0	0	0
Unclassified	37	0	37	0	0	0	0
TOTAL T.O. POSITIONS	63	0	63	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	63	0	63	0	0	0	0
* Statutory Dedications:							
Louisiana Economic Development Fund (ED6)	5,670,341	\$1,589,874	\$7,260,215	\$0	\$0	\$0	\$0
Marketing Fund (EDM)	2,000,000	\$0	\$2,000,000	\$0	\$0	\$0	\$0
Louisiana Entertainment Development Fund (EDH)	2,700,000	\$0	\$2,700,000	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Business Development

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$106,433	\$0	\$521,460	\$1,589,874	\$0	\$2,217,767

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$62,933	\$0	\$521,460	\$683,070	\$0	\$1,267,463
Other Charges	\$43,500	\$0	\$0	\$906,804	\$0	\$950,304
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$106,433	\$0	\$521,460	\$1,589,874	\$0	\$2,217,767

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Business Incentives

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OULY YEAR PROJECTIONS			
				FY 2018-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	-	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	-	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	1,131,273	\$95,041	\$1,226,314	\$0	\$0	\$0	\$0
Statutory Dedications *	\$757,047	\$0	\$757,047	\$0	\$0	\$0	\$0
FEDERAL FUNDS	2,792,687	\$0	\$2,792,687	\$0	\$0	\$0	\$0
TOTAL MOF	\$4,681,007	\$95,041	\$4,776,048	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	926,188	\$0	\$926,188	\$0	\$0	\$0	\$0
Other Compensation	-	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	459,654	\$0	\$459,654	\$0	\$0	\$0	\$0
Travel	37,191	\$0	\$37,191	\$0	\$0	\$0	\$0
Operating Services	107,498	\$0	\$107,498	\$0	\$0	\$0	\$0
Supplies	5,891	\$0	\$5,891	\$0	\$0	\$0	\$0
Professional Services	109,500	\$95,041	\$204,541	\$0	\$0	\$0	\$0
Other Charges	3,010,187	\$0	\$3,010,187	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	24,898	\$0	\$24,898	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$4,681,007	\$95,041	\$4,776,048	\$0	\$0	\$0	\$0
POSITIONS							
Classified	15	0	15	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	15	0	15	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	15	0	15	0	0	0	0
* Statutory Dedications:							
Louisiana Economic Development Fund (ED6)	757,047	\$0	\$757,047	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Business Incentives

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$95,041	\$0	\$0	\$95,041

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$95,041	\$0	\$0	\$95,041
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$95,041	\$0	\$0	\$95,041

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

OFFICE OF THE GOVERNOR
DIVISION OF ADMINISTRATION
OFFICE OF PLANNING & BUDGET
2018 JUL 17 PM 2:58

MEMORANDUM

July 17, 2018

TO: Blake Ruiz
Office of Planning and Budget

FROM: Kathy Blankenship, Deputy Undersecretary
Office of Management and Finance

RE: BA-7 #05-251-01 Office of the Secretary
BA-7 #05-252-01 Office of Business Development
BA-7 #05-252-02 Office of Business Development
BA-7 #20-931-01 Debt Service & State Commitments

Attached are BA-7's for the above referenced agencies in accordance with Act 2 of the Second Extraordinary Session of 2018. These requests are in accordance with Title 39:82B of the LA Revised Statutes which deals with rebudgeting of funds from prior fiscal years into the new fiscal year.

Your favorable approval is appreciated.

Should there be any questions in this regard, please feel free to contact me at 342-9658.



APPROVED: Kathy Blankenship

Date

7/17/18

I certify that sufficient cash will be available in the State Treasury to pay for these encumbrances

Economic Development Projects
Business Development Program
Carry-forward BA-7

7

Means of Financing	Contract with	City	Parish	Contract Period	Contract Number	Total Contract Amount	Amount to be Re-Budgeted	Description			
Self-Generated	Northeast LA Economic Alliance (Professional Services)	Ferri day	Concordia	04/02/08-12/31/18	09220-FF	218,791	39,057	Workforce/labor study for the Franklin Farms mega-site project	675066	2008	3460 SGR
Statutory Dedicated	Edward Lowe Foundation (Other Charges)	Out of State	N/A	04/01/14-06/30/21	14116-SEBD	1,005,000	327,959	Small and Emerging Business - Technical Assistance	2000107369	2007	3646 ED6
Statutory Dedicated	TruFund Financial Services, Inc (Other Charges)	New Orleans	Orleans	07/01/15-06/30/19	16034-SEBD	35,000	25,478	Small and Emerging Business - Technical Assistance	2000107369	2007	3646 ED6
Statutory Dedicated	St James Parish (Other Charges)	Convent	St James	01/25/16-06/30/19	16092-SEBD	20,000	15,050	Small and Emerging Business - Technical Assistance	2000177322	2007	3646 ED6
Statutory Dedicated	LSU/LA Business & Tech Center (Other Charges)	Baton Rouge	EBR	07/01/16-06/30/19	17001-OB	1,024,278	69,932	Provide technology transfer and commercialization outreach assistance	2000167131	2008	3760 ED6
Statutory Dedicated	LA Business Incubator Association (Other Charges)	Baton Rouge	EBR	07/01/16-06/30/19	17003-OB	600,000	130,461	Support incubators in their mission of creating, developing and mentoring small businesses	2000185644	2008	3646 ED6
Statutory Dedicated	St John the Baptist Parish (Other Charges)	Laplace	St John	07/01/16-06/30/20	17006-SEBD	100,000	13,500	Small and Emerging Business - Technical Assistance	2000198174	2007	3646 ED6
Statutory Dedicated	Southern University New Orleans (Other Charges)	New Orleans	Orleans	07/01/16-06/30/20	17007-SEBD	120,000	8,372	Small and Emerging Business - Technical Assistance	2000200326	2007	3646 ED6
Statutory Dedicated	ULM for the LSBDC Network (Other Charges)	Monroe	Quechita	07/01/16-06/30/20	17008-SEBD	100,000	10,365	Small and Emerging Business - Technical Assistance	2000198253	2007	3646 ED6
Statutory Dedicated	Southwest LA Partnership for Econ Dev (Other Charges)	Lake Charles	Calcasieu	07/01/16-06/30/20	17009-SEBD	100,000	12,683	Small and Emerging Business - Technical Assistance	2000198158	2007	3646 ED6
Statutory Dedicated	Southern University at Shreveport (Other Charges)	Shreveport	Caddo	07/01/16-06/30/20	17010-SEBD	40,000	19,849	Small and Emerging Business - Technical Assistance	2000197949	2007	3646 ED6
Statutory Dedicated	Good Work Network (Other Charges)	New Orleans	Orleans	07/01/16-06/30/20	17011-SEBD	100,000	7,375	Small and Emerging Business - Technical Assistance	2000197439	2007	3646 ED6
Statutory Dedicated	LA Tech University (Other Charges)	Ruston	Lincoln	07/01/16-06/30/20	17012-SEBD	60,000	12,797	Small and Emerging Business - Technical Assistance	2000197432	2007	3646 ED6
Statutory Dedicated	Xavier Univ of LA for the LSBDC Network (Other Charges)	New Orleans	Orleans	07/01/16-06/30/20	17013-SEBD	80,000	13,005	Small and Emerging Business - Technical Assistance	2000201035	2007	3646 ED6
General Fund	Gerard Klein (Professional Services)	Baton Rouge	EBR	07/01/16-06/30/19	17014-OB	7,200	790	To update and maintain the electronic catalog of all materials housed in the LED library	2000198700	2003	3460 GF
Self Generated Statutory Dedicated Self Generated	Technonlogy Engineers, Inc (Professional Services)	Baton Rouge	EBR	07/01/16-06/30/19	17015-SEC	1,450,000	11,598 0 175,000	To obtain additional development, enhancement, continued integration and support services for the Department's FastLane and SmallBiz relational database systems	2000197034	2002 2004	3460 SG ED6 SG
Statutory Dedicated	Microbusiness Enterprise Corp of Ascension (Other Charges)	Prairieville	Ascension	07/01/16-06/30/20	17022-SEBD	120,000	115	Small and Emerging Business - Technical Assistance	2000199041	2007	3646 ED6
Statutory Dedicated	City of Alexandria (Other Charges)	Alexandria	Rapides	07/01/16-06/30/20	17023-SEBD	120,000	11,743	Small and Emerging Business - Technical Assistance	2000197247	2007	3646 ED6
Statutory Dedicated	Minister of Economic Development (Other Charges)	Alexandria	Rapides	07/01/16-06/30/20	17024-SEBD	140,000	9,507	Small and Emerging Business - Technical Assistance	2000198124	2007	3646 ED6

**Economic Development Projects
Business Development Program
Carry-forward BA-7**

Means of Financing	Contract with	City	Parish	Contract Period	Contract Number	Total Contract Amount	Amount to be Re-Budgeted	Description			
Statutory Dedicated	ULL Small Business Development Center (Other Charges)	Lafayette	Lafayette	07/01/16-06/30/20	17025-SEBD	240,000	26,768	Small and Emerging Business - Technical Assistance	2000198275	2007	3646 ED6
Statutory Dedicated	Northwestern State University (Other Charges)	Alexandria	Rapides	07/01/16-06/30/20	17027-SEBD	40,000	10,000	Small and Emerging Business - Technical Assistance	2000203308	2007	3646 ED6
Statutory Dedicated	LSBDC at Southern Univ (Other Charges)	Baton Rouge	EBR	07/01/16-06/30/20	17031-SEBD	120,000	21,400	Small and Emerging Business - Technical Assistance	2000208883	2007	3646 ED6
Statutory Dedicated	Viet (Other Charges)	New Orleans	Orleans	07/01/16-06/30/20	17032-SEBD	80,000	7,475	Small and Emerging Business - Technical Assistance	2000209304	2007	3646 ED6
Statutory Dedicated	Southeastern University, LSBDC (Other Charges)	Hammond	St Tammany	07/01/16-06/30/20	17036-SEBD	20,000	8,700	Small and Emerging Business - Technical Assistance	2000208880	2007	3646 ED6
Statutory Dedicated	Hispanic Chamber of Commerce of LA (Other Charges)	New Orleans	Orleans	07/01/16-06/30/20	17052-SEBD	100,000	15,000	Small and Emerging Business - Technical Assistance	2000214195	2007	3646 ED6
Statutory Dedicated	LA Endowment for the Humanities (Other Charges)	New Orleans	Orleans	07/01/16-06/30/20	17065-SEBD	20,000	11,200	Small and Emerging Business - Technical Assistance	2000220392	2007	3646 ED6
Statutory Dedicated	LA Community and Technical College System (Other Charges)	Baton Rouge	EBR	07/01/16-06/30/20	17067-SEBD	60,000	45,800	Small and Emerging Business - Technical Assistance	2000226613	2007	3646 ED6
Statutory Dedicated	LA Community and Technical College System (Other Charges)	Baton Rouge	EBR	11/10/16-06/30/20	17069-SEBD	15,962	8,062	Provide advice, training and education through peer-to-peer manufacturing roundtables to eligible Small and Emerging Businesses	2000230730	2007	3646 ED6
Statutory Dedicated	LA Community and Technical College System (Other Charges)	Baton Rouge	EBR	11/10/16-06/30/20	17070-SEBD	60,000	15,000	Small and Emerging Business - Technical Assistance	2000230732	2007	3646 ED6
Statutory Dedicated	La Technology Park (Other Charges)	Baton Rouge	EBR	04/01/17-06/30/19	17110-SEBD	22,000	11,000	Provide advice, training and education through peer-to-peer manufacturing roundtables to eligible Small and Emerging Businesses	2000261445	2007	3646 ED6
Statutory Dedicated	CSRS, Inc (Other Charges-Professional Services)	Baton Rouge	EBR	06/01/17-06/30/20	18002-SITE	350,000	9,273	Provide assistance with various economic development projects, which may not include site-specific and/or project specific engineering assistance, and/or project engineering conceptual design work	2000259660	2200	3740 ED6
Statutory Dedicated Self Generated	BBR Creative, Inc (Professional Services)	Lafayette	Lafayette	07/01/17-06/30/19	18017-APM	8,009,820	863,070 250,000	Provide assistance in developing and executing a strategic marketing and communication program for LED	2000276853	2002 2004	3460 ED6 3460 SGR
Statutory Dedicated	SCORE - Baton Rouge Chapter #0141 (Other Charges)	Baton Rouge	EBR	07/01/16-06/30/20	18027-SEBD	60,000	7,500	Small and Emerging Business - Technical Assistance	2000279935	2007	3646 ED6
General Fund	WAVTEQ (Professional Services)	Out of State	N/A	07/01/17-05/31/20	18031-INTL	876,000	62,143	Support the goals of the Louisiana International Commerce Master Plan by increasing exposure in key international markets and regions	2000282575	2010	3460
Self Generated	Taylor, Porter, Brooks & Phillips, LLP (Professional Services)	Baton Rouge	EBR	08/08/17-07/31/20	18035-LEGAL	87,500	905	Provide professional and reliable legal counsel, advice, services, assistance, and representation with regard to any and all types and categories of various legal matters and services	2000286228	2004	3430 SGR
Statutory Dedicated	Urban League of LA (Other Charges)	New Orleans	Orleans	10/01/17-06/30/20	18067-SEBD	120,000	21,375	Small and Emerging Business - Technical Assistance	2000306389	2007	3646 ED6
General Fund	LA Assoc of Chamber of Commerce Executives (Other Charges)	Metairie	Jefferson	11/01/17-10/31/20	18081-OBDD	6,000	4,000	Sponsor the LACCE Annual Convention or Conference, to be held on dates and locations yet to be determined in Louisiana	2000313461	2007	3720 GF
General Fund	Southeastern Louisiana University (Other Charges)	Hammond	St Tammany	01/01/18-12/31/18	18098-OBDD	40,000	20,000	Continue a certification program for economic developers in Louisiana	2000327029	2006	3720 GF
General Fund	LA International Film Festival (Other Charges)	Baton Rouge	EBR	01/15/18-12/31/18	18101-ENT	10,000	7,500	Host a number of entertainment focused Special Events, including but not limited to, 1) a Networking Event at Sundance Film Festival, 2) the LA International Film Festival, 3) a Networking Event at American Film Festival, 4) other special events	2000325823	2004	3720 GF
General Fund	NOF Energy Limited (Other Charges)	Out of State	N/A	11/27/17-12/31/19	18113-OBDD	6,000	3,000	Sponsor the Annual Business Dinner in December 2017 and December 2018, also sponsor the Energy Conferences in June 2018 and in 2019, date to be determined	2000332947	2010	3720 GF

7

Economic Development Projects
Business Development Program
Carry-forward BA-7

Means of Financing	Contract with	City	Parish	Contract Period	Contract Number	Total Contract Amount	Amount to be Re-Budgeted	Description			
General Fund	LA Industrial Development Executives Assoc (Other Charges)	Baton Rouge	EBR	01/01/18-12/31/18	18120-OBD	18,000	9,000	Cooperate and work with LED to promote economic development. Provide LED with 50 memberships in LIDEA and 10 registrations for the fall conference event	2000334629	2006	3720 GF
Self Generated	Camoin Associates (Professional Services)	Out of State	N/A	05/01/18-05/01/19	18136-ENT	44,900	44,900	Perform a study of the economic benefits to Louisiana of the entertainment tax credits administered by LED	2000229560	2004	3460 SGR
Total General Fund-Other Charges							43,500		LED Fund		####
Total General Fund-Professional Services							62,933		Amnesty Fund		0
Total Self Generated-Professional Services							521,460		Entertainment Fund		0
Total Self Generated-Other Charges							0				
Total Statutory Dedicated - Professional Services							683,070		Statutory Dedicated		####
Total Statutory Dedicated - Other Charges							897,531		General Fund		####
Total Statutory Dedicated - Other Charges-Professional Services							9,273		SGR		####
TOTAL BUSINESS DEVELOPMENT PROGRAM							2,217,767		IAT		0
									TOTAL MOF		####

LA Economic Development Corporation Project (LA Econ. Development Fund) & Business Incentives (Self-Generated)
Business Incentives Program
Carry-forward BA-7

<u>Means of Financing</u>	<u>Contract with</u>	<u>City</u>	<u>Parish</u>	<u>Contract Period</u>	<u>Contract Number</u>	<u>Total Contract Amount</u>	<u>Amount to be Re-Budgeted</u>	<u>Description</u>			
Self Generated	Technonlogy Engineers, Inc (Professional Services)	Baton Rouge	EBR	07/01/16-06/30/19	17015-SEC	1,450,000	50,000	To obtain additional development, enhancement, continued integration and support services for the Department's FastLane and SmallBiz relational database systems	2000197034	2014	3460 SG
Self Generated	Phelps Dunbar, LLP (Professional Services)	Baton Rouge	EBR	11/03/16-10/31/19	17076-Bi	50,000	23,384	Legal representation relating to "JMCB vs. Board of Commerce and Industry, et al"	2000235557	2014	3430 SG
Self Generated	Taylor, Porter, Brooks & Phillips, LLP (Professional Services)	Baton Rouge	EBR	08/08/17-07/31/20	18035-LEGAL	79,000	19,366	Provide professional and reliable legal counsel, advice, services, assistance, and representation with regard to any and all types and categories of various legal matters and services	2000286228	2014	3430 SGR
Self Generated	Drew M. Talbot, Attorney at Law, LLC (Professional Services)	Baton Rouge	EBR	12/07/17-12/06/20	18085-Bi	40,000	2,291	Provide professional and reliable legal counsel, advice, services, assistance, and representation with regard to consultation and litigation related to the administration of LED tax incentives	2000319909	2014	3430 SGR
Total Business Incentives (Self-Generated)-Professional Services							\$95,041		St Ded	0	
Total LA Economic Development Corporation Projects (LED Fund)-Professional Services									SG	95,041	
Total LA Economic Development Corporation Projects (LED Fund)-Other Charges							<u>\$0</u>				
Total Business Incentives Program							\$95,041				

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Culture, Recreation & Tourism			FOR OPB USE ONLY				
AGENCY: Office of the Secretary			OPB LOG NUMBER <i>101</i>		AGENDA NUMBER <i>CF10</i>		
SCHEDULE NUMBER: 06-261			Approval and Authority:				
SUBMISSION DATE: July 18, 2018							
AGENCY BA-7 NUMBER: DCRT-OS-19-01							
HEAD OF BUDGET UNIT: Nancy Watkins							
TITLE: Undersecretary							
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge):</small> 							
MEANS OF FINANCING		CURRENT FY 2018-2019		ADJUSTMENT (+) or (-)		REVISED FY 2018-2019	
GENERAL FUND BY:							
DIRECT		\$4,680,572				\$4,680,572	
INTERAGENCY TRANSFERS		\$2,128,426		\$0		\$2,128,426	
FEES & SELF-GENERATED		\$200,086		\$15,188		\$215,274	
STATUTORY DEDICATIONS		\$295,463		\$0		\$295,463	
Seafood Promotion and Marketing Fund (W02)		\$295,463		\$0		\$295,463	
[Select Statutory Dedication]		\$0		\$0		\$0	
Subtotal of Dedications from Page 2		\$0		\$0		\$0	
FEDERAL		\$198,246		\$0		\$198,246	
TOTAL		\$7,502,793		\$15,188		\$7,517,981	
AUTHORIZED POSITIONS		47		0		47	
AUTHORIZED OTHER CHARGES		2		0		2	
NON-TO FTE POSITIONS		0		0		0	
TOTAL POSITIONS		49		0		49	
PROGRAM EXPENDITURES		DOLLARS		POS		DOLLARS	
PROGRAM NAME:		POS		DOLLARS		POS	
Administrative		\$1,009,471		8		\$1,009,471	
Management and Finance		\$5,693,393		38		\$5,693,393	
LA Seafood Promotion & Marketing Board		\$799,929		3		\$815,117	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
Subtotal of programs from Page 2:		\$0		0		\$0	
TOTAL		\$7,502,793		49		\$15,188	
						0	
						\$7,517,981	
						49	

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Culture, Recreation & Tourism	FOR OPB USE ONLY	
AGENCY: Office of the Secretary	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 06-261		
SUBMISSION DATE: July 18, 2018	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: DCRT-OS-19-01		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

Wildlife and Fisheries

**Foundation - BP Funds -
\$15,188**

\$487,720 in BP funds were deposited in the Treasury for operating expenses associated with BP activities performed by the Seafood Promotion and Marketing Board. Not all of those funds were utilized in FY18; therefore the remaining funds need to be carried forward for BP related activities in FY19. Louisiana Seafood Promotion and Marketing Board expended \$47,950 of these funds in FY 14, \$101,134 was expended in FY 15, \$73,144 was expended in FY 16, \$11,465 was expended in FY17, and \$238,837.50 was expended in FY18. Cash in the amount of \$15,188 is available in self-generated funds to be carried forward into FY 18-19 from FY 17-18.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$15,188	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$15,188	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

No additional personnel is needed.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This request cannot be postponed until next fiscal year because funding is available in FY 17-18 to be transferred into FY 18-19 to utilize BP funds that are earmarked to market and promote the Louisiana seafood industry after the BP oil spill.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this BA-7 will allow the Seafood Board to utilize BP funds that are earmarked to market and promote the Louisiana seafood industry after the BP oil spill.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:				
LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

Approval of this BA-7 will have no impact on performance indicators in the Office of the Secretary in FY 2018-2019. Services to be provided with this funding will assist the Office of the Secretary - Seafood Promotion and Marketing Board in achieving the terms of the BP grant agreements.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There are no performance impacts associated with this BA-7.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Without approval of this BA-7, the Department of Culture, Recreation and Tourism, Office of the Secretary will be unable to utilize grant funds that were available in FY 2017-2018 to be carried forward into FY 18-19 to fund marketing efforts and promote the seafood industry in Louisiana after the BP oil spill.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Administrative

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUT YEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$533,749	\$0	\$533,749	\$0	\$0	\$0	\$0
Interagency Transfers	\$475,722	\$0	\$475,722	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$1,009,471	\$0	\$1,009,471	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$650,058	\$0	\$650,058	\$0	\$0	\$0	\$0
Other Compensation	\$456	\$0	\$456	\$0	\$0	\$0	\$0
Related Benefits	\$315,377	\$0	\$315,377	\$0	\$0	\$0	\$0
Travel	\$3,560	\$0	\$3,560	\$0	\$0	\$0	\$0
Operating Services	\$18,693	\$0	\$18,693	\$0	\$0	\$0	\$0
Supplies	\$4,467	\$0	\$4,467	\$0	\$0	\$0	\$0
Professional Services	\$2,848	\$0	\$2,848	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$14,012	\$0	\$14,012	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,009,471	\$0	\$1,009,471	\$0	\$0	\$0	\$0
POSITIONS							
Classified	5	0	5	0	0	0	0
Unclassified	3	0	3	0	0	0	0
TOTAL T.O. POSITIONS	8	0	8	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	8	0	8	0	0	0	0
* Statutory Dedications:							
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Administrative

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Management and Finance

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUT-YEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$4,140,969	\$0	\$4,140,969	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,552,424	\$0	\$1,552,424	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$5,693,393	\$0	\$5,693,393	\$0	\$0	\$0	\$0

EXPENDITURES:							
Salaries	\$2,043,177	\$0	\$2,043,177	\$0	\$0	\$0	\$0
Other Compensation	\$50,884	\$0	\$50,884	\$0	\$0	\$0	\$0
Related Benefits	\$1,271,093	\$0	\$1,271,093	\$0	\$0	\$0	\$0
Travel	\$6,542	\$0	\$6,542	\$0	\$0	\$0	\$0
Operating Services	\$142,998	\$0	\$142,998	\$0	\$0	\$0	\$0
Supplies	\$13,625	\$0	\$13,625	\$0	\$0	\$0	\$0
Professional Services	\$30,000	\$0	\$30,000	\$0	\$0	\$0	\$0
Other Charges	\$3,954	\$0	\$3,954	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$2,131,120	\$0	\$2,131,120	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$5,693,393	\$0	\$5,693,393	\$0	\$0	\$0	\$0

POSITIONS							
Classified	35	0	35	0	0	0	0
Unclassified	1	0	1	0	0	0	0
TOTAL T.O. POSITIONS	36	0	36	0	0	0	0
OTHER CHARGES POSITIONS	2	0	2	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	38	0	38	0	0	0	0

* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Management and Finance

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Louisiana Seafood Promotion and Marketing Board

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT							
PROGRAM 3 NAME: <u>Louisiana Seafood Promotion and Marketing Board</u>							
MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUT YEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$5,854	\$0	\$5,854	\$0	\$0	\$0	\$0
Interagency Transfers	\$100,280	\$0	\$100,280	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$200,086	\$15,188	\$215,274	\$0	\$0	\$0	\$0
Statutory Dedications *	\$295,463	\$0	\$295,463	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$198,246	\$0	\$198,246	\$0	\$0	\$0	\$0
TOTAL MOF	\$799,929	\$15,188	\$815,117	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$180,020	\$0	\$180,020	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$95,884	\$0	\$95,884	\$0	\$0	\$0	\$0
Travel	\$74,500	\$0	\$74,500	\$0	\$0	\$0	\$0
Operating Services	\$54,326	\$0	\$54,326	\$0	\$0	\$0	\$0
Supplies	\$151,000	\$0	\$151,000	\$0	\$0	\$0	\$0
Professional Services	\$59,515	\$0	\$59,515	\$0	\$0	\$0	\$0
Other Charges	\$174,984	\$15,188	\$190,172	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$7,000	\$0	\$7,000	\$0	\$0	\$0	\$0
Acquisitions	\$2,700	\$0	\$2,700	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$799,929	\$15,188	\$815,117	\$0	\$0	\$0	\$0
POSITIONS							
Classified	1	0	1	0	0	0	0
Unclassified	2	0	2	0	0	0	0
TOTAL T.O. POSITIONS	3	0	3	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	3	0	3	0	0	0	0
* Statutory Dedications:							
Seafood Promotion and Marketing Fund (W02)	\$295,463	\$0	\$295,463	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Louisiana Seafood Promotion and Marketing Board

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$15,188	\$0	\$0	\$15,188
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$15,188	\$0	\$0	\$15,188
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$15,188	\$0	\$0	\$15,188
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0

BA-7 QUESTIONNAIRE

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment)

GENERAL PURPOSE

1. This BA-7 would allow DCRT- Office of the Secretary to carryforward funds from FY 2017-2018 to FY 2018-2019 awarded through grants from the British Petroleum Oil Company to market and promote the Louisiana seafood industry after the BP oil spill.

REVENUES

(Explain the Means of Financing. Provide details including Source, authority to spend, etc.)

2. **If STATE GENERAL FUND**

3. **If IAT**

4. **Self-Generated Revenues**

Explain how funds are generated - these funds were received through a settlement with BP and through a BP Grant

Provide original fund balance and revised fund balance

Provide amount of original fund balance that was originally budgeted - \$200,086

Provide amount of revised fund balance that will be budgeted if this BA-7 is approved - \$215,274

5. **If Statutory Dedications**

6. **If Interim Emergency Board Appropriations**

Attach I.E.B. notification approval (will serve as BA-7 justification)

7. **If Federal Funds**

8. **All Grants:**

EXPENDITURES

9. Provide detailed expenditure information including how the amount requested was calculated.
Expenditures will be incurred in FY 2019 at various marketing events.

10. If funds are being transferred, please explain how excess funds became available.
\$15,188 - Self-Generated funds are available in FY 2018 to be transferred to FY 2019 to market and promote the Louisiana seafood industry after the BP oil spill

11. Provide object details as part of explanation.

	Program	Org	Object	Amount	Means of Finance
AFS	300	6124	3646	\$ 15,188	Fees and Self Generated
	Fund	Cost Center	G/L Acct		
LaGov	2610000200	2613032500	5610003	\$ 15,188	
			Total	\$ 15,188	

12. Provide names, phone numbers and e-mail addresses of agency contacts that can provide further information on this item and will attend JLCB to testify.

Billy Nungesser, LT Governor
Richard Hartley, Deputy Secretary
Nancy Watkins, Undersecretary

bnungesser@crt.la.gov (225)342-7009
rhartley@crt.la.gov (225)342-8607
nwatkins@crt.la.gov (225)342-8201

Seafood Promotion and Marketing Board

BP Promotional Grant

	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
Grant	200,000	152,050	50,916	15,492	104,026
New Grant	-	-	37,720	100,000	150,000
Mid year cut	-	(17,500)	(11,768)	-	-
Expenses	(47,950)	(83,634)	(61,376)	(11,466)	(238,838)
Balance	152,050	50,916	15,492	104,026	15,188

FY 17-18 Promotional Grant - Wildlife and Fisheries Foundation - BP Funds

	Grant Amount	Amount Paid FY 13-14	Remaining Balance FY 14-15	Amount Paid FY 14-15	Remaining Balance FY 14-15	Grant Increase Amount FY 15-16	Remaining Balance FY 15-16	Amount Paid FY 15-16	Remaining Balance FY 15-16	Grant Increase Amount FY 16-17	Amount Paid FY 16-17	Remaining Balance FY 16-17	Grant Increase Amount FY 17-18	Amount Paid FY 17-18	Remaining Balance FY 17-18
Grant Amount	200,000.00	-	(152,056.27)			37,720.00	(188,636.40)			50,000.00			200,000.00		
Mid-Year Reduction			(17,500.00)				(11,768.00)								
Travel & Training		34,357.63		60,438.49				30,387.59			3096.13			0	
Operating Services		12,312.13		13,438.00				26,716.46			398.74			0	
Supplies		1,205.25		1,773.87				113.70			994.41			29020.73	
Other Charges				7,261.12										209816.77	
Professional Services								250.00			6976.25				
IAT		74.72													
Projected Expenditures				722.39				3,908.44							
TOTAL	200,000.00	47,949.73	134,550.27	83,633.87	50,916.40	37,720.00	76,868.40	61,376.19	15,492.21	50,000.00	11465.53	54,026.47	200,000.00	238837.5	15,188.97

RESIDUAL PROMOTIONAL FUND GRANT AGREEMENT

This Supplemental Promotional Fund Grant Agreement (this "Agreement") is entered into by the Department of Culture, Recreation and Tourism/Louisiana Seafood Promotion and Marketing Board ("Grantee"), whose mailing address is 1051 N. Third St, Room 327, Baton Rouge, LA 70802; and Patrick Juneau, as Trustee (the "Trustee") of the Settlement Trust as further defined below (the "Settlement Trust"), and as Claims Administrator of the Court Supervised Settlement Program (the "Claims Administrator").

RECITALS

WHEREAS, BP Exploration & Production Inc., a Delaware corporation and certain of its affiliates (collectively "BP") have been named as defendants in *In re Oil Spill by the Oil Rig "Deepwater Horizon" in the Gulf of Mexico, on April 20, 2010*, MDL No. 2179 (the "MDL Litigation");

WHEREAS, BP and the Economic Class Representatives, individually and on behalf of the Economic and Property Damages Settlement Class, by and through Lead Class Counsel entered into an Economic and Property Damages Settlement Agreement ("Settlement Agreement") dated April 18, 2012, and amended May 1, 2012, for the purpose of settling all Released Claims against the Released Parties, including BP;

WHEREAS, the United States District Court of the Eastern District of Louisiana (the "Court") has approved the Settlement Agreement by Order dated December 21, 2012 (the "Final Approval Order," as further defined below);

WHEREAS, on May 4, 2012, BP, Lead Class Counsel, the Trustee and J.P. Morgan Trust Company (the "Directed Trustee") entered into the *Deepwater Horizon* Economic and Property, Damages Trust Agreement (the "Trust Agreement") creating the Settlement Trust;

WHEREAS, the Settlement Trust is intended to meet the requirements of a qualified settlement fund within the meaning of section 468B of the Internal Revenue Code of 1986, as amended from time to time, and section 1.468B-1(c) of the Treasury Regulations promulgated thereunder;

WHEREAS, the Settlement Trust's purpose is to establish a mechanism to pay Settlement Payments (as defined in the Settlement Agreement) and the costs of administering the Settlement Program (as defined in the Settlement Agreement) in accordance with the terms of the Settlement Agreement and the Trust Agreement.

WHEREAS, the Trustee has the power, pursuant and subject to the terms of the Settlement Agreement and the Trust Agreement, to make distributions from the funds held by the Settlement Trust subject to the terms and conditions thereof; and

WHEREAS, Grantee has previously obtained funds for promotional services through one or more prior promotional fund grant agreements, and now desires to obtain additional funds for promotional services as described on attached Schedule "1";

beginning of each calendar quarter, commencing with the quarter starting February 1, 2018, or more frequently as the Claims Administrator may require. The Claims Administrator shall review Grantee's documentation and if acceptable, authorize the next Grant payment. In the event that any documentation is deemed not acceptable by the Claims Administrator, Grantee shall be notified in writing of such deficiencies within ten (10) days of submission of the documentation.

3.3 Reporting. Grantee will provide reports to the Claims Administrator at least quarterly, within ten (10) days before the beginning of each calendar quarter, commencing with the quarter starting February 1, 2018, or more often as the Claims Administrator may require, in which it will report, for the preceding quarter the following: an updated list of services and deliverables as outlined on Schedule 1. The Claims Administrator may distribute such reports as it deems appropriate. In addition, Grantee may be required to provide additional reports as may further be defined by the Claims Administrator in writing.

3.4 Ownership of Documentation. All records, reports, documents and other material delivered or transmitted to Grantee by the Claims Administrator shall remain the property of the Claims Administrator, and shall be returned by Grantee to the Claims Administrator, at Grantee's expense, at termination or expiration of this Agreement. All records, reports, documents, or other material related to this Agreement and/or obtained or prepared by Grantee in connection with the performance of the Services contracted for herein shall become the property of the Claims Administrator, and shall, upon request, be returned by Grantee to the Claims Administrator, at Grantee's expense, at termination or expiration of this Agreement.

3.5 Audit Rights. Grantee will provide to the Claims Administrator copies of its audit reports, if and when requested to do so by the Claims Administrator. In addition, the Claims Administrator or its authorized representatives may, at any time on reasonable notice, audit the operation of Grantee in relation to the activities undertaken pursuant to this Agreement.

3.6 Payment in Full. The Grant payments made hereunder are and shall be deemed to constitute "payment in full" for any Services performed by Grantee.

4. Term.

4.1 This Agreement is effective as of 12:01 a.m. Eastern Standard Time on November 1, 2017 (the "Effective Date") and its term shall end on July 31, 2018 (the "Expiration Date"), unless terminated on a different date in accordance with Paragraph 4.2 or as otherwise agreed by the Parties.

4.2 Grantee shall be authorized to perform the Services as further defined in Schedule "1" to this Agreement starting on the Effective Date, through and including the earlier of: (1) the date that the Court enters an Order closing the proposed Court Supervised Settlement Program; (2) the effective date of any termination of Grantee by the Claims Administrator for "cause"; (3) the date that the Grantee is terminated by the Claims Administrator with at least thirty (30) days written notice before the end of any quarter, which the Claims Administrator shall have the right to do with or without cause or (4) the Expiration Date (collectively, "Termination Events"). As used herein, "cause" shall include, without limitation, the following: (i) the failure of Grantee to

- 9.4 Tax Responsibility. Grantee shall be responsible for the payment of any taxes that might be due from or assessed on any of the Grant funds received under this Agreement.
- 9.5 Maintenance of Books and Records. In order to implement and effectuate the audit rights of the Claims Administrator as described in Paragraph 3.5, Grantee shall maintain its books and records and other documents pertaining to the use and disposition of the grant funds received and to the Services rendered under this Agreement, for a period of at least three (3) years after the Termination Date.
- 9.6 Dispute Resolution. Any and all claims, disputes and controversies arising under or relating to this Agreement that cannot be resolved by the Parties shall be determined solely in the Court, under Louisiana law without regard to its conflicts of law provisions. All Parties waive the right to a jury trial. In the Court's discretion, the prevailing Party in any dispute arising from this Agreement may be awarded reasonable attorney's fees.
- 9.7 Complete Agreement. This Agreement and any exhibits, together with any addenda, set forth the entire agreement of the Parties with respect to Services hereunder, and any prior or contemporaneous promotional fund grant agreements, promises, conditions or understandings are superseded and/or replaced with this Agreement.
- 9.8 Modification. No provision of this Agreement may be changed unless the change is set forth in a written amendment to this Agreement signed by the Parties.
- 9.9 No Waiver. If a Party waives compliance with any term or condition of this Agreement, it shall be not deemed a waiver of any other right, nor to permit less than strict compliance with any term or condition on any future occasion.
- 9.10 Governing Law: Severability. This Agreement shall be governed by and construed in accordance with the law of the State of Louisiana without reference to its conflict of laws principles. To the extent that any provision is found to be unenforceable or invalid, then such provision shall be ineffective only to the extent of such unenforceability or invalidity, and shall not affect the enforceability or validity of any other provision of this Agreement.
- 9.11 Notices. All notices and correspondence required to be given by this Agreement shall be delivered by hand or certified mail, return receipt requested and postage pre-paid, or by a nationally recognized courier service, or by facsimile transmission, and be addressed as follows:

If to Claims Administrator and/or Settlement Trust:

Patrick Juneau
935 Gravier St.
Suite 1905
New Orleans, LA 70112
Phone: 504-934-4920

IN WITNESS WHEREOF, the Parties have caused this Agreement which shall be effective on the date first above-written, to be executed on their behalf by the undersigned duly authorized individuals.

Settlement Trust

By:


Signature

Patrick Juneau
Printed Name

Trustee

Printed Title

2/5/18
Date

Grantee:


Signature

Julie A. Samson
Printed Name

Chief of Staff

Printed Title

1/25/18
Date

Claims Administrator

By:


Signature

Patrick Juneau
Printed Name

Claims Administrator

Printed Title

2/5/18
Date

Schedule 1

Description of Services

The Louisiana Seafood Promotion and Marketing Board will implement a multi-media marketing program promoting Louisiana seafood.

Note: No substitutions or changes may be made to the project deliverables without prior approval of the Grant Review Team.

Note: Original ads must be submitted, with name and date of publication visible on the page with the ad. Otherwise, the entire publication may be submitted with the page with the ad marked. Ad Creative is not a sufficient deliverable.

Note: Television commercials must be submitted on disk or flash drive. Links to drop boxes, emails, YouTube, Facebook or other web-based sites are not acceptable as deliverables.

Note: Radio commercials must be submitted on disk or flash drive. Links to drop boxes, emails, YouTube, Facebook or other web-based sites are not acceptable as deliverables.

Note: Social media ads must be submitted as screen shots with website or landing page shown. Ad creative is not a sufficient deliverable.

Note: Website videos must be submitted on disk or flash drive. Links to drop boxes, emails, YouTube, Facebook or other web-based sites are not acceptable as deliverables.

Based upon the marketing plan submitted, the following deliverables must be submitted for project completion:

1. Submit quarterly reports that summarize the marketing activities that occurred during the quarter, beginning December 1, 2017.
2. Submit original copies of the species information brochures produced as part of this project.
3. Submit original recipe cards with logo produced as part of this project.
4. Submit photos showing the logo wave banners produced as part of this project.
5. Submit photos showing the vinyl logo banners produced as part of this project.
6. Submit photos of the tablecloths with logo produced as part of this project.
7. Submit one each of each promotional item produced as part of this project.
8. Submit screen shots of the sponsored e-newsletters for each publication: Cooking With Paula Deen, Louisiana Cookin', Southern Cast Iron, Southern Lady and Taste of the South in January, March and May 2018. Note: Social media ads must be submitted as screen shots with website or landing page shown. Ad creative is not a sufficient deliverable.
9. Submit a screen shot of each 300 x 250 box in each publication/website to include: Cooking With Paula Deen, Louisiana Cookin', Southern Cast Iron, Southern Lady and Taste of the South websites in January, February, March, April, May and June 2018. Note: Social media ads must be submitted as screen shots with website or landing page shown. Ad creative is not a sufficient deliverable.
10. Submit screen shots of Facebook and Instagram post by Louisiana Cookin', Southern Cast Iron, Southern Lady and Taste of the South websites in January, March and May 2018. Note: Social media ads must be submitted as screen shots with website or landing page shown. Ad creative is not a sufficient deliverable.



BILLY NUNGESSER
LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
OFFICE OF MANAGEMENT AND FINANCE

RICHARD H. HARTLEY
DEPUTY SECRETARY

NANCY WATKINS
UNDERSECRETARY

July 20, 2018

Division of Administration
Office of Planning and Budget
ATTN: Charles Durr
P.O. Box 94025
Baton Rouge, LA 70804-9095

Dear Charles:

The Office of the Secretary certifies there will be a sufficient cash balance in the respective Means of Financing in the State Treasury to pay for the encumbrances listed on the carryforward BA-7-OS-19-01 in the amount of \$15,188.

If you need any additional information, please contact me at (225) 342-8201.

Sincerely,

Nancy Watkins
Undersecretary
Office of the Lieutenant Governor
Department of Culture, Recreation, and Tourism
Phone: (225) 342-8201 Fax: (225) 342-0761
nwatkins@crt.la.gov

cc: Richard H. Hartley, Deputy Secretary
Sondra Sloper, Accountant Administrator

2018 JUL 23 PM 3:35

OFFICE OF THE GOVERNOR
DIVISION OF ADMINISTRATION
OFFICE OF PLANNING & BUDGET

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