



JOINT LEGISLATIVE COMMITTEE ON THE BUDGET

STATE CAPITOL
P.O. BOX 44294, CAPITOL STATION
BATON ROUGE, LOUISIANA 70804
(225) 342-2062

SENATOR ERIC LAFLEUR
CHAIRMAN

REPRESENTATIVE CAMERON HENRY
VICE-CHAIRMAN

NOTICE OF MEETING

Friday
November 17, 2017
9:30 AM
House Committee Room 5

I. CALL TO ORDER

II. ROLL CALL

III. BUSINESS

1. Fiscal Status Statement and Five-Year Base-Line Budget
2. BA-7 Agenda
3. Review and approval of Deputy Sheriffs and Municipal Police and Firemen's Supplemental Pay as required by R.S. 40:1666.9
4. Review and approval of WestRock CP, LLC for the Exemptions for Manufacturing Establishments/Industry Assistance Program
5. Review and approval of the 2018 operating budget for the Louisiana Public Facilities Authority in accordance with R.S. 9:2346
6. Review and approval of the contract extensions between the Louisiana Department of Health, Medical Vendor Administration, Bureau of Health Services Financing for the Medicaid Managed Care Organization (MCO) Program in accordance with R.S. 39:1615(J) with the following:
 - A. Atena Better Health, Inc.
 - B. AmeriHealth Caritas Louisiana, Inc.
 - C. Community Care health Plan of Louisiana, Inc. (dba Healthy Blue Louisiana)
 - D. Louisiana Healthcare Connections, Inc.
 - E. United Healthcare of Louisiana, Inc.

7. Review of fees pursuant to Act No. 1001 of the 2010 Regular Legislative Session for the Louisiana Department of Health, Office of Public Health

IV. CONSIDERATION OF ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMITTEE

V. ADJOURNMENT

THIS NOTICE CONTAINS A TENTATIVE AGENDA AND MAY BE REVISED PRIOR TO THE MEETING.

ERIC LAFLEUR, CHAIRMAN

JOINT LEGISLATIVE COMMITTEE ON THE BUDGET
GENERAL FUND FISCAL STATUS STATEMENT
FISCAL YEAR 2017-2018
(\$ in millions)

November 17, 2017

	OCT 2017	NOV 2017	NOV 2017 Over/(Under) OCT 2017
GENERAL FUND REVENUE			
Revenue Estimating Conference, May 16, 2017	\$9,442.200	\$9,442.200	\$0.000
FY16-17 Revenue Carried Forward Into FY 17-18	\$19.157	\$19.157	\$0.000
Total Available General Fund Revenue	\$9,461.357	\$9,461.357	\$0.000
APPROPRIATIONS AND REQUIREMENTS			
Non-Appropriated Constitutional Requirements			
Debt Service	\$416.183	\$416.183	\$0.000
Interim Emergency Board	\$1.721	\$1.721	\$0.000
Revenue Sharing	\$90.000	\$90.000	\$0.000
Total Non-Appropriated Constitutional Requirements	\$507.904	\$507.904	\$0.000
Appropriations			
General (Act 3 of 2017 2nd ELS)	\$8,737.948	\$8,737.948	\$0.000
Ancillary (Act 48 of 2017 RLS)	\$0.000	\$0.000	\$0.000
Judicial (Act 68 of 2017 RLS)	\$151.531	\$151.531	\$0.000
Legislative (Act 78 of 2017 RLS)	\$62.473	\$62.473	\$0.000
Capital Outlay (Act 4 of 2017 2nd ELS)	\$1.500	\$1.500	\$0.000
Total Appropriations	\$8,953.452	\$8,953.452	\$0.000
Total Appropriations and Requirements	\$9,461.356	\$9,461.356	\$0.000
General Fund Revenue Less Appropriations and Requirements	\$0.002	\$0.002	\$0.000

II. FY 2016-2017 Fiscal Status Summary:

In accordance with Act 1092 of the 2001 Regular Session and Act 107 of the 2002 First Extraordinary Session (R.S. 39:75), the first budget status report presented after October 15th shall reflect the fund balance for the previous fiscal year.

FY17 GENERAL FUND DIRECT SURPLUS/DEFICIT - ESTIMATED (millions)

FY16 Surplus/(Deficit) (313.815)

FY17 General Fund - Direct Revenues:

Actual General Fund Revenues	9,437.191	
Revenue Anticipation Notes (RANS) Proceeds	370.000	
FY17 Deficit #1 (JLCB Approved)	9.871	
FY17 Deficit #2 (JLCB & Legislature Approved)	46.000	
Budget Stabilization Fund - Z08	99.000	
General Fund - Direct Carryforwards from FY16 to FY17	18.560	
Total FY17 General Fund - Direct Revenues		9,980.622

FY17 General Fund - Direct Appropriations & Requirements:

Draws of General Fund - Direct Appropriations	(8,582.697)	
General Obligation Debt Service	(391.681)	
Revenue Anticipation Notes (RAN) - Payment	(370.000)	
Other Debt Service Costs - RAN Expenses	(2.377)	
Debt Service - Cost of Issuance	(0.804)	
Transfers to Revenue Sharing Fund - Z06	(90.000)	
Transfers Out to Various Funds - 20-XXX FY17 per Act 17 of 2016	(48.906)	
Transfer to Budget Stabilization Fund per Act 1 of 2017 Second Extraordinary Session	(25.000)	
Capital Outlay Project Closeout (075, 057, 055, 051)	(1.460)	
Other Transfers Out (318,782.64 (from 000) + 5,265,863.75 (from B15))	(5.585)	
Total FY17 General Fund - Direct Appropriations & Requirements		(9,518.511)

General Fund Direct Cash Balance

148.297

General Fund - Direct Carryforwards to FY18

(19.157)

General Fund Direct Surplus/(Deficit) - Estimated

129.139

III. Current Year Items Requiring Action

Proclamation 104 JBE 2017 - State of Emergency - Tropical Storm Harvey	\$0.925	
Estimated State Share (75%/25%) (Estimated Total Cost - \$3.70m)		
Proclamations 126 JBE 2017 - State of Emergency - Tropical Storm Nate	\$0.397	
Estimated State Share (75%/25%) (Estimated Total Cost - \$1.59m)		
Emergency Management Assistance Compact (EMAC) Estimated Total Expenses - \$20.57m	\$0.000	
(100% reimbursable from Texas (Hurricane Harvey) via GOHSEP - \$14.91m)		
(100% reimbursable from Florida (Hurricane Irma) via GOHSEP - \$2.92m)		
(100% reimbursable from Puerto Rico (Hurricane Maria) via GOHSEP - \$2.75m)		
TOTAL EXPENDITURES		\$1.322

IV. Horizon Issues Not Contained in 5-Year Plan

State share owed to FEMA upon the final closeout of various disasters, including Hurricane Katrina, for public assistance (state, local, and private non-profits) and hazard mitigation projects. Final closeouts of the various disasters are not expected until FY20 at the earliest, but could extend beyond the 5-year baseline projection window.

**FIVE YEAR BASE LINE PROJECTION
STATE GENERAL FUND SUMMARY
APPROPRIATED**

	Prior Fiscal Year 2016-2017	Current Fiscal Year 2017-2018	Projected Fiscal Year 2018-2019	Projected Fiscal Year 2019-2020	Projected Fiscal Year 2020-2021
REVENUES:					
Taxes, Licenses & Fees	\$11,795,800,000	\$11,981,000,000	\$10,909,100,000	\$11,109,800,000	\$11,254,700,000
Less Dedications	(\$2,511,700,000)	(\$2,538,800,000)	(\$2,541,200,000)	(\$2,554,300,000)	(\$2,573,500,000)
Undesignated Fund Balance - June 30, 2016	(\$313,815,008)	\$0	\$0	\$0	\$0
Carry Forward Balances	\$18,559,757	\$19,157,479	\$0	\$0	\$0
Mid-Year Deficit - Action by JLCB on 12/15/2016	\$9,870,971	\$0	\$0	\$0	\$0
Budget Stabilization Fund (SCR 2 of the 2017 1st ES)	\$99,000,000	\$0	\$0	\$0	\$0
Fund Transfers (Act 1 of the 2017 1st ES)	\$27,609,365	\$0	\$0	\$0	\$0
Additional Revenues (GO Zone)	\$18,390,775	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$9,143,715,860	\$9,461,357,479	\$8,367,900,000	\$8,555,500,000	\$8,681,200,000
ANNUAL GROWTH RATE		1.91%	-11.56%	2.24%	1.47%
EXPENDITURES:					
General Appropriation Bill (Act 3 of 2017 2nd ELS)	\$8,931,338,334	\$8,737,948,098	\$9,160,732,790	\$9,352,712,638	\$9,700,263,575
Ancillary Appropriation Bill (Act 48 of 2017 RLS)	\$0	\$0	\$10,439,786	\$21,793,434	\$33,659,735
Non-Appropriated Requirements	\$493,172,949	\$507,903,581	\$497,590,388	\$497,961,551	\$461,845,731
Judicial Appropriation Bill (Act 68 of 2017 RLS)	\$151,530,944	\$151,530,944	\$151,471,453	\$151,471,022	\$151,470,570
Legislative Appropriation Bill (Act 78 of 2017 RLS)	\$66,017,530	\$62,472,956	\$62,450,251	\$62,450,057	\$62,449,890
Special Acts	\$0	\$0	\$6,050,000	\$6,050,000	\$6,050,000
Capital Outlay Bill (Act 4 of 2017 2nd ELS)	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
TOTAL EXPENDITURES	\$9,642,059,757	\$9,461,355,579	\$9,890,234,668	\$10,093,938,702	\$10,417,239,501
ANNUAL GROWTH RATE		-1.87%	4.53%	2.06%	3.20%
Mid-Year Adjustment After 12/1/2016	(\$36,325,536)	\$0	\$0	\$0	\$0
1st Mid-Year Deficit Plan BA-7s Approved by Governor and/or JLCB	(\$302,794,037)	\$0	\$0	\$0	\$0
2nd Mid-Year Deficit Plan BA-7s - Act 1 of the 2017 1st Extraordinary Session	(\$158,977,523)	\$0	\$0	\$0	\$0
PROJECTED BALANCE	(\$246,801)	\$1,900	(\$1,522,334,668)	(\$1,538,438,702)	(\$1,736,039,501)

Oil Prices included in the REC official forecast

\$48.13

\$51.14

\$51.12

\$51.56

\$52.22

Office of the Commissioner
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

November 13, 2017

The Honorable Eric LaFleur, Senator
Chairman, Joint Legislative Committee on the Budget
Post Office Box 44294
Baton Rouge, Louisiana 70804

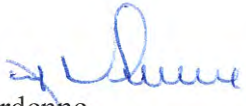
Re: November Report of the Deficit Avoidance Plan
(Section 18.G. of Act No. 3 of the 2017 2nd Extraordinary Session of the Legislature)

Dear Chairman LaFleur:

As required by Act No. 3 of the 2017 2nd Extraordinary Session, I am reporting to you that we have made no changes to the Deficit Avoidance Plan that was presented to the Joint Legislative Committee on the Budget on August 11, 2017. We will continue to work with the agencies and update the plan as necessary.

We will continue to monitor the Fiscal Year 2016-2017 actuals and any changes made by the Revenue Estimating Conference during this mid-year. Should any of these events occur that necessitates JLCB to declare a deficit, I will be ready to act upon that plan.

Very truly yours,



Jay Dardenne
Commissioner of Administration

JD:BRD:kh

JOINT LEGISLATIVE COMMITTEE ON THE BUDGET
BA-7 AGENDA
November, 2017

1	EXEC	Executive Department (01-112) Department of Military Affairs	_____
2	VET	Department of Veterans Affairs (03-130) Department of Veterans Affairs	
3	VET	Department of Veterans Affairs (03-134) Southwest Louisiana Veterans Home	_____

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Military Department			FOR OPB USE ONLY			
AGENCY: Military Department			OPB LOG NUMBER 100		AGENDA NUMBER 1	
SCHEDULE NUMBER: 8112			Approval and Authority:			
10/25/2017						
AGENCY BA-7 NUMBER: 18-05						
HEAD OF BUDGET UNIT: Glenn H. Curtis						
TITLE: The Adjutant General						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge)</small> 						
MEANS OF FINANCING		CURRENT FY 2017-2018	ADJUSTMENT (+) or (-)		REVISED FY 2017-2018	
GENERAL FUND BY:						
DIRECT		\$36,349,872	\$0		\$36,349,872	
INTERAGENCY TRANSFERS		\$5,524,734	\$0		\$5,524,734	
FEES & SELF-GENERATED		\$5,454,774	\$0		\$5,454,774	
STATUTORY DEDICATIONS		\$158,296	\$0		\$158,296	
Camp Minden Fire Protection Fund (P38)		\$50,000	\$0		\$50,000	
State Emergency Response Fund (V29)		\$108,296	\$0		\$108,296	
Subtotal of Dedications from Page 2		\$0	\$0		\$0	
FEDERAL		\$55,118,853	\$27,765		\$55,146,618	
TOTAL		\$102,606,529	\$27,765		\$102,634,294	
AUTHORIZED POSITIONS		756	1		757	
AUTHORIZED OTHER CHARGES		3	0		3	
NON-TO FTE POSITIONS		60	0		60	
TOTAL POSITIONS		819	1		820	
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Military Affairs	\$70,796,914	423	\$27,765	1	\$70,824,679	424
Education	\$31,514,675	391	\$0	0	\$31,514,675	391
Auxillary Account	\$294,940	5	\$0	0	\$294,940	5
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$102,606,529	819	\$27,765	1	\$102,634,294	820

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Military Department	FOR OPB USE ONLY	
AGENCY: Military Department	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 8112		
10/25/2017	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 18-05		

Use this section for additional Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2017-2018	ADJUSTMENT (+) or (-)	REVISED FY 2017-2018
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically Identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

The funding for the new Assistant Procurement/Purchasing Agent position will be 100% Federally reimbursed through the current Appendix 1 (ARNG Facilities Programs) of the Master Cooperative Agreement (MCA) between the Louisiana Military Department and National Guard Bureau. Expenditure of these funds will be restricted to the salary and related benefits of the new employee when hired.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$27,765	\$53,354	\$55,218	\$58,601	\$59,171
TOTAL	\$27,765	\$53,354	\$55,218	\$58,601	\$59,171

3. If this action requires additional personnel, provide a detailed explanation below:

The new position will assist the Senior Procurement Manager in the LANG Construction and Facilities Management Office. Duties will include processing, storing and managing all documents used in purchasing and contracting of supplies and services for installation facilities throughout the Louisiana Military Department. Position is responsible for maintaining records IAW Legislative Audit and Army Audit Readiness standards.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

The duties and responsibilities of the Senior Procurement Manager have increased such that in order to fulfill the requirements of the position and maintain audit readiness standards an assistant is warranted. The CFMO has tried to fill this requirement with a contract employee, but that has had marginal success due to the high turnover rate of contractors. Position is needed this FY.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No. This is not an after the fact BA-7.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

The approval of this BA7 will have a positive impact on the Military Affairs Program in FY18 and subsequent FYs. The position created by this BA7 will improve the timeliness and accuracy of purchases made for materials, services and contracts within CFMO for LMD.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE: N/A

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2017-2018	ADJUSTMENT (+) OR (-)	REVISED FY 2017-2018

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s)

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

N/A

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

N/A

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

N/A

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: MILITARY AFFAIRS

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2017-2018	ADJUSTMENT	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022
GENERAL FUND BY:							
Direct	\$29,473,937	\$0	\$29,473,937	\$0	\$0	\$0	\$0
Interagency Transfers	\$3,613,675	\$0	\$3,613,675	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$5,008,996	\$0	\$5,008,996	\$0	\$0	\$0	\$0
Statutory Dedications *	\$158,296	\$0	\$158,296	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$32,542,010	\$27,765	\$32,569,775	\$53,354	\$55,218	\$57,155	\$59,171
TOTAL MOF	\$70,796,914	\$27,765	\$70,824,679	\$53,354	\$55,218	\$57,155	\$59,171
EXPENDITURES:							
Salaries	\$16,435,709	\$17,307	\$16,453,016	\$33,427	\$34,764	\$36,154	\$37,601
Other Compensation	\$574,309	\$0	\$574,309	\$0	\$0	\$0	\$0
Related Benefits	\$7,745,367	\$10,458	\$7,755,825	\$19,927	\$20,454	\$21,001	\$21,570
Travel	\$133,010	\$0	\$133,010	\$0	\$0	\$0	\$0
Operating Services	\$14,020,650	\$0	\$14,020,650	\$0	\$0	\$0	\$0
Supplies	\$2,609,695	\$0	\$2,609,695	\$0	\$0	\$0	\$0
Professional Services	\$2,035,189	\$0	\$2,035,189	\$0	\$0	\$0	\$0
Other Charges	\$14,914,632	\$0	\$14,914,632	\$0	\$0	\$0	\$0
Debt Services	\$2,378,080	\$0	\$2,378,080	\$0	\$0	\$0	\$0
Interagency Transfers	\$4,603,174	\$0	\$4,603,174	\$0	\$0	\$0	\$0
Acquisitions	\$1,486,824	\$0	\$1,486,824	\$0	\$0	\$0	\$0
Major Repairs	\$3,860,275	\$0	\$3,860,275	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$70,796,914	\$27,765	\$70,824,679	\$53,354	\$55,218	\$57,155	\$59,171
POSITIONS							
Classified	2	0	2	0	0	0	0
Unclassified	394	1	395	0	0	0	0
TOTAL T.O. POSITIONS	396	1	397	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	27	0	27	0	0	0	0
TOTAL POSITIONS	423	1	424	0	0	0	0
* Statutory Dedications:							
Camp Minden Fire Protection Fund (P38)	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0
State Emergency Response Fund (V29)	\$108,296	\$0	\$108,296	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: MILITARY AFFAIRS

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$27,765	\$27,765
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$17,307	\$17,307
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$10,458	\$10,458
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$27,765	\$27,765
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: EDUCATION

MEANS OF FINANCING:	CURRENT FY 2017-2018	REQUESTED ADJUSTMENT	REVISED FY 2017-2018	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022
GENERAL FUND BY:							
Direct	\$6,875,935	\$0	\$6,875,935	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,911,059	\$0	\$1,911,059	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$150,838	\$0	\$150,838	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$22,576,843	\$0	\$22,576,843	\$0	\$0	\$0	\$0
TOTAL MOF	\$31,514,675	\$0	\$31,514,675	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$13,380,842	\$0	\$13,380,842	\$0	\$0	\$0	\$0
Other Compensation	\$354,940	\$0	\$354,940	\$0	\$0	\$0	\$0
Related Benefits	\$5,822,167	\$0	\$5,822,167	\$0	\$0	\$0	\$0
Travel	\$196,697	\$0	\$196,697	\$0	\$0	\$0	\$0
Operating Services	\$3,424,889	\$0	\$3,424,889	\$0	\$0	\$0	\$0
Supplies	\$3,548,239	\$0	\$3,548,239	\$0	\$0	\$0	\$0
Professional Services	\$229,239	\$0	\$229,239	\$0	\$0	\$0	\$0
Other Charges	\$2,482,421	\$0	\$2,482,421	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$556,748	\$0	\$556,748	\$0	\$0	\$0	\$0
Acquisitions	\$421,392	\$0	\$421,392	\$0	\$0	\$0	\$0
Major Repairs	\$1,097,101	\$0	\$1,097,101	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$31,514,675	\$0	\$31,514,675	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	360	0	360	0	0	0	0
TOTAL T.O. POSITIONS	360	0	360	0	0	0	0
OTHER CHARGES POSITIONS	3	0	3	0	0	0	0
NON-TO FTE POSITIONS	28	0	28	0	0	0	0
TOTAL POSITIONS	391	0	391	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: EDUCATION

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: AUXILIARY

MEANS OF FINANCING:	CURRENT FY 2017-2018	REQUESTED ADJUSTMENT	REVISED FY 2017-2018	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$294,940	\$0	\$294,940	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$294,940	\$0	\$294,940	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$48,650	\$0	\$48,650	\$0	\$0	\$0	\$0
Related Benefits	\$4,265	\$0	\$4,265	\$0	\$0	\$0	\$0
Travel	\$2,075	\$0	\$2,075	\$0	\$0	\$0	\$0
Operating Services	\$9,950	\$0	\$9,950	\$0	\$0	\$0	\$0
Supplies	\$230,000	\$0	\$230,000	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$294,940	\$0	\$294,940	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	5	0	5	0	0	0	0
TOTAL POSITIONS	5	0	5	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: AUXILIARY

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0

BA-7 QUESTIONNAIRE

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

GENERAL PURPOSE

- 1) The purpose of this BA7 is to request approval of 1 new TO position for the Construction and Facilities Management Office (CFMO). The position will be 100% federally funded. The new position will allow for more timely and accurate procurement and contracting actions within CFMO. The position name will be Assistant Procurement/Purchasing Agent, Plans and Programs, CFMO.

REVENUES - \$27,765

(Explain the Means of Financing. Provide details including Source, authority to spend, etc.)

- 1) If STATE GENERAL FUND - \$0
- 2) If IAT - \$0
- 3) If Self-Generated Revenues - \$0
- 4) If Statutory Dedications - \$0
- 5) If Interim Emergency Board Appropriations
- 6) If Federal Funds - \$27,765 (Appendix 1, ARNG Facilities Programs, of the Master Cooperative Agreement)
- 7) All Grants:

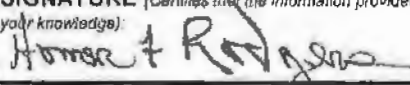
EXPENDITURES - \$27,765

- 1) Salaries - \$17,307 (Prorated amount for 14PP in FY18 - Full amount in future years will be \$32,141+)
- 2) Related Benefits - \$10,458 (Prorated amount for 14PP in FY18 - Full amount in future years will be \$19,421+)

OTHER

- 1) POC is SGM(R) James R. Philyaw, 225-319-4711 or COL(R) Herbert Fritts, 225-319-4757.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Veterans Affairs			FOR OPB USE ONLY			
AGENCY: Veterans Affairs			OPB LOG NUMBER 95R		AGENDA NUMBER 2	
SCHEDULE NUMBER: 03-130			Approval and Authority:			
SUBMISSION DATE: October 13, 2017						
AGENCY BA-7 NUMBER: 3						
HEAD OF BUDGET UNIT: Homer F. Rodgers						
TITLE: Undersecretary						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge)</small> 						
MEANS OF FINANCING	CURRENT FY 2017-2018	ADJUSTMENT (+) or (-)	REVISED FY 2017-2018			
GENERAL FUND BY:						
DIRECT	\$5,476,292	\$0	\$5,476,292			
INTERAGENCY TRANSFERS	\$1,454,806	\$325,000	\$1,779,806			
FEES & SELF-GENERATED	\$1,258,048	\$0	\$1,258,048			
STATUTORY DEDICATIONS	\$115,528	\$0	\$115,528			
Louisiana Military Family Assistance Fund (S07)	\$115,528	\$0	\$115,528			
[Select Statutory Dedication]	\$0	\$0	\$0			
Subtotal of Dedications from Page 2	\$0	\$0	\$0			
FEDERAL	\$1,353,571	\$0	\$1,353,571			
TOTAL	\$9,658,245	\$325,000	\$9,983,245			
AUTHORIZED POSITIONS	108	0	108			
AUTHORIZED OTHER CHARGES	0	0	0			
NON-TO FTE POSITIONS	0	0	0			
TOTAL POSITIONS	108	0	108			
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Administrative Program	\$3,310,559	10	\$0	0	\$3,310,559	10
Claims Division	\$439,636	7	\$0	0	\$439,636	7
Contact Assistance Program	\$3,565,266	58	\$0	2	\$3,565,266	58
State Approval Agency	\$315,422	3	\$0	0	\$315,422	3
Cemetery Program	\$2,027,362	23	\$325,000	0	\$2,352,362	23
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$9,658,245	108	\$325,000	2	\$9,983,245	110

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?
 The source of funding will be IAT. There are no restrictions of the funds.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$325,000	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$325,000	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:
 The funding is necessary to pay for the start-up costs for the new cemetery in Jennings, La.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.
 This request cannot be postponed because Facility Planning plans to get started on the project in the current fiscal year.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.
 This is not an after the fact BA-7.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.
This BA-7 will not have a negative impact on the Cemetery Program. LDVA will borrow the funds from the SWLVH to begin the start up plans. When the funds are made available by FP&C, we will repay the loan to SWLVH.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2017-2018	ADJUSTMENT (+) OR (-)	REVISED FY 2017-2018
K	Percent comply with 38 U.S.C.	100%		100%
K	Percent of daily interment or inurnment sites that are marked with correct and aligned temporary marker by close of business each day	100%		100%
K	Percent of graves marked with a permanent marker that is set within 60 days of the interment	95%		95%
K	Percent of visually prominent areas that are generally weed free	95%		95%
K	Percentage of buildings and structures that are assessed as acceptable for their function	100%		100%

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s)

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

This BA-7 if approved, will allow agency to use IAT funding from SWLVH to pay Facility Planning and Control for the start-up costs for the new cemetery in Jennings.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.
No performance impact

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)
No performance impact

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Admin

MEANS OF FINANCING:	CURRENT FY 2017-2018	REQUESTED ADJUSTMENT	REVISED FY 2017-2018	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022
GENERAL FUND BY:							
Direct	\$2,633,766	\$0	\$2,633,766	\$0	\$0	\$0	\$0
Interagency Transfers	\$321,537	\$0	\$321,537	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$115,528	\$0	\$115,528	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$239,728	\$0	\$239,728	\$0	\$0	\$0	\$0
TOTAL MOF	\$3,310,559	\$0	\$3,310,559	\$0	\$0	\$0	\$0

EXPENDITURES:							
Salaries	\$1,220,172	\$0	\$1,220,172	\$0	\$0	\$0	\$0
Other Compensation	\$8,500	\$0	\$8,500	\$0	\$0	\$0	\$0
Related Benefits	\$814,893	\$0	\$814,893	\$0	\$0	\$0	\$0
Travel	\$19,251	\$0	\$19,251	\$0	\$0	\$0	\$0
Operating Services	\$47,061	\$0	\$47,061	\$0	\$0	\$0	\$0
Supplies	\$16,204	\$0	\$16,204	\$0	\$0	\$0	\$0
Professional Services	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$0
Other Charges	\$468,131	\$0	\$468,131	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$703,147	\$0	\$703,147	\$0	\$0	\$0	\$0
Acquisitions	\$3,200	\$0	\$3,200	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$3,310,559	\$0	\$3,310,559	\$0	\$0	\$0	\$0

POSITIONS							
Classified	11	0	11	0	0	0	0
Unclassified	8	0	8	0	0	0	0
TOTAL T.O. POSITIONS	19	0	19	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	19	0	19	0	0	0	0

* Statutory Dedications:							
Louisiana Military Family Assistance Fund (S07)	\$115,528	\$0	\$115,528	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Admin

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)						
	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	-	-	-	-	-	-
Unclassified	-	-	-	-	-	-
TOTAL T.O. POSITIONS	-	-	-	-	-	-
OTHER CHARGES POSITIONS	-	-	-	-	-	-
NON-TO FTE POSITIONS	-	-	-	-	-	-
TOTAL POSITIONS	-	-	-	-	-	-

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Claims

MEANS OF FINANCING:	CURRENT FY 2017-2018	REQUESTED ADJUSTMENT	REVISED FY 2017-2018	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022
GENERAL FUND BY:							
Direct	\$439,636	\$0	\$439,636	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$439,636	\$0	\$439,636	\$0	\$0	\$0	\$0

EXPENDITURES:							
Salaries	\$274,093	\$0	\$274,093	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$142,864	\$0	\$142,864	\$0	\$0	\$0	\$0
Travel	\$4,915	\$0	\$4,915	\$0	\$0	\$0	\$0
Operating Services	\$9,771	\$0	\$9,771	\$0	\$0	\$0	\$0
Supplies	\$4,773	\$0	\$4,773	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$2,000	\$0	\$2,000	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$1,220	\$0	\$1,220	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$439,636	\$0	\$439,636	\$0	\$0	\$0	\$0

POSITIONS							
Classified	7	0	7	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	7	0	7	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	7	0	7	0	0	0	0

* Statutory Dedications:							
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Claims

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	-	-	-	-	-	-
Unclassified	-	-	-	-	-	-
TOTAL T.O. POSITIONS	-	-	-	-	-	-
OTHER CHARGES POSITIONS	-	-	-	-	-	-
NON-TO FTE POSITIONS	-	-	-	-	-	-
TOTAL POSITIONS	-	-	-	-	-	-

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Contact Assistance

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2017-2018	ADJUSTMENT	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022
GENERAL FUND BY:							
Direct	\$1,373,949	\$0	\$1,373,949	\$0	\$0	\$0	\$0
Interagency Transfers	\$933,269	\$0	\$933,269	\$0	\$0	\$0	\$0
Fees & Self Generated	\$1,258,048	\$0	\$1,258,048	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$3,565,266	\$0	\$3,565,266	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$2,245,481	\$0	\$2,245,481	\$0	\$0	\$0	\$0
Other Compensation	\$8,580	\$0	\$8,580	\$0	\$0	\$0	\$0
Related Benefits	\$967,049	\$0	\$967,049	\$0	\$0	\$0	\$0
Travel	\$76,879	\$0	\$76,879	\$0	\$0	\$0	\$0
Operating Services	\$72,297	\$0	\$72,297	\$0	\$0	\$0	\$0
Supplies	\$47,191	\$0	\$47,191	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$53,547	\$0	\$53,547	\$0	\$0	\$0	\$0
Acquisitions	\$94,242	\$0	\$94,242	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$3,565,266	\$0	\$3,565,266	\$0	\$0	\$0	\$0
POSITIONS							
Classified	56	0	56	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	56	0	56	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	56	0	56	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Contact Assistance

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	-	-	-	-	-	-
Unclassified	-	-	-	-	-	-
TOTAL T.O. POSITIONS	-	-	-	-	-	-
OTHER CHARGES POSITIONS	-	-	-	-	-	-
NON-TO FTE POSITIONS	-	-	-	-	-	-
TOTAL POSITIONS	-	-	-	-	-	-

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 4 NAME: SAA

MEANS OF FINANCING:	CURRENT FY 2017-2018	REQUESTED ADJUSTMENT	REVISED FY 2017-2018	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$315,422	\$0	\$315,422	\$0	\$0	\$0	\$0
TOTAL MOF	\$315,422	\$0	\$315,422	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$177,422	\$0	\$177,422	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$88,381	\$0	\$88,381	\$0	\$0	\$0	\$0
Travel	\$17,000	\$0	\$17,000	\$0	\$0	\$0	\$0
Operating Services	\$3,322	\$0	\$3,322	\$0	\$0	\$0	\$0
Supplies	\$3,848	\$0	\$3,848	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$19,944	\$0	\$19,944	\$0	\$0	\$0	\$0
Acquisitions	\$5,505	\$0	\$5,505	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$315,422	\$0	\$315,422	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 4 NAME: SAA

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	-	-	-	-	-	-
Unclassified	-	-	-	-	-	-
TOTAL T.O. POSITIONS	-	-	-	-	-	-
OTHER CHARGES POSITIONS	-	-	-	-	-	-
NON-TO FTE POSITIONS	-	-	-	-	-	-
TOTAL POSITIONS	-	-	-	-	-	-

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 5 NAME: Cemefery Program

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2017-2018	ADJUSTMENT	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022
GENERAL FUND BY:							
Direct	\$1,028,941	\$0	\$1,028,941	\$0	\$0	\$0	\$0
Interagency Transfers	\$200,000	\$325,000	\$525,000	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$798,421	\$0	\$798,421	\$0	\$0	\$0	\$0
TOTAL MOF	\$2,027,362	\$325,000	\$2,352,362	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$791,738	\$0	\$791,736	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$415,621	\$0	\$415,621	\$0	\$0	\$0	\$0
Travel	\$7,737	\$0	\$7,737	\$0	\$0	\$0	\$0
Operating Services	\$159,116	\$0	\$159,116	\$0	\$0	\$0	\$0
Supplies	\$87,290	\$0	\$87,290	\$0	\$0	\$0	\$0
Professional Services	\$237,000	\$325,000	\$562,000	\$0	\$0	\$0	\$0
Other Charges	\$63,000	\$0	\$63,000	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$225,862	\$0	\$225,862	\$0	\$0	\$0	\$0
Acquisitions	\$40,000	\$0	\$40,000	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$2,027,362	\$325,000	\$2,352,362	\$0	\$0	\$0	\$0
POSITIONS							
Classified	23	0	23	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	23	0	23	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	23	0	23	0	0	0	0
* Statutory Dedications:							
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 5 NAME: Cemetery Program

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$325,000	\$0	\$0	\$0	\$325,000

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$325,000	\$0	\$0	\$0	\$325,000
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$325,000	\$0	\$0	\$0	\$325,000

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	-	-	-	-	-	-
Unclassified	-	-	-	-	-	-
TOTAL T.O. POSITIONS	-	-	-	-	-	-
OTHER CHARGES POSITIONS	-	-	-	-	-	-
NON-TO FTE POSITIONS	-	-	-	-	-	-
TOTAL POSITIONS	-	-	-	-	-	-

BA-7 QUESTIONNAIRE

QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

This BA-7 is to provide the startup costs to Facility Planning and Control to begin work on the cemetery in Jennings.

The total estimated design fee for all phases is \$447,355. To get design documents prepared and bid, we need 65% of the fee or \$290,781. We have budgeted \$20,000 for topographic and geotechnical surveys, \$1,100 for public advertisement and \$13,119 for miscellaneous expenses. Administration costs will not be assessed until construction and only if allowed by the grant.

REVENUES

IAT funds will be sent from Southwest Louisiana Veterans Home, Jennings, LA. The funds will be given back to the facility once the reimbursement is received from FP&C. The sending agency sent fees and self-generated Revenues from their budget unit.

EXPENDITURES

The funds will be used for the following expenditures:

\$ 290,781	design thru 65% (bidding)
20,000	topo and geotech surveys
1,100	advertisement
<u>13,119</u>	miscellaneous
\$325,000	

OTHER

Colonel Joey Strickland, Secretary – 225-219-5000, Joey.Strickland@LA.GOV
Homer F. Rodgers, Undersecretary – 225-219-5000, Homer.Rodgers@LA.GOV

BA-7 SUPPORT INFORMATION

Page _____

Revised January 30, 2001 

Date: October 6, 2017

**2017 FEE
SELECTION BOARD ADVERTISING REQUEST FORM**

BOARD: Architect: ☒ Engineer: ☐ Landscape Architect: ☐

PROJECT NAME: Southwest Louisiana Veterans Cemetery

LOCATION: (City) Jennings, LA SITE CODE: 5-27-012 STATE ID: _____ CLASS: _____

SCHEDULE NO.	PART NO.	PROJECT NO.	PW # <small>Required If FEMA is Involved</small>
<u>03-130-17-01</u>	_____	<u>F.03000017</u>	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

FUNDING: _____ INITIALS: _____ DATE: _____

FUNDING CAVEATS: _____

DESCRIPTION:

To provide Design, Construction, and Equipment necessary for a new cemetery in Jennings, LA

The funds available for construction are approximately \$5,758,654.00
with a fee of approximately \$447,355.00 Contract design time will be _____
consecutive calendar days, which will include a design review time of _____ days.
Thereafter, liquidated damages will be assessed in the amount of _____ per day.

Further information is available from: Bobby Boudreaux (225) 219-0052 Bobby.Boudreaux@la.gov

RENOVATION FACTOR: <u>1.000</u> <small>Must have value > 0</small>	MODIFICATION FACTOR: <u>1.000</u> <small>Must have value > 0</small>	*ADJUSTMENT FACTOR <u>1.000</u> <small>Must have value > 0</small>
--	--	--

OTHER COSTS: Topographic: _____	\$10,000.00	Equipment: _____	\$575,866.00
Geotechnical: _____	\$10,000.00	Other: _____	\$ 14,220 (misc <small>(Land, Programming, Consultants, Etc.)</small>)

Design services for this project will consist of: _____ phase(s)

Estimated construction time: 330 Days

A

EXHIBIT "B"
2017

COMPUTATION OF FEE

PROJECT No.: 03-130-17-01 PART:

PROJECT NAME: Southwest Louisiana Veterans Cemetery

FUNDS AVAILABLE FOR CONSTRUCTION (AFC) = \$5,758,654

FEE COMPUTATION:

FEE % for calculation = $\frac{46.10}{\text{Log}(AFC(1975 \text{ BCI}/\text{Current BCI}))}$ = 7.5270%

RENOVATION FACTOR (RF) = 1.000 (None)

MODIFICATION FACTOR (MF) Complexity = 1.000 (None)

ADJUSTMENT FACTOR (A): Design services for this project shall consist of phases(s) = 1.000 (None)

FEE = FEE % (AFC(1975 BCI/Current BCI)(Current CPI/1975 CPI)(RF)(MF)(A)) = \$447,355.00

= \$ 447,355.00

FEE as a percentage of AFC: 7.7684%

<u>INDICES:</u>		<u>BCI</u>	<u>CPI</u>
1975		<u>1306</u>	<u>53.8</u>
Current	2016	<u>5645</u>	<u>240.0</u>

Professional Liability Insurance Coverage shall be in the amount required by the following schedule unless otherwise indicated. No deductible shall be in excess of 5% of the amount of the policy. The prime Designer shall be fully responsible to the Owner for his associates and his professional consultant's work. Responsibility for professional liability coverage for the total project design (including all professional consultants) rests solely with the prime Designer.

SCHEDULE
LIMITS OF PROFESSIONAL LIABILITY

<u>Construction Cost</u>	<u>Limit of Liability</u>
0 to \$1,000,000	\$ 500,000
\$1,000,001 to \$10,000,000	\$1,000,000
\$10,000,001 to 20,000,000	\$1,500,000
\$20,000,001 to \$50,000,000	\$3,000,000
Over \$50,000,001	To be determined by Owner

A

②

STATE OF LOUISIANA

ION OF ADMINISTRATION - FACILITY PLANNING AND CONTROL

FPC-1 PROJECT SUMMARY AND DETAIL (Financial Est. - TEST)

130-SOUTHWEST VETERANS CEMETARY-NEW

Last Updated: 08/18/2017

Last Updated By:

VETERANS AFFAIRS

Rev Mgr:

Const Mgr:

Last Updated: 10/06/2017

Last Updated By: ROBERT BOUDREAU

345,519.00

1,100.00

5,758,654.00

364,158.00

447,355.00

575,865.00

28,793.00

7,521,444.00

Office of the Commissioner
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

October 6, 2017

The Honorable Eric LaFleur, Chairman
Joint Legislative Committee on the Budget
Post Office Box 44294, Capitol Station
Baton Rouge, Louisiana 70804

Re: Supplemental Funds Request
Interagency Transfer
Southwest Louisiana Veterans' Cemetery
Louisiana Department of Veterans Affairs
Jennings, Louisiana
Project No. 03-130-17-01; WBS F.03000017

Dear Chairman LaFleur:

Act 4 of 2017 (SES) appropriated \$1,000,000 in Priority 2 general obligation bonds for seed money to secure a federal grant which provides for design, construction and equipment for a new Veterans' Cemetery in Southwest Louisiana.

Facility Planning and Control is requesting authorization to accept interagency transfers of up to \$1,000,000 from LDVA Fees and Self-Generated funds to initiate the design process in order to secure the federal grant during this fiscal year. The Louisiana Department of Veterans Affairs has received a letter of intent from the National Cemetery Administration.

Therefore, we are requesting approval of an interagency transfer in the amount of \$1,000,000.

Please place this item on the agenda for the next meeting of the committee.

Sincerely,

A handwritten signature in dark ink, appearing to read "Mark A. Moses".

Mark A. Moses
Director

A handwritten signature in dark ink, appearing to read "Jay Dardenne".

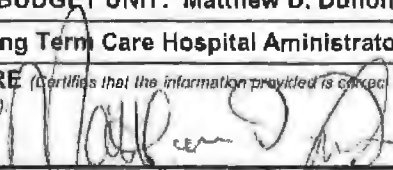
Jay Dardenne
Commissioner of Administration

MAM/kh

A

cc: Ms. Sherry Phillips Hymel, Senate Fiscal Division
Ms. Sue Israel, DOA
Mr. Mark Moses, FPC
Mr. John Hodnett, FPC
Mr. Mark Gates, FPC
Ms. Sue Wheeler, FPC
Mr. John Carpenter, LFO
Mr. Patrick Goldsmith, House Fiscal Division
Ms. Ternisa Hutchinson, OPB
Mr. Barry Dusse, OPB
Mr. Sam Roubique, OPB
Ms. Penny Bouquet, House Fiscal Division
Ms. Martha Hess, Senate Counsel
Ms. Raynel Gascon, Senate Fiscal Division
Mr. Homer Rodgers, LDVA
Mr. Bobby Boudreaux, FPC
Ms. Lisa Smeltzer, FPC

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Veterans Affairs		FOR OPB USE ONLY				
AGENCY: Southwest Louisiana Veterans Home		OPB LOG NUMBER 90		AGENDA NUMBER 2		
SCHEDULE NUMBER: 03-134		Approval and Authority:				
SUBMISSION DATE: October 9, 2017						
AGENCY BA-7 NUMBER: 2						
HEAD OF BUDGET UNIT: Matthew D. Duhon						
TITLE: Long Term Care Hospital Administrator						
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge). 						
MEANS OF FINANCING	CURRENT FY 2017-2018	ADJUSTMENT (+) or (-)	REVISED FY 2017-2018			
GENERAL FUND BY:						
DIRECT	\$0	\$0	\$0			
INTERAGENCY TRANSFERS	\$80,800	\$0	\$80,800			
FEES & SELF-GENERATED	\$2,950,354	\$325,000	\$3,275,354			
STATUTORY DEDICATIONS	\$0	\$0	\$0			
[Select Statutory Dedication]	\$0	\$0	\$0			
[Select Statutory Dedication]	\$0	\$0	\$0			
Subtotal of Deductions from Page 2	\$0	\$0	\$0			
FEDERAL	\$8,753,556	\$0	\$8,753,556			
TOTAL	\$11,784,710	\$325,000	\$12,109,710			
AUTHORIZED POSITIONS	148	0	148			
AUTHORIZED OTHER CHARGES	0	0	0			
NON-TO FTE POSITIONS	0	0	0			
TOTAL POSITIONS	148	0	148			
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Executive Administration	\$11,784,710	148	\$325,000	0	\$12,109,710	148
GDBG	\$0	0	\$0	0	\$0	0
Auxiliary Account	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$11,784,710	148	\$325,000	0	\$12,109,710	148

A

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Veterans Affairs	FOR OPB USE ONLY	
AGENCY: Southwest Louisiana Veterans Home	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 03-134		
SUBMISSION DATE: October 9, 2017	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 2		

Use this section for additional Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2017-2018	ADJUSTMENT (+) or (-)	REVISED FY 2017-2018
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

Source of Funding is Fees and Self-Generated Revenue. This sources has no restrictions.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$325,000	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$325,000	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

N/A

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

Start-up Cost for Southwest Louisiana Veterans Cemetery. Following is the methodology provided by Facility Planning and Control for the start-up cost.

\$290,781 - Design through 65% (Bidding)

20,000 - Topographic and Geotechnical Surveys

1,100 - Advertisement

13,119 - Miscellaneous

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

This BA-7 is not after the fact.

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

If BA-7 is not approved, the bidding for the new veterans cemetery located in Jennings, Louisiana will be postponed; thereby, delaying the date construction is expected to begin.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2017-2018	ADJUSTMENT (+) OR (-)	REVISED FY 2017-2018

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s)

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

This adjustment will not cause an impact on any other program or agency.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There is not impact on performance as this is a Capital Outlay Project and is not reflected in the Average Cost Per Patient Day.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 would result in the construction of the Southwest Louisiana Veterans Cemetery being delayed.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Southwest Louisiana Veterans Home

MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2017-2018	ADJUSTMENT	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$80,800	\$0	\$80,800	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$2,950,354	\$325,000	\$3,275,354	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$8,753,556	\$0	\$8,753,556	\$0	\$0	\$0	\$0
TOTAL MOF	\$11,784,710	\$325,000	\$12,109,710	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$4,785,922	\$0	\$4,785,922	\$0	\$0	\$0	\$0
Other Compensation	\$176,000	\$0	\$176,000	\$0	\$0	\$0	\$0
Related Benefits	\$2,890,903	\$0	\$2,890,903	\$0	\$0	\$0	\$0
Travel	\$9,972	\$0	\$9,972	\$0	\$0	\$0	\$0
Operating Services	\$656,876	\$0	\$656,876	\$0	\$0	\$0	\$0
Supplies	\$1,100,944	\$0	\$1,100,944	\$0	\$0	\$0	\$0
Professional Services	\$600,362	\$0	\$600,362	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$820,006	\$325,000	\$1,145,006	\$0	\$0	\$0	\$0
Acquisitions	\$478,113	\$0	\$478,113	\$0	\$0	\$0	\$0
Major Repairs	\$265,612	\$0	\$265,612	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$11,784,710	\$325,000	\$12,109,710	\$0	\$0	\$0	\$0
POSITIONS							
Classified	148	0	148	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	148	0	148	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	148	0	148	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Southwest Louisiana Veterans Home

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$325,000	\$0	\$0	\$325,000
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$325,000	\$0	\$0	\$325,000
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$325,000	\$0	\$0	\$325,000
OVER / (UNDER)						
	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	\$0	\$0	\$0	\$0	\$0	\$0
Unclassified	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL T.O. POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0
OTHER CHARGES POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0
NON-TO FTE POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0

QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

This BA-7 is necessary to avoid delays in the construction of the Southwest Louisiana Veterans Cemetery which was approved through the Capital Outlay Request.

REVENUES

Fees and Self-Generated Revenue:

There is a sufficient cash balance for the respective Means of Financing in the State Treasury to pay for this Interagency Transfer.

EXPENDITURES

The following category will be increased:
Interagency Transfers

Following is the methodology provided by Facility Planning and Control for the start-up cost of the Southwest Louisiana Veterans Cemetery:

\$290,781 – Design through 65% (bidding)
20,000 – Topographic and Geotechnical Surveys
1,100 – Advertisement
13,119 – Miscellaneous
\$325,000

OTHER

Matthew D. Duhon	337-824-2829, Extension 102	email: matt.duhon@la.gov
Sonya Fruge LaCasse	337-824-2829, Extension 107	email: sonya.lacasse@la.gov



John D. Carpenter
Legislative Fiscal Officer

STATE OF LOUISIANA
LEGISLATIVE FISCAL OFFICE
BATON ROUGE

Post Office Box 44097
Capitol Station
Baton Rouge, Louisiana 70804
Phone: 225.342.7233
Fax: 225.342.7243

To: The Honorable Senator Eric LaFleur, Chairman
Joint Legislative Committee on the Budget
The Honorable Members of the Joint Legislative Committee on the Budget

From: John D. Carpenter, Legislative Fiscal Officer
Evan Brasseaux, LFO Staff Director

Date: November 9, 2017

Subject: Joint Legislative Committee on the Budget
November Meeting

Attached are the Legislative Fiscal Office BA-7 (Budget Adjustment) write-ups for the November meeting of the Joint Legislative Committee on the Budget. The LFO recommends approval of all BA-7's.

Please contact me if you have questions or need additional information.

**LEGISLATIVE FISCAL OFFICE
ANALYSIS OF BA-7 REQUEST**

DEPARTMENT: Executive

AGENDA NO.: 1

AGENCY: Department of Military Affairs

ANALYST: Alan M. Boxberger

<u>Means of Financing</u>		<u>Expenditures by Program</u>		<u>T. O.</u>
State General Fund:	\$0	Military Affairs	\$27,765	1
Interagency Transfers:	\$0	Education	\$0	0
Self-Generated Revenue:	\$0	Auxiliary Account	\$0	0
Statutory Dedications:	\$0			
Federal Funds:	\$27,765			
Total	<u>\$27,765</u>	Total	<u>\$27,765</u>	<u>1</u>

I. SUMMARY/COMMENTS

The purpose of this BA-7 request is to appropriate federal dollars and add one (1) T.O. position to the Military Affairs Program associated with the addition of an assistant procurement/purchasing agent position. The new position will assist the Senior Procurement Manager in the Louisiana Army National Guard Construction and Facilities Management Office. Expenditures associated with this position will be 100% federally reimbursed through the current Master Cooperative Agreement between the Louisiana Department of Military Affairs and the National Guard Bureau. Expenditures are limited to the salary (\$17,307 for remainder of fiscal year) and related benefits (\$10,458) of the new position.

II. IMPACT ON FUTURE FISCAL YEARS

Approval of this BA-7 request will result in the need for a total federal appropriation of \$53,354 in FY 19 and beyond for expenditures associated with this position. The LFO assumes this position will be annualized in the FY 19 executive budget document when presented in early 2018.

III. LEGISLATIVE FISCAL OFFICE RECOMMENDATION

The Legislative Fiscal Office recommends approval of this BA-7 request.

LEGISLATIVE FISCAL OFFICE ANALYSIS OF BA-7 REQUEST

DEPARTMENT: Veterans Affairs

AGENDA NO.: 2

AGENCY: Department of Veterans Affairs

ANALYST: Alan M. Boxberger

<u>Means of Financing</u>		<u>Expenditures by Program</u>		<u>T. O.</u>
State General Fund:	\$0	Administrative	\$0	0
Interagency Transfers:	\$325,000	Claims	\$0	0
Self-Generated Revenue:	\$0	Contact Assistance	\$0	0
Statutory Dedications:	\$0	State Approval Agency	\$0	0
Federal Funds:	\$0	State Veterans Cemetery	\$325,000	0
Total	<u>\$325,000</u>	Total	<u>\$325,000</u>	<u>0</u>

I. SUMMARY/COMMENTS

The purpose of this BA-7 request is to increase IAT expenditure authority at the LA Department of Veterans Affairs (LDVA) to be sent via IAT from the Southwest Veterans Home to cover the upfront capital costs to begin work on the Southwest Louisiana Veterans Cemetery in Jennings, La. These funds will essentially act as seed to a federal grant providing for the design and construction of the new cemetery in Jennings. All design and construction expenditures will be reimbursed 100% by the U.S. Department of Veterans Affairs, National Cemetery Administration and those funds will be reimbursed to Southwest LA War Veterans Home. The original source is SGR derived from insurance co-payments, pensions, private pay, room rental and monthly fees that are used to cover cost of care expenses for veterans.

Once the cemetery is completed and open, the state will be responsible for ongoing upkeep, maintenance and operating costs. Total cost of the cemetery's design and construction was estimated at \$7.48 M as included in HB2 of the 2017 2nd Extraordinary Session of the Louisiana Legislature.

Facility Planning and Control provided the following estimated construction startup costs for the Southwest Louisiana Veterans Cemetery:

\$290,871	-	65% of estimated design fee of \$447,355.
\$20,000	-	Topographic and Geotechnical Surveys
\$1,100	-	Advertisements
<u>\$13,119</u>	-	Miscellaneous (contingency set-aside for design and surveys)
<u>\$325,000</u>		

LDVA will provide burial services free of charge for veterans and allow burial of family members for a fee of \$700. LDVA receives a veteran burial allowance of \$762 per burial as reimbursement from the U.S. Department of Veterans Affairs.

II. IMPACT ON FUTURE FISCAL YEARS

Once construction of the Southwest Louisiana Veterans Cemetery is complete, the LDVA will be responsible for providing ongoing operations, upkeep and maintenance. As such, LDVA will require additional budget resources upon cemetery opening. LDVA estimates the annual operating cost at \$341,883 with a projected opening date in the Fall of 2019. At opening, the entire operating cost will require SGF. The SGF requirement will decline somewhat as burials begin at the cemetery resulting in both federal reimbursement and SGR collections, but those amounts are indeterminable at the current time.

III. LEGISLATIVE FISCAL OFFICE RECOMMENDATION

The Legislative Fiscal Office recommends approval of this BA-7 request.

**LEGISLATIVE FISCAL OFFICE
ANALYSIS OF BA-7 REQUEST**

DEPARTMENT: Veterans Affairs

AGENDA NO.: 3

AGENCY: Southwest LA War Veterans Home

ANALYST: Alan M. Boxberger

<u>Means of Financing</u>		<u>Expenditures by Program</u>		<u>T. O.</u>
State General Fund:	\$0	Southwest LA War Veterans Home	\$325,000	0
Interagency Transfers:	\$0			
Self-Generated Revenue:	\$325,000			
Statutory Dedications:	\$0			
Federal Funds:	\$0			
Total	<u>\$325,000</u>	Total	<u>\$325,000</u>	<u>0</u>

I. SUMMARY/COMMENTS

The purpose of this BA-7 request is to increase SGR expenditure authority at the Southwest Veterans Home to be sent via IAT to the LA Department of Veterans Affairs (LDVA) to cover the upfront capital costs to begin work on the Southwest Louisiana Veterans Cemetery in Jennings, La. These funds will essentially act as seed to a federal grant providing for the design and construction of the new cemetery in Jennings. All design and construction expenditures will be reimbursed 100% by the U.S. Department of Veterans Affairs, National Cemetery Administration and those funds will be reimbursed to Southwest LA War Veterans Home. The source of SGR is insurance co-payments, pensions, private pay, room rental and monthly fees that are used to cover cost of care expenses for veterans.

Southwest LA War Veterans Home has sufficient existing and projected SGR fund balances in FY 18 to allow seeding of the startup costs:

*Projected End-of-Year Fund Balance	\$922,519
BA-7 Request	<u>\$325,000</u>
Projected End-of-Year Balance if Approved	<u>\$597,519</u>

II. IMPACT ON FUTURE FISCAL YEARS

Approval of this BA-7 request will have no impact on future fiscal years.

III. LEGISLATIVE FISCAL OFFICE RECOMMENDATION

The Legislative Fiscal Office recommends approval of this BA-7 request.



TREASURER OF THE STATE OF LOUISIANA

Ron Henson
State Treasurer

P. O. Box 44154
Baton Rouge, LA 70804
(225) 342-0010
www.latreasury.com

October 24, 2017

Honorable Eric LaFleur, Chairman
Joint Legislative Committee on the Budget
Post Office Box 44486, Capitol Station
Baton Rouge, LA 70804


Dear Senator LaFleur:

Attached is a spreadsheet detailing 3 request for back pay for Deputy Sheriffs Supplemental pay which have been approved by the Deputy Sheriffs Supplemental Pay Board as per Act 110 of 1982. Please place this item on the agenda for the next meeting.

Total requested prior year funds: \$68,758.28

If we may be of further assistance in this matter, please call me or Mary Kathryn Drago at (225) 342-0011.

Sincerely,


Laura Lapeze
Chairman,
Deputy Sheriffs Supplemental Pay Board

LL/jm

Enclosures

No.	Parish	Deputy Name	Dates Owed	Amount	Reason
1	Tangipahoa	Dominick Cuti	4/25/2017-6/30/2017	1,098.58	Application not submitted timely
2	Washington	April 2017 - June 2017 reports	4/1/2017 - 6/30/2017	62,551.42	Reports not submitted timely
3	Evangeline	June 2017 report	6/1/2017 - 6/30/2017	5,108.28	Report not submitted timely
Grand Total				68,758.28	



JOHN BEL EDWARDS
GOVERNOR

KEVIN W. REEVES, COLONEL
DEPUTY SECRETARY

State of Louisiana
Department of Public Safety and Corrections
Public Safety Services

October 11, 2017
DPS-02-01852-JS

Senator Eric LaFleur, Chairman
Joint Legislative Committee on the Budget
Post Office Box 44294
Baton Rouge, Louisiana 70804

Dear Chairman LaFleur:

Attached is a spreadsheet detailing 155 requests for back pay for Municipal Police Supplemental Pay which have been approved by the Board of Review as per Act 110 of 1982. Please place this item on the agenda for the next meeting.

Total requested prior year funds: \$277,903.

Public Safety Services projects sufficient funds available in the current fiscal year budget to fund these Act 110 requests for back pay.

If any additional documentation or information is needed, please feel free to contact the Undersecretary's Office at (225) 925-6032.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jason Starnes".

Lt. Colonel Jason Starnes
Chief Administrative Officer

Attachment

CC: Chief Bry Layrisson, Chairman, MPO Board of Review
Candace Oby, Public Safety Services, MPO Board Member
Ternisa Hutchinson, Division of Administration, MPO Board Member
Paul Schexnayder, Legal Affairs

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MUNICIPAL POLICEMEN'S SUPPLEMENTAL PAY ACT 110 REQUEST

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON
1	Alexandria City Marshal	Pruitt, Christopher	5/1/2017-6/30/2017	\$1,000	Application not submitted timely
2	Amite Police Dept	Cacioppo, Gwen Lee	3/6/2017-6/30/2017	\$1,917	Application not submitted timely
3	Arcadia Police Dept	Whitman, Edward	11/11/2016-6/30/2017	\$3,833	Application not submitted timely
4	Baker PD	Holiday, Bryan	6/26/2017-6/30/2017	\$83	Application not submitted timely
5	Baker PD	Lockett, Lonnie	5/29/2017-6/30/2017	\$533	Application not submitted timely
6	Ball	Robertson, Harry III	6/1/2017-6/30/2017	\$467	Application not submitted timely
7	Baton Rouge	Smith, Revay A.	4/3/2017-6/30/2017	\$1,467	Application not submitted timely
8	Baton Rouge	Alexander, Halie Denise	4/3/2017-6/30/2017	\$1,467	Application not submitted timely
9	Baton Rouge	Lemoine, Glenn E.	4/3/2017-6/30/2017	\$1,467	Application not submitted timely
10	Baton Rouge	Nora, Jimson Jeriel	4/3/2017-6/30/2017	\$1,467	Application not submitted timely
11	Baton Rouge	Robertson, Jason	4/3/2017-6/30/2017	\$1,467	Application not submitted timely
12	Baton Rouge	Garcia, Scott A.	5/16/2017-6/30/2017	\$750	Application not submitted timely
13	Baton Rouge	Hazey, Robert	5/16/2017-6/30/2017	\$750	Application not submitted timely
14	BR Marshal	Morgan, William	12/28/2016-6/30/2017	\$3,050	Application not submitted timely
15	Berwick	Verdine, Craig	6/8/2017-6/30/2017	\$383	Application not submitted timely
16	Bogalusa	Oalmann, Adam J.	4/12/2017-6/30/2017	\$1,317	Application not submitted timely
17	Bogalusa	Seals, William Eli	6/5/2017-6/30/2017	\$433	Application not submitted timely
18	Bossier City	Gillis, Tyler Gene	6/21/2017-6/30/2017	\$167	Application not submitted timely
19	Bossier City	Martinez, Michael	6/21/2017-6/30/2017	\$167	Application not submitted timely
20	Bossier City Marshal	Scott, Daniel	6/21/2017-6/30/2017	\$167	Application not submitted timely
21	Breaux Bridge	Lacross, Evan	4/11/2017-6/30/2017	\$1,333	Application not submitted timely
22	Broussard	Palmature, Jared	6/19/2017-6/30/2017	\$200	Application not submitted timely
23	Broussard	Toups, Randall	4/17/2017-6/30/2017	\$1,233	Application not submitted timely
24	Bunkie	Thomas, Jalisa	6/8/2017-6/30/2017	\$383	Application not submitted timely
25	Causeway	Coyle, Christian Francis	5/24/2017-6/30/2017	\$617	Application not submitted timely
26	Chitimacha Tribal Police	Ortis, Justin	6/2/2017-6/30/2017	\$483	Application not submitted timely
27	Cottonport	Benoit, Cory	4/26/2017-6/30/2017	\$1,083	Application not submitted timely
28	Covington	Dugas, Mark A.	4/13/2017-6/30/2017	\$1,300	Application not submitted timely
29	Covington	Terese, Candace	6/26/2017-6/30/2017	\$83	Application not submitted timely
30	Covington	Sharp, Chase	4/21/2016-6/30/2017	\$7,167	Application not submitted timely
31	Crowley	Smith, Evan	6/30/2017-6/30/2017	\$17	Application not submitted timely
32	Elton	Schexnyder, Kalob Jude	4/10/2017-6/30/2017	\$1,350	Application not submitted timely
33	Elton	Miller, Kevin L.	6/21/2017-6/30/2017	\$167	Application not submitted timely
34	Eunice	Cain, George B.	6/30/2017-6/30/2017	\$17	Application not submitted timely
35	Eunice	Kennedy, Tony	4/18/2017-6/30/2017	\$1,217	Application not submitted timely

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON
36	Farmerville	Nolan, Michael	1/10/2017-6/30/2017	\$2,850	Application not submitted timely
37	Ferriday	King, Craig A.	1/10/2017-6/30/2017	\$2,850	Application not submitted timely
38	Grand Isle	Barnett, Tammy	5/17/2017-6/30/2017	\$733	Application not submitted timely
39	Greenwood	Jones, Adam	6/9/2017-6/30/2017	\$367	Application not submitted timely
40	Greensburg	Smith, Toler	2/17/2017-6/30/2017	\$2,233	Application not submitted timely
41	Gretna	Effron, Fernandez	11/14/2016-6/30/2017	\$3,783	Application not submitted timely
42	Gretna	Plaisance, Ronald Joseph	8/26/2016-6/30/2017	\$4,583	Application not submitted timely
43	Gretna	Bradley, Terrence Lethal	12/18/2016-6/30/2017	\$3,217	Application not submitted timely
44	Gretna	Johnson, Nicholas	8/19/2016-6/30/2017	\$5,200	Application not submitted timely
45	Hammond	Milazzo, Devin	6/5/2016-6/30/2017	\$6,383	Application not submitted timely
46	Hammond	Stewart, James	11/2/2016-6/30/2017	\$3,983	Application not submitted timely
47	Harahan	Szalajeski, Jamie	5/25/2017-6/30/2017	\$600	Application not submitted timely
48	Haughton	Cutrer, Jesse	4/4/2017-6/30/2017	\$1,433	Application not submitted timely
49	Hessmer	Santoyo, Jordon Andrew	3/23/2017-6/30/2017	\$1,617	Application not submitted timely
50	Jeanerette	Moore, Terence Javon	4/18/2017-6/30/2017	\$1,217	Application not submitted timely
51	Jennings	Miller, Crystal Gail	6/5/2017-6/30/2017	\$433	Application not submitted timely
52	Jennings	Landry, Mary Edwards	6/19/2017-6/30/2017	\$200	Application not submitted timely
53	Kaplan	Vernel, Andrew	6/20/2017-6/30/2017	\$183	Application not submitted timely
54	Kentwood	Andrews, Eric	3/3/2017-6/30/2017	\$1,967	Application not submitted timely
55	Kinder	Francis, John H	6/6/2017-6/30/2017	\$417	Application not submitted timely
56	Lafayette	Green, Clayton	5/2/2017-6/30/2017	\$983	Application not submitted timely
57	Lafayette	Bethel, Cynthia	2/13/2017-6/30/2017	\$2,300	Application not submitted timely
58	Lafayette	Payne, Broderick	5/19/2017-6/30/2017	\$700	Application not submitted timely
59	Lafayette Park	Hebert, Joshua Joseph	5/22/2017-6/30/2017	\$650	Application not submitted timely
60	Lafayette Park	Menard, Michael J.	4/11/2017-6/30/2017	\$1,333	Application not submitted timely
61	Lake Arthur	Kurtz, John	6/7/2017-6/30/2017	\$400	Application not submitted timely
62	Lake Charles	Shriver Jr., Dennis J.	5/22/2017-6/30/2017	\$650	Application not submitted timely
63	Lockport	Findley, Jamie Bledsoe	10/20/2016-6/30/2017	\$4,183	Application not submitted timely
64	Madisonville	Bergeron, Marcus	4/28/2017-6/30/2017	\$1,050	Application not submitted timely
65	Mansfield	Anderson, Nathaniel T. Jr.	2/17/2017-6/30/2017	\$2,233	Application not submitted timely
66	Mansfield	Self, David	4/24/2017-6/30/2017	\$1,117	Application not submitted timely
67	Many	Lightfoot, Kane	6/22/2017-6/30/2017	\$150	Application not submitted timely
68	Marksville	Brouillette, Jason	5/4/2017-6/30/2017	\$950	Application not submitted timely
69	McNary	Stokes, Eric	2/6/2017-6/30/2017	\$2,417	Application not submitted timely
70	Monroe	Woods, Alisha	4/1/2017-6/30/2017	\$1,500	Application not submitted timely
71	Natchitoches	Linger, John J	5/18/2017-6/30/2017	\$717	Application not submitted timely

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON
72	Natchitoches	Stevenson, Davanta	4/25/2017-6/30/2017	\$1,100	Application not submitted timely
73	New Llano	Bergeron, James	5/28/2017-6/30/2017	\$550	Application not submitted timely
74	New Orleans	Schechter, Barry	4/3/2017-6/30/2017	\$1,467	Application not submitted timely
75	New Orleans	George, Courtney	5/13/2017-6/30/2017	\$800	Application not submitted timely
76	New Orleans	Jones, Stephen	6/12/2017-6/30/2017	\$317	Application not submitted timely
77	New Orleans	Devezin, Michael	6/12/2017-6/30/2017	\$317	Application not submitted timely
78	New Orleans	Roberson, James	6/14/2017-6/30/2017	\$283	Application not submitted timely
79	New Orleans	Herman, Joseph	6/20/2017-6/30/2017	\$183	Application not submitted timely
80	New Orleans	Kuykindall, Kenneth	6/27/2017-6/30/2017	\$67	Application not submitted timely
81	New Orleans	Hery, William	7/17/2016+6/30/2017	\$5,733	Application not submitted timely
82	New Orleans	Slade, Joshua	7/17/2016-6/30/2017	\$5,733	Application not submitted timely
83	New Orleans	King, Larry	6/25/2017-6/30/2017	\$100	Application not submitted timely
84	New Orleans	Smith, Caitlyn	12/30/2016-6/30/2017	\$3,017	Application not submitted timely
85	New Orleans Harbor	Gordon, Reginald	6/12/2017-6/30/2017	\$317	Application not submitted timely
86	New Roads	Slocum, Jarod Tait	9/1/2016-6/30/2017	\$5,000	Application not submitted timely
87	Oakdale	Chatman, Sadie	3/21/2017-6/30/2017	\$1,667	Application not submitted timely
88	Oakdale Marshal	Reigel, Richard	5/18/2017-6/30/2017	\$717	Application not submitted timely
89	Oak Grove	Frasier, Danny	6/5/2017-6/30/2017	\$433	Application not submitted timely
90	Opelousas	Jordan, Wanda	11/15/2016-4/5/2017	\$2,184	Application not submitted timely
91	Opelousas	Colla, Jordan	12/9/2016-6/30/2017	\$3,367	Application not submitted timely
92	Opelousas	Ortego, Bill	4/23/2017-6/30/2017	\$1,133	Application not submitted timely
93	Pearl River	Lampo, Lucy A	6/6/2017-6/30/2017	\$417	Application not submitted timely
94	Pine Prairie	Tate, Kevin	6/8/2017-6/30/2017	\$383	Application not submitted timely
95	Pine Prairie	Wiles, Bryan	6/8/2017-6/30/2017	\$383	Application not submitted timely
96	Pine Prairie	Uhlman, Joshua	5/26/2017-6/30/2017	\$583	Application not submitted timely
97	Pineville	Basco, Mickey	5/12/2017-6/30/2017	\$817	Application not submitted timely
98	Pineville	Credeur, Mark	5/8/2017-6/30/2017	\$883	Application not submitted timely
99	Pineville	Luttrull, Cory	4/10/2017-6/30/2017	\$1,350	Application not submitted timely
100	Ponchatoula	Small, Brandon	4/25/2017-6/30/2017	\$1,100	Application not submitted timely
101	Port Allen	Cannon, Robert Jr.	6/15/2017-6/30/2017	\$267	Application not submitted timely
102	Port Fourchon	Brook, Angelette	4/3/2017-6/30/2017	\$1,467	Application not submitted timely
103	Rayne	Richard, Benjamin	4/17/2017-6/30/2017	\$1,233	Application not submitted timely
104	Ruston	Martien, Benjamin Jacob	3/7/2017-6/30/2017	\$1,900	Application not submitted timely
105	Ruston	Eleam, Arthur	3/13/2017-6/30/2017	\$1,800	Application not submitted timely
106	Ruston	Self, Austin	5/8/2017-6/30/2017	\$883	Application not submitted timely
107	Sarpeta	McCarthy, Brent Allen	4/24/2017-6/30/2017	\$1,117	Application not submitted timely

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON
108	Shreveport PD	Wilson, Andre	2/8/2017-6/30/2017	\$2,383	Application not submitted timely
109	Shreveport/Air	Hopkins, Lita	5/16/2017-6/30/2017	\$750	Application not submitted timely
110	Simmesport	Augustine, Gerald C	2/8/2017-6/30/2017	\$2,383	Application not submitted timely
111	Simmesport	Jacobs, Damion	4/29/2017-6/30/2017	\$484	Application not submitted timely
112	Slaughter	DeBoard, Jonah Gabriel	4/26/2017-6/30/2017	\$1,083	Application not submitted timely
113	Slidell	Dupuy, Nicole	6/7/2017-6/30/2017	\$400	Application not submitted timely
114	Slidell	Ferguson, Devon P	4/18/2017-6/30/2017	\$1,217	Application not submitted timely
115	Slidell	Seuzeneau, Daniel	6/26/2017-6/30/2017	\$83	Application not submitted timely
116	Sterlington	Ivory, Terrance	2/20/2017-6/30/2017	\$2,000	Application not submitted timely
117	SU at NO	Logan, Claudell	7/25/2016-6/30/2017	\$5,600	Application not submitted timely
118	SU at NO	Ernest IV, Albert	7/25/2016-6/30/2017	\$5,600	Application not submitted timely
119	SU at NO	Roux III, Joseph	1/23/2017-6/30/2017	\$2,633	Application not submitted timely
120	SU at NO	Harrell, Randolph	2/11/2017-6/30/2017	\$2,333	Application not submitted timely
121	SU at NO	Green, Thomatra	1/23/2017-6/30/2017	\$2,633	Application not submitted timely
122	SU at NO	Brumfield, Cayonna	8/1/2016-6/30/2017	\$5,500	Application not submitted timely
123	SU at NO	Bailey, Sabrina	7/25/2016-6/30/2017	\$5,600	Application not submitted timely
124	SU at NO	Cosper, Stanley	7/25/2016-6/30/2017	\$5,600	Application not submitted timely
125	SU at NO	Joseph, Pauline	7/25/2016-6/30/2017	\$5,600	Application not submitted timely
126	SU at NO	Landry, John	7/25/2016-6/30/2017	\$5,600	Application not submitted timely
127	SU at NO	Banks, Kevin	7/25/2016-6/30/2017	\$5,600	Application not submitted timely
128	SU at NO	Wilford, Daron	7/25/2016-6/30/2017	\$5,600	Application not submitted timely
129	SU at NO	Thomas, Joseph	7/25/2016-6/30/2017	\$5,600	Application not submitted timely
130	SU at NO	Allen, Terence	7/25/2016-6/30/2017	\$5,600	Application not submitted timely
131	SU at NO	Adams, Bruce	7/25/2016-6/30/2017	\$5,600	Application not submitted timely
132	St. Martinville	Martin, Richard	5/4/2017-6/30/2017	\$950	Application not submitted timely
133	St. Martinville	Bergeron, Terrell	5/22/2017-6/30/2017	\$650	Application not submitted timely
134	Sulfur	Haynes, Alexandra	6/21/2017-6/30/2017	\$167	Application not submitted timely
135	Thibodaux	Thibodeaux, Jacob	6/21/2016-6/30/2017	\$6,167	Application not submitted timely
136	Thibodaux	Benoit, Nicholas J.	2/16/2017-6/30/2017	\$2,250	Application not submitted timely
137	Thibodaux	Jolly, Stephen	1/4/2017-6/30/2017	\$2,950	Application not submitted timely
138	Thibodaux	Duet, Drake	1/30/2017-6/30/2017	\$2,517	Application not submitted timely
139	Thibodaux	Marulli, Robert	1/23/2017-6/30/2017	\$2,633	Application not submitted timely
140	Thibodaux	Guidry, Jory	2/6/2017-6/30/2017	\$2,417	Application not submitted timely
141	Tunica Biloxi Tribal	Dibble, James D.	5/4/2017-6/30/2017	\$950	Application not submitted timely
142	Tunica Biloxi Tribal	Barbry, Daniel	5/4/2017-6/30/2017	\$950	Application not submitted timely
143	Ville Platte	Clark, Clifford	5/19/2017-6/30/2017	\$700	Application not submitted timely

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON
144	Ville Platte	Godeaux, Tyla	6/30/2017-6/30/2017	\$17	Application not submitted timely
145	Ville Platte	Mead, Chad	6/9/2017-6/30/2017	\$367	Application not submitted timely
146	Vinton	Leach, Kenneth Eugene	6/20/2017-6/30/2017	\$183	Application not submitted timely
147	Vivian	Lowery, David	2/13/2017-6/30/2017	\$2,300	Application not submitted timely
148	Westlake	Broussard, Glen Douglas	5/1/2017-6/30/2017	\$1,000	Application not submitted timely
149	West Monroe	Kerrigan, Twyla	5/18/2017-6/30/2017	\$717	Application not submitted timely
150	Westwego	Linton, Dennis, C	2/6/2017-6/30/2017	\$2,400	Application not submitted timely
151	Westwego	DiMarco, Jason	6/30/2017-6/30/2017	\$17	Application not submitted timely
152	White Castle	Bourgeois, Darren	1/18/2017-6/30/2017	\$2,717	Application not submitted timely
153	White Castle	Jones, Ronald	9/21/2016-6/30/2017	\$4,667	Application not submitted timely
154	Winnsboro	Lynch, Brian Todd	6/2/2017-6/30/2017	\$483	Application not submitted timely
155	Zachary	James, Micah	5/25/2017-6/30/2017	\$600	Application not submitted timely
Grand Total				\$277,903	



JOHN BEL EDWARDS
GOVERNOR

KEVIN W. REEVES, COLONEL
DEPUTY SECRETARY

State of Louisiana
Department of Public Safety and Corrections
Public Safety Services

October 11, 2017
DPS-02-01853-J5

Senator Eric LaFleur, Chairman
Joint Legislative Committee on the Budget
Post Office Box 44294
Baton Rouge, Louisiana 70804

Dear Chairman LaFleur:

Attached is a spreadsheet detailing 13 requests for back pay for Municipal Firemen's Supplemental Pay which have been approved by the Board of Review as per Act 110 of 1982. Please place this item on the agenda for the next meeting.

Total requested prior year funds: \$21,799.

Public Safety Services projects sufficient funds available in the current fiscal year budget to fund these Act 110 requests for back pay.

If any additional documentation or information is needed, please feel free to contact the Undersecretary's Office at (225) 925-6032.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. Starnes".

Lt. Colonel Jason Starnes
Chief Administrative Officer

Attachment

CC: Brien Ruiz, Chairman, Board of Review
 Frank Cusimano, Jr, Vice-Chairman, Board of Review
 Dwayne Thevis, Board Member
 Ronnie Schillace, Board Member
 Richard Parker, Board Member
 Paul Schexnayder, Legal Affairs

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MUNICIPAL FIREMEN'S SUPPLEMENTAL PAY ACT 110 REQUEST

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON
1	St. Tammany FD#8	Auzenne, Jacob	04/24/17 - 06/30/17	\$1,083	Application not submitted timely
2	St. Tammany FD#13	Hall, James	04/26/17 - 06/30/17	\$1,100	Application not submitted timely
3	Monroe	Idom, Weldon	01/01/17-05/19/17	\$2,317	Military Active Duty - Orders received
4	Shreveport	Dye, Heather	04/01/17 - 06/30/17	\$1,500	Application not submitted timely
5	Red River Fire Protection District	Lee, Karen Norris	05/31/17 - 06/30/17	\$500	Application not submitted timely
6	New Orleans Fire Dept	Wedge, Dustin	02/05/17-06/30/17	\$2,433	Application not submitted timely
7	New Orleans Fire Dept	Elwood, Gerald	03/05/17 - 06/30/17	\$1,917	Application not submitted timely
8	Lafourche Parish Fire Dist 3	Edah-Dike, Isaac	01/20/17-06/30/17	\$2,683	Application not submitted timely
9	Lafourche Parish Fire Dist 3	Hasler, Hunter Montana	01/17/17-06/30/17	\$2,733	Application not submitted timely
10	Lafayette Fire Department	Fruge, Andrew Scott	12/19/16-06/30/17	\$3,200	Application not submitted timely
11	Houma Fire Department	Triche, David P.	06/08/17-06/30/17	\$383	Application not submitted timely
12	Harahan Fire	Fontenot, Hunter Wayne	04/20/17-06/30/17	\$1,183	Application not submitted timely
13	Third District	Giovengo, Raymond III	05/15/17-06/30/17	\$767	Application not submitted timely
Grand Total				\$21,799	

October 31, 2017

Honorable John Bel Edwards
Governor of Louisiana
Post Office Box 94004
Baton Rouge, Louisiana 70804-9004

Senator Eric LaFleur, Chairman
Joint Legislative Committee on the Budget
P.O. Box 44294
Baton Rouge, LA 70804

RE: Industry Assistance Program

Dear Governor Edwards and Senator LaFleur:

The Industry Assistance Program, also known as the Exemptions for Manufacturing Establishments, has been dormant until recently. On October 24, 2017, Louisiana Economic Development presented to the Board of Commerce and Industry an application from WestRock CP, LLC for the Industry Assistance Program.

R.S. 47:4302 (A) "The Board of Commerce and Industry with approval of the governor may, pursuant to its rule enter into contracts for periods not exceeding five years with businesses, that by rule, shall be defined in a manner consistent with those persons that are defined as an "employer" within the meaning of R.S. 51:2453(2)(f)(i) through (v) located in Louisiana under which such persons are granted exemption from the taxes imposed by this state as provided in R.S. 47:4305, upon the terms, conditions, and limitations specified in this Chapter and subject to such other terms, conditions, and limitations as the board, as established by rule or upon recommendation of the governor and the Department of Economic Development, deems to be in the best interests of the state."

At that meeting, the Board voted favorably to forward the WestRock CP, LLC application to the Governor and the Joint Legislative Committee on the Budget with its approval. The presentation at this meeting served as the required public hearing on the application.

R.S. 47:4303 (B) "The Board of Commerce and Industry shall review any recommendations for exemptions made by the governor and the Department of Economic Development. The board shall conduct public hearings on any application for exemption, upon such terms and under such procedures as it shall provide by rule. The board shall forward its recommendations, together with the proposed contract between the board and the applicant and all other supporting documents to the Department of Economic Development, to the governor and the Legislative Budget Committee..."

Enclosed are the recommendations as approved by the Board of Commerce and Industry, staff comments, and the proposed contract. Please review the attached supporting documents, in accordance with R.S. 47:4305, and respond as soon as possible.

R.S. 47:4305 (A) "Whenever the governor and the Legislative Budget Committee finds that the contract submitted by the Board of Commerce and Industry satisfies the requirements of this Chapter, they shall advise the Board of Commerce and Industry that it may enter into a contract with such establishment..."

If you have any questions, you may contact me or Mandi Mitchell at 342-3000.

Sincerely,



Susan Bigner
Business Development Officer
Louisiana Economic Development

cc:

Mandi Mitchell
Assistant Secretary
Louisiana Economic Development

WestRock CP, LLC
Industry Assistance Program
JLCB presentation - November 17, 2017

INDUSTRY ASSISTANCE PROGRAM The state, in order to induce industrial development, seeks to encourage the retention and/or expansion of existing businesses in this state. The purpose of this program is to encourage the retention and modernization of such operations in Louisiana by providing a procedure whereby the taxes imposed by the state upon such existing manufacturing businesses may be reduced in order to encourage the continued operations of such businesses at existing levels and, where possible, to expand those operations.

Revised Statute 47.4301 provides for the Exemptions for Manufacturing Establishments program, more commonly known as the Industry Assistance Program. The Industry Assistance Program (IA) provides an exemption from taxes for an existing manufacturing facility operating in Louisiana that maintains high paying jobs. The business must demonstrate a need for the exemption to maintain operations at current employment levels and stay competitive, while willing to commit a significant investment sufficient to grow and prosper in Louisiana. The manufacturing facility is encouraged to use Louisiana manufacturers, suppliers, contractors, etc. and must be willing to designate and set aside an award to economically disadvantaged businesses in Louisiana.

The program is only offered by invitation from the Secretary of LED. The invitation also includes mandatory requirements that the company must meet pertaining to jobs, payroll, investment, etc. in order to receive the exemption. An Advance Notification must be filed and the application must be approved by the Board of Commerce and Industry, the Governor, and the Joint Legislative Committee on the Budget.

After all approvals are received, the company and LED enter into a contract. The initial contract can be up to five (5) years with possible renewals, not to exceed a total of fifteen (15) years. Once the contract requirements have been verified for the tax year, the business can claim a credit against its annual corporate franchise tax and corporate income tax. Any remaining amount can be claimed as a rebate of state sales and use taxes, along with any other taxes imposed directly by the state.

THE MILL

WestRock Company manufactures and sells paper and packaging products for the consumer and corrugated markets in North America, South America, Europe, and Asia. The WestRock CP, LLC's (WestRock) mill is located in the Village of Hodge in Jackson Parish, which is about 20 miles south of Ruston. It utilizes softwood trees and recycled corrugated containers to manufacture linerboard rolls that are cut to order and shipped to customers around the world. Linerboard is a thick stiff cardboard used for containers, especially corrugated boxes. The mill was previously owned by Smurfit Stone Container until it was purchased by Rock-Tenn Company in 2011. In 2015, Rock-Tenn Company and MeadWestvaco Corporation merged forming WestRock Company (NYSE:WRK).

Although the Hodge mill is part of WestRock Company, the mill operates on its own profit and loss statement. Therefore, this write-up pertains only to the Hodge mill operations, unless otherwise noted.

The Hodge mill produces its own steam using bark, natural gas, and manufacturing process residuals. It supplies power distribution services to the Village of Hodge and processes its own wastewater at its wastewater treatment facility, along with the wastewater of the surrounding communities at no charge. The company collects and sells its by-product of tall oil and turpentine.

The Hodge mill is the largest private employer in Jackson Parish, employing approximately 450 direct full time, skilled, high-wage manufacturing jobs. The mill's operations support a significant number of Louisiana-based companies. In 2016, WestRock's Louisiana-based supplier count was nearly 700 with a spend of several hundred million dollars.

In addition, the Hodge mill supports many area non-profit organizations and educational institutions through volunteerism and annual charitable donations in Ruston, Jonesboro, and other local communities.

CURRENT SITUATION

Prior to the 2011 acquisition of the mill by WestRock (formerly RockTenn), the mill received little investment and required extensive maintenance and capital expenditures to ensure continued operations. Since the acquisition, WestRock executed a strategic plan to address important needs at the mill, including a rebuild of Paper Machine #4 in 2012 and capital invested to comply with the U.S. Environmental Protection Agency's (EPA) Boiler Maximum Achievable Control Technology (Boiler MACT) regulation in 2015. While initial investments were focused on stabilizing the mill by addressing critical needs, future improvements are strategically targeted to sustain the mill and position it for future success.

Since it acquired the mill, WestRock has implemented a new internal control structure and adopted a new code of conduct policy. The mill's internal controls are audited at least annually by both WestRock management and WestRock's independent auditors. Additionally, the mill's performance and processes are subjected to audits and reviews conducted by WestRock's compliance functions (e.g. environmental, safety, compliance, financial compliance) and internal audit.

The linerboard market is cyclical and, at times, can be volatile, creating a challenging environment for manufacturing facilities. While the linerboard market experienced the start of an upturn in late 2016 – early 2017, future market dynamics can be difficult to predict because a variety of factors can influence the market.

The mill's leadership and support teams have identified key areas of the mill's high operational costs that are difficult to control, including energy, transportation/logistics, and fiber supply. While the mill self-generates electricity to satisfy much of its needs, the necessary supplemental electricity is offered at an exorbitantly high rate, the second highest in WestRock's mill system. The Louisiana Southern Railroad provides

interchange and mill switching services for the mill. Track conditions remain fair to poor due to historical flooding and lack of upgrades to the track bed, drainage, and aged rail. The track rating of the rail only allows for 263,000 pounds per vehicle, as compared to 286,000 pounds per vehicle for most competing rail carriers. There is a distinct disadvantage for the mill due to lower load factors and challenged service areas, resulting in higher than normal transportation costs. With regard to fiber supply, the mill is in a highly competitive market for virgin fiber, with eight facilities within a 100-mile radius competing for fiber. Two of these facilities are pellet mills, which are heavily subsidized by the European market. This additional pressure on the mill's wood basket make it challenging for the mill to compete in the free market for necessary resources required for operation.

Additionally, recent changes to Louisiana's sales and use tax code have caused a considerable and unexpected burden for the mill. While clarification from Louisiana Department of Revenue regarding the inapplicability of these new taxes on by-products of the manufacturing process reduce the mill's tax exposure, the increase is substantial.

NEEDS FOR ASSISTANCE

Most large manufacturing operations are capital intensive, requiring substantial annual investment to address routine maintenance. WestRock expects to spend an incremental annual average of approximately \$50 million a year targeted on strategic improvements to maintain market competitiveness. Improvements are inclusive of repairs, upgrades, replacement equipment and maintenance as well as new capital, over a five-year period.

When compared to similar WestRock mills in the same market segment, the mill is at a competitive disadvantage due to high operating costs. For example, an indexed chart of the average costs per ton produced demonstrates the mill is usually the highest or second highest compared to similar integrated Kraft liner facilities within WestRock. The mill leadership team continues to seek new opportunities for efforts that provide significant return on investment and aid in the reduction of the mill's operating costs. WestRock does not anticipate significant shifts in the mill's operations, from a sales, employment, and production standpoint. The mill will continue to focus on optimizing investments made in recent years by, among other things, further enhancing internal process controls, reviewing energy sourcing strategies, improving quality and efficiencies in the mill's machinery and equipment, re-evaluating logistical needs and continuing to develop a skilled and talented workforce.

According to the 2010 Census, the Village of Hodge had an estimated population of 470 and Jackson Parish had an estimate of 16,274. The per capita personal income for Jackson Parish is \$34,050 compared to \$42,963 for Louisiana. The unemployment rate in Jackson parish is 5.2% compared to 5.9% in the state of Louisiana.

RECOMMENDATIONS: Staff presents for the Board's consideration the approval of an Industry Assistance Program contract for an annual \$1.5 million state tax rebate for 5 years beginning with 2017 through 2021, with the following contingencies:

1. An incremental, annual spend of approximately \$50 million inclusive of repairs, upgrades, equipment replacement, and maintenance as well as new capital, over a five-year term beginning January 1, 2017 and ending December 31, 2021.
2. The company must retain a minimum of 400 jobs beginning January 1, 2017 through December 31, 2021, along with retention of associated annual payroll (estimated at \$28.0 million per year inclusive of base wage and overtime, exclusive of benefits and contract labor) to be increased at a minimum of 2 percent annually.

At the end of each year of the five-year term, WestRock will be required to file an annual report confirming jobs, payroll, and the total spend for the year. The information will be verified prior to WestRock receiving a rebate. The state will eliminate or reduce the Industry Assistance Program tax rebate in proportion to any non-performance relative to WestRock's spend and payroll commitments over the five-year term. If WestRock spends more than \$50 million in any single year, it may apply the excess toward achieving its investment commitments in a subsequent year in the event a lower annual investment is made. A grace period shall be granted if WestRock does not meet the annual investment requirement in one of the first two years of the commitment provided that the \$150 million investment target is reached by the end of the third year of the commitment.

The following chart illustrates the estimated state revenues and costs expected over the life of the contract:

WestRock-Hodge, La Paper Mill Estimated State Tax Revenues and Incentive Costs (\$MM)					
Year	2018	2019	2020	2021	2022
Estimated State Tax Revenues	5.6	5.7	5.8	5.9	6.0
Industry Assistance	1.5	1.5	1.5	1.5	1.5
State Tax Revenues in Excess of Costs	4.1	4.2	4.3	4.4	4.5
Cumulative State Tax Revenues in Excess of Costs	4.1	8.2	12.5	16.9	21.4
<p>Note: Estimated State Tax Revenues were considered for operations phase of project only (construction revenues not included). Direct wages and jobs were calculated and appropriate industry RIMS II multipliers were applied to determine indirect and induced effects. Slight downward adjustments were made for commuting patterns of the parish. The long-run average of state personal income to state tax receipts (approximately 7%) was applied to the wage estimates to get total state revenues.</p>					

Application/Contract No.: _____

Date: _____, 2017

**STATE OF LOUISIANA,
BOARD OF COMMERCE AND INDUSTRY
and
WestRock CP, LLC**

**CONTRACT FOR EXEMPTION OF STATE SALES AND USE TAXES,
CORPORATE INCOME, AND CORPORATE FRANCHISE TAXES**

(PURSUANT TO R.S. 47:4301 ET SEQ., INDUSTRY ASSISTANCE PROGRAM)

THIS AGREEMENT, by and between the STATE OF LOUISIANA, herein represented by its Board of Commerce and Industry, hereinafter sometimes called the Board, which executes this contract by and through its duly authorized and undersigned Representative, whose authority to sign for the said Board is evidenced by resolution duly adopted and of record in the office of the said Board; and with approval of the Joint Legislative Budget Committee and the Governor of the State of Louisiana, who joins herein for the purpose of giving approval, acting herein under and by virtue of the authority vested in them by the provisions of LA. R.S. 47:4301 et seq.; and

WestRock CP, LLC, a Limited Liability Company, with offices located at the Village of Hodge, Louisiana, and having an address of 4941 Quitman Hwy, Jonesboro, Louisiana 71251, in Jackson Parish, Louisiana, herein represented by its duly authorized and undersigned Representative, hereinafter called “WestRock” or the “Company”;

Witnesseth:

WHEREAS, LA. R.S. 47:4301, of Chapter 3 of Sub-Title V of Title 47 of the Louisiana Revised Statutes of 1950, states that its purpose is to induce industrial development in the state, seeks to encourage the establishment of new business enterprises and the retention and/or expansion of existing businesses in this state in targeted businesses;

WHEREAS, the Board has promulgated rules for the Industry Assistance Program as Chapter 17 of Title 13 of the Louisiana Administrative Code, which program allows for the exemption of certain taxes pursuant to application and obtaining the necessary approvals.

WHEREAS, WestRock is an existing business with operating Louisiana facilities (known as the Hodge Mill) that has operated a linerboard (a thick stiff cardboard used for containers and boxes) product manufacturing facility at the Village of Hodge, near Jonesboro, in Jackson Parish, Louisiana, currently employing between 400 and 450 employees; the Company is an “employer” within the meaning as defined in LA. R.S. 51:2453 and in Section 1105 of the Quality Jobs Program Rules (Chapter 11 of Title 13 of the Louisiana Administrative Code) promulgated by this Board; and because of the exemption as well as its current and projected operating business plan and projections with the exemption, the Company will continue to retain a minimum of 400 employees and will commit to significant investment sufficient to continue to grow and prosper in Louisiana;

WHEREAS, WestRock applied for and has received from the Board of Commerce and Industry at a public hearing on its application for exemption pursuant to the Industrial Assistance Program, that had received the recommendation of the Secretary of the Louisiana Department of Economic Development (LED), approval of the Board's recommendation to the Joint Legislative Committee on the Budget and to the Governor for an approval of its application for an Industry Assistance Program tax exemption for taxes owed to the State of Louisiana to assist the Company in maintaining the operations of its Hodge Mill, Jackson Parish facility, for an initial five year period from October 1, 2017 through September 30, 2022;

WHEREAS, the Industry Assistance Program Rules allow for renewals of this contract for periods of up to five years, provided that: (1) the total number of years of exemption shall not exceed 15 years; (2) the applicant can show it is in the best interest of the State of Louisiana to extend the contract; (3) the renewal is recommended by the Department of Economic Development, hereinafter sometimes called LED, and the Board of Commerce and Industry; (4) and the renewal is approved by the Joint Legislative Committee on the Budget and the Governor;

WHEREAS, the Company agrees that it or its successors or assigns, shall own, operate and maintain its Hodge Mill facility, at the Village of Hodge, in Jackson Parish, the continuing operation of which will give employment to or retain employment of a minimum of 400 employees, and said employees shall, as far as practicable, be residents of the State of Louisiana. Insofar as shall be feasible and practicable, preference shall be given to Louisiana labor, materials and other services in the construction and operation of said plant;

WHEREAS, the Company and their contractors are encouraged to give preference and priority to Louisiana manufacturers and in the absence of Louisiana manufacturers, to Louisiana suppliers, engineers, contractors and labor, except where not reasonably possible to do so without added expense or substantial inconvenience or sacrifice in operational efficiency, and be willing to designate and set-aside an award to economically disadvantaged businesses majority-owned and operated by Louisiana residents and to work with LED's Small Business Services in identifying such businesses;

WHEREAS, the economic benefit to the State resulting from this Project is projected to exceed the value of the obligations of the State undertaken herein considering a multitude of factors, including but not limited to the following: capital expenditure, direct payroll tax revenue, indirect payroll tax revenue, and additional indirect tax revenue streams and other local taxes associated with jobs supporting the Project;

WHEREAS, this contract has a public purpose and is in the public interest of the State and its citizens; and

WHEREAS, all requirements of the law on behalf of WestRock have been complied with, and the State Board of Commerce and Industry, the Joint Legislative Committee on the Budget, and the Governor have approved and deem this contract to be in the best interest of the State;

NOW, THEREFORE, the parties hereto do hereby mutually covenant and agree to the following:

ARTICLE I

1.1. The effective date of this contract shall be October 1, 2017, the beginning of the Company's taxable year which begins in the calendar year 2017. The parties hereto agree that the exact date of the expiration of this exemption shall be September 30, 2022, five (5) years from the effective date of this contract.

1.2 The benefit provided to WestRock by this contract shall be a total exemption for Franchise Tax, Income Tax, and Sales and Use Taxes, subject to the limitation expressed in Section 1.5 below, imposed by the State of Louisiana during the five (5) year period provided for in Section 1.1, in accordance with the provisions of R.S. 47:4301 et seq., which provides that said exemption is to be confirmed by Contract entered into between the Company and the Louisiana State Board of Commerce and Industry, as required by R.S. 47:4302.

1.3 The Company agrees that it will maintain a minimum permanent job level of Four Hundred (400) permanent jobs at the Jackson Parish, Louisiana facility throughout the duration of this contract and said employees shall, as far as is practicable, be residents of the State of Louisiana, along with retention of associated annual payroll (estimated at \$28.0 Million per year inclusive of base wage and overtime, exclusive of benefits and contract labor), to be increased at a minimum of two percent (2%) per year.

1.4 If the Company does not maintain an average minimum permanent job level of Four Hundred (400) jobs along with its associated annual payroll as described in Section 1.3 above during each year of the five-year period of this contract, the Annual Amount of Exemption for any taxable year during which employment and/or annual payroll are/is below the requirements mentioned in Section 1.3 above shall be proportionately reduced by the percentage of jobs and/or annual payroll are/is below the job and/or annual payroll level for that year.

1.5 The Company agrees to abide by the requirements of the following, as amended and as applicable: Title VI and Title VII of the Civil Rights Act of 1964; Equal Employment Opportunity Act of 1972; Federal Executive Order 11246; Rehabilitation Act of 1973; Vietnam Era Veteran's Readjustment Assistance Act of 1974; Title IX of the Education Amendments of 1972; Age Discrimination Act of 1975; Fair Housing Act of 1968; and Americans with Disabilities Act of 1990. The Company agrees not to discriminate in its employment practices, and will render services under this contract without discrimination on the basis of race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, disability, or age in any matter relating to employment. Any act of discrimination committed by the Company, or failure to comply with these obligations when applicable, shall be grounds for the termination of this contract.

1.6 The Company agrees that it will make a total "investment", including new capital, tactical/routine maintenance and replacement, and rebuilds/upgrades costs at WestRock's Hodge Mill location in Jackson Parish, Louisiana, of at least \$250.0 Million by September 30, 2022. In connection with this "investment", the Company agrees to maintain an incremental, annual spend of approximately \$50 Million inclusive of repairs, upgrades, equipment replacement, and maintenance, as well as new capital, over a five year term beginning as of October 1, 2017, and ending September 30, 2022. The state will eliminate or reduce the Industry Assistance Program tax rebate in proportion to any non-performance relative to WestRock's spend commitments over the five-year term of this contract. If WestRock spends more than \$50 Million in any single year, it may apply the excess toward achieving its investment commitments in a subsequent year in the event a lower annual investment is made. A grace period shall be granted if WestRock does not meet the annual investment requirement in one of the first two years of the commitment provided that the \$150 Million investment target is reached by the end of the third year of the commitment.

1.7 The total amount of exemption granted to WestRock under this contract shall not exceed Seven Million Five Hundred Thousand Dollars (\$7,500,000) during the five year term of this contract; and the Annual Amount of Exemption shall not exceed One Million Five Hundred Thousand Dollars (\$1,500,000.00) for any single taxable year. There shall be no carry forward of any unused Annual Amount of Exemption from one year to the next.

1.8 Upon failure of WestRock to maintain its Hodge Mill facility operations or upon violation of any of the terms and conditions of this contract under which exemptions are granted, the Board of Commerce and Industry, with approval of the Governor, shall give notice thereof in writing, and unless the violation is corrected within ninety (90) days, any remaining portion of the exemption from taxation granted under this or any contract entered into under this Chapter may be terminated.

ARTICLE II

The tax credits and refunds herein granted by the State of Louisiana shall cease on WestRock's failure to correct or remedy any violation of the terms and conditions of this contract, misrepresentation in the application, mismanagement of the Company, or if there is no longer an economic need for the exemption; and within a reasonable period of time, not to be less than ninety (90) days, after written notice by the Board of Commerce and Industry or its designated representative to the Company, specifying such violation and requesting that it be remedied; provided however, if the violation stated in the notice cannot be corrected within a reasonable period of time, not to be less than ninety (90) days, the Board of Commerce and Industry or its designated representative will not unreasonably withhold its consent to an extension of such time if corrective action is instituted by WestRock within the applicable period and diligently pursued until the violation is corrected.

ARTICLE III

In the event the Company should sell, or otherwise dispose of the Hodge Mill property covered by this contract, the purchaser may, within thirty (30) days of the date of such act of sale, apply to the Board for a transfer of this contract to him. The Board shall consider such application for a transfer of the contract strictly on the merits of the application for such transfer. No such transfer shall in any way impair or amend any of the provisions of the contract so transferred other than to change the name of WestRock. Failure to request or apply for a transfer within the stipulated time herein set forth shall constitute a violation of the terms hereof.

ARTICLE IV

WestRock may terminate this contract by giving a 30 days written notice of cancellation to the Secretary of Economic Development. In such case, the total exemption under this contract shall be limited to the annual amount of exemption for any fiscal year prorated for the period of this contract from its effective date until the effective date of such notice. The exemption from taxes herein granted by the State of Louisiana shall cease and terminate should the operation of said industry be abandoned.

ARTICLE V

WestRock agrees to file an annual report with LED within ninety (90) days after the close of its fiscal year, showing the actual amount of the tax exemption realized, together with sufficient supportive documentation. Included in this annual filing must be employment data on the average jobs, by month, which were retained, along with its associated annual payroll, and the total spend for the year. The average permanent employment per month is calculated, and the total annual payroll is determined, using copies of the Quarterly Wage and Hour Summary Reports that WestRock sends to the Louisiana Department of Labor during the year, which quarterly reports shall be provided to LED with the Company's annual report. The annual report information will be verified prior to WestRock receiving a rebate.

ARTICLE VI

6.1 WestRock agrees to an annual audit and inspection by LED and/or the Louisiana Legislative Auditor, and shall make all books and records of the Company available for such audits and inspections.

6.2 This contract and the exemptions provided herein will be reviewed annually by the Board of Commerce and Industry, the Joint Legislative Committee on the Budget, and/or the Department of Economic Development. The Company will receive notice of the annual review 45 days in advance, and agrees to have an officer of authority in attendance at the yearly review of the exemption. A review fee of \$100 must be submitted and received 15 days prior to the appointment date of the annual review.

6.3 WestRock agrees to allow and hereby authorizes the Louisiana Department of Revenue to share information with the Louisiana Department of Economic Development, Business Incentives Division regarding any taxes and tax exemptions, credits or refunds pursuant to this contract.

ARTICLE VII

The Company hereby agrees to protect, defend, indemnify, and save and hold harmless the State, LED and all State departments, agencies, boards, and commissions as well as its officers, employees, contractors and agents, including volunteers, (collectively, "Indemnified Parties") from and against any and all claims (even if such claims are groundless, false, or fraudulent), liability, and expenses arising out of injury or death to any person or the damage, loss, or destruction of any property, which may occur or in any way arise out of any act or omission relating to this contract of the Company or a Company Affiliate, or their officers, directors, members, employees, contractors, or agents, and from any and all resulting costs, expenses, and attorney fees incurred by the Company or a Company Affiliate, except for those claims, demands, expenses and liability arising out of the wrongful acts of the Indemnified Parties.

ARTICLE VIII

8.1 This is a Louisiana contract and all of its terms, provisions and conditions shall be construed and interpreted in accordance with and shall be governed by the laws of the State of Louisiana. This contract is subject to the Rules which have been promulgated by the Board of Commerce and Industry for the Industry Assistance Program; and to the extent that any provision of this contract is in conflict with these Rules, the Rules of the Board shall prevail.

8.2 The 19th Judicial District Court in the Parish of East Baton Rouge, State of Louisiana, shall be the exclusive Court of jurisdiction and venue for any litigation, special proceeding or other proceeding between the parties hereto that may be brought, or arise out of, in connection with, or by reason of this contract. The parties hereto hereby consent and submit themselves to the jurisdiction of said Court in the event of any legal proceedings in connection with this contract; and hereby waive any and all objections based on lack of personal jurisdiction, improper venue or inconvenient forum.

8.3 This contract and the exhibits and amendments attached hereto and incorporated in this contract by reference contains the entire understanding and agreement between the parties hereto with respect to the subject matter hereof, and may not be modified, supplemented, or amended except in writing duly executed by all parties hereto.

8.4 Any modification, supplement, amendment, or waiver of any provision of this contract shall be effective only if put in writing, duly executed by all parties hereto and same shall be effective only for the period of time and on the conditions and purposes specified in such writing.

ARTICLE IX

All notices, requests, demands or other communications provided for herein or in any instrument or document delivered pursuant hereto shall be in writing and shall be deemed to have been given when sent by registered or certified mail, return receipt requested, addressed as the case may be to:

Office of the Secretary
State Department of Economic Development
Post Office Box 94185
Baton Rouge, Louisiana 70804-9185

Kaylyn Tinsley
Regional Manager, State Government Relations
WestRock CP, LLC
P.O. Box 940
Phenix City, Alabama 36868 (404) 291-5966

or at such address as such party shall designate from time to time in writing and forwarded in like manner.

Signed at Baton Rouge, Louisiana, on this _____ day of _____, 2017.

Witnesses for the State of Louisiana:

STATE OF LOUISIANA,
Board of Commerce and Industry

Witness Signature

By: _____

Signature: Anne G. Villa, UnderSecretary
Louisiana Dept. of Economic Development,
Authorized Representative

Witness Printed Name

Witness Signature

Witness Printed Name

Signed at _____, _____, on this _____ day of _____, 2017.

Witnesses for WestRock CP, LLC:

WestRock CP, LLC,

Witness Signature

By: _____

Signature

Witness Printed Name

Printed Name: _____

Title: _____

Witness Signature

Witness Printed Name

APPROVED, this _____ day of _____, 2017.

By: _____

**John Bel Edwards,
GOVERNOR OF THE STATE OF LOUISIANA**

Business Physical Location: 4941 Quitman Hwy.

Jonesboro, LA. 71251

Business Mailing Address: P. O. Box 940

Phenix City, AL. 36868

Business Contact Person: Kaylyn Tinsley

Contact Person Telephone: (404) 291-5966

Please retain a copy of the contract, but **return two (2) signature pages**. A completed & signed contract will be returned to you for your records.

Please send to:

Louisiana Department of Economic Development

Business Incentives Division

P.O. Box 94185

Baton Rouge, LA. 70804-9185

Attention: Industry Assistance Program Administrator

October 31, 2017

WestRock Hodge Mill - LETTERS OF SUPPORT

1. Village of Hodge
2. Village of North Hodge
3. Village of East Hodge
4. Jackson Parish Police Jury
5. Jackson Parish School Board
6. Jackson Parish Sheriff Office
7. Jackson Parish Clerk of Court
8. Hodge Bank & Trust
9. Jackson Parish Chamber of Commerce
10. Pine Belt Multi-Purpose Community Action Agency
11. Jackson Parish Hospital
12. Jay Mallard Ford-Lincoln
13. Jonesboro State Bank
14. Jackson Parish Sales Tax Collection Agency
15. Jackson Parish Tax Assessors

(318) 259-4704 - PH
(318) 259-6670 - FAX



4693 QUITMAN HWY.
P.O. BOX 280
HODGE, LA 71247

GERALD T. PALMER
MAYOR

Board of Commerce & Industry
1051 N3rd Street
Baton Rouge, LA 70802

Board of Commerce & Industry:

Please accept this letter as letter of support for West Rock's Hodge Mill participation in the Industrial Tax Exemption Program. The Hodge Mill has been the life support for Jackson Parish and the surrounding Parishes for nearly a century. This facility is the major economic driver for Jackson Parish and Northeast Louisiana. It is the largest employer in Jackson, with a direct workforce of 450 employees, plus the outreach of providing service and supply jobs. The Hodge Mill provides a stable work force, with the average service of 15 years, and by partnering with many Louisiana-based businesses for services needed to operate the mill.

In addition, the Hodge Mill and its employees dedicate time and resources to supporting the community, and has as its goal to be 'A Good Corporate Citizen,' and not just a big red complex located in Hodge, LA. The Citizens of Jackson Parish and the surrounding parishes are proud to have the Hodge Mill call Jackson Parish Home.

The generous support offered by the State of Louisiana and West Rock's commitment to the Hodge Mill over the next five years will help to make sure the Hodge Mill remains competitive and an integral part of our community, providing much needed jobs for years to come.

We support this project.

Sincerely,



Phone: 318-259-4272

VILLAGE OF NORTH HODGE

P.O. Box 520 | Hodge, Louisiana 71247

Mayor Kathy Robertson



Fax: 318-259-1055

Board of Commerce & Industry
1051 N3rd Street
Baton Rouge, LA 70802

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We support this project.


Sincerely,

Village of East Hodge
P.O. Drawer 10
East Hodge, La 71247
Phone No. (318)-259-9127 Fax No. (318)-395-8813

Hal Miller, Mayor
Gloria Moore, Alderwoman
Preston Tucker, Alderman

Robert Bradley, Alderman

Board of Commerce & Industry
1051 N3rd Street
Baton Rouge, LA 70802

Board of Commerce & Industry:

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We support this project.

Sincerely,

Hal Miller, Mayor

JACKSON PARISH POLICE JURY

Courthouse

500 East Court Street, Room 301

Jonesboro, Louisiana 71251-3446

Phone: (318) 259-2361

Fax: (318) 259-5660

www.jacksonparishpolicejury.org

MEMBERS

October 23, 2017

WARD 1

TOGG CULPEPPER
P.O. Box 123
Quinn, LA 71268
(318) 259-1184 (Work)
(318) 243-1094

WARD 2

EDDIE M. LANGSTON
770 Taylor Road
Jonesboro, LA 71251
(318) 259-7448

WARD 3

AMY L. MAGEL
2432 Walker Road
Jonesboro, LA 71251
(318) 215-6102

WARD 4

JOHN W. MCCARTHY
2766 Hwy 155
Quinn, LA 71268
(318) 259-0694

WARD 5

MAXIE F. MONROE
802 Leon Drive
Jonesboro, LA 71251
(318) 254-7948

WARD 6

REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

WARD 7

LYNN FREEDWAY
105 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8310

Board of Commerce & Industry Members:

RE: WestRock Hodge Mill

Dear Board of Commerce & Industry Members:

As president of the Jackson Parish Police Jury, I endorse the below letter of support for the WestRock Hodge Mill's participation in the Industrial Tax Exemption Program.

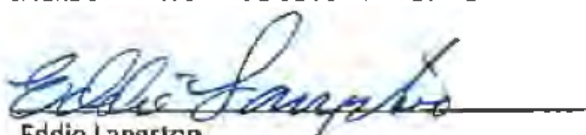
For nearly a century, the Hodge mill has been a valued corporate citizen and a community partner. The facility is a major economic driver for Jackson Parish and the surrounding areas by serving as Jackson Parish's largest private employer, employing over 450 full time employees with an average service tenure of 15 years, and by partnering with many Louisiana-based businesses for services needed to operate the mill. In addition, the mill and its employees dedicate time and resources to supporting area philanthropic needs to strengthen our great community. We are proud to have the Hodge mill call Jackson Parish home.

The generous support offered by the State of Louisiana and WestRock's commitment to the Hodge mill over the next five years will help to make sure this facility remains competitive and an integral part of our community for years to come. We hope you will lend your support of this important project for the Hodge mill.

Thank you for your review and consideration.

Sincerely,

JACKSON PARISH POLICE JURY PRESIDENT


Eddie Langston
President

JACKSON PARISH SCHOOL BOARD

David Claxton, Superintendent
Calvin Waggoner, President

P. O. Box 705
Jonesboro, LA 71251-0705
Telephone (318) 259-4456
Fax (318) 259-2527

October 23, 2017

Board of Commerce and Industry
1051 North 3rd Street
Baton Rouge, La. 70802

Board of Commerce and Industry:

Please accept this letter of support for West Rock's Hodge Mill participation in the Industrial Tax Exemption Program. The Hodge Mill has been the life support for Jackson Parish and the surrounding Parishes for nearly a century. This facility is the major economic driver for Jackson Parish and Northeast Louisiana. It is the largest employer in Jackson Parish, with a direct workforce of 450 employees, plus the outreach of providing service and supply jobs. The Hodge Mill provides a stable workforce, with the average service of years 15 years, and by partnering with many Louisiana-based businesses for services needed to operate the mill.

In addition, the Hodge Mill and its employees dedicate time and resources to supporting the community, and have a goal to be "A Good Corporate Citizen," and not just a big red complex located in Hodge, La. The citizens of Jackson Parish and the surrounding parishes are proud to have the Hodge Mill call Jackson Parish home.

The generous support offered by the State of Louisiana and West Rock's commitment to the Hodge Mill over the next five years will help to make sure the Hodge Mill remains competitive and an integral part of our community, providing much needed jobs for years to come.

Jackson Parish Schools support this project.

Sincerely,



David Claxton
Superintendent, Jackson Parish Schools

Jackson Parish Sheriff's Department

Andy Brown, Sheriff

500 EAST COURT STREET, ROOM 100
JONESBORO, LA 71251
Jonesboro (318) 259-9021
Chatham (318) 249-2895
Fax (318) 259-8268
1-800-237-8225

October 23, 2017



Board of Commerce & Industry
1051 N. 3rd Street
Baton Rouge, LA 70802

Board of Commerce & Industry:

Please accept this letter as a letter of support for West Rock's Hodge Mill participation in the Industrial Tax Exemption Program. The Hodge Mill has been the life support for Jackson Parish and the surrounding parishes for nearly a century. This facility is the major economic driver for Jackson Parish and Northeast Louisiana. It is the largest employer in Jackson Parish with a direct workforce of 450 employees plus the outreach of providing service and supply jobs. The Hodge Mill provides a stable work force with the average service of 15 years and by partnering with many Louisiana-based businesses for services needed to operate the mill.

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The generous support offered by the State of Louisiana and West Rock's commitment to the Hodge Mill over the next five years will help to make sure the Hodge Mill remains competitive and an integral part of our community providing much needed jobs for years to come.

I support this project which will help West Rock's Hodge, LA mill.

Sincerely,

A handwritten signature in blue ink, appearing to read "Andy Brown", is written over a horizontal line.

Andy Brown
Sheriff

AB/kp

Laura H. Culpepper
CLERK OF COURT

JACKSON PARISH



P. O. BOX 730
500 E. COURT STREET, ROOM 103

JONESBORO, LOUISIANA 71251

**Board of Commerce & Industry
1051 N3rd Street
Baton Rouge, LA 70802**

Board of Commerce & Industry:

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The generous support offered by the State of Louisiana and West Rock's commitment to the Hodge Mill over the next five years will help to make sure the Hodge Mill remains competitive and an integral part of our community, providing much needed jobs for years to come.

WE support this project.

Sincerely,

Laura H. Culpepper



HODGE BANK & TRUST COMPANY

Board of Commerce & Industry
1051 N 3rd Street
Baton Rouge, LA 70802

Board of Commerce & Industry:

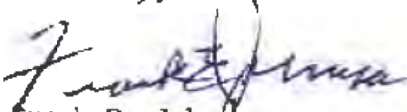
Please accept this letter as a letter of support for West Rock's Hodge Mill participation in the Industrial Tax Exemption Program. The Hodge Mill has been the life support for Jackson Parish and the surrounding Parishes for nearly a century. This facility is the major economic driver for Jackson Parish and Northeast Louisiana. It is the largest employer in Jackson, with a direct workforce of 450 employees, plus the outreach of providing service and supply jobs. The Hodge Mill provides a stable workforce, with the average service of 15 years, and by partnering with many Louisiana-based businesses for service needed to operate the mill.

In addition, the Hodge Mill and its employees dedicate time and resources to supporting the community and has as its goal to be "A Good Corporate Citizen" and not just a big red complex located in Hodge, LA. The Citizens of Jackson Parish and the surrounding parishes are proud to have the Hodge Mill call Jackson Parish home.

The generous support offered by the State of Louisiana and West Rock's commitment to the Hodge Mill over the next five years will help to make sure the Hodge Mill remains competitive and an integral part of our community, providing much needed jobs for years to come.

We support this project.

Sincerely,



Frank E. Johnson
Chairman Of The Board



**JACKSON PARISH
CHAMBER OF COMMERCE**

P.O. Box 220
Jonesboro, La. 71251
Ph. (318) 259-4693

Board of Commerce & Industry
1051 N3rd Street
Baton Rouge, LA 70802

Board of Commerce & Industry:

Please accept this letter as letter of support for West Rock's Hodge Mill participation in the Industrial Tax Exemption Program. The Hodge Mill has been the life support for Jackson Parish and the surrounding Parishes for nearly a century. This facility is the major economic driver for Jackson Parish and Northeast Louisiana. It is the largest employer in Jackson, with a direct workforce of 450 employees, plus the outreach of providing service and supply jobs. The Hodge Mill provides a stable work force, with the average service of 15 years, and by partnering with many Louisiana-based businesses for services needed to operate the mill.

In addition, the Hodge Mill and its employees dedicate time and resources to supporting the community, and has as its goal to be 'A Good Corporate Citizen,' and not just a big red complex located in Hodge, LA. The Citizens of Jackson Parish and the surrounding parishes are proud to have the Hodge Mill call Jackson Parish Home.

The generous support offered by the State of Louisiana and West Rock's commitment to the Hodge Mill over the next five years will help to make sure the Hodge Mill remains competitive and an integral part of our community, providing much needed jobs for years to come.

We support this project.

Sincerely,

Wilder Smith
J.P. Chamber

PINE BELT MULTI-PURPOSE



October 23, 2017

708 S. Cooper Avenue
Jonesboro, LA 71251

Phone: 318.259.6444
Fax: 318.259.1894
Email: plab@pmla.net

EXECUTIVE DIRECTOR
Conchita Malone-Doyle

BOARD CHAIRMAN
William Ruffin

State of Louisiana
Board of Commerce and Industry
1051 North 3rd Street
Baton Rouge, LA 70802

RE: Letter of Support – West Rock CP, LLC
Industry Assistance Program

Dear Members:

Please accept this letter of support regarding the West Rock CP, LLC location in Hodge, Louisiana for participation in the Industrial Tax Exemption Program. The Hodge mill has been the life support for Jackson Parish and the surrounding parishes for nearly a century as the major employer of local residents. This facility is the major economic driver for not only Jackson Parish, but a large portion of Northeast Louisiana. It is the largest employer in Jackson parish with a direct workforce of 450 employees, plus the outreach of providing service and supply jobs. West Rock's Hodge mill provides a stable workforce with the average service of 15 years, and by partnering with many Louisiana-based businesses for services needed to operate the mill.

In addition, the Hodge mill administration and its employees dedicate time and resources to supporting the community. Their goal is to be a 'Good Corporate Citizen' and not just a big red complex located in Hodge, LA. The citizens of Jackson Parish and the surrounding parishes are proud to have the West Rock corporation call Jackson parish home.

The generous support offered by the State of Louisiana and West Rock's commitment to the Hodge mill over the next five years will assist in ensuring this area remains competitive and an integral part of our community by providing the much needed jobs for years to come.

The Pine Belt Multi-Purpose CAA, Inc. provides support for this project.

With kindest regards,

A handwritten signature in blue ink that reads 'Conchita Malone-Doyle'.

Conchita Malone-Doyle
Executive Director

/cmd



Jackson Parish Hospital

165 Beech Springs Road, Jonesboro, Louisiana 71251

Telephone 318-259-4435

www.jacksonparishhospital.com

October 23, 2017

Board of Commerce & Industry
1051 N3rd Street
Baton Rouge, LA 70802

Board of Commerce & Industry:

Please accept this letter as letter of support for West Rock's Hodge Mill participation in the Industrial Tax Exemption Program. The Hodge Mill has been the life support for Jackson Parish and the surrounding Parishes for nearly a century. This facility is the major economic driver for Jackson Parish and Northeast Louisiana. It is the largest employer in Jackson, with a direct workforce of 450 employees, plus the outreach of providing service and supply jobs. The Hodge Mill provides a stable work force, with the average service of 15 years, and by partnering with many Louisiana-based businesses for services needed to operate the mill.

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The generous support offered by the State of Louisiana and West Rock's commitment to the Hodge Mill over the next five years will help to make sure the Hodge Mill remains competitive and an integral part of our community, providing much needed jobs for years to come.

We support this project.

Sincerely,

John Morgan, MBA, RIM
Chief Executive Officer
Jackson Parish Hospital



P.O. BOX 219 • 801 HUDSON • JONESBORO, LA 71261
(318) 259-9981 • (888) 284-2016

Board of Commerce & Industry
1051 N3rd Street
Baton Rouge, LA 70802

Board of Commerce & Industry:

Please accept this letter as letter of support for West Rock's Hodge Mill participation in the Industrial Tax Exemption Program. The Hodge Mill has been the life support for Jackson Parish and the surrounding Parishes for nearly a century. This facility is the major economic driver for Jackson Parish and Northeast Louisiana. It is the largest employer in Jackson, with a direct workforce of 450 employees, plus the outreach of providing service and supply jobs. The Hodge Mill provides a stable work force, with the average service of 15 years, and by partnering with many Louisiana-based businesses for services needed to operate the mill.

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WE support this project.

Sincerely,





JONESBORO

STATE BANK

Board of Commerce & Industry
1051 N3rd Street
Baton Rouge, LA 70802

Board of Commerce & Industry:

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WE support this project.

Sincerely,

JACKSON PARISH SALES TAX COLLECTION AGENCY

P.O. BOX 666
IONESBORO, LOUISIANA 71251

Board of Commerce & Industry
1051 N3rd Street
Baton Rouge, LA 70802

Board of Commerce & Industry:

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Sincerely,

Board of Commerce & Industry
1051 N3rd Street
Baton Rouge, LA 70802

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WE support this project.

Sincerely,



Jackson Parish Assessor

Louisiana Public Facilities Authority (LPFA)

Program Authorization: R.S. 9:2341 et seq.

Agency Description

The LPFA acts on behalf of various borrowing entities as a conduit issuer of special obligation revenue bonds to provide financing for eligible public and private projects throughout the state.

Comparative Statement

LPFA 2018 Budget Proposal	Prior Year Actuals 2016	Existing Operating Budget 2017	Proposed Operating Budget 2018	Total Proposed Over/Under Existing	Percent Change
Means of Financing:					
State General Fund by:					
Fees and Self-generated Revenues	\$ 2,336,378	\$ 2,496,600	\$ 2,496,600	\$ -	0.0%
Total Means of Financing	\$2,336,378	\$2,496,600	\$2,496,600	\$ -	0.0%
Expenditures and Request:					
Personal Services	\$ 1,448,100	\$ 1,481,256	\$ 1,565,456	\$ 84,200	5.7%
Total Operating Expenses	\$ 768,177	\$ 814,640	\$ 789,140	\$ (25,500)	-3.1%
Total Professional Services	\$ 104,144	\$ 140,500	\$ 140,000	\$ (500)	-0.4%
Total Other Charges	\$ -	\$ -	\$ -	\$ -	0.0%
Total Acquisitions & Major Repairs	\$ 12,708	\$ 29,400	\$ 29,400	\$ -	0.0%
Total Expenditures and Request	\$2,333,129	\$2,465,796	\$2,523,996	\$ 58,200	2.4%
Authorized Full-Time Equivalents:					
Classified	0	0	0	0	0.0%
Unclassified	17	17	17	0	0.0%
Total FTEs	17	17	17	0	0.0%

Source of Funding

The LPFA is a self-supporting entity that operates solely on revenues generated by fees on both taxable and tax-exempt bonds issued through the agency.

Major Changes for 2018 from the 2017 Existing Operating Budget

\$2,465,796 2017 Existing Operating Budget Expenditures & Request

\$84,200	Personal Services: Increase in Salaries of \$24,700 (2.27%) and an increase in Related Benefits of \$59,500 (16.32%). Other Compensation category remains the same.
-\$25,500	Operating Expenses: Increase in Travel (\$2,500) offset with a decrease in Operating Services (-\$28,000). Supplies category remains the same.
-\$500	Professional Services: Decrease in Other Professional Services category.
No Change	Acquisitions and Major Repairs.

\$58,200 Total Proposed Adjustments 2017 EOB to 2018 Proposed

\$2,523,996 2018 Proposed Operating Budget Expenditures & Request

Notes:

- The overall proposed budget for 2018 for this agency is increased by 2.4 percent from the 2017 Existing Operating Budget.

Program Budgets

The LPFA has two Programs — Bond Financing/Business Development and Student Loans.

Bond Financing/ Business Development	Prior Year Actuals 2016	Existing Operating Budget 2017	Proposed Operating Budget 2018	Total Proposed Over/Under Existing	Percent Change
Means of Financing:					
State General Fund by:					
Fees and Self-generated Revenues	\$ 1,003,639	\$ 1,055,000	\$ 1,055,000	\$ -	0.0%
Total Means of Financing	\$1,003,639	\$1,055,000	\$1,055,000	\$ -	0.0%
Expenditures and Request:					
Personal Services	\$ 505,965	\$ 531,291	\$ 556,191	\$ 24,900	4.7%
Total Operating Expenses	\$ 409,198	\$ 449,790	\$ 423,790	\$ (26,000)	-5.8%
Total Professional Services	\$ 51,853	\$ 79,000	\$ 79,000	\$ -	0.0%
Total Other Charges	\$ -	\$ -	\$ -	\$ -	0.0%
Total Acquisitions & Major Repairs	\$ 4,448	\$ 10,290	\$ 10,290	\$ -	0.0%
Total Expenditures and Request	\$ 971,464	\$1,070,371	\$1,069,271	\$ (1,100)	-0.1%
Authorized Full-Time Equivalents:					
Classified	0	0	0	0	0.0%
Unclassified	6	6	6	0	0.0%
Total FTEs	6	6	6	0	0.0%

Student Loans	Prior Year Actuals 2016	Existing Operating Budget 2017	Proposed Operating Budget 2018	Total Proposed Over/Under Existing	Percent Change
Means of Financing:					
State General Fund by:					
Fees and Self-generated Revenues	\$ 1,332,739	\$ 1,441,600	\$ 1,441,600	\$ -	0.0%
Total Means of Financing	\$1,332,739	\$1,441,600	\$1,441,600	\$ -	0.0%
Expenditures and Request:					
Personal Services	\$ 942,135	\$ 949,965	\$ 1,009,265	\$ 59,300	6.2%
Total Operating Expenses	\$ 358,979	\$ 364,850	\$ 365,350	\$ 500	0.1%
Total Professional Services	\$ 52,291	\$ 61,500	\$ 61,000	\$ (500)	-0.8%
Total Other Charges	\$ -	\$ -	\$ -	\$ -	0.0%
Total Acquisitions & Major Repairs	\$ 8,260	\$ 19,110	\$ 19,110	\$ -	0.0%
Total Expenditures and Request	\$1,361,665	\$1,395,425	\$1,454,725	\$ 59,300	4.2%
Authorized Full-Time Equivalents:					
Classified	0	0	0	0	0.0%
Unclassified	11	11	11	0	0.0%
Total FTEs	11	11	11	0	0.0%

Program Descriptions

Bond Financing/Business Development Program

(\$1,069,271 / 6 positions)

This program issues taxable and tax-exempt bonds for:

- Industry and commerce to foster economic growth and stability
- Hospital, extended care, clinical, community health, geriatric, nursing home, and medical care facilities
- Educational facilities
- Residential housing
- Projects protecting citizens against air, water, noise, ground, and other types of pollution
- Public utility facilities and services
- Projects increasing efficiency in operating state and local governments
- Cultural and recreational facilities
- Public transportation facilities

Student Loans Program

(\$1,454,725 / 11 positions)

This program:

- Issues bonds for student loans
- Provides outreach services to high school students and their parents focusing primarily on financial aid access and FAFSA completion
- Maintains the *asklela.org* web site as a resource to students and parents during their college research and application process
- Maintains a free College Planning Resource Center at its office in Baton Rouge
- Has direct contact with thousands of high school students and parents through such outreach visits, FAFSA completion workshops, presentations, and visits to the College Planning Resource Center
- Continues to administer its existing Federal Family Education Loan Program loan portfolio
- Works with a consortium of other non-profits to service federal student loans.

Table of Organization
(All positions are unclassified)

<u>Number</u>	<u>Occupational Group</u>	<u>Current Avg. Salary</u>	<u>Notes</u>
4	Executive Administrative	\$139,598	1 unfunded vacancy
3	Clerical and Records Management	\$33,606	
2	Accounting and Auditing	\$59,144	
4	General Administrative	\$61,778	
<u>4</u>	<u>Promotion and Information</u>	<u>\$48,189</u>	<u>2 funded vacancies</u>
17	Total Positions	\$67,463	

Professional Services

Bond Financing/Business Development Program

Accounting and Auditing: (\$15,500)

\$1,000	Postlethwaite and Netterville: Accounting services for LPFA operations.
\$14,500	Louisiana Legislative Auditor: Provides primary general independent audit function related to LPFA operations.

Legal: (\$20,000)

\$3,000	Breazeale Sachse Wilson, LLP: Legal counsel and expertise relative to student loans, labor, and general matters.
\$1,000	Gregory A. Pletsch & Associates: Legal counsel and expertise for both programs.
\$13,000	Jacob S. Capraro: Legal counsel and expertise for both programs.
\$3,000	Kutak Rock: Legal counsel and expertise for bond issues and programs.

Other Professional Services: (\$43,500)

\$1,000	Various: Staffing services based on personnel needs.
\$1,500	Don Kadair Photography: Photography for newsletters, brochures, other publications and the LPFA Annual Report.

\$15,000	Object 9: Provides expertise in the design and production of marketing print materials, digital services and graphics for the LPFA's student loan programs as well as expertise in the design and production of letterhead, business cards, logo designs, and other services for both programs of the LPFA.
\$20,000	Heitman Communications/Lambert Media: Communications services including, but not limited to, the quarterly newsletter, issue papers, news releases, annual report, miscellaneous communications, media relations, and marketing strategy
\$1,500	Various: Media graphics
\$2,500	Dr. James Richardson: Preparation and updating of a study detailing the economic impact of the LPFA and its financing on the state
\$2,000	NAHEFFA — The National Association of Health and Educational Facilities Finance Authorities is a membership group representing organizations such as the LPFA who issue bonds on behalf of tax-exempt health and educational institutions. NAHEFFA advocates for its members on developments related to tax reform and acts to defend non-profit tax-exempt municipal bonds. NAHEFFA has recently increased its intelligence gathering and advocacy efforts to strengthen its alliances and broaden its advocacy base as comprehensive tax reform legislation is being developed and advanced. This expense is a special assessment by NAHEFFA on its members to pay for such increased advocacy efforts.

Student Loans Program

Accounting and Auditing: (\$15,500)

\$500	Hannis T. Bourgeois and Co.: Accounting services for bond financing and student loans.
\$12,500	Louisiana Legislative Auditor: Provides primary general independent audit function related to LPFA operations.
\$2,500	Postlethwaite & Netterville, APAC: Accounting services for LPFA operations.

Legal: (\$10,000)

\$2,000	Breazeale Sachse Wilson, LLP: Legal counsel and expertise relative to student loans, labor, and general matters.
\$2,000	Gregory A. Pletsch & Associates: Legal counsel and expertise for both programs.

Acquisitions and Major Repairs

\$12,000	Capitalized Hardware: Computer network upgrades
\$2,400	Software: Contract Management software
\$10,000	Hardware: Two laptop computers (\$5,000); three desktop computers (\$5,000)
<u>\$5,000</u>	<u>Office Equipment: Replacement of old or broken items</u>
\$29,400	Total Acquisitions and Major Repairs (both programs)

\$4,000	Jacob S. Capraro: Legal counsel and expertise for both programs.
\$2,000	Foley & Lardner: Legal counsel and expertise concerning the drafting and maintaining of the federally required "Privacy Policy" for the student loan program and related matters.

Other Professional Services: (\$35,500)

\$1,000	Various: Staffing services based on personnel needs.
\$10,000	LMD Agency or Similar: Provides expertise in design and production for marketing print materials and posters as well as expertise in letterhead, business cards, logo designs, and other materials.
\$21,000	Heitman Communications/Lambert Media: Communications services including, but not limited to, the quarterly newsletter, issue papers, news releases, annual report, miscellaneous communications, media relations, and marketing strategy.
\$2,500	Dr. James Richardson: Preparation and updating of a study detailing the economic impact of the LPFA and its financing on the state.
\$1,000	Transformix/Explore Interactive/Bizzuka: website hosting and development.

Consolidated (both programs) Accounting and Audit:	\$31,000
Consolidated Legal:	\$30,000
Consolidated Other Professional Services:	\$79,000
TOTAL PROFESSIONAL SERVICES:	\$140,000

James W. Parks II
President and CEO

Tricia A. Dubroc
VP of Student Loans and Administration

Martin Walke
VP of Economic Development



LPFA
LOUISIANA PUBLIC FACILITIES AUTHORITY

BOARD OF TRUSTEES

Guy Campbell III, Chairman
Camille A. Cutrone, Vice Chairman
Craig A. Cheramie, Secretary-Treasurer
Ronald H. Bordelon
Michael C. Darnell
David W. Groner

October 20, 2017

The Honorable Eric LaFleur
Chairman
Joint Legislative Committee on the Budget
11th Floor, State Capitol
Baton Rouge, LA 70804

The Honorable Cameron Henry
Vice Chairman
Joint Legislative Committee on the Budget
11th Floor, State Capitol
Baton Rouge, LA 70804

Re: Proposed LPFA Budget for Calendar Year 2018

Dear Chairman LaFleur and Vice Chairman Henry:

It is my pleasure to present you with a copy of our proposed Budget for calendar year 2018. This proposed Budget was approved by LPFA's Board of Trustees at a public meeting held on October 10, 2017. I have also included a copy of the resolution adopted by the Board of Trustees approving our proposed 2018 Budget.

We have made very few changes from the budget that was approved for this year (2017). The amount budgeted for revenues has not changed. The amount budgeted for expenditures has increased by \$58,200, which represents a 2.36% increase. Even with the requested increase for 2018, **the expenditures in our 2018 Budget will be below the amount that we have budgeted for expenditures in every year since 2004, other than for the current year, and will be \$774,464, or 23.69%, below our 2009 budget.**

I would like to compare a few of the items from our 2017 Budget to our proposed 2018 Budget.

- As always, the LPFA will operate **solely** on self-generated revenues. ***We are not requesting and we have never requested or received any funds from the state for our operations.***
- Total revenues equal \$2,496,600.
- Total Revenues have not changed.
- Total Expenditures, excluding Acquisitions and Major Repairs, equal \$2,494,596.

- Total Expenditures have increased by \$58,200 or by 2.36%. Even with the requested increase for 2018, **the expenditures in our 2018 Budget will be below the amount budgeted for Total Expenditures in every year since 2004, other than for the current year, and will be \$774,464, or 23.69%, below our 2009 budget.**
- The amount budgeted for Salaries has increased by \$24,700, or by 2.27%. It will be 3 years since the last salary adjustment for our employees. Additionally, this will be only our third adjustment to salaries in the 9 year period ending on January 1, 2018. **The amount budgeted for Salaries in 2018 will be \$6,100, or 0.55%, above what we budgeted for Salaries in 2009.**
- The amount budgeted for Total Personal Services has increased by \$84,200, or by 5.68%. This increase includes the salary adjustment described above and the corresponding increase in retirement expenses. It is also due to increases in our Group Insurance premiums and our Other Related Benefits expenses. The amount budgeted for Group Insurance has increased by \$28,830, or 14.93%. This increase is due to the premiums on our insurance policies continuing to increase each year. Expenses for Other Related Benefits have increased because our staff is working harder due to our two vacant positions. This has resulted in employees taking less of their Paid Time Off and thereby causing our expenses for our employee's unused PTO to increase.
- The amount budgeted for Total Operating Expenses has decreased by \$25,500, or approximately 3.13%.
- The amount budgeted for Professional Services has decreased by \$500, or approximately 0.36%.
- The amount budgeted for Acquisitions and Major Repairs has not changed and remains at \$29,400.
- The number of authorized employees has not changed and remains at 17.
- All 17 employees are unclassified.
- LPFA employees are not considered State employees.
- We do not participate in the State retirement plan, but instead have a **defined contribution retirement plan.**

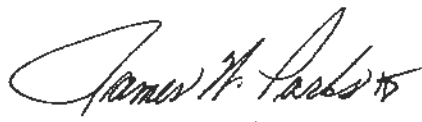
The Honorable Eric LaFleur
The Honorable Cameron Henry
October 20, 2017
Page 3

- We also do not participate in State Group Benefits and have no health insurance coverage after retirement.
- LPFA employees are not eligible for Social Security.

I have attached information about our recent bond financing and education activities. Our education outreach division focuses on financial aid access and FAFSA completion, maintains the web site, *asklela.org*, that acts as a resource to students and parents during their college research and application process, and has direct contact with thousands of high school students through outreach efforts, completion workshops, presentations, and one on one visits through our college planning resource center and remotely through our asklela helpline. Additionally, we continue to administer our existing Federal Family Education Loan Program loan portfolio and to work with a consortium of other non-profits to service federal student loans. In 2017 we launched a new student loan refinancing program to help families in Louisiana ease their prior student loan debt burden by refinancing their student loans at a lower interest rate.

Please contact me if you have any questions or if you would like for me to meet with you or your staff about our proposed 2018 Budget.

Very truly yours,



James W. Parks II

Enclosures

cc: Members, LPFA Board of Trustees

LPFA: 10/10/17

LOUISIANA PUBLIC FACILITIES AUTHORITY

On the motion of Trustee Cheramie, seconded by Trustee Bordelon, the following resolution was unanimously adopted:

A resolution approving the Annual Budget of the Louisiana Public Facilities Authority for Calendar Year 2018 and the submitting of the Annual Budget of the Louisiana Public Facilities Authority to the Joint Legislative Committee on the Budget; and providing for other matters with respect thereto.

WHEREAS, the Louisiana Public Facilities Authority (the "Authority") is a public trust and public corporation established by a private corporation for the benefit of the State of Louisiana (the "State") by a certain Indenture of Trust dated August 21, 1974 (the "Indenture of Trust"), under and pursuant to the provisions of the Louisiana Public Trust Act, Louisiana Revised Statutes 9:2341-2347 of 1950, as amended (the "Act"); and

WHEREAS, each year the Authority operates pursuant to a budget; and

WHEREAS, the Board of Trustees of the Authority desires to approve the Annual Budget attached hereto as Exhibit "A" for calendar year 2018; and

WHEREAS, pursuant to Act 915 of the 1999 Regular Session of the Louisiana Legislature ("Act 915"), the Authority is to submit its proposed annual operating budget to the Joint Legislative Committee on the Budget for its review and approval;

WHEREAS, it is now the desire of the Board of Trustees of the Authority to authorize and direct the submitting of the Authority's annual operating budget for 2018 to the Joint Legislative Committee on the Budget in accordance with Act 915;

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE LOUISIANA PUBLIC FACILITIES AUTHORITY:

SECTION 1. The Trustees, for and on behalf of the Authority, hereby approve the Annual Budget attached hereto as Exhibit "A" for calendar year 2018.

SECTION 2. The Trustees, for and on behalf of the Authority, hereby authorize and direct the Staff of the Authority to submit a copy of the Authority's annual operating budget for 2018, as approved pursuant to Section 1 hereof, no later than November 1, 2017, to the Joint Legislative Committee on the Budget in accordance with Act 915.

SECTION 3. The Chairman, Vice-Chairman, Secretary-Treasurer and any Assistant Secretary are hereby authorized and directed to do all things necessary to effectuate and implement the purpose and intent of this Resolution.

SECTION 4. This Resolution shall become effective upon its adoption.

<u>Member</u>	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstaining</u>
Ronald H. Bordelon	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Guy Campbell III	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Craig A. Cheramie	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Michael C. Darnell	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Larry Ferdinand	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
David Groner	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Casey R. Guidry	<u> </u>	<u> </u>	<u>X</u>	<u> </u>

This Resolution was declared adopted on this 10th day of October, 2017.

* * * *

(Other items of business not pertinent to the foregoing resolution may be found in the official minutes of the Board of Trustees of the Authority.)

Upon motion duly made, seconded and unanimously carried, the meeting was adjourned.

CERTIFICATE OF ASSISTANT SECRETARY

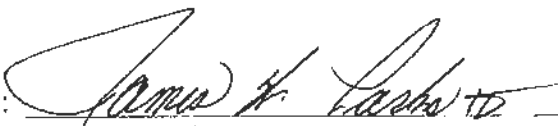
I, the undersigned, do hereby certify that I am an Assistant Secretary of the Board of Trustees of the Louisiana Public Facilities Authority (the "Authority"), a public trust duly organized and existing under and by virtue of the laws of the State of Louisiana, and in such capacity I have access to all records of the Authority.

I do hereby further certify that at a meeting of the Trustees of the Authority, duly called, held and convened, according to law, on the 10th day of October, 2017, a quorum being present and voting thereon, the above and foregoing Resolution was unanimously adopted and that said Resolution is a full true and correct copy of said Resolution as it appears on the records of the Authority and that the same has not been revoked or amended and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and attached the seal of the Authority this 10th day of October, 2017.

LOUISIANA PUBLIC FACILITIES AUTHORITY

SEAL

By:  _____
Assistant Secretary

**Louisiana Public Facilities Authority
Proposed Budget for 2018**

Account ID	State Object Class	Account	Department 1 - General			Departments 3 & 4 - Student Loans			Combined		
			2017 Budget	2018 Budget	Difference	2017 Budget	2018 Budget	Difference	2017 Budget	2018 Budget	Difference
Operating Revenues											
50100		Financing Acceptance Fees	425,000	425,000	0	0	0	0	425,000	425,000	0
50150		Financing Application Fees	15,000	15,000	0	0	0	0	15,000	15,000	0
50200		Program Admin Fees - NOMtgAut	0	0	0	0	0	0	0	0	0
50250		Program Admin Fees - DNR	75,000	75,000	0	0	0	0	75,000	75,000	0
50260		Program Admin Fees-Student Loa	0	0	0	1,441,600	1,441,600	0	1,441,600	1,441,600	0
50270		Authority Fees-97AB SingleFami	0	0	0	0	0	0	0	0	0
50300		Multifamily Annual Fees	75,000	75,000	0	0	0	0	75,000	75,000	0
50800		Program Investment Earnings	0	0	0	0	0	0	0	0	0
54600		Gain (Loss) on Sale Assets	0	0	0	0	0	0	0	0	0
54800		Collection of Bad Debts	0	0	0	0	0	0	0	0	0
58800		Miscellaneous Income	0	0	0	0	0	0	0	0	0
Total Operating Revenues			590,000	590,000	0 0.00%	1,441,600	1,441,600	0 0.00%	2,031,600 <i>without interest income:</i>	2,031,600 <i>with interest income:</i>	0 0.00% 0.00%
Operating Expenses											
72200	2700	Advertising	4,000	4,000	0	2,000	2,000	0	6,000	6,000	0
72300	5000-NA	Amortization	0	0	0	0	0	0	0	0	0
72400	2500	Auto Mileage-Ex Staff-In State	5,000	5,000	0	1,000	1,000	0	6,000	6,000	0
72425	2600	Auto Mileage-ExStaff-Out State	200	200	0	100	100	0	300	300	0
72450	2520	Auto Mileage-RegStaff-In State	1,000	1,000	0	12,500	12,500	0	13,500	13,500	0
72475	2620	Auto Mileage-RegStaff-OutState	250	250	0	200	200	0	450	450	0
72485	2530	Auto Mileage-Trustee-In State	2,500	2,500	0	3,000	3,000	0	5,500	5,500	0
72490	2630	Auto Mileage-Trustee-Out State	0	0	0	0	0	0	0	0	0
72500	3000	Unreimbursed Project Costs	500	500	0	0	0	0	500	500	0
72600	3000	Bank Charges	600	600	0	1,000	1,000	0	1,600	1,600	0
72800	2700	Business Promotion	10,000	10,000	0	0	0	0	10,000	10,000	0
72801	2700	Business Promotions - Sponsors	25,500	25,500	0	0	0	0	25,500	25,500	0
72810	2700	Busi Promotion-Items	0	0	0	5,000	5,000	0	5,000	5,000	0
72811	2700	Busi Promotion-Events	0	0	0	5,000	5,000	0	5,000	5,000	0
72812	2700	Busi Promotions-HighSch. Prog.	0	0	0	5,000	5,000	0	5,000	5,000	0
72813	2700	Busi Promotions-College/Events	0	0	0	5,000	5,000	0	5,000	5,000	0
72814	2700	Busi Promotions-Lenders	0	0	0	0	0	0	0	0	0
72900	3000	Unreimbursed Progr Issua Costs	500	500	0	0	0	0	500	500	0
73000	3460	Casual Labor	1,000	1,000	0	1,000	1,000	0	2,000	2,000	0
73900	3100	Copier Expense	2,500	2,500	0	4,500	4,500	0	7,000	7,000	0
74300	2900	Freight and Shipping	3,000	3,000	0	2,000	2,000	0	5,000	5,000	0
74375	3010	Depreciation Expense-Building	0	0	0	0	0	0	0	0	0
74400	3030	Depreciation Expense-Equipment	2,000	2,000	0	5,000	5,000	0	7,000	7,000	0
74410	3030	Depreciation Exp-IT Equipment	4,000	4,000	0	7,000	7,000	0	11,000	11,000	0

Account ID	State Object Class	Account	Department 1 - General			Departments 3 & 4 - Student Loans			Combined		
			2017 Budget	2018 Budget	Difference	2017 Budget	2018 Budget	Difference	2017 Budget	2018 Budget	Difference
74500	3020	Depreciation Exp-Improvements	300	300	0	500	500	0	800	800	0
74600	3040	Depreciation Exp-Software	1,000	1,000	0	2,100	2,100	0	3,100	3,100	0
74700	2890	Dues and Membership	7,300	7,300	0	23,000	23,000	0	30,300	30,300	0
75100	3400	Fees - Accounting Services	3,000	3,000	0	500	500	0	3,500	3,500	0
75110	3400	Fees - Accounting Audits	12,500	12,500	0	15,000	15,000	0	27,500	27,500	0
75200	3430	Fees - Legal	20,000	20,000	0	10,000	10,000	0	30,000	30,000	0
75201	3430	Fees - Legal Litigation	0	0	0	0	0	0	0	0	0
75700	3460	Fees - Data Processing	0	0	0	0	0	0	0	0	0
76100	3460	Fees - Other	0	0	0	0	0	0	0	0	0
76200	3460	Fees - Third Party Services	42,500	42,500	0	35,000	34,500	(500)	77,500	77,000	(500)
76500	3460	Fees - Media Graphic Services	0	0	0	0	0	0	0	0	0
77500	3000	Grants/Technical Assistance	200,000	174,000	(26,000)	15,000	15,000	0	215,000	189,000	(26,000)
77700	2380	Insurance - Employee Benefits	74,900	86,000	11,100	118,200	135,930	17,730	193,100	221,930	28,830
78100	2760	Insurance Surety and D&O	11,000	11,000	0	18,000	18,000	0	29,000	29,000	0
78200	2740	Insurance - Property/Liability	1,600	1,600	0	3,000	3,000	0	4,600	4,600	0
78300	2740	Insurance Travel	0	0	0	0	0	0	0	0	0
78400	2730	Insurance - Worker's Comp	2,200	2,200	0	4,000	4,000	0	6,200	6,200	0
78500	4810	Interest Expenses	0	0	0	0	0	0	0	0	0
79000	2920	Internet Service Costs	9,000	9,000	0	14,000	14,000	0	23,000	23,000	0
79100	3100	Miscellaneous	500	500	0	250	250	0	750	750	0
79200	3000	Moving Expenses	0	0	0	0	0	0	0	0	0
79300	3100	Office Expenses	14,000	14,000	0	17,500	17,500	0	31,500	31,500	0
79301	2875	Office Exp - Software	2,000	2,000	0	4,500	4,500	0	6,500	6,500	0
79302	3100	Office Exp - Equipment	0	0	0	0	0	0	0	0	0
79303	3100	Office Exp - IT Equip	0	0	0	0	0	0	0	0	0
79400	3100	Office Supplies	0	0	0	0	0	0	0	0	0
80000	2900	Postage Expenses	5,000	5,000	0	8,000	6,000	(2,000)	13,000	11,000	(2,000)
80100	2710	Printing and Binding	20,000	20,000	0	15,000	15,000	0	35,000	35,000	0
80200	2890	Publications/Reports	700	700	0	250	250	0	950	950	0
81000	2840	Rent-Furniture & Non IT Equip	0	0	0	0	0	0	0	0	0
81050	2850	Rent - IT Equip	0	0	0	0	0	0	0	0	0
81100	2830	Rent - Office	65,600	65,600	0	121,800	121,800	0	187,400	187,400	0
81101	2830	Rent - Storage Facility	3,500	3,500	0	6,500	6,500	0	10,000	10,000	0
81400	2800	Repairs and Maintenance-Non IT	4,000	4,000	0	5,000	5,000	0	9,000	9,000	0
81500	2820	Repairs & Maintenance-IT Equip	6,000	6,000	0	12,000	12,000	0	18,000	18,000	0
81600	2825	Repairs & Maint-Software	0	0	0	0	0	0	0	0	0
82000	2340	Retirement Plan Expenses	42,700	43,400	700	79,200	81,300	2,100	121,900	124,700	2,800
82200	2130	Salaries-Regular	381,300	387,400	6,100	707,200	725,800	18,600	1,088,500	1,113,200	24,700
82300	2130	Salaries-Auto Allowance	0	0	0	0	0	0	0	0	0
82400	2400	Salaries-Unused Vacation&Sick	10,800	15,000	4,200	19,800	37,750	17,950	30,600	52,750	22,150
82450	2400	Salaries-PTO Carryover	2,200	5,000	2,800	2,080	5,000	2,920	4,280	10,000	5,720
82500	2140	Salaries-Overtime	0	0	0	0	0	0	0	0	0
82600	2150	Salaries-Termination	0	0	0	0	0	0	0	0	0
82700	2200	Wages	665	665	0	1,235	1,235	0	1,900	1,900	0
82800	2210	Student Labor	3,276	3,276	0	3,000	3,000	0	6,276	6,276	0
82900	2890	Subscriptions	1,700	1,700	0	1,500	1,500	0	3,200	3,200	0

Account ID	State Object Class	Account	Department 1 - General			Departments 3 & 4 - Student Loans			Combined		
			2017 Budget	2018 Budget	Difference	2017 Budget	2018 Budget	Difference	2017 Budget	2018 Budget	Difference
84900	2360	Payroll Taxes-FICA Medicare	5,200	5,200	0	9,000	9,000	0	14,200	14,200	0
84950	2371	Payroll Taxes-Unemployment	250	250	0	250	250	0	500	500	0
85000	3000	Taxes and Licenses	50	50	0	0	0	0	50	50	0
85400	3000	Bad Debt Expense	0	0	0	0	0	0	0	0	0
85600	2910	Telephone Expenses	5,440	5,440	0	10,000	10,000	0	15,440	15,440	0
86000	2500	Travel-Exec Staff-In State	2,600	2,600	0	750	750	0	3,350	3,350	0
86050	2600	Travel-Exec Staff-Out of State	500	500	0	400	400	0	900	900	0
86100	2520	Travel-Reg Staff-In State	1,000	1,000	0	5,000	5,000	0	6,000	6,000	0
86150	2620	Travel-Reg Staff-Out of State	500	500	0	500	500	0	1,000	1,000	0
86200	2510	Travel-Conf & Conven-In State	5,000	5,000	0	4,000	4,000	0	9,000	9,000	0
86250	2610	Travel-Conf & Conven-Out State	16,250	16,250	0	12,500	12,500	0	28,750	28,750	0
86300	2530	Travel-Trustee-In State	1,500	1,500	0	1,500	1,500	0	3,000	3,000	0
86350	2630	Travel-Trustee-Out of State	0	0	0	0	2,500	2,500	0	2,500	2,500
86400	2220	Trustee Per Diem	10,000	10,000	0	10,000	10,000	0	20,000	20,000	0
Total Operating Expenses			1,060,081	1,058,981	(1,100) -0.10%	1,376,315	1,435,615	59,300 4.31%	2,436,396	2,494,596	58,200 2.39%
Income from Operations			(470,081)	(468,981)	1,100	65,285	5,985	(59,300)	(404,796)	(462,996)	(58,200)
Nonoperating Revenues (Expenses)											
50400		Interest Income	465,000	465,000	0	0	0	0	465,000	465,000	0
54700		Gain/Loss-Realized/Unrealized	0	0	0	0	0	0	0	0	0
Net Income			(5,081)	(3,981)	1,100	65,285	5,985	(59,300)	60,204	2,004	(58,200)
Acquisitions:	4450	Capitalized Software							2,400	2,400	0
	4451	Capitalized Hardware							12,000	12,000	0
	4453	Software							0	0	0
	4454	Hardware							10,000	10,000	0
	4456	Software Less Than \$1000							0	0	0
	4457	Hardware Less Than \$1000							0	0	0
	4490	Office Equipment							5,000	5,000	0
	4491	Capitalized Office Equipment							0	0	0
	4492	Office Equipment Less Than \$1000							0	0	0
	4610	Major Repairs - Buildings							0	0	0
Total Acquisitions:			10,290	10,290	0	19,110	19,110	0	29,400	29,400	0 0.00%
Total Expenditures Requested in State BR Forms:			1,070,371	1,069,271	(1,100)	1,395,425	1,454,725	59,300	2,465,796	2,523,996	58,200

Activity Information: LPFA

Bonds Issued

<u>Project Category</u>	<u>Actuals</u> <u>FY 2015</u>	<u>Actuals</u> <u>FY 2016</u>	<u>Year to Date</u> <u>FY 2017</u>
Health Care	\$ 37,083,466	\$ 1,512,000	\$ 13,275,000
Hospitals	\$ 624,055,000	\$ 252,705,000	\$ 571,555,000
Economic Development	\$ 189,800,000	\$ 198,680,000	\$ 41,895,000
Student Loans	\$ -	\$ -	\$ -
Universities	\$ -	\$ 500,410,000	\$ 182,224,493
School Boards	\$ -	\$ -	\$ -
Communities	\$ 99,285,000	\$ -	\$ -
Multi-Family Housing	\$ -	\$ -	\$ -
State of Louisiana	\$ 5,600,000	\$ 8,500,000	\$ 43,385,000
Single-Family Housing	\$ -	\$ -	\$ -
TOTAL	\$ 955,823,466	\$ 961,807,000	\$ 852,334,493

BUDGET REQUEST
Year Ending December 31, 2018

BR-0
(6/08)

NAME OF DEPARTMENT: Louisiana Public Facilities Authority
BUDGET UNIT: _____
SCHEDULE NUMBER: _____
FAX NUMBER: (225) 923-0021
AGENCY WEB ADDRESS: _____

ADDRESS: 2237 South Acadian Thruway Suite 650
Baton Rouge, LA
ZIP CODE: 70808
TELEPHONE NUMBER: (225) 923-0020

TO THE OFFICE OF PLANNING AND BUDGET:

THE ACCOMPANYING FORMS, STATEMENTS AND EXPLANATIONS HAVE BEEN APPROVED BY US AND ARE COMPRISED AS FOLLOWS:

OPERATIONAL PLAN PACKAGE:
EXISTING OPERATING BUDGET PACKAGE:
CONTINUATION BUDGET PACKAGE:
TECHNICAL/OTHER ADJUSTMENT BUDGET PACKAGE:
NEW/EXPANDED BUDGET REQUEST PACKAGE:
TOTAL REQUEST SUMMARY PACKAGE:
ADDENDA TO REQUEST (WHERE APPLICABLE)

NUMBERED PAGE 1 THROUGH PAGE _____
NUMBERED PAGE 1 THROUGH PAGE _____
NUMBERED PAGE 1 THROUGH PAGE _____
NUMBERED PAGE 1 THROUGH PAGE _____
NUMBERED PAGE 1 THROUGH PAGE _____
NUMBERED PAGE 1 THROUGH PAGE _____
NUMBERED PAGE 1 THROUGH PAGE _____

WE HEREBY CERTIFY THAT THE STATEMENTS AND FIGURES ON THE ACCOMPANYING FORMS ARE TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE.

HEAD OF DEPARTMENT: *James W. Parks II*
PRINTED NAME/TITLE: President and CEO
DATE: October 20, 2017
EMAIL ADDRESS: parks@lpfa.com

PROGRAM CONTACT PERSON: James W. Parks II
TITLE: President and CEO
TELEPHONE NUMBER: (225) 923-0020
EMAIL ADDRESS: parks@lpfa.com

HEAD OF BUDGET UNIT: *James W. Parks II*
PRINTED NAME/TITLE: President and CEO
EMAIL ADDRESS: parks@lpfa.com

FINANCIAL CONTACT PERSON: James W. Parks II
TITLE: President and CEO
TELEPHONE NUMBER: (225) 923-0020
EMAIL ADDRESS: parks@lpfa.com

TABLE OF CONTENTS

BR-TC
(9/10)

BUDGET REQUEST DOCUMENTS:

BR-0	X	BR-16A	X
BR-TC	X	BR-16B	X
BR-1	X	BR-16C	X
BR-2	X	BR-16D	X
BR-6	X	BR-17A	X
BR-6A	N/A	BR-18	X
BR-6B	X	BR-18A	N/A
BR-6S	N/A	BR-18B	N/A
BR-7	N/A	BR-19	X
BR-8	X	BR-19A	N/A
TR-SAL	N/A	BR-19B	N/A
TR-SAL EX	N/A	BR-20A	X
BR-9E	N/A	BR-20B	N/A
BR-10	X	BR-20BX	N/A
BR-12	N/A	BR-20C	N/A
BR-13	X	BR-20D	N/A
BR-14A	X	BR-21A	N/A
BR-14B	X	BR-SUPP	N/A
BR-15A	X		
BR-15B	X		
BR-15C	X		
BR-15D	X		
BR-15E	X		
BR-15F	X		
BR-15G	X		
BR-15H	X		
BR-15I	X		
BR-15J	X		
BR-15K	X		

ADDENDA TO REQUEST:

CB-0		IT-0	
CB-1			
CB-2			
CB-4			
CB-5			
CB-6			
CB/BR-9B	X	SUNSET REVIEW	
CB-7			
CB-8		WFC-1	
CB/BR-20A		WFC-2	
CB/BR-21A		WFC-3	
T/OAP-0		CHILD-DT	
T/OAP-1A		CHILD-DS	
T/OAP-2A		CHILD-DC	
		CHILD-AS	
NE-0		CHILD-AC	
NE-AT		CHILD-1	
NE-DS		CHILD-2	
NE-AS			
NE-A			
NE-B			
NE-C			
TR-0			
TR-SUMM1, 1A, 1B			
TR-SUMM2, 2A, 2B			
OPERATION PLAN			

PLEASE PLACE AN "X" IN THE SPACE PROVIDED IF YOUR BUDGET REQUEST INCLUDES THE INDICATED FORM.

PLEASE PLACE "N/A" IN THE SPACE PROVIDED IF YOUR BUDGET REQUEST DOES NOT INCLUDE THE INDICATED FORM BECAUSE IT IS NOT APPLICABLE.

SUMMARY STATEMENT OF MEANS OF FINANCING FOR YEARS SHOWN

BR-1
(9/06)

LINE NO.	MEANS OF FINANCING	PRIOR YEAR ACTUAL 2016 (no negatives)	EXISTING OPERATING BUDGET 2017 (no negatives)	TOTAL REQUEST 2018 (no negatives)	OVER/UNDER EXISTING OPERATING BUDGET	PERCENT CHANGE
1	FEES & SELF-GENERATED REVENUES	\$ 2,336,378	\$ 2,496,600	\$ 2,496,600	\$ -	0.00%
2						
3	TOTAL MEANS OF FINANCING	\$ 2,336,378	\$ 2,496,600	\$ 2,496,600	\$ -	0.00%

Note: Column totals on BR-1 from should equal corresponding Column totals on BR-2 form.

SUMMARY STATEMENT OF EXPENDITURES FOR YEARS SHOWN

BR-2
(8/13)

LINE NO.	CATEGORY OF EXPENDITURE	PRIOR YEAR ACTUAL 2016 (no negatives)	EXISTING OPERATING BUDGET 2017 (no negatives)	TOTAL REQUEST 2018 (no negatives)	OVER/UNDER EXISTING OPERATING BUDGET	PERCENT CHANGE
1	PERSONAL SERVICES:					
2	Salaries	\$ 1,037,954	\$ 1,088,500	\$ 1,113,200	\$ 24,700	2.27%
3	Other Compensation	\$ 15,680	\$ 28,176	\$ 28,176	\$ -	0.00%
4	Related Benefits	\$ 394,466	\$ 364,580	\$ 424,080	\$ 59,500	16.32%
5	TOTAL PERSONAL SERVICES	\$ 1,448,100	\$ 1,481,256	\$ 1,565,456	\$ 84,200	5.68%
6	OPERATING EXPENSES:					
7	Travel	\$ 60,563	\$ 77,750	\$ 80,250	\$ 2,500	3.22%
8	Operating Services	\$ 677,428	\$ 697,640	\$ 669,640	\$ (28,000)	-4.01%
9	Supplies	\$ 30,186	\$ 39,250	\$ 39,250	\$ -	0.00%
10	TOTAL OPERATING EXPENSES	\$ 768,177	\$ 814,640	\$ 789,140	\$ (25,500)	-3.13%
11	PROFESSIONAL SERVICES	\$ 104,144	\$ 140,500	\$ 140,000	\$ (500)	-0.36%
12	OTHER CHARGES:					
13	Other Charges	N/A	N/A	N/A	N/A	N/A
14	Debt Service	N/A	N/A	N/A	N/A	N/A
15	Interagency Transfers	\$ -	N/A	N/A	N/A	N/A
16	TOTAL OTHER CHARGES	\$ -	\$ -	\$ -	\$ -	N/A
17	ACQUISITIONS & MAJOR REPAIRS:					
18	Acquisitions	\$ 12,708	\$ 29,400	\$ 29,400	\$ -	0.00%
19	Major Repairs	\$ -	\$ -	\$ -	\$ -	N/A
20	TOTAL ACQUISITIONS & MAJOR REPAIRS	\$ 12,708	\$ 29,400	\$ 29,400	\$ -	0.00%
21	UNALLOTTED	N/A	N/A	N/A	N/A	N/A
22	TOTAL EXPENDITURES & REQUEST	\$ 2,333,129	\$ 2,465,796	\$ 2,523,996	\$ 58,200	2.36%
23	AUTHORIZED T. O. FRE POSITIONS					
24	Classified	-	-	-	-	0.00%
25	Unclassified	17	17	17	-	0.00%
26	TOTAL AUTHORIZED T. O. FTE POSITIONS	17	17	17	-	0.00%
27	TOTAL AUTHORIZED OTHER CHARGES POSITION	-	-	-	-	0.00%
28	TOTAL NON-T.O. FTE POSITIONS**	-	-	-	-	0.00%

* Authorized Other Charges Positions are those reported under Objects 3670, 3680, and 3681.

** Non-T.O. FTE Positions are those reported under Object 2200 (exclude WAEs).

Note: There should be no **NEGATIVE** numbers in the following columns: PRIOR YEAR ACTUAL, EXISTING OPERATING BUDGET, AND TOTAL REQUEST.

MEANS OF FINANCING OTHER THAN Bond Financing/ Business Development FUND DIRECT

BR-6
(9/10)

REVENUE OBJECT	SOURCE (FEDERAL, INTERAGENCY TRANSFERS, ETC.) * Give the Legal Citation Authorizing These Funds and Describe Fully Their Purpose and Use.	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET	DETAIL SHEET NOS.
	SELF-GENERATED REVENUES					
	Bond Financing/ Business Development:					
	Financing Acceptance Fees	\$ 478,404	\$ 425,000	\$ 425,000	\$ -	
	Financing Application Fees	\$ 7,500	\$ 15,000	\$ 15,000	\$ -	
	Program Administrative Fees	\$ 57,572	\$ 75,000	\$ 75,000	\$ -	
	Multifamily Annual Fees	\$ 52,345	\$ 75,000	\$ 75,000	\$ -	
	Interest Income	\$ 374,633	\$ 465,000	\$ 465,000	\$ -	
	Program Investment Earnings	\$ 107,085	\$ -	\$ -	\$ -	
	Miscellaneous Income	\$ 20,947	\$ -	\$ -	\$ -	
	Realized and unrealized gain or loss on investments	\$ (94,847)	\$ -	\$ -	\$ -	
	SUB-TOTAL	\$ 1,003,639	\$ 1,055,000	\$ 1,055,000	\$ -	
	Student Loans:					
	Program Administrative Fees	\$ 1,332,739	\$ 1,441,600	\$ 1,441,600	\$ -	
	Miscellaneous Income	\$ -	\$ -	\$ -		
	SUB-TOTAL	\$ 1,332,739	\$ 1,441,600	\$ 1,441,600	\$ -	
	PUBLIC TRUST ACT:					
	LA. R.S. 9:2341-47 The Louisiana Public Facilities Authority (LPFA) is a financing authority created as a public trust and public corporation by a Louisiana corporation, pursuant to an Indenture of Trust. The State of Louisiana is the beneficiary of the LPFA trust. LPFA was established to benefit the State of Louisiana and its citizens through the issuance of taxable and tax-exempt bonds as well as through other means of public service and economic development. The purposes of the LPFA are to promote, encourage and further the accomplishment of all activities beneficial to the state and which have a public purpose.					
	TOTAL SELF-GENERATED REVENUES	\$ 2,336,378.00	\$ 2,496,600.00	\$ 2,496,600.00	\$ -	

* NOTE: Each individual grant, interagency transfer, self-generated revenue source, etc. must be listed separately, and a BR-6A and BR-6B detail sheet must be completed for each separate item listed on the BR-6.

Financing Acceptance Fees	The Authority requires a financing acceptance fee usually equal to one-twentieth of one percent of the face amount of issued bonds less the financing application fee. The financing acceptance fee covers general administration expenses incurred by the Authority. This fee is due upon the closing of a bond issue and is recorded as revenue at such time.
Financing Application Fees	The Authority assesses a non-refundable financing application fee of \$500 on all project-financing applications formally submitted for consideration by the Authority's Board of Trustees.
Program Administrative Fees	The Authority acts as both the issuer and administrator for certain bond programs. The Authority is compensated as administrator through a fee usually based upon a percentage of either the outstanding bonds or assets of the program. The percentages vary from one-tenth of one percent to five-tenths of one percent. The fee is assessed to cover program administrative costs incurred by the Authority.
Multi-family Annual Fees	The Authority assesses an annual issuer fee on all multi-family bond issues. The fee is typically based upon a percentage of the outstanding bond principal balance as of January 1 of each year. The percentage usually is either one-twentieth of one percent for pre-1985 issues or one-tenth of one percent for issues thereafter. The fee covers general administration expenses incurred by the Authority.
Interest Income	The Authority receives interest income from the investment of Authority assets.
Program Investment Earnings	Program Investment Earnings consist primarily of residual funds of retired program bond issues. Residual proceeds represent cash and investment balances of a program bond issue that remain after the extinguishment of all obligations, including applicable arbitrage rebate to the federal government. The residuals are due to the Authority unless the program issue's Indenture of Trust identifies another recipient. The residual funds are recognized as income to the Authority upon the termination of the program bond issue's Indenture of Trust. All residuals from project financings are paid to the project borrower.

Line No.	DEPARTMENT OF BR-8 Tracking Sheet	PRIOR YEAR ACTUAL 2016 (NO NEGATIVE NUMBERS IN THIS COLUMN)	EXISTING OPERATING BUDGET 2017 (NO NEGATIVE NUMBERS IN THIS COLUMN)	TOTAL REQUEST 2018 (NO NEGATIVE NUMBERS IN THIS COLUMN)	OVER/UNDER EXISTING OPERATING BUDGET
	Bond Financing/Business Development				
	Program:				
1	General Fund	-	-	-	
2	Self-Generated Revenues:				
3	Financing Acceptance Fees	478,404	425,000	425,000	-
4	Financing Application Fees	7,500	15,000	15,000	-
5	Program Administrative Fees	57,572	75,000	75,000	-
6	Multifamily Annual Fees	52,345	75,000	75,000	-
7	Interest Income	374,633	465,000	465,000	-
8	Program Investment Earnings	107,085	-	-	-
9	Miscellaneous Income	20,947	-	-	-
10	Realized and unrealized gain or loss on investments	(94,847)	-	-	-
11					
12					
13	TOTAL REVENUE	1,003,639	1,055,000	1,055,000	0
14					
15	Classified	N/A	N/A	N/A	N/A
16	Unclassified	6	6	6	-
17	TOTAL AUTHORIZED T. O. FTE POSITIONS	6	6	6	-
18	TOTAL AUTHORIZED OTHER CHARGES POSITIONS*	-	-	-	-
19	TOTAL NON-T. O. FTE POSITIONS**	-	-	-	-
20	TOTAL POSITION CONTROL	6	6	6	-
21					
22	2100 Salaries-Classified - Regular	N/A	N/A	N/A	N/A
23	2110 Salaries-Classified - Overtime	N/A	N/A	N/A	N/A
24	2120 Salaries-Classified - Termination	N/A	N/A	N/A	N/A
25	2130 Salaries-Unclassified - Regular	353,612	381,300	387,400	6,100
26	2140 Salaries-Unclassified - Overtime	N/A	N/A	N/A	N/A
27	2150 Salaries-Unclassified - Termination	N/A	N/A	N/A	N/A
28	TOTAL SALARIES	353,612	381,300	387,400	6,100
29					
30	2200 Other Compensation - Wages	-	665	665	-
31	2210 Other Compensation - Students	-	3,276	3,276	-
32	2221 Compensation Board of Trustees	4,100	10,000	10,000	-
33	2230 Evening Instruction	N/A	N/A	N/A	N/A
34	TOTAL OTHER COMPENSATION	4,100	13,941	13,941	-
35					
36	2300 Retirement - State	N/A	N/A	N/A	N/A
37	2310 Retirement - School Employees	N/A	N/A	N/A	N/A
38	2320 Retirement - Teachers	N/A	N/A	N/A	N/A
39	2330 Retirement - School Lunch	N/A	N/A	N/A	N/A
40	2340 Retirement - Other	41,259	42,700	43,400	700
41	2350 FICA Tax - State	N/A	N/A	N/A	N/A
42	2360 Medicare Tax - State	5,005	5,200	5,200	-
43	2370 Unemployment Taxes	476	250	250	-
44	2380 Group Insurance - State	77,274	74,900	86,000	11,100
45	2400 Other Related Benefits	24,239	13,000	26,000	7,000
46	2410 Taxable Fringe Benefits	-	-	-	-
47	TOTAL RELATED BENEFITS	148,253	136,050	154,850	18,800
48					
49	TOTAL PERSONNEL SERVICES	505,965	531,291	556,191	24,900

Line No.	DEPARTMENT OF BR-8 Tracking Sheet		PRIOR YEAR ACTUAL 2016 (NO NEGATIVE NUMBERS IN THIS COLUMN)	EXISTING OPERATING BUDGET 2017 (NO NEGATIVE NUMBERS IN THIS COLUMN)	TOTAL REQUEST 2018 (NO NEGATIVE NUMBERS IN THIS COLUMN)	OVER/UNDER EXISTING OPERATING BUDGET
	Bond Financing/Business Development					
	Program:					
50						
51	2500	In State Travel - Administrative	5,232	7,600	7,600	-
52	2510	In State Travel - Conferences	6,872	5,000	5,000	-
53	2520	In State Travel - Field Travel	437	2,000	2,000	-
54	2530	In State Travel - Board Members	1,811	4,000	4,000	-
55	2550	In State IT Travel / Training	-	-	-	-
56	2600	Out of State Travel - Administrative	-	700	700	-
57	2610	Out of State Travel - Conferences	10,984	16,250	16,250	-
58	2620	Out of State Travel - Field Travel	-	750	750	-
59	2630	Out of State Travel - Board Members	-	-	-	-
60	2650	Out of State IT Travel / Training	-	-	-	-
61						
62	TOTAL TRAVEL		25,336	36,300	36,300	-
63						
64	2700	Advertising	35,141	39,500	39,500	-
65	2710	Printing	13,010	20,000	20,000	-
66	2720	Insurance - Automotive	N/A	N/A	N/A	N/A
67	2730	Insurance - Workman's Compensation	1,404	2,200	2,200	-
68	2740	Insurance - Fire & Extended Coverage	1,271	1,600	1,600	-
69	2750	Insurance - Malpractice	N/A	N/A	N/A	N/A
70	2760	Insurance - Other	8,627	11,000	11,000	-
71	2770	Maintenance of Prop & Equip - Auto	N/A	N/A	N/A	N/A
72	2780	Maintenance of Prop & Equip - Other	N/A	N/A	N/A	N/A
73	2790	Maintenance of Buildings	N/A	N/A	N/A	N/A
74	2791	Maintenance - Pest Control	N/A	N/A	N/A	-
75	2792	Maintenance - Waste Disposal	N/A	N/A	N/A	-
76	2800	Maintenance of Equipment	422	4,000	4,000	-
77	2810	Maintenance - Janitorial / Custodial	N/A	N/A	N/A	N/A
78	2811	Maintenance of Grounds	-	-	-	-
79	2820	Maintenance of Data Processing Equipment	6,098	6,000	6,000	-
80	2825	Maintenance of Data Processing Software	-	-	-	-
81	2830	Rentals - Buildings	65,871	69,100	69,100	-
82	2840	Rentals - Equipment	N/A	N/A	N/A	N/A
83	2850	Rentals - Data Processing Equipment	N/A	N/A	N/A	N/A
84	2870	Rentals - Other	N/A	N/A	N/A	N/A
85	2875	Data Processing - Licensing Software	2,152	2,000	2,000	-
86	2880	Internet Provider Costs	7,029	9,000	9,000	-
87	2890	Dues & Subscriptions	8,676	9,700	9,700	-
88	2900	Mail, Delivery & Postage	5,951	8,000	8,000	-
89	2910	Telephone - Services	3,391	5,440	5,440	-
90	2930	Telephone - Other Comm Services	N/A	N/A	N/A	N/A
91	2935	Data Processing - Contract Services	N/A	N/A	N/A	N/A
92	2940	Utilities - Gas	N/A	N/A	N/A	N/A
93	2950	Utilities - Electricity	N/A	N/A	N/A	N/A
94	2960	Utilities - Water	N/A	N/A	N/A	N/A
95	2970	Utilities - Other	N/A	N/A	N/A	N/A

Line No.	DEPARTMENT OF BR-8 Tracking Sheet					
	Bond Financing/Business Development		PRIOR YEAR ACTUAL 2016 (NO NEGATIVE NUMBERS IN THIS COLUMN)	EXISTING OPERATING BUDGET 2017 (NO NEGATIVE NUMBERS IN THIS COLUMN)	TOTAL REQUEST 2018 (NO NEGATIVE NUMBERS IN THIS COLUMN)	OVER/UNDER EXISTING OPERATING BUDGET
	Program:					
96	2990	Lab Fees	N/A	N/A	N/A	N/A
97	2991	Operating Services - Security	N/A	N/A	N/A	N/A
98	3000	Miscellaneous	209,010	201,650	175,650	(26,000)
99	3010	Depreciation Expense-Building	N/A	N/A	N/A	N/A
100	3020	Depreciation Expense-Improvements	-	300	300	-
101	3030	Depreciation Expense-Equipment	2,026	2,000	2,000	-
102	3030	Depreciation Expense-IT Equipment	3,770	4,000	4,000	-
103	3040	Depreciation Expense-Software	-	1,000	1,000	-
104	3090	Credit Card Transaction Fees	N/A	N/A	N/A	N/A
105	3091	Credit Card Discount Fees	N/A	N/A	N/A	N/A
106						
107	TOTAL OPERATING SERVICES		373,849	396,490	370,490	(26,000)
108						
109						
110	3100	Office Supplies	10,013	17,000	17,000	-
111	3120	Computer Supplies	N/A	N/A	N/A	N/A
112	3130	Clothing & Uniforms	N/A	N/A	N/A	N/A
113	3140	Medical Supplies	N/A	N/A	N/A	N/A
114	3160	Food Supplies	N/A	N/A	N/A	N/A
115	3170	Automotive Supplies	N/A	N/A	N/A	N/A
116	3180	Operating Supplies - Other	N/A	N/A	N/A	N/A
117	3190	Bldgs, Grounds & Gen Plant Supplies	N/A	N/A	N/A	N/A
118	3200	Household Supplies	N/A	N/A	N/A	N/A
119	3300	Repair & Maintenance Supplies - Auto	N/A	N/A	N/A	N/A
120	3310	Repair & Maintenance Supplies - Other	N/A	N/A	N/A	N/A
121	3320	Software	N/A	N/A	N/A	N/A
122	3330	Voc-Tech School Buildings Supplies	N/A	N/A	N/A	N/A
123	3340	Stores Increase	N/A	N/A	N/A	N/A
124						
125	TOTAL SUPPLIES		10,013	17,000	17,000	-
126						
127	TOTAL OPERATING SERVICES		409,198	449,790	423,790	(26,000)
128						
129	3400	Accounting & Auditing	-	15,500	15,500	-
130	3410	Management Consulting	N/A	N/A	N/A	N/A
131	3420	Engineering & Architectural	N/A	N/A	N/A	N/A
132	3430	Legal	17,620	20,000	20,000	-
133	3440	Medical	N/A	N/A	N/A	N/A
134	3460	Other Professional Services	34,233	43,500	43,500	-
135	3470	Other Professional Travel	N/A	N/A	N/A	N/A
136	3471	Professional Travel	N/A	N/A	N/A	N/A
137						
138	TOTAL PROFESSIONAL SERVICES		51,853	79,000	79,000	0

Line No.	DEPARTMENT OF BR-8 Tracking Sheet					
	Bond Financing/Business Development		PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
	Program:		(NO NEGATIVE NUMBERS IN THIS COLUMN)	(NO NEGATIVE NUMBERS IN THIS COLUMN)	(NO NEGATIVE NUMBERS IN THIS COLUMN)	
139						
140	3650	Other Charges	0	0	0	0
141	3670	Other Charges-Salaries-Classified	0	0	0	0
142	3680	Other Compensation	0	0	0	0
143	3690	Related Benefits	0	0	0	0
144	3700&3710	Travel	0	0	0	0
145	3720	O/C - Operating Services	0	0	0	0
146	3730	O/C - Supplies	0	0	0	0
147	3735&3780	Other Charges	0	0	0	0
148	3740	O/C - Professional Services	0	0	0	0
149	3750	O/C - Acquisitions / Major Repairs	0	0	0	0
150	3750 & 3770	Major Repairs	0	0	0	0
151	3840	Other Charges-Client Payments Section 110	0	0	0	0
152						
153	TOTAL OTHER CHARGES		0	0	0	0
154						
155	4800-4899	Debt Service				
156	4900	IAT - Commodities & Services	0	0	0	0
157	4940	IAT - Transfer of Funds	0	0	0	0
158	4960	IAT - Printing	0	0	0	0
159	4970	IAT - Data Processing	0	0	0	0
160	4980	IAT - Insurance	0	0	0	0
161	5000	IAT - Other Maintenance	0	0	0	0
162	5010	IAT - Rentals	0	0	0	0
163	5020	IAT - Dues & Subscriptions	0	0	0	0
164	5030	IAT - Postage	0	0	0	0
165	5040	IAT - Telephone & Telegraph	0	0	0	0
166	5050	IAT - Utilities	0	0	0	0
167	5080	IAT - Laboratory Fees	0	0	0	0
168	5110	IAT - Office Supplies	0	0	0	0
169	5140	IAT - Automotive Supplies	0	0	0	0
170	5150	IAT - Other Operating Services	0	0	0	0
171						
172	TOTAL INTERAGENCY TRANSFER		0	0	0	0
173						
174	TOTAL O/C & IAT		0	0	0	0

Line No.	DEPARTMENT OF BR-8 Tracking Sheet					
	Bond Financing/Business Development		PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
	Program:		(NO NEGATIVE NUMBERS IN THIS COLUMN)	(NO NEGATIVE NUMBERS IN THIS COLUMN)	(NO NEGATIVE NUMBERS IN THIS COLUMN)	
175						
176	4400	Land				
177	4410	Buildings				
178	4420	Capitalized Automobile => \$5000	0	0	0	0
179	4440	Equipment \$1000 - \$4999	0	0	0	0
180	4441	Equipment < \$1000	0	0	0	0
181	4442	Equipment => \$5000	0	0	0	0
182	4450	Capitalized Computer Software => \$5000	0	0	0	0
183	4451	Capitalized Computer Hardware => \$5000	0	4,200	4,200	0
184	4452	Capitalized Data Comm Facilities => \$5000	0	0	0	0
185	4453	Software \$1000 - \$4999	0	840	840	0
186	4454	Hardware \$1000 - \$4999	2,868	3,500	3,500	0
187	4455	Data Comm Facilities \$1000 - \$4999	0	0	0	0
188	4456	Software < \$1000	0	0	0	0
189	4457	Hardware < \$1000	0	0	0	0
190	4458	Data Comm Facilities < \$1000	0	0	0	0
191	4470	Household	0	0	0	0
192	4480	Medical	0	0	0	0
193	4490	Office Equipment \$1000 - \$4999	1,580	1,750	1,750	0
194	4491	Capitalized Office Equipment => \$5000	0	0	0	0
195	4492	Office Equipment < \$1000	0	0	0	0
196	4512	Library Reference < \$1000	0	0	0	0
197	4520	Boats \$1000 - \$4999	0	0	0	0
198	4521	Capitalized Boats => \$5000	0	0	0	0
199	4522	Boats < \$1000	0	0	0	0
200	4530	Communications \$1000 - \$4999	0	0	0	0
201	4531	Capitalized Communications => \$5000	0	0	0	0
202	4532	Communications < \$1000	0	0	0	0
203	4540	Other Acquisitions \$1000 - \$4999	0	0	0	0
204	4541	Capitalized Other Acquisitions => \$5000	0	0	0	0
205	4542	Other Acquisitions < \$1000	0	0	0	0
206						
207	TOTAL ACQUISITIONS		4,448	10,290	10,290	0
208						
209	4610	Major Repair - Building	0	0	0	0
210	4620	Major Repair - Auto	0	0	0	0
211	4640	Major Repair - Boats	0	0	0	0
212	4650	Major Repair - Aircraft	0	0	0	0
213	4740	Major Repair - Other	0	0	0	0
214						
215	TOTAL MAJOR REPAIR		0	0	0	0
216						
217	TOTAL ACQUISITION & MAJOR REPAIR		4,448	10,290	10,290	0
218						
219	TOTAL EXPENDITURES		971,464	1,070,371	1,069,271	(1,100)
220						

* Authorized Other Charges Positions are those reported under Objects 3670, 3680, and 3681.
** Non-T.O. FTE Positions are those reported under Object 2200 (exclude WAES).

Line No.	DEPARTMENT OF BR-8 Tracking Sheet		PRIOR YEAR ACTUAL 2016 (NO NEGATIVE NUMBERS IN THIS COLUMN)	EXISTING OPERATING BUDGET 2017 (NO NEGATIVE NUMBERS IN THIS COLUMN)	TOTAL REQUEST 2018 (NO NEGATIVE NUMBERS IN THIS COLUMN)	OVER/UNDER EXISTING OPERATING BUDGET
	Student Loans					
	Program:					
1	General Fund		-	-	-	
2	Interagency Transfer		-	-	-	-
3	Self Generated Revenue		-	-	-	-
4	Program Administrative Fees		1,332,739	1,441,600	1,441,600	-
5	Miscellaneous Income		-	-	-	-
6			-	-	-	-
7			-	-	-	-
8			-	-	-	-
9			-	-	-	-
10			-	-	-	-
11	IEB		-	-	-	-
12	Federal Funds		-	-	-	-
13						
14	TOTAL REVENUE		1,332,739	1,441,600	1,441,600	0
15						
16	Classified		N/A	N/A	N/A	N/A
17	Unclassified		11	11	11	-
18	TOTAL AUTHORIZED T. O. FTE POSITIONS		11	11	11	-
19	TOTAL AUTHORIZED OTHER CHARGES POSITIONS*		-	-	-	-
20	TOTAL NON-T.O. FTE POSITIONS**		-	-	-	-
21	TOTAL POSITION CONTROL		11	11	11	-
22						
23	2100	Salaries-Classified - Regular	N/A	N/A	N/A	N/A
24	2110	Salaries-Classified - Overtime	N/A	N/A	N/A	N/A
25	2120	Salaries-Classified - Termination	N/A	N/A	N/A	N/A
26	2130	Salaries-Unclassified - Regular	684,342	707,200	725,800	18,600
27	2140	Salaries-Unclassified - Overtime	N/A	N/A	N/A	N/A
28	2150	Salaries-Unclassified - Termination	N/A	N/A	N/A	N/A
29	TOTAL SALARIES		684,342	707,200	725,800	\$ 18,600
30						
31	2200	Other Compensation - Wages	0	1,235	1,235	-
32	2210	Other Compensation - Students	7,480	3,000	3,000	-
33	2221	Compensation Board of Trustees	4,100	10,000	10,000	-
34	2230	Evening Instruction	N/A	N/A	N/A	N/A
35	TOTAL OTHER COMPENSATION		11,580	14,235	14,235	0
36						
37	2300	Retirement - State	N/A	N/A	N/A	N/A
38	2310	Retirement - School Employees	N/A	N/A	N/A	N/A
39	2320	Retirement - Teachers	N/A	N/A	N/A	N/A
40	2330	Retirement - School Lunch	N/A	N/A	N/A	N/A
41	2340	Retirement - Other	81,712	79,200	81,300	2,100
42	2350	FICA Tax - State	N/A	N/A	N/A	N/A
43	2360	Medicare Tax - State	10,062	9,000	9,000	-
44	2370	Unemployment Taxes	1,233	250	250	-
45	2380	Group Insurance - State	116,718	118,200	135,930	17,730
46	2400	Other Related Benefits	36,488	21,880	42,750	20,870
47	2410	Taxable Fringe Benefits	-	-	-	-
48	TOTAL RELATED BENEFITS		246,213	228,530	269,230	40,700
49						
50	TOTAL PERSONNEL SERVICES		942,135	949,965	1,009,265	59,300

Line No.	DEPARTMENT OF BR-8 Tracking Sheet		PRIOR YEAR ACTUAL 2016 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	EXISTING OPERATING BUDGET 2017 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	TOTAL REQUEST 2018 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	OVER/UNDER EXISTING OPERATING BUDGET
			Student Loans			
	Program:					
51						
52	2500	In State Travel - Administrative	505	1,750	1,750	-
53	2510	In State Travel - Conferences	334	4,000	4,000	-
54	2520	In State Travel - Field Travel	22,274	17,500	17,500	-
55	2530	In State Travel - Board Members	1,811	4,500	4,500	-
56	2550	In State IT Travel / Training	-	-	-	-
57	2600	Out of State Travel - Administrative	-	500	500	-
58	2610	Out of State Travel - Conferences	10,146	12,500	12,500	-
59	2620	Out of State Travel - Field Travel	157	700	700	-
60	2630	Out of State Travel - Board Members	-	-	2,500	2,500
61	2650	Out of State IT Travel / Training	-	-	-	-
62						
63	TOTAL TRAVEL		35,227	41,450	43,950	2,500
64						
65	2700	Advertising	38,827	22,000	22,000	-
66	2710	Printing	19,605	15,000	15,000	-
67	2720	Insurance - Automotive	N/A	N/A	N/A	N/A
68	2730	Insurance - Workman's Compensation	2,607	4,000	4,000	-
69	2740	Insurance - Fire & Extended Coverage	2,356	3,000	3,000	-
70	2750	Insurance - Malpractice	N/A	N/A	N/A	N/A
71	2760	Insurance - Other	16,026	18,000	18,000	-
72	2770	Maintenance of Prop & Equip - Auto	N/A	N/A	N/A	N/A
73	2780	Maintenance of Prop & Equip - Other	N/A	N/A	N/A	N/A
74	2790	Maintenance of Buildings	N/A	N/A	N/A	N/A
75	2791	Maintenance - Pest Control	0	0	0	-
76	2792	Maintenance - Waste Disposal	0	0	0	-
77	2800	Maintenance of Equipment	784	5,000	5,000	-
78	2810	Maintenance - Janitorial / Custodial	N/A	N/A	N/A	N/A
79	2811	Maintenance of Grounds	0	0	0	-
80	2820	Maintenance of Data Processing Equipment	13,404	12,000	12,000	-
81	2825	Maintenance of Data Processing Software	0	0	0	-
82	2830	Rentals - Buildings	123,054	128,300	128,300	-
83	2840	Rentals - Equipment	N/A	N/A	N/A	N/A
84	2850	Rentals - Data Processing Equipment	N/A	N/A	N/A	N/A
84	2870	Rentals - Other	N/A	N/A	N/A	N/A
85	2875	Data Processing - Licensing Software	3,060	4,500	4,500	-
86	2880	Internet Provider Costs	10,532	14,000	14,000	-
87	2890	Dues & Subscriptions	21,314	24,750	24,750	-
88	2900	Mail, Delivery & Postage	7,239	10,000	8,000	(2,000)
89	2910	Telephone - Services	8,858	10,000	10,000	-
90	2930	Telephone - Other Comm Services	N/A	N/A	N/A	N/A
91	2935	Data Processing - Contract Services	N/A	N/A	N/A	N/A
92	2940	Utilities - Gas	N/A	N/A	N/A	N/A
93	2950	Utilities - Electricity	N/A	N/A	N/A	N/A
94	2960	Utilities - Water	N/A	N/A	N/A	N/A
95	2970	Utilities - Other	N/A	N/A	N/A	N/A

Line No.	DEPARTMENT OF BR-8 Tracking Sheet		PRIOR YEAR ACTUAL 2016 (NO NEGATIVE NUMBERS IN THIS COLUMN)	EXISTING OPERATING BUDGET 2017 (NO NEGATIVE NUMBERS IN THIS COLUMN)	TOTAL REQUEST 2018 (NO NEGATIVE NUMBERS IN THIS COLUMN)	OVER/UNDER EXISTING OPERATING BUDGET
	Student Loans					
	Program:					
96	2990	Lab Fees	N/A	N/A	N/A	N/A
97	2991	Operating Services - Security	N/A	N/A	N/A	N/A
98	3000	Miscellaneous	25,150	16,000	16,000	-
99	3010	Depreciation Expense-Building	N/A	N/A	N/A	N/A
100	3020	Depreciation Expense-Improvements	0	500	500	-
101	3030	Depreciation Expense-Equipment	3,763	5,000	5,000	-
102	3030	Depreciation Expense-IT Equipment	7,000	7,000	7,000	-
103	3040	Depreciation Expense-Software	0	2,100	2,100	-
104	3090	Credit Card Transaction Fees	N/A	N/A	N/A	N/A
105	3091	Credit Card Discount Fees	N/A	N/A	N/A	N/A
106						
107	TOTAL OPERATING SERVICES		303,579	301,150	299,150	(2,000)
108						
109						
110	3100	Office Supplies	20,173	22,250	22,250	-
111	3120	Computer Supplies	N/A	N/A	N/A	N/A
112	3130	Clothing & Uniforms	N/A	N/A	N/A	N/A
113	3140	Medical Supplies	N/A	N/A	N/A	N/A
114	3160	Food Supplies	N/A	N/A	N/A	N/A
115	3170	Automotive Supplies	N/A	N/A	N/A	N/A
116	3180	Operating Supplies - Other	N/A	N/A	N/A	N/A
117	3190	Bldgs, Grounds & Gen Plant Supplies	N/A	N/A	N/A	N/A
118	3200	Household Supplies	N/A	N/A	N/A	N/A
119	3300	Repair & Maintenance Supplies - Auto	N/A	N/A	N/A	N/A
120	3310	Repair & Maintenance Supplies - Other	N/A	N/A	N/A	N/A
121	3320	Software	N/A	N/A	N/A	N/A
122	3330	Voc-Tech School Buildings Supplies	N/A	N/A	N/A	N/A
123	3340	Stores Increase	N/A	N/A	N/A	N/A
124						
125	TOTAL SUPPLIES		20,173	22,250	22,250	0
126						
127	TOTAL OPERATING SERVICES		358,979	364,850	365,350	500
128						
129	3400	Accounting & Auditing	11,630	15,500	15,500	-
130	3410	Management Consulting	N/A	N/A	N/A	N/A
131	3420	Engineering & Architectural	N/A	N/A	N/A	N/A
132	3430	Legal	8,695	10,000	10,000	-
133	3440	Medical	N/A	N/A	N/A	N/A
134	3460	Other Professional Services	31,966	36,000	35,500	(500)
135	3470	Other Professional Travel	N/A	N/A	N/A	N/A
136	3471	Professional Travel	N/A	N/A	N/A	N/A
137						
138	TOTAL PROFESSIONAL SERVICES		52,291	61,500	61,000	(500)

Line No.	DEPARTMENT OF BR-8 Tracking Sheet					
	Student Loans		PRIOR YEAR ACTUAL 2016 (NO NEGATIVE NUMBERS IN THIS COLUMN)	EXISTING OPERATING BUDGET 2017 (NO NEGATIVE NUMBERS IN THIS COLUMN)	TOTAL REQUEST 2018 (NO NEGATIVE NUMBERS IN THIS COLUMN)	OVER/UNDER EXISTING OPERATING BUDGET
	Program:					
139						
140	3650	Other Charges	0	0	0	0
141	3670	Other Charges-Salaries-Classified	0	0	0	0
142	3680	Other Compensation	0	0	0	0
143	3690	Related Benefits	0	0	0	0
144	3700&3710	Travel	0	0	0	0
145	3720	O/C - Operating Services	0	0	0	0
146	3730	O/C - Supplies	0	0	0	0
147	3735&3780	Other Charges	0	0	0	0
148	3740	O/C - Professional Services	0	0	0	0
149	3750	O/C - Acquisitions / Major Repairs	0	0	0	0
150	3750 & 3770	Major Repairs	0	0	0	0
151	3840	Other Charges-Client Payments Section 110	0	0	0	0
152						
153	TOTAL OTHER CHARGES		0	0	0	0
154						
155	4800-4899	Debt Service				
156	4900	IAT - Commodities & Services	0	0	0	0
157	4940	IAT - Transfer of Funds	0	0	0	0
158	4960	IAT - Printing	0	0	0	0
159	4970	IAT - Data Processing	0	0	0	0
160	4980	IAT - Insurance	0	0	0	0
161	5000	IAT - Other Maintenance	0	0	0	0
162	5010	IAT - Rentals	0	0	0	0
163	5020	IAT - Dues & Subscriptions	0	0	0	0
164	5030	IAT - Postage	0	0	0	0
165	5040	IAT - Telephone & Telegraph	0	0	0	0
166	5050	IAT - Utilities	0	0	0	0
167	5080	IAT - Laboratory Fees	0	0	0	0
168	5110	IAT - Office Supplies	0	0	0	0
169	5140	IAT - Automotive Supplies	0	0	0	0
170	5150	IAT - Other Operating Services	0	0	0	0
171						
172	TOTAL INTERAGENCY TRANSFER		0	0	0	0
173						
174	TOTAL O/C & IAT		0	0	0	0

Line No.	DEPARTMENT OF BR-8 Tracking Sheet		PRIOR YEAR ACTUAL 2016 (NO NEGATIVE NUMBERS IN THIS COLUMN)	EXISTING OPERATING BUDGET 2017 (NO NEGATIVE NUMBERS IN THIS COLUMN)	TOTAL REQUEST 2018 (NO NEGATIVE NUMBERS IN THIS COLUMN)	OVER/UNDER EXISTING OPERATING BUDGET
	Student Loans					
	Program:					
175						
176	4400	Land				
177	4410	Buildings				
178	4420	Capitalized Automobile => \$5000	0	0	0	0
179	4440	Equipment \$1000 - \$4999	0	0	0	0
180	4441	Equipment < \$1000	0	0	0	0
181	4442	Equipment => \$5000	0	0	0	0
182	4450	Capitalized Computer Software => \$5000	0	0	0	0
183	4451	Capitalized Computer Hardware => \$5000	0	7,800	7,800	0
184	4452	Capitalized Data Comm Facilities => \$5000	0	0	0	0
185	4453	Software \$1000 - \$4999	0	1,560	1,560	0
186	4454	Hardware \$1000 - \$4999	5,325	6,500	6,500	0
187	4455	Data Comm Facilities \$1000 - \$4999	0	0	0	0
188	4456	Software < \$1000	0	0	0	0
189	4457	Hardware < \$1000	0	0	0	0
190	4458	Data Comm Facilities < \$1000	0	0	0	0
191	4470	Household	0	0	0	0
192	4480	Medical	0	0	0	0
193	4490	Office Equipment \$1000 - \$4999	2,935	3,250	3,250	0
194	4491	Capitalized Office Equipment => \$5000	0	0	0	0
195	4492	Office Equipment < \$1000	0	0	0	0
196	4512	Library Reference < \$1000	0	0	0	0
197	4520	Boats \$1000 - \$4999	0	0	0	0
198	4521	Capitalized Boats => \$5000	0	0	0	0
199	4522	Boats < \$1000	0	0	0	0
200	4530	Communications \$1000 - \$4999	0	0	0	0
201	4531	Capitalized Communications => \$5000	0	0	0	0
202	4532	Communications < \$1000	0	0	0	0
203	4540	Other Acquisitions \$1000 - \$4999	0	0	0	0
204	4541	Capitalized Other Acquisitions => \$5000	0	0	0	0
205	4542	Other Acquisitions < \$1000	0	0	0	0
206						
207	TOTAL ACQUISITIONS		8,260	19,110	19,110	0
208						
209	4610	Major Repair - Building	0	0	0	0
210	4620	Major Repair - Auto	0	0	0	0
211	4640	Major Repair - Boats	0	0	0	0
212	4650	Major Repair - Aircraft	0	0	0	0
213	4740	Major Repair - Other	0	0	0	0
214						
215	TOTAL MAJOR REPAIR		0	0	0	0
216						
217	TOTAL ACQUISITION & MAJOR REPAIR		8,260	19,110	19,110	0
218						
219	TOTAL EXPENDITURES		1,361,665	1,395,425	1,454,725	59,300
220						

* Authorized Other Charges Positions are those reported under Objects 3670, 3680, and 3681.
** Non-T.O. FTE Positions are those reported under Object 2200 (exclude WAEs).

COMPENSATION OF BOARD OR COMMISSION MEMBERS (TRUSTEES) (2221)

BR-13
(9/09)

Name of Member	Statutory Authority for Payment	No. of Per Diem Days in 2016	Per Diem Rate	What Other Expenses Are Paid With The Exception Of Travel? (Itemize Type and Amount)	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
Camille A. Cutrone	La R.S. 9:2343(A)	8	\$200 per day	None	\$ 1,600	\$ 5,000	\$ -	\$ (5,000)
Guy Campbell III	La R.S. 9:2343(A)	7	\$200 per day	None	\$ 1,400	\$ 5,000	\$ 5,000	\$ -
Peter Egan	La R.S. 9:2343(A)	7	\$200 per day	None	\$ 1,400	\$ 2,000	\$ -	\$ (2,000)
Dale A. Benoit	La R.S. 9:2343(A)	8	\$200 per day	None	\$ 1,600	\$ 2,000	\$ -	\$ (2,000)
Lorin J. Crenshaw	La R.S. 9:2343(A)	1	\$200 per day	None	\$ 200	\$ 2,000	\$ -	\$ (2,000)
Craig Cheramie	La R.S. 9:2343(A)	8	\$200 per day	None	\$ 1,600	\$ 2,000	\$ 5,000	\$ 3,000
Eric Liew	La R.S. 9:2343(A)	2	\$200 per day	None	\$ 400	\$ 2,000	\$ -	\$ (2,000)
Ronald H. Bordelon	La R.S. 9:2343(A)		\$200 per day	None		\$ -	\$ 2,000	\$ 2,000
Michael C Darnell	La R.S. 9:2343(A)		\$200 per day	None		\$ -	\$ 2,000	\$ 2,000
David W. Groner	La R.S. 9:2343(A)		\$200 per day	None		\$ -	\$ 2,000	\$ 2,000
Larry Ferdinand	La R.S. 9:2343(A)		\$200 per day	None		\$ -	\$ 2,000	\$ 2,000
Casey R. Guidry	La R.S. 9:2343(A)		\$200 per day	None		\$ -	\$ 2,000	\$ 2,000
						\$ -	\$ -	\$ -
TOTAL COMPENSATION					\$ 8,200	\$ 20,000	\$ 20,000	\$ -

OBJECT				PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018
CLASS	LIST BY PROGRAM	DESTINATION	PURPOSE OF TRAVEL			
	IN STATE TRAVEL:		Bond Financing/ Business Development:			
	Administrative					
2500	Bond Financing/ Business Development:	Statewide	To promote, encourage and further the accomplishment of all activities	\$ 5,232	\$ 7,600	\$ 7,600
	Student Loans:		which are or may become of benefit to the state of Louisiana and	\$ 505	\$ 1,750	\$ 1,750
	Total		which have public purpose, including industrial, economic, and community	\$ 5,737	\$ 9,350	\$ 9,350
			development, health, education, environmental, and public safety; to provide			
	Conferences, Conventions and Training		leadership training programs, bond financing seminars, economic development			
2510	Bond Financing/ Business Development:	Statewide	training for local governments and rural areas, educational and networking	\$ 6,872	\$ 5,000	\$ 5,000
	Student Loans:		opportunities for state and local governments; community outreach initiatives;	\$ 334	\$ 4,000	\$ 4,000
	Total		professional training seminars for human resources, computer, and continuing	\$ 7,206	\$ 9,000	\$ 9,000
			education on federal and state bond laws; to attend economic development			
	Field Travel		conferences, bond closings, groundbreaking ceremonies for bond financings, and public			
2520	Bond Financing/ Business Development:	Statewide	relations seminars and activities; to meet with clients and prospective clients; and to	\$ 437	\$ 2,000	\$ 2,000
	Student Loans:		perform general economic development activities.	\$ 22,274	\$ 17,500	\$ 17,500
	Total			\$ 22,711	\$ 19,500	\$ 19,500
			Student Loans:			
	Board Members					
2530	Bond Financing/ Business Development:	Statewide	To develop and market lower cost student loan and lender programs which make	\$ 1,811	\$ 4,000	\$ 4,000
	Student Loans:		higher education more accessible and affordable to Louisiana students, parents	\$ 1,811	\$ 4,500	\$ 4,500
	Total		and teachers; to provide education and financial aid access through FAFSA completion	\$ 3,622	\$ 8,500	\$ 8,500
			services, including the sponsorship as well as coordinating statewide financial aid application			
			completion workshops and seminars for high school students, parents, teachers,			
			guidance counselors, 2 and 4 year public and private colleges and universities,			
			school board offices as well as technical and vocational institutions, financial aid			
			administrators and lenders; to provide for facilitating a college planning resource center and			
			operation of a toll free Help Line; to attend professional training seminars for human resources,			
			accounting, personnel, computer and client users; to attend student loan conferences of			
			guarantors and servicers, industry financial aid education and awareness opportunities for			
			borrowers through television interviews and programs; to attend			
			student aid recognition functions and student loan bond closings and seminars.			
			To attend board meetings, bond commission meetings and other special functions			
			promoting LPFA programs and services.			
			Board of Trustees:			
			To attend board meetings, bond closings, bond commission meetings and other			
			special functions promoting LPFA programs and services.			
Explain Existing Operating Budget by Program. Use Continuation Sheet.						

OBJECT				PRIOR YEAR	EXISTING OPERATING	TOTAL
CLASS	LIST BY PROGRAM	DESTINATION	PURPOSE OF TRAVEL	ACTUAL	BUDGET	REQUEST
				2016	2017	2018
	OUT OF STATE TRAVEL:					
	Administrative					
2600	Bond Financing/ Business Development:			\$ -	\$ 700	\$ 700
	Student Loans:			\$ -	\$ 500	\$ 500
	Total		SEE THE ATTACHED DESCRIPTION OF PROPOSED 2018 OUT OF STATE TRAVEL	\$ -	\$ 1,200	\$ 1,200
	Conferences, Conventions and Training					
2610	Bond Financing/ Business Development:			\$ 10,984	\$ 16,250	\$ 16,250
	Student Loans:			\$ 10,146	\$ 12,500	\$ 12,500
	Total			\$ 21,130	\$ 28,750	\$ 28,750
	Field Travel					
2620	Bond Financing/ Business Development:			\$ -	\$ 750	\$ 750
	Student Loans:			\$ 157	\$ 700	\$ 700
	Total			\$ 157	\$ 1,450	\$ 1,450
	Board members					
2630	Bond Financing/ Business Development:			\$ -	\$ -	\$ -
	Student Loans:			\$ -	\$ -	\$ 2,500
	Total			\$ -	\$ -	\$ -
	Explain Existing Operating Budget by Program. Use Continuation Sheet.					

PROPOSED OUT OF STATE TRAVEL BUDGET FOR 2018
BOND FINANCING/BUSINESS DEVELOPMENT

APRIL	Staff Member:	2 People	
	Purpose:	NAHEFFA Spring Conference	
	Location:	To be determined by NAHEFFA	
	Costs to Attend:	\$3,000	\$3,000
SEPTEMBER	Staff Member:	2 People	
	Purpose:	NAHEFFA Fall Conference	
	Location:	To be determined by NAHEFFA	
	Costs to Attend:		\$3,000
<hr/>			
JANUARY	Staff Member:	1 person	
	Purpose:	CDFA Board Meeting	
	Location:	To be determined by CDFA	
	Costs to Attend:		\$1,500
MAY	Staff Member:	2 People	
	Purpose:	CDFA Board Meeting & Annual Educational Conference	
	Location:	To be determined by CDFA	
	Costs to Attend:		\$3,000
OCTOBER	Staff Member:	1 Person	
	Purpose:	CDFA Board Meeting & Strategic Planning	
	Location:	To be determined by CDFA	
	Costs to Attend:		\$1,500
<hr/>			
To be Determined	Staff Member:	1 person	
	Purpose:	A meeting or meetings with the MSRB, IRS, SEC, or other Government Agencies at the request of the agencies or in connection with NAHEFFA or CDFA initiatives	
	Location:	Washington, D.C.	
	Costs to Attend:		\$1,750
To be Determined	Staff Member:	1 person	
	Purpose:	Accounting Training and CPE Seminar	
	Location:	To be determined	
	Costs to Attend:		\$1,000
To be Determined	Staff Member:	1 person	
	Purpose:	SPRF Annual Conference	
	Location:	To be determined by SPRF	
	Costs to Attend:		\$1,500
			\$ 16,250.00

Proposed 2018 Student Loan Conferences/Meetings OUT OF STATE

Event/Item		Estimated Amount
EMPLOYEES		
March	Education Finance Council Annual Membership Meeting Location: To be determined by EFC Purpose: Annual mtg and training on student loan bond issues, secondary market issues, regulatory President and Vice President of Student Loans	3,000
July	Education Finance Council Mid-Year Meeting Location: Arlington, Va. Purpose: Training update from Washington DC from regulators as well as student loan industry updates Two employees	2,000
August	Regulatory and Program Training - Dept of Education Location: TBD One employee - Operations	1,000
TBD	Direct Loan Servicing Governing Council Meeting Location: TBD Purpose: Annual Review and Governance of Direct Loan Servicing Team (10 Members of Team) President & CEO or VP of Student Loans	1,000
November	Education Finance Council CEO Meeting Location: To be determined by the association Purpose: Timing varies and is scheduled on an as needed basis to inform leadership of changes and course of action to take on various issues which will affect the future of the loan programs; President and/or Vice President of Student Loans	1,500
To be determined	NCAN- National College Access Network Location: To be determined by the Association Purpose: Financial aid awereness and access for under represented populations Marketing Representative	1,500
To be determined	Accounting Training at Servicers Location: Knoxville, TN or West Des Moines, IA Purpose: Training and Updates for new accounting requirements Accountant	1,500
To be determined	Accounting Training and CPE Location: To be determined Purpose: Ongoing training and CPE for staff accountant Accountant	1,000
Total for Employees		<u>12,500</u>
TRUSTEES		
To be determined	Education Finance Council - Capital Hill Day Location: Washington, DC Purpose: Educate and update Louisiana's Congressional Delegation about LPFA's Student Loan Programs Board Memberes	<u>2,500</u>
Total for Trustees		<u>2,500</u>

INDIVIDUAL'S NAME	CLASS OR TITLE	NATURE AND PURPOSE OF TRAVEL	PRIOR YEAR ACTUAL 2016		EXISTING OPERATING BUDGET 2017		TOTAL REQUEST 2018	
			Miles	Amount	Miles	Amount	Miles	Amount
Christie Smith	Marketing Representative	Statewide travel to administer and promote	17,247	\$ 8,796	18,000	\$ 9,360		
TBD	Marketing Representative	awareness for the college access programs.					17,000	\$ 9,010
		Includes but is not limited to college, vocational						
		and high school visits, career programs, lender visits,						
		admissions programs, teacher workshops and visits,						
		visit school boards, and financial aid						
		awarness programs						
		PAGE TOTAL	17,247	\$ 8,796	18,000	\$ 9,360	17,000	\$ 9,010

ADVERTISING 2700	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
Bond Financing/ Business Development:				
Advertising and Business Promotions	\$ 35,141	\$ 39,500	\$ 39,500	\$ -
				\$ -
SUB-TOTAL	\$ 35,141	\$ 39,500	\$ 39,500	\$ -
Student Loans:				
Advertising and Business Promotions	\$ 38,827	\$ 22,000	\$ 22,000	\$ -
SUB-TOTAL	\$ 38,827	\$ 22,000	\$ 22,000	\$ -
TOTAL ADVERTISING	\$ 73,968	\$ 61,500	\$ 61,500	\$ -

Explain Existing Operating Budget By Program. Use Continuation Sheet If Necessary.

PRINTING 2710	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
Bond Financing/ Business Development:				
Printing and Binding	\$ 13,010	\$ 20,000	\$ 20,000	\$ -
Student Loans:				
Printing and Binding	\$ 19,605	\$ 15,000	\$ 15,000	\$ -
TOTAL PRINTING	\$ 32,615	\$ 35,000	\$ 35,000	\$ -

Explain Existing Operating Budget By Program. Use Continuation Sheet If Necessary.

INSURANCE	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
2720 - AUTOMOTIVE	N/A	N/A	N/A	N/A
2730 - WORKMAN'S COMPENSATION				
Bond Financing/ Business Development	\$ 1,404	\$ 2,200	\$ 2,200	\$ -
Student Loans	\$ 2,607	\$ 4,000	\$ 4,000	\$ -
TOTAL WORKMAN'S COMPENSATION	\$ 4,011	\$ 6,200	\$ 6,200	\$ -
2740 - FIRE & EXTENDED COVERAGE				
Bond Financing/ Business Development:				
Insurance Property/Liability	\$ 1,271	\$ 1,600	\$ 1,600	\$ -
Insurance Travel	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL	\$ 1,271	\$ 1,600	\$ 1,600	\$ -
Student Loans:				
Insurance Property/Liability	\$ 2,356	\$ 3,000	\$ 3,000	\$ -
Insurance Travel	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL	\$ 2,356	\$ 3,000	\$ 3,000	\$ -
TOTAL FIRE & EXTENDED COVERAGE	\$ 3,627	\$ 4,600	\$ 4,600	\$ -
2750 - MALPRACTICE	N/A	N/A	N/A	N/A
2760 - OTHER				
Bond Financing/ Business Development- Insurance Surty and D&O	\$ 8,627	\$ 11,000	\$ 11,000	\$ -
Student Loans- Insurance Surty and D&O	\$ 16,026	\$ 18,000	\$ 18,000	\$ -
TOTAL OTHER	\$ 24,653	\$ 29,000	\$ 29,000	\$ -
PAGE TOTAL	\$ 32,291	\$ 39,800	\$ 39,800	\$ -

MAINTENANCE OF PROPERTY AND EQUIPMENT	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
2770 - AUTOMOTIVE	N/A	N/A	N/A	N/A

Explain Existing Operating Budget by Program. Use Continuation Sheet if Necessary.

MAINTENANCE OF PROPERTY AND EQUIPMENT	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
2780 - PROPERTY & EQUIP. - OTHER	N/A	N/A	N/A	N/A
2790 - BUILDINGS	N/A	N/A	N/A	N/A
2800 - EQUIPMENT				
Bond Financing/ Business Development	\$ 422	\$ 4,000	\$ 4,000	\$ -
Student Loans	\$ 784	\$ 5,000	\$ 5,000	\$ -
TOTAL EQUIPMENT	\$ 1,206	\$ 9,000	\$ 9,000	\$ -
2810 - JANITORIAL/CUSTODIAL	N/A	N/A	N/A	N/A
2820 - DATA PROCESSING				
Bond Financing/ Business Development	\$ 6,098	\$ 6,000	\$ 6,000	\$ -
Student Loans	\$ 13,404	\$ 12,000	\$ 12,000	\$ -
TOTAL DATA PROCESSING	\$ 19,502	\$ 18,000	\$ 18,000	\$ -
2825 - DATA PROCESSING - SOFTWARE				
Bond Financing/ Business Development	\$ -	\$ -	\$ -	\$ -
Student Loans	\$ -	\$ -	\$ -	\$ -
TOTAL DATA PROCESSING- SOFTWARE	\$ -	\$ -	\$ -	\$ -
PAGE TOTAL	\$ 20,708	\$ 27,000	\$ 27,000	\$ -

Explain Existing Operating Budget by Program. Use Continuation Sheet if Necessary.

RENTALS	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
2830 - BUILDINGS				
Bond Financing/ Business Development:				
Office	\$ 62,658	\$ 65,600	\$ 65,600	\$ -
Storage Facility	\$ 3,213	\$ 3,500	\$ 3,500	\$ -
Total Bond Financing/ Business Development	\$ 65,871	\$ 69,100	\$ 69,100	\$ -
Student Loans:				
Office	\$ 117,087	\$ 121,800	\$ 121,800	\$ -
Storage Facility	\$ 5,967	\$ 6,500	\$ 6,500	\$ -
Total Student Loans	\$ 123,054	\$ 128,300	\$ 128,300	\$ -
TOTAL BUILDINGS	\$ 188,925	\$ 197,400	\$ 197,400	\$ -
2840 - EQUIPMENT	N/A	N/A	N/A	N/A
2850 - DATA PROCESSING	N/A	N/A	N/A	N/A
2860 - THIRD PARTY LEASES	N/A	N/A	N/A	N/A
2865 - DATA PROCESSING EQUIPMENT - FINANCING	N/A	N/A	N/A	N/A
2870 - OTHER (SPECIFY)	N/A	N/A	N/A	N/A
*AUTO, AIRCRAFT, BOAT	N/A	N/A	N/A	N/A
2875 - DATA PROCESSING EQUIPMENT - SOFTWARE				
Bond Financing/ Business Development	\$ 2,152	\$ 2,000	\$ 2,000	\$ -
Student Loans	\$ 3,060	\$ 4,500	\$ 4,500	\$ -
TOTAL DATA PROCESSING EQUIPMENT- SOFTWARE	\$ 5,212	\$ 6,500	\$ 6,500	\$ -
2880 - INTERNET PROVIDER COSTS				
Bond Financing/ Business Development	\$ 7,029	\$ 9,000	\$ 9,000	\$ -
Student Loans	\$ 10,532	\$ 14,000	\$ 14,000	\$ -
TOTAL INTERNET PROVIDER COSTS	\$ 17,561	\$ 23,000	\$ 23,000	\$ -
PAGE TOTAL	\$ 211,698	\$ 226,900	\$ 226,900	\$ -

Explain Existing Operating Budget by Program. Use Continuation Sheet to list specifics as outlined in the Instruction Manual.

DUES AND SUBSCRIPTIONS 2890	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
Bond Financing/ Business Development:				
Dues and Membership	\$ 7,790	\$ 7,300	\$ 7,300	\$ -
Publications/Reports	\$ 461	\$ 700	\$ 700	\$ -
Subscriptions	\$ 425	\$ 1,700	\$ 1,700	\$ -
Total Bond Financing/ Business Development	\$ 8,676	\$ 9,700	\$ 9,700	\$ -
Student Loans:				
Dues and Membership	\$ 20,490	\$ 23,000	\$ 23,000	\$ -
Publications/Reports	\$ 35	\$ 250	\$ 250	\$ -
Subscriptions	\$ 789	\$ 1,500	\$ 1,500	\$ -
Total Student Loans	\$ 21,314	\$ 24,750	\$ 24,750	\$ -
TOTAL DUES AND SUBSCRIPTIONS	\$ 29,990	\$ 34,450	\$ 34,450	\$ -

Explain Existing Operating Budget By Program. Use Continuation Sheet If Necessary.

DUES AND SUBSCRIPTIONS 2890	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
DUES AND MEMBERSHIP			
BOND FINANCING/ BUSINESS DEVELOPMENT			
Council of Development Finance Agencies	\$ 2,690	\$ 2,690	\$ -
National Ass'n. of Health & Education Fac. Finance Authorities	\$ 3,000	\$ 3,000	\$ -
Louisiana Ind. Dev. Executives Assn.	\$ 200	\$ 200	\$ -
National Assoc. of Bond Lawyers	\$ 250	\$ 250	\$ -
Louisiana Assoc. of Non Profit Org.	\$ 100	\$ 100	\$ -
Louisiana Business Incubation Assoc.	\$ 100	\$ 100	\$ -
Public Relations Assoc. of Louisiana	\$ 35	\$ 35	\$ -
Press Club	\$ 25	\$ 25	\$ -
Miscellaneous	\$ 900	\$ 900	\$ -
SUB-TOTAL	\$ 7,300	\$ 7,300	\$ -
STUDENT LOANS:			
Southwest Assoc. of Student Aid Admin.	\$ 250	\$ 250	\$ -
Louisiana Assoc. of Student Aid Admin.	\$ 250	\$ 250	\$ -
Education Finance Council	\$ 20,000	\$ 20,000	\$ -
National College Access Network	\$ 1,000	\$ 1,000	\$ -
Louisiana Banker's Association	\$ 1,000	\$ 1,000	\$ -
Louisiana Jumpstart Coalition	\$ 500	\$ 500	\$ -
	\$ -		
SUB-TOTAL	\$ 23,000	\$ 23,000	\$ -
TOTAL DUES AND MEMBERSHIP	\$ 30,300	\$ 30,300	\$ -

DUES AND SUBSCRIPTIONS 2890	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
PUBLICATIONS AND REPORTS			
BOND FINANACING/ BUSINESS DEVELOPMENT			
Louisiana Assoc. of Non Profit Org	\$ 50	\$ 50	\$ -
Legal Directories Publication	\$ 30	\$ 30	\$ -
Louisiana Governmental Studies	\$ 425	\$ 425	\$ -
Thompson Financial	\$ 100	\$ 100	\$ -
Secretary of State Publications	\$ 75	\$ 75	\$ -
Louisiana Press Association	\$ 20	\$ 20	\$ -
Other	\$ -	\$ -	\$ -
SUB-TOTAL	\$ 700	\$ 700	\$ -
STUDENT LOANS:			
Louisiana Assoc. of Non Profit Org.	\$ 20	\$ 20	\$ -
Legal Directories Publication	\$ 30	\$ 30	\$ -
La. Assoc. of College Reg.and Admiss. Off.	\$ 50	\$ 50	\$ -
Louisiana Bankers Association	\$ 125	\$ 125	\$ -
Louisiana Press Association	\$ 25	\$ 25	\$ -
Other			\$ -
SUB-TOTAL	\$ 250	\$ 250	\$ -
TOTAL PUBLICATIONS AND REPORTS	\$ 950	\$ 950	\$ -

DUES AND SUBSCRIPTIONS 2890	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
SUBSCRIPTIONS			
BOND FINANACING/ BUSINESS DEVELOPMENT			
The Bond Buyer	\$ 700	\$ 700	\$ -
New Orleans City Business	\$ 50	\$ 50	\$ -
State Bond Commission	\$ 35	\$ 35	\$ -
Tax Analysts	\$ 150	\$ 150	\$ -
Capitol City Press	\$ 75	\$ 75	\$ -
Finder Binder	\$ 160	\$ 160	\$ -
B.R. Business Report	\$ 50	\$ 50	\$ -
Metro Press Clipping	\$ 425	\$ 425	\$ -
Sheshunoff Publications	\$ 55	\$ 55	\$ -
SUB-TOTAL	\$ 1,700	\$ 1,700	\$ -
STUDENT LOANS:			
Capital City Press	\$ 125	\$ 125	\$ -
The Bond Buyer	\$ 700	\$ 700	\$ -
Tax Analysts	\$ -	\$ -	\$ -
Metro Press Clippings	\$ 600	\$ 600	\$ -
New Orleans City Business	\$ 50	\$ 50	\$ -
Postsecondary Education	\$ 25	\$ 25	\$ -
State Bond Commission	\$ -	\$ -	\$ -
SUB-TOTAL	\$ 1,500	\$ 1,500	\$ -
TOTAL SUBSCRIPTIONS	\$ 3,200	\$ 3,200	\$ -

MAIL, DELIVERY & POSTAGE 2900	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
Bond Financing/ Business Development:				
Freight and Shipping	\$ 3,640	\$ 3,000	\$ 3,000	\$ -
Postage Expense	\$ 2,311	\$ 5,000	\$ 5,000	\$ -
SUB-TOTAL	\$ 5,951	\$ 8,000	\$ 8,000	\$ -
Student Loans:				
Freight and Shipping	\$ 1,547	\$ 2,000	\$ 2,000	\$ -
Postage Expense	\$ 5,692	\$ 8,000	\$ 6,000	\$ (2,000)
SUB-TOTAL	\$ 7,239	\$ 10,000	\$ 8,000	\$ (2,000)
TOTAL MAIL, DELIVERY & POSTAGE	\$ 13,190	\$ 18,000	\$ 16,000	\$ (2,000)

Explain Existing Operating Budget By Program. Use Continuation Sheet If Necessary.

Major articles mailed:

- 1) Quarterly LPFA Newsletter sent to clients for education and awareness.
- 2) Annual Report sent to clients for education and awareness.
- 3) Ongoing Student Loan marketing materials including direct mail campaigns to high school students.
- 4) Ongoing Board of Trustees meeting agendas.

TELEPHONE SERVICES	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
2910 - TELEPHONE SERVICES				
Bond Financing/ Business Development	\$ 3,391	\$ 5,440	\$ 5,440	\$ -
Student Loans	\$ 8,858	\$ 10,000	\$ 10,000	\$ -
TOTAL TELEPHONE SERVICES	\$ 12,249	\$ 15,440	\$ 15,440	\$ -
2930 - OTHER COMMUNICATION SERVICES	N/A	N/A	N/A	N/A
2935 - DATA PROCESSING - CONTRACT SERVICES	N/A	N/A	N/A	N/A
PAGE TOTAL	\$ 12,249	\$ 15,440	\$ 15,440	\$ -

Explain Existing Operating Budget By Program. Use Continuation Sheet If Necessary.

UTILITIES	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
2940 - GAS	N/A	N/A	N/A	N/A
2950 - ELECTRICITY	N/A	N/A	N/A	N/A
2960 - WATER	N/A	N/A	N/A	N/A
2970 - OTHER	N/A	N/A	N/A	N/A
PAGE TOTAL	0	0	0	0

Explain Existing Operating Budget By Program. Use Continuation Sheet if Necessary.

OTHER OPERATING SERVICES	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
2980 - LAUNDRY	N/A	N/A	N/A	N/A
2990 - LABORATORY FEES	N/A	N/A	N/A	N/A
2991 - SECURITY	N/A	N/A	N/A	N/A
3000 - MISCELLANEOUS				
Bond Financing/ Business Development:				
Unreimbursed Project Costs	\$ -	\$ 500	\$ 500	\$ -
DNR Program Expenses	\$ 9,000	\$ -	\$ -	\$ -
Bank Charges	\$ 1,250	\$ 600	\$ 600	\$ -
Miscellaneous	\$ -	\$ 500	\$ 500	\$ -
Taxes and Licenses	\$ 60	\$ 50	\$ 50	\$ -
Bad Debt Expense	\$ -	\$ -	\$ -	\$ -
Grants/ Technical Assistance	\$ 198,700	\$ 200,000	\$ 174,000	\$ (26,000)
SUB-TOTAL	\$ 209,010	\$ 201,650	\$ 175,650	\$ (26,000)
Student Loans:				
Bank Charges	\$ -	\$ 1,000	\$ 1,000	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -
Taxes and Licenses	\$ 150	\$ -	\$ -	\$ -
Grants/ Technical Assistance	\$ 25,000	\$ 15,000	\$ 15,000	\$ -
SUB-TOTAL	\$ 25,150	\$ 16,000	\$ 16,000	\$ -
TOTAL MISCELLANEOUS	\$ 234,160	\$ 217,650	\$ 191,650	\$ (26,000)
3020 - DEPRECIATION EXPENSE-IMPROVEMENTS				
Bond Financing/ Business Development	\$ -	\$ 300	\$ 300	\$ -
Student Loans	\$ -	\$ 500	\$ 500	\$ -
TOTAL DEPRECIATION EXPENSE-IMPROVEMENTS	\$ -	\$ 800	\$ 800	\$ -
3030 - DEPRECIATION EXPENSE-EQUIPMENT				
Bond Financing/ Business Development	\$ 2,026	\$ 2,000	\$ 2,000	\$ -
Student Loans	\$ 3,763	\$ 5,000	\$ 5,000	\$ -
TOTAL DEPRECIATION EXPENSE-EQUIPMENT	\$ 5,789	\$ 7,000	\$ 7,000	\$ -
3030 - DEPRECIATION EXPENSE-IT EQUIPMENT				
Bond Financing/ Business Development	\$ 3,770	\$ 4,000	\$ 4,000	\$ -
Student Loans	\$ 7,000	\$ 7,000	\$ 7,000	\$ -
TOTAL DEPRECIATION EXPENSE-IT EQUIPMENT	\$ 10,770	\$ 11,000	\$ 11,000	\$ -
3040 - DEPRECIATION EXPENSE-SOFTWARE				
Bond Financing/ Business Development	\$ -	\$ 1,000	\$ 1,000	\$ -
Student Loans	\$ -	\$ 2,100	\$ 2,100	\$ -
TOTAL DEPRECIATION EXPENSE-SOFTWARE	\$ -	\$ 3,100	\$ 3,100	\$ -
PAGE TOTAL	\$ 250,719	\$ 239,550	\$ 213,550	\$ (26,000)

Explain Existing Operating Budget By Program. Use Continuation Sheet if Necessary.

SCHEDULE OF SUPPLIES-DETAIL 3

DETAILED EXPLANATION MUST BE PROVIDED

BR-16A
(9/09)

OFFICE SUPPLIES 3100	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
Bond Financing/ Business Development:				
Copier Expense	\$ 2,019	\$ 2,500	\$ 2,500	\$ -
Office Expenses	\$ 7,994	\$ 14,000	\$ 14,000	\$ -
Office Supplies	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ 500	\$ 500	\$ -
SUB-TOTAL	\$ 10,013	\$ 17,000	\$ 17,000	\$ -
Student Loans:				
Copier Expense	\$ 3,750	\$ 4,500	\$ 4,500	\$ -
Office Expenses	\$ 16,423	\$ 17,500	\$ 17,500	\$ -
Office Supplies	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ 250	\$ 250	\$ -
SUB TOTAL	\$ 20,173	\$ 22,250	\$ 22,250	\$ -
TOTAL OFFICE SUPPLIES	\$ 30,186	\$ 39,250	\$ 39,250	\$ -

Explain Existing Operating Budget By Program. Use Continuation Sheet If Necessary.

SCHEDULE OF SUPPLIES-DETAIL 2

DETAILED EXPLANATION MUST BE PROVIDED

BR-16B
(9/09)

OPERATING SUPPLIES	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
3110 - PHARMACEUTICALS	N/A	N/A	N/A	N/A
3120 - COMPUTER	N/A	N/A	N/A	N/A
3130 - CLOTHING - UNIFORMS	N/A	N/A	N/A	N/A
3140 - MEDICAL	N/A	N/A	N/A	N/A
3150 - EDUCATION & RECREATION	N/A	N/A	N/A	N/A
3160 - FOOD	N/A	N/A	N/A	N/A
PAGE TOTAL	0	0	0	0

Explain Existing Operating Budget By Program. Use Continuation Sheet If Necessary.

OTHER OPERATING SUPPLIES	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
3170 - AUTOMOTIVE	N/A	N/A	N/A	N/A
3180 - OTHER	N/A	N/A	N/A	N/A
3185 - PURCHASING CARD	N/A	N/A	N/A	N/A
3190 - BUILDINGS, GROUNDS & GENERAL PLANT	N/A	N/A	N/A	N/A
3200 - HOUSEHOLD	N/A	N/A	N/A	N/A
3210 - FARM	N/A	N/A	N/A	N/A
3220 - PERSONAL ITEMS	N/A	N/A	N/A	N/A
3230 - OTHER MEDICAL	N/A	N/A	N/A	N/A
PAGE TOTAL	0	0	0	0

Explain Existing Operating Budget By Program. Use Continuation Sheet If Necessary.

REPAIR & MAINTENANCE SUPPLIES	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
3300 - AUTOMOTIVE	N/A	N/A	N/A	N/A
3310 - OTHER	N/A	N/A	N/A	N/A
3320 - SOFTWARE	N/A	N/A	N/A	N/A
3330 - VOC-TECH SCHOOL BLDG. SUPPLIES	N/A	N/A	N/A	N/A
3340 - STORES INCREASE	N/A	N/A	N/A	N/A
3350 - STORES DECREASE	N/A	N/A	N/A	N/A
PAGE TOTAL	0	0	0	0

Explain Existing Operating Budget By Program. Use Continuation Sheet If Necessary.

OBJECT CLASS	DESCRIPTION	NAME AND ADDRESS OF INDIVIDUAL AND/OR FIRM	NATURE OF WORK PERFORMED AND JUSTIFICATION FOR SERVICES	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
	Bond Financing/ Business Development:						
3400	Accounting	Postlethwaite & Netterville, APAC		\$ -	\$ 1,000	\$ 1,000	\$ -
3400	Audit	Louisiana State Legislative Auditor		\$ -	\$ 14,500	\$ 14,500	\$ -
	SUB-TOTAL			\$ -	\$ 15,500	\$ 15,500	\$ -
3430	Legal	Breazeale Sachse Wilson, LLP		\$ 70	\$ 3,000	\$ 3,000	\$ -
3430	Legal	Gregory A. Pletsch & Associate			\$ 1,000	\$ 1,000	\$ -
3430	Legal	Jacob S. Capraro		\$ 17,550	\$ 13,000	\$ 13,000	\$ -
3430	Legal	Kutak Rock		\$ -	\$ 3,000	\$ 3,000	\$ -
	SUB-TOTAL			\$ 17,620	\$ 20,000	\$ 20,000	\$ -
3460	Casual Labor	Various		\$ -	\$ 1,000	\$ 1,000	\$ -
3460	Media Graphics/ Third Party	Don Kadair Photography		\$ -	\$ 1,500	\$ 1,500	\$ -
3460	Media Graphics/ Third Party	Object 9		\$ 24,150	\$ 15,000	\$ 15,000	\$ -
3460	Media Graphics/ Third Party	Heitman Communcations/Lambert Media		\$ 6,250	\$ 20,000	\$ 20,000	\$ -
3460	Media Graphics/ Third Party	Various		\$ 3,833	\$ 1,500	\$ 1,500	\$ -
3460	Media Graphics/ Third Party	Dr. James Richardson		\$ -	\$ 2,500	\$ 2,500	\$ -
3460	Media Graphics/ Third Party	NAHEFFA			\$ 2,000	\$ 2,000	\$ -
	SUB-TOTAL			\$ 34,233	\$ 43,500	\$ 43,500	\$ -
	Student Loans:						
3400	Accounting	Hannis T. Bourgeois and Co.		\$ -	\$ 500	\$ 500	\$ -
3400	Audit	Louisiana State Legislative Auditor		\$ 11,630	\$ 12,500	\$ 12,500	\$ -
3400	Audit	Postlethwaite & Netterville, APAC		\$ -	\$ 2,500	\$ 2,500	\$ -
	SUB-TOTAL			\$ 11,630	\$ 15,500	\$ 15,500	\$ -
3430	Legal	Breazeale Sachse Wilson, LLP		\$ 70	\$ 2,000	\$ 2,000	\$ -
3430	Legal	Gregory A. Pletsch & Associate			\$ 2,000	\$ 2,000	\$ -
3430	Legal	Moskowitz & Austin		\$ -	\$ -	\$ -	\$ -
3430	Legal	Jacob S. Capraro		\$ 8,625	\$ 4,000	\$ 4,000	\$ -
3430	Legal	Foley & Lardner		\$ -	\$ 2,000	\$ 2,000	\$ -
	SUB-TOTAL			\$ 8,695	\$ 10,000	\$ 10,000	\$ -
3460	Casual Labor	Various		\$ 60	\$ 1,000	\$ 1,000	\$ -
3460	Media Graphics/ Third Party	LMD Agency/EGB Creative or Similar		\$ 6,699	\$ 10,000	\$ 10,000	\$ -
3460	Media Graphics/ Third Party	Heitman Communcations/Lambert Media		\$ 9,750	\$ 21,500	\$ 21,000	\$ (500)
3460	Media Graphics/ Third Party	Various		\$ 5,162	\$ -	\$ -	\$ -
3460	Media Graphics/ Third Party	Dr. James Richardson			\$ 2,500	\$ 2,500	\$ -
3460	Media Graphics/ Third Party	Transformix/Explore Interactive/Bizzuka			\$ 1,000	\$ 1,000	\$ -
3460	Media Graphics/ Third Party	Next Step Publishing		\$ 10,295	\$ -	\$ -	\$ -
	SUB-TOTAL			\$ 31,966	\$ 36,000	\$ 35,500	\$ (500)
3400	Consolidated Accounting & Audit			\$ 11,630	\$ 31,000	\$ 31,000	\$ -
3430	Consolidated Legal			\$ 26,315	\$ 30,000	\$ 30,000	\$ -
3460	Consolidated Other Professional Services			\$ 66,199	\$ 79,500	\$ 79,000	\$ (500)
	GRAND TOTAL PROFESSIONAL SERVICES			\$ 104,144	\$ 140,500	\$ 140,000	\$ (500)
Explain Existing Operating Budget by Program. Use Continuation Sheet if Necessary.							

NATURE OF WORK PERFORMED
AND JUSTIFICATION FOR SERVICES

Hannis T. Bourgeois, LLP – 8555 United Plaza Blvd. Suite 301, Baton Rouge, LA 70809 – Provides accounting services related to LPFA's bond financing and student loan programs.

Postlethwaite and Netterville, APAC – 8550 United Plaza Blvd. Suite 1001, Baton Rouge, LA 70809 – Provides some accounting services related to LPFA operations, including but not limited to payroll, maintenance of general ledger and financial statement preparation. Provides independent audit function for the LPFA's student loan program.

Brezeale, Sachse & Wilson, LLP – P.O. Box 3197, Baton Rouge, LA 70821 – Provides legal counsel and expertise relative to student loan, labor, LouLease Program and general matters for the LPFA.

Express Personnel – Provides various staffing services as personnel needs arise based on Authority work flow or staff turnover.

Gregory A. Pletsch & Associates – 8555 United Plaza Blvd. Suite 301, Baton Rouge, LA 70809 – Provides legal counsel to both programs of the LPFA.

Lambert Media – Baton Rouge, LA 70809 – Provides numerous communications services including, but not limited to: assistance with the production of a quarterly newsletter; production of issue papers; production of news releases; production of annual report; production of miscellaneous communications to organizations or individuals; assistance with media relations and development of a comprehensive marketing strategy for the LPFA, Lela and their programs.

Jacob S. Capraro – 1100 Poydras Street, Suite 2900, New Orleans, LA 70163 – Provides legal counsel and expertise to both programs of the LPFA.

Moskowitz & Austin – 1100 Wayne Avenue, Suite 1111, Silver Spring, MD 20910 – Provides legal counsel and expertise in connection with the LPFA's student loan program with respect to ongoing federal Title IV student loan program compliance concerns.

Foley & Lardner – 777 East Wisconsin Ave., Milwaukee, WI 53202 – Provides legal counsel and expertise in connection with the LPFA's student loan program with respect to drafting and maintaining the federally required "Privacy Policy" for the student loan program and matters related thereto.

Kutak Rock – 4435 Main Street, Suite 810, Kansas City, MO 64111 – Provides legal counsel and expertise in connection with LPFA bond issues and programs.

LMD Agency – 14409 Greenview Drive, Laurel, MD 20708 – Provides expertise in the design and production of marketing print materials, digital services and graphics for the LPFA's student loan programs as well as expertise in the design and production of letterhead, business cards, logo designs, and other services for both programs of the LPFA.

Don Kadair Photography – 8590 Oliver Ave, Baton Rouge, LA 70809– Provides professional photography services for both programs of the LPFA. Services include photography for the newsletters, brochures, other publications and the LPFA Annual Report.

Dr. James Richardson - 3165 Kleinert Avenue, Baton Rouge, LA 70806 – The Authority periodically uses Dr. Richardson to prepare and update a study detailing the economic impact of the Authority and its financings on the State of Louisiana. Dr. Richardson prepared his first study after the 25th anniversary of the Authority's creation. Dr. Richardson has updated this study after the Authority's 30th, 35th and 40th anniversaries and the Authority plans to ask him to update this study after the Authority's 45th anniversary in 2019.

Louisiana Legislative Auditor - Baton Rouge, LA 70802 – Provides primary general independent audit function related to LPFA operations.

Object 9 - Baton Rouge Location: 312 W Ardenwood Dr., Baton Rouge, LA 70806 – Provides expertise in the design and production of marketing print materials, digital services and graphics for the LPFA's student loan programs as well as expertise in the design and production of letterhead, business cards, logo designs, and other services for both programs of the LPFA.

EGB Creative - 15214 Oakview Lane, Baton Rouge, LA 70817 – Provides creative, digital and design services.

SCHEDULE OF OTHER CHARGES (35; 36; 37; 38; 39; 40; 41; 42; 43; 48)

BR-18
(8/13)

LINE NO.	DESCRIPTION	PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET	DETAIL SHEET NOS.
1						
2	N/A	N/A	N/A	N/A	N/A	N/A
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23	TOTAL OTHER CHARGES					
	AUTHORIZED OTHER CHARGES POSITIONS:					
24	Other Charges-Salaries Classified (3670)					
25	Other Charges-Compensation (3680)					
26	Other Charges-Wages (3681)					
27	TOTAL AUTHORIZED OTHER CHARGES POSITIONS*					

* Authorized Other Charges Positions are those reported under Objects 3670, 3680, and 3681 (exclude WAEs).

SCHEDULE OF INTERAGENCY TRANSFERS

BR-19
(6/08)

LINE NO		PRIOR YEAR ACTUAL 2016	EXISTING OPERATING BUDGET 2017	TOTAL REQUEST 2018	OVER/UNDER EXISTING OPERATING BUDGET
1	General Fund				\$0
2	Interagency Transfer				\$ -
3	Self Generated Revenue				\$0
4	Statutory Dedications:				\$0
5	(List Statutory Dedications Separately)				\$0
6	IEB				\$0
7	Federal Funds				\$0
8	TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -
	DESCRIPTION				
	(To Be Transferred To)				
9	State of Lousiana per 2015 Act 121	\$0	\$0	\$0	\$0
10					\$0
11					\$0
12					\$0
13					\$0
14					\$0
15					\$0
16					\$0
17					\$0
18					\$0
19					\$0
20					\$0
21					\$0
22					\$0
23	TOTAL INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0

Note: Copies of all IAT agreements requested to be funded should be included in the agency's budget request submission. Verify that all such agreements are included prior to submitting the budget request. This excludes statewide IAT agreements - ie. OTM, Risk Management.

Priority Number	OBJ CLASS	QUANTITY	EQUIPMENT REPLACED DESCRIPTION BY PROGRAM	AMOUNT	OBJ CLASS	QUANTITY	NEW EQUIPMENT	
							DESCRIPTION BY PROGRAM	
							Both Programs*	
					4450		Acquisitions - Capitalized Software	
								\$ -
							Subtotal	\$ -
					4451		Acquisitions - Capitalized Hardware	
						1	Computer Network Upgrades	\$ 12,000
								\$ -
							Subtotal	\$ 12,000
					4453		Acquisitions - Software	
						1	Contact Management Software	\$ 2,400
							Subtotal	\$ 2,400
					4454		Acquisitions - Hardware	
						2	Laptop Computers	\$ 5,000
						3	Desktop Computers	\$ 5,000
							Subtotal	\$ 10,000
					4456		Acquisitions - Software Less Than \$1000	
							Subtotal	\$ -
					4457		Acquisitions - Hardware Less Than \$1000	
							Subtotal	\$ -
					4490		Acquisitions - Office Equipment	
							Various Office Furniture and Equipment to Replace Old or Broken Items	\$ 5,000
							Subtotal	\$ 5,000
					4491		Acquisitons - Capitalized Office Equipment	
								\$ -
							Subtotal	\$ -
					4492		Acquisitions - Office Equipment Less Than \$1000	
							Subtotal	\$ -

Itemized Equipment currently authorized in the Existing Operating Budget. Use Continuation Sheet.

* The cost of this equipment will be shared by each program as follows: Bond Financing/Business Development - 35%; Student Loans - 65%.

1	2	3	4	5	6			7	8			9	10			
Name of Incumbent	C or U	Date of Vacancy	Class or Title of Position (including Pay Scale Group)	Current Semi- Monthly Salary as of November 1, 2017	Semi-monthly Increases To Be Given Prior to End of Current Year			Total Base for Requested Year (Column 5 + Column 6B) X 24	Total Salary Adjustments for Requested Year			Total Salary for Requested Year Column 7 + Column 8C	Related Benefits			
					6A	6B	6C		8A	8B	8C		Retirement	F.I.C.A. Tax	F.I.C.A. Medicare Tax	Group Insurance
					Date	Semi-monthly Amount	Total Amount		Date	Semi-monthly Amount	Total Amount					
James W. Parks II	U		President and CEO	\$ 7,968.65		\$0	\$0	\$191,248	1/1/2018	*	*	*	*	\$0	*	*
Martain Walke	U		Vice President of Economic and Program Development	\$ 4,190.02		\$0	\$0	\$100,560	1/1/2018	*	*	*	*	\$0	*	*
Patricia A. Dubroc	U		Vice President of Student Loans and Administration	\$ 5,291.04		\$0	\$0	\$126,985	1/1/2018	*	*	*	*	\$0	*	*
Currently Vacant	U		Vice President of Public Affairs	\$ -		\$0	\$0	\$0	1/1/2018	*	*	*	*	\$0	*	*
Becky Harmon	U		Accountant	\$ 3,351.32		\$0	\$0	\$80,432	1/1/2018	*	*	*	*	\$0	*	*
Brinda White	U		Assistant Vice President of Student Loans	\$ 3,616.56		\$0	\$0	\$86,797	1/1/2018	*	*	*	*	\$0	*	*
Stacye Bradford	U		Executive Assistant	\$ 2,389.90		\$0	\$0	\$57,358	1/1/2018	*	*	*	*	\$0	*	*
Joni Leggio	U		Assistant Vice President of Student Loans	\$ 3,164.92		\$0	\$0	\$75,958	1/1/2018	*	*	*	*	\$0	*	*
Currently Vacant	U		Marketing Representative	\$ 2,590.77		\$0	\$0	\$62,178	1/1/2018	*	*	*	*	\$0	*	*
Currently Vacant	U		Client Service Representative	\$ 1,531.25		\$0	\$0	\$36,750	1/1/2018	*	*	*	*	\$0	*	*
Ann Carmichael	U		Marketing Representative	\$ 2,242.04		\$0	\$0	\$53,809	1/1/2018	*	*	*	*	\$0	*	*
Emily Singleton	U		Public Information / IT Manager	\$ 1,667.47		\$0	\$0	\$40,019	1/1/2018	*	*	*	*	\$0	*	*
Kentra Davis	U		Compliance Analyst	\$ 1,577.35		\$0	\$0	\$37,856	1/1/2018	*	*	*	*	\$0	*	*
Geralyn King	U		Administrative Assistant	\$ 1,446.14		\$0	\$0	\$34,707	1/1/2018	*	*	*	*	\$0	*	*
Kayla Thomas	U		Administrative Assistant	\$ 1,306.94		\$0	\$0	\$31,367	1/1/2018	*	*	*	*	\$0	*	*
Rachel Simmons	U		Receptionist	\$ 1,125.00		\$0	\$0	\$27,000	1/1/2018	*	*	*	*	\$0	*	*
Roosevelt Leonard	U		Operations Assistant	\$ 1,447.62		\$0	\$0	\$34,743	1/1/2018	*	*	*	*	\$0	*	*
* Salary adjustments for the requested year will be made based upon merit as determined by LPFA management and will range between 2% and 5% of the base year amounts																
SUBTOTALS	17			\$44,907		\$0	\$0	\$1,088,500		\$0	\$0	\$1,113,200	\$124,700	\$0	\$14,200	\$221,930
LESS ATTRITION												\$0	\$0	\$0	\$0	\$0
TOTALS	17			\$44,907		\$0	\$0	\$1,088,500		\$0	\$0	\$1,113,200	\$124,700	\$0	\$14,200	\$221,930

Louisiana Department of Health

<http://www.dhh.louisiana.gov/index.cfm/newsroom/detail/4389>

LDH Response to Medicaid Fraud Task Force Letter Dated October 25, 2017

1. *After the department received the Myers and Stauffer 2015 MLR audits, which included the management (MCO) responses, specifically as it relates to spread pricing:*

a. *Who from the department was responsible for reviewing the audit findings and making a final determination on department action regarding this audit item?*

Medicaid Managed Care Finance staff

b. *What specific steps were taken to identify the total amount of funds retained by all five PBMs through spread pricing?*

LDH revised its financial reporting requirements to require MCOs to identify PBM spread pricing, in addition to aggregate payments to subcontractors.

c. *A state may, by contract, prohibit spread pricing and provide only for a maintenance or transaction fee. Did Louisiana Medicaid pursue or consider pursuing this option?*

No, LDH does not in its contract dictate how MCOs pay for pharmacy benefit management services. Spread pricing is an industry standard way of paying for the service. If prohibited, PBMs will likely renegotiate MCO payment terms to include the value of the spread pricing in another industry standard payment, such as fees.

To protect the State from unreasonable administrative cost regardless of its form, LDH, consistent with national practice among state Medicaid programs and federal regulations, requires spread pricing to be classified as an administrative expense. It also limits administrative expenses through a Medical Loss Ratio requirement that at least 85 percent of capitation rate revenues be spent on medical costs.

d. *What was communicated with the MCOs regarding spread pricing?*

LDH's financial reporting requirements direct MCOs to exclude spread pricing from medical costs in the MLR calculation. Individual MCOs were notified of adjustments made to exclude spread pricing from medical costs in the 2015 MLR audit, consistent with LDH reporting requirements and federal regulations.

e. *How is this being monitored on an ongoing basis to ensure compliance?*

Each year, Myers and Stauffer, on behalf of LDH, audits the MLR calculations to ensure compliance with LDH reporting requirements and federal regulations, including the correct classification of MCO expenses.

2. *After the adjustment by Myers and Stauffer to the plans Medical Loss Ratios (MLR), were rates recalculated and funds recouped? Once the department is made aware that a MCO inappropriately identified funds as medical expenses, thereby affecting their PMPM, are the rates recalculated and recouped for the period in which the rate was unaudited? Did this happen after the June 30 audits?*

No. Capitation rates are set prospectively based on historical information (CY2015 rates were set based on CY2013 data). With the capitation rate payment, MCOs accept full risk

LDH Response to Medicaid Fraud Task Force Letter Dated October 25, 2017

for costs incurred during the rating period, both upside (when revenues exceed expenses) and downside (when expenses exceed revenues). There is no retrospective reconciliation or recoupment with a full risk MCO model. However, LDH's MCO contract requires an MCO to refund to LDH the difference between its capitation rate revenues and medical expenses if the MCO's audited MLR is less than 85 percent.

3. Do you agree or disagree that spread pricing adversely impacts pharmacists and that money that could be going to direct patient care is being diverted to administrative costs?

LDH disagrees. Spread pricing is not to blame for instances of a pharmacist being reimbursed less than their cost of stocking a particular drug. More likely, it is Medicaid's pharmacy reimbursement methodology, Average Acquisition Cost (AAC). The law of averages means that the AAC rate sometimes reimburses less than an individual pharmacist's cost and sometimes more. To prevent reimbursement below an individual pharmacist's cost in every instance requires a change to the pharmacy reimbursement methodology, independent of spread pricing.

As for "spread pricing diverting money to administrative costs that could be going to direct patient care," even if the State were to prohibit MCO use of PBMs (see 1.c. above on why prohibiting spread pricing alone is unlikely to eliminate the expense) and carve pharmacy services out of the MCO contract, it is unclear whether the value of the spread pricing would be available to increase direct reimbursement to pharmacists. The State would still incur administrative costs for the management of the Medicaid pharmacy benefit, and it could incur an increase in pharmacy claims costs, even net of rebates, depending on the acumen of its pharmacy benefit management resources.

4. The SR 163 of 2017, September 2017, report identifies pharmacy expenditures for all Medicaid recipients in the amount of \$75,204,747 for the month of August 2017.

a. Of the total amount of pharmacy expenditures reported for the month of August [in the September SR 163 report], how much was actually paid in the form of reimbursement to providers and how much reflects spread pricing retained by PBMs?

All of the amount reported was paid to pharmacy providers. None was retained by PBMs.

b. For the most recent calendar year or fiscal year (whichever you have a complete set of data), please provide the total amount identified as pharmacy expenditures and of that total, how much was direct reimbursement to providers and how much reflects spread pricing retained by PBMs.

As of October 31, 2017, \$803,534,530 was paid to pharmacy providers for SFY17, none of which was retained by PBMs for spread pricing. Separately, MCO paid PBMs \$67,055,880 for administrative costs.

LDH Response to Medicaid Fraud Task Force Letter Dated October 25, 2017

6. Regarding the retention and identification of rebates:

- a. Who from the department was responsible for reviewing the audit findings and making a final determination on department action regarding this audit item?*

Medicaid Managed Care Finance staff

- b. What specific steps were taken to provide clear direction to the MCOs on the calculation and reporting of supplemental rebate amounts to ensure that the MCO could not artificially inflate or deflate reported medical expenses?*

LDH financial reporting requirements instruct MCOs to report all rebates received by the MCO, or their owned, contracted or sub-contracted PBM as a credit to total pharmacy expenses.

- c. How is this being monitored on an ongoing basis to ensure compliance?*

Independent auditors verify the pharmacy rebate amounts reported in the annual audit in accordance with the Agreed Upon Procedures (AUP) in LDH's financial reporting requirements.

- d. Does the department believe that there is a difference between PBMs that are owned or are affiliated with a MCO versus PBMs contracted with MCOs with regard to spread pricing (as asserted by Louisiana Healthcare Connections in their management response)?*

No. There is no difference in how LDH treats PBMs, whether MCO owned or contracted, for financial reporting purposes.

7. Regarding the matter of HCQI/HIT expenditures:

- a. Who from the department was responsible for reviewing the audit findings and making a final determination on department action regarding this audit item?*

Medicaid Managed Care Finance staff

- b. If a quality initiative is developed and mandated by the department, such as opioid and prescription control and drug utilization review, is that considered an administrative implementation expense for the MCO or a medical expense?*

Federal regulations define Health Care Quality Improvement (HCQI) expenses and require States to consider them a medical expense in MLR calculations, independent of the origin of the expense (e.g., State mandate). Opioid and prescription control are allowable quality improvement activities when primarily designed to improve patient safety, reduce medical errors and lower infection and mortality rates. Prospective prescription drug utilization review activities aimed at identifying potential adverse drug interactions are also allowable. Prescription control as a cost containment measure (e.g. generic substitutions) and

LDH Response to Medicaid Fraud Task Force Letter Dated October 25, 2017

concurrent and retroactive drug utilization reviews, however, are not. See 45 CFR §158.150 c.7.

- c. Has the department pursued any opportunities to limit the amount of Medicaid dollars that can be expended by the MCOs for HCQI/HIT?*

No, LDH permits HCQI/HIT expenses as allowed by federal regulations.

- d. Can the department require HCQI/HIT to be administrative expenses such that true medical expenses reflect actual services provided to Medicaid recipients by enrolled Medicaid providers?*

No, federal regulations require health care quality improvement activities to be considered medical expenses. See 42 CFR §438.8(e)(1).

MEDICAID MANAGED CARE ORGANIZATION CONTRACTS EXTENSION REQUEST

FACT SHEET

Current Contracts		Contract Extension	Current Enrollment	
Start Date:	February 1, 2015		January 31, 2018	
End Date:	January 31, 2018		December 31, 2019	
Contract Term:	Original 3-year term with up to a 24-month extension (with legislative approval)		23 months	
Contract Amounts:	Aetna Better Health	\$1,964,731,789	+\$1,342,091,604	115,681
	AmeriHealth Caritas Louisiana	\$2,652,436,746	+\$2,215,771,363	215,708
	Community Care Health Plan of Louisiana (dba Healthy Blue Louisiana)	\$2,818,893,534	+\$2,522,526,662	242,198
	Louisiana Healthcare Connections	\$5,899,819,639	+\$4,748,537,099	486,135
	United Healthcare of Louisiana	\$5,033,878,483	+\$4,599,983,548	439,232
	Total:	\$18,369,760,191	+\$15,428,910,276*	1,498,954**

*MCO contracts are financed using a blend of the regular federal match rate and the enhanced expansion match rate. The estimated value of the extension is based on a continuation of the current program with some applied enrollment and rate trends and adjustments for pending program changes.

**Enrollment figures are current as of August 2017

PURPOSE AND BACKGROUND

Louisiana Medicaid serves nearly 1.6 million Louisianans, approximately 35 percent of the state's population. In 2012, Louisiana Medicaid transitioned its legacy fee-for-service program to a managed care delivery model. Today, managed care organizations (MCOs) deliver healthcare services to more than 90 percent of the nearly 1.6 million members, including more than 440,000 new adults since Medicaid expansion took effect in July 2016.

The MCO contracts provide specified Medicaid core benefits and services, included in the Louisiana Medicaid State Plan, administrative rules and Medicaid Policy and Procedure manuals, to children and adults enrolled in Louisiana Medicaid.

The Louisiana Department of Health (LDH) is committed to transforming its Medicaid managed care program to advance high-value, quality care; improve population health; engage and support providers; improve member experience; and reduce the per capita cost of health care.

This extension request supports LDH’s goals for a multi-year payment and systems transformation. The 23-month extension term provides LDH time to both implement and measure early results from the incremental improvements included in the contract extension.

MCO CONTRACT EXTENSION HIGHLIGHTS

- Provides meaningful financial incentives for quality and health outcomes and value-based payments.
- Increases expectations for care management, evidence-based care, and provider network development and adequacy to meet member needs.
- Increases standardization of administrative practices across MCOs to reduce provider burden.
- Increases transparency and accountability for MCO performance against contract requirements.

MCO CONTRACT EXTENSION MAJOR CHANGES

REQUIREMENT	SECTION	HOW/WHY
Withhold of Capitation Payment for Quality Performance and Increased Value-Based Payments	5.4: Withhold of Capitated Payment	<ul style="list-style-type: none"> • Transitions current 2% withhold of monthly capitated payment from incentive for contract compliance to earn back for MCO performance on quality measures and use of value-based payments <ul style="list-style-type: none"> ○ 1% used to incentivize quality and health outcomes. Updates quality measures based on stakeholder input and adds stretch goal targets for “money measures” or improving over prior year performance. ○ 1% used to incentivize value-based payments. Adds withhold earn back for development of an LDH-approved strategic plan to increase Alternative Payment Models use over time. • To focus health plans and providers on shared targets for population health improvement using a limited set of stakeholder-recommended quality measures
Definition of Value-Added Benefits and Cost-Effective Alternative Services	6.26: Value-Added Benefits and Services 6.27: Cost-Effective Alternative Services	<ul style="list-style-type: none"> • Requires sustained commitment to value added benefits and promotes use of cost effective alternative services • Redefines “expanded services” as Value Added Benefits uniquely proposed by the MCO in response to the RFP (at the MCO’s expense) • Adds definition for Cost-Effective Alternative Services an MCO can offer “in lieu of” core benefits and services (included in MCO capitation rate) • To resolve plan-provider disputes and avoid LLA audit findings by clarifying MCO service offerings beyond core benefits and services

REQUIREMENT	SECTION	HOW/WHY
Proactive Discharge Planning for Youth Residing in Out-Of-Home Level of Care	6.30.2: Care Coordination, Continuity of Care, and Care Transition 20.3: Monetary Penalties	<ul style="list-style-type: none"> • Adds requirement to conduct appropriate, proactive discharge planning for members approaching the end of medical necessity in a psychiatric residential treatment facility or therapeutic group home • Adds requirement that MCOs cannot deny continuation of residential treatment for failure to meet medical necessity when the service can be provided for a lower level of care, with penalties for noncompliance • To incentivize provider network development and proactive discharge planning, reduce overreliance on institutional care, facilitate placement of care, and ensure providers get paid when the member must remain in higher level service
Services for Co-Occurring Behavioral Health (BH) and Developmental Disabilities	6.45: Services for Co-occurring BH and Developmental Disabilities	<ul style="list-style-type: none"> • Adds requirements for delivery service framework; staff development; policies and procedures; liaison staff to work with OCDD regarding intellectual/developmental disability (I/DD) medical and behavioral health issues; network capacity; and provider directories that clearly identify providers with specialty in serving individuals with dual diagnosis of BH and I/DD • To improve member services and care for those with dual diagnosis, increase access to care, facilitate care coordination between providers, local government entities, and support coordinators
Applied Behavioral Analysis (ABA) as Covered Service	6.46: Applied Behavioral Analysis	<ul style="list-style-type: none"> • Adds requirements for service delivery, care coordination, and staff expectations • To support ABA as a covered service, effective 2/1/18
Care Management Evaluation	6.47: Care Management Evaluation	<ul style="list-style-type: none"> • Requires participation in LDH-directed evaluation of care management activities • To increase effectiveness of care management, case management and care coordination practices
Single Source Credentialing	7.6.1: Provider Enrollment	<ul style="list-style-type: none"> • Adds requirement for a provider management system to include single source credentialing for providers • Creates single point of entry for provider enrollment, transfers credentials verification to State, reduces administrative burden on providers, improves provider satisfaction

REQUIREMENT	SECTION	HOW/WHY
Network Development for Specialized BH Providers	7.8.14: Specialized Behavioral Health Providers	<ul style="list-style-type: none"> Adds requirement that provider network be developed to meet the needs of members with past history or current display of aggression, runaway behavior, sexual offenses, or intellectual disability Adds requirement for the MCO to report the number of out-of-state placements and that LDH may require the MCO to take corrective action should LDH determine the MCO's rate of out-of-state placements is excessive To provide equal access to effective care for members with exceptional needs in Louisiana and prohibits excessive out-of-state placements
Accurate Provider Directories	7.18: Provider Directory 20.3: Monetary Penalties	<ul style="list-style-type: none"> Adds requirement to maintain a 90% accuracy rate on provider directory data, with monetary penalties for failure to comply and failure to correct inaccurate data within 14 days of notification by LDH Adds monetary penalty for failure to comply To increase access to care, improve member satisfaction, reduce provider abrasion
Common Hospital Observation Policy	8.4: Service Authorization	<ul style="list-style-type: none"> Requires MCOs to use a common hospital observation policy To reduce administrative burden on providers, improve provider satisfaction, support hospital payment modernization
Updates to Automatic Assignment	11.4: Automatic Assignment	<ul style="list-style-type: none"> Adds preferential treatment of plans with higher quality scores to auto-assignment algorithm, permits LDH to exclude plans from auto-assignment for contract non-compliance To emphasize value of quality and compliance to LDH
Web/Mobile Based Member Applications with Health Information	12.22: Web and Mobile-Based Member Applications	<ul style="list-style-type: none"> Adds requirement to include member health information in existing member-facing portals To promote member self-care and management
Specialized BH Provider Monitoring Plan and Reporting	14.9: Provider Monitoring Plan and Reporting	<ul style="list-style-type: none"> Adds requirement to monitor specialized BH providers and facilities across all levels of care To reduce inappropriate or substandard provider services, facilitate corrective action

REQUIREMENT	SECTION	HOW/WHY
Fraud, Waste, and Abuse Staffing, Recoupments and Recoveries	15.7: Fraud, Waste, and Abuse Prevention 4.4: In-State Staff Positions	<ul style="list-style-type: none"> • Doubles the number of MCO fraud, waste, and abuse investigators • Replaces MCO's one-year exclusive right of recovery of FWA with concurrent MCO/LDH right to recovery • Allows LDH to recover an overpayment if the MCO has failed to collect at least a portion of the recovery within a year after notice to LDH • Requires MCOs to consult with LDH before recouping or withholding program integrity-related funds to ensure the action is permissible • To increase collection of overpayments and bolster efforts to fight fraud, waste and abuse by increasing resources for program integrity
Information Systems Access	16.10: Information Systems Availability	<ul style="list-style-type: none"> • Adds requirements for MCOs to provide LDH with real-time, read-only access to MCO data systems and the ability to query data in a reporting environment • To enable LDH to more effectively oversee MCO operations, ensure contract compliance
Claims Reprocessing	17.2.4: Claims Reprocessing	<ul style="list-style-type: none"> • Adds requirement to reprocess claims that were processed incorrectly within 30 days of discovery without provider resubmission, or within a timeline approved by LDH • To reduce inappropriate claims denials and provider abrasion from MCO delays in correcting claims payment errors
Updates to Monetary Penalties	20.3: Monetary Penalties	<ul style="list-style-type: none"> • Adds penalties to address gaps in accountability levers • Adds penalty when MCO denies continuation of higher level services for failure to meet medical necessity when the service can be provided at a lower level of care to ensure providers get paid when the member must remain in higher level service
Hold Harmless Relative to Court Orders	25.24: Hold Harmless	<ul style="list-style-type: none"> • Adds requirement for MCOs to pay for legal fees and damages arising out of MCO non-compliance with legal judgments against, settlements by LDH (e.g., Wells and Chisolm) • To reduce State's financial risk due to MCO non-compliance

AMENDMENT TO
AGREEMENT BETWEEN STATE OF LOUISIANA
LOUISIANA DEPARTMENT OF HEALTH

Amendment #: 11LAGOV#: 2000107367LDH #: 060466

(Regional/ Program/ Facility)	<u>Medical Vendor Administration</u> <u>Bureau of Health Services Financing</u> AND <u>Aetna Better Health</u> <u>Contractor Name</u>	Original Contract Amount <u>1,964,731,789</u> Original Contract Begin Date <u>02-01-2015</u> Original Contract End Date <u>01-31-2018</u> RFP Number: <u>305PUR-DHHRFP-BH</u>
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AMENDMENT PROVISIONS

Change Contract From: From Maximum Amount: \$1,964,731,789.00 Current Contract Term: 2/1/15-1/31/18

Exhibit 3, Attachment E, Attachment F, Attachment L, Appendix J, Appendix SS, and Appendix UU

Change Contract To: To Maximum Amount: \$3,306,823,383.00 Changed Contract Term: 2/1/15-12/31/19

Exhibit 3, Attachment F, Attachment L, Appendix J, Appendix SS, and Appendix UU.

Justifications for amendment:

Revisions contained in this amendment are necessary for the continued successful operation of the Medicaid managed care program, compliance with the Medicaid Managed Care Final Rule, and to update annual rate certifications.

This Amendment Becomes Effective: 01-31-2018

This amendment contains or has attached hereto all revised terms and conditions agreed upon by contracting parties.

IN WITNESS THEREOF, this amendment is signed and entered into on the date indicated below.

CONTRACTOR

Aetna Better Health

STATE OF LOUISIANA
LOUISIANA DEPARTMENT OF HEALTH

Secretary, Louisiana Department of Health or Designee

CONTRACTOR SIGNATURE _____ DATE _____

PRINT NAME Laurie A. Brubaker

CONTRACTOR TITLE President

SIGNATURE _____ DATE _____

NAME Jen Steele

TITLE Medicaid Director

OFFICE Bureau of Health Services Financing

PROGRAM SIGNATURE _____ DATE _____

NAME _____

AMENDMENT TO
AGREEMENT BETWEEN STATE OF LOUISIANA
LOUISIANA DEPARTMENT OF HEALTH

Amendment # 11
LAGOV#: 2000107363
LDH #: 060468

(Regional/ Program/ Facility)	Medical Vendor Administration Bureau of Health Services Financing AND Amerihealth Caritas Louisiana Inc Contractor Name	Original Contract Amount <u>1,964,731,789</u> Original Contract Begin Date <u>02-01-2015</u> Original Contract End Date <u>01-31-2018</u> RFP Number: <u>305PUR-DHHRFP-BH</u>
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AMENDMENT PROVISIONS

Change Contract From: From Maximum Amount: \$2,652,436,746.00 Current Contract Term: 2/1/15-1/31/18

Exhibit 3, Attachment E, Attachment F, Attachment L, Appendix J, Appendix SS, and Appendix UU.

Change Contract To: To Maximum Amount: \$4,868,208,109.00 Changed Contract Term: 2/1/15-12/31/19

Exhibit 3, Attachment F, Attachment L, Appendix J, Appendix SS, and Appendix UU.

Justifications for amendment:

Revisions contained in this amendment are necessary for the continued successful operation of the Medicaid managed care program, compliance with the Medicaid Managed Care Final Rule, and to update annual rate certifications.

This Amendment Becomes Effective: 01-31-2018

This amendment contains or has attached hereto all revised terms and conditions agreed upon by contracting parties.

IN WITNESS THEREOF, this amendment is signed and entered into on the date indicated below.

CONTRACTOR

Amerihealth Caritas Louisiana Inc

**STATE OF LOUISIANA
LOUISIANA DEPARTMENT OF HEALTH**

Secretary, Louisiana Department of Health or Designee

CONTRACTOR SIGNATURE _____ DATE _____

PRINT NAME J. Michael Jernigan

CONTRACTOR TITLE President

SIGNATURE _____ DATE _____

NAME Jen Steele

TITLE Medicaid Director

OFFICE Bureau of Health Services Financing

PROGRAM SIGNATURE _____ DATE _____

NAME _____

AMENDMENT TO
AGREEMENT BETWEEN STATE OF LOUISIANA
LOUISIANA DEPARTMENT OF HEALTH

Amendment #: 11
LAGOV#: 2000100373
LDH #: 060467

(Regional/ Program/ Facility)	Medical Vendor Administration <u>Bureau of Health Services Financing</u>	Original Contract Amount <u>1,964,731,769</u> Original Contract Begin Date <u>02-01-2015</u> Original Contract End Date <u>01-31-2018</u> RFP Number: <u>305PUR-DHHRFP-BH</u>
	AND	
	<u>Community Care Health Plan of Louisiana F/K/A Healthy Blue</u> Contractor Name	

AMENDMENT PROVISIONS

Change Contract From: From Maximum Amount: \$2,818,893,534.00 Current Contract Term: 2/1/15-1/31/18

Exhibit 3, Attachment E, Attachment F, Attachment L, Appendix J, Appendix SS, and Appendix UU.

Change Contract To: To Maximum Amount: \$5,341,420,196.00 Changed Contract Term: 2/1/15-12/31/19

Exhibit 3, Attachment F, Attachment L, Appendix J, Appendix SS, and Appendix UU.

Justifications for amendment:

Revisions contained in this amendment are necessary for the continued successful operation of the Medicaid managed care program, compliance with the Medicaid Managed Care Final Rule, and to update annual rate certifications.

This Amendment Becomes Effective: 01-31-2018

This amendment contains or has attached hereto all revised terms and conditions agreed upon by contracting parties.

IN WITNESS THEREOF, this amendment is signed and entered into on the date indicated below.

CONTRACTOR Community Care Health Plan of Louisiana F/K/A Healthy Blue	STATE OF LOUISIANA LOUISIANA DEPARTMENT OF HEALTH Secretary, Louisiana Department of Health or Designee														
<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">CONTRACTOR SIGNATURE</td> <td style="width: 50%;">DATE</td> </tr> <tr> <td>PRINT NAME <u>Aaron Lambert</u></td> <td></td> </tr> <tr> <td>CONTRACTOR TITLE <u>CEO</u></td> <td></td> </tr> </table>	CONTRACTOR SIGNATURE	DATE	PRINT NAME <u>Aaron Lambert</u>		CONTRACTOR TITLE <u>CEO</u>		<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">SIGNATURE</td> <td style="width: 50%;">DATE</td> </tr> <tr> <td>NAME <u>Jen Steele</u></td> <td></td> </tr> <tr> <td>TITLE <u>Medicaid Director</u></td> <td></td> </tr> <tr> <td>OFFICE <u>Bureau of Health Services Financing</u></td> <td></td> </tr> </table>	SIGNATURE	DATE	NAME <u>Jen Steele</u>		TITLE <u>Medicaid Director</u>		OFFICE <u>Bureau of Health Services Financing</u>	
CONTRACTOR SIGNATURE	DATE														
PRINT NAME <u>Aaron Lambert</u>															
CONTRACTOR TITLE <u>CEO</u>															
SIGNATURE	DATE														
NAME <u>Jen Steele</u>															
TITLE <u>Medicaid Director</u>															
OFFICE <u>Bureau of Health Services Financing</u>															
	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">PROGRAM SIGNATURE</td> <td style="width: 50%;">DATE</td> </tr> <tr> <td>NAME</td> <td></td> </tr> </table>	PROGRAM SIGNATURE	DATE	NAME											
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NAME															

AMENDMENT TO
AGREEMENT BETWEEN STATE OF LOUISIANA
LOUISIANA DEPARTMENT OF HEALTH

Amendment #: 11
LAGOV#: 2000107342
LDH #: 060469

(Regional/ Program/ Facility)	Medical Vendor Administration Bureau of Health Services Financing	Original Contract Amount <u>1,964,731,789</u> Original Contract Begin Date <u>02-01-2015</u> Original Contract End Date <u>01-31-2018</u> RFP Number: <u>305PUR-DHHRFP-BH</u>
	AND	
	Louisiana Healthcare Connections Inc Contractor Name	

AMENDMENT PROVISIONS

Change Contract From: From Maximum Amount: \$5,899,619,639.00 Current Contract Term: 2/1/15-1/31/18

Exhibit 3, Attachment E, Attachment F, Attachment L, Appendix J, Appendix SS, and Appendix UU.

Change Contract To: To Maximum Amount: \$10,648,356,738.00 Changed Contract Term: 2/1/15-12/31/19

Exhibit 3, Attachment F, Attachment L, Appendix J, Appendix SS, and Appendix UU.

Justifications for amendment:

Revisions contained in this amendment are necessary for the continued successful operation of the Medicaid managed care program, compliance with the Medicaid Managed Care Final Rule, and to update annual rate certifications.

This Amendment Becomes Effective: 01-31-2018

This amendment contains or has attached hereto all revised terms and conditions agreed upon by contracting parties.

IN WITNESS THEREOF, this amendment is signed and entered into on the date indicated below.

CONTRACTOR

Louisiana Healthcare Connections Inc

**STATE OF LOUISIANA
LOUISIANA DEPARTMENT OF HEALTH**

Secretary, Louisiana Department of Health or Designee

CONTRACTOR SIGNATURE _____ DATE _____

PRINT NAME James E. Schlottman

CONTRACTOR TITLE CEO / Plan President

SIGNATURE _____ DATE _____

NAME Jen Steele

TITLE Medicaid Director

OFFICE Bureau of Health Services Financing

PROGRAM SIGNATURE _____ DATE _____

NAME _____

AMENDMENT TO
AGREEMENT BETWEEN STATE OF LOUISIANA
LOUISIANA DEPARTMENT OF HEALTH

Amendment #: 11
 LAGOV#: 2000107180
 LDH #: 060470
 Original Contract Amount 1,964,731,789
 Original Contract Begin Date 02-01-2015
 Original Contract End Date 01-31-2018
 RFP Number: 305PUR-DHHRFP-BH

(Regional/ Program/
 Facility) Medical Vendor Administration
Bureau of Health Services Financing
AND
United Healthcare Connections, Inc.
 Contractor Name

AMENDMENT PROVISIONS

Change Contract From: From Maximum Amount: \$5,033,878,483.00 Current Contract Term: 2/1/15-1/31/18

Exhibit 3, Attachment E, Attachment F, Attachment L, Appendix J, Appendix SS, and Appendix UU.

Change Contract To: To Maximum Amount: \$9,833,862,031.00 Changed Contract Term: 2/1/15-12/31/19

Exhibit 3, Attachment F, Attachment L, Appendix J, Appendix SS, and Appendix UU.

Justifications for amendment:

Revisions contained in this amendment are necessary for the continued successful operation of the Medicaid managed care program, compliance with the Medicaid Managed Care Final Rule, and to update annual rate certifications.

This Amendment Becomes Effective: 01-31-2018

This amendment contains or has attached hereto all revised terms and conditions agreed upon by contracting parties.

IN WITNESS WHEREOF, this amendment is signed and entered into on the date indicated below.

CONTRACTOR

United Healthcare Connections, Inc.

STATE OF LOUISIANA
LOUISIANA DEPARTMENT OF HEALTH

Secretary, Louisiana Department of Health or Designee

CONTRACTOR SIGNATURE _____ DATE _____
 PRINT NAME John H. Lovelady
 CONTRACTOR TITLE CEO

SIGNATURE _____ DATE _____
 NAME Jen Steele
 TITLE Medicaid Director
 OFFICE Bureau of Health Services Financing

PROGRAM SIGNATURE _____ DATE _____
 NAME _____



ACT 1001

FEE REVIEW

PART 2

Joint Legislative Committee on the Budget

November 17, 2017



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UV Tanning Program Fees

Indoor tanning using ultraviolet sunlamp-based equipment has been a popular activity since the 1970's, but it has only been subject to regulation in the state of Louisiana since 1990. Louisiana is one of 24 states in the U.S. that currently regulate UV tanning, and it is one of only five that mandate classroom training for UV tanning equipment operators.

Since the FDA classifies UV tanning equipment as belonging to the group of Class II medical devices and medical devices are under the regulatory authority of the Food and Drug Unit (FDU) in the state of Louisiana, FDU personnel are responsible for regulatory oversight of recreational (non-medical) UV tanning equipment operators in Louisiana, under the auspices of the Tanning Facility Regulation Act of 1990 (LSA R.S. §2701 et seq. and departmental regulations promulgated thereunder). Current fees are at maximum allowed under law.

Last Fee Revision: July 2000

Actual Fees:

Permit Fee - \$150

Annual Renewal Fee - \$110

Activities completed by the Office of Public Health associated with the collection of this fee include plans review, preopening inspection and permitting, routine inspections, and complaint inspections.

<i>Tanning Permit Fee</i>	FY15	FY16	FY17	FY18	FY19
Units of Service	379	565	265	455	450
OPH Cost per Unit of Service	\$162	\$76	\$122	\$101	\$113
Average Fee charged per service	\$110	\$140	\$110	\$110	\$111
Balance not covered by fee	(\$52)	\$64	(\$12)	\$9	(\$2)

Financial Analysis:

<i>Tanning Permit Fee</i>	FY15	FY16	FY17	FY18	FY19
Fees/Self Gen Revenues	\$41,690	\$79,169	\$29,100	\$50,000	\$50,000
Expenditures	\$61,448	\$42,810	\$32,441	\$46,000	\$51,000
Ratio of Revenues to Expenditures	0.6785	1.8493	0.8970	1.0870	.9804

Other Means of Finance:

<i>Tanning Permit Fee</i>	FY15	FY16	FY17	FY18	FY19
State General Fund/ Local	\$19,758	\$0	\$3,341	\$0	\$1000
Interagency Transfers	\$0	\$0	\$0	\$0	\$0
Statutory Dedications	\$0	\$0	\$0	\$0	\$0
Federal Funds	\$0	\$0	\$0	\$0	\$0

Comparison of Fees in Other States:

State	Type of Fee
Mississippi	\$40 per Bed or Booth
Florida	\$150 for Annual License
	\$55 Each additional Device (not to exceed \$315)
Georgia	\$25 per tanning facility
	\$15 per device owned or leased

Tanning Statutes

La. R.S. 40:2719

§2719. Fees

The department shall establish and collect a permit fee of one hundred fifty dollars and an annual permit renewal fee of one hundred ten dollars.

Acts 1990, No. 587, §1, eff. July 19, 1990; Acts 1992, No. 432, §1; Acts 2000, 1st Ex. Sess., No. 125, §1, eff. July 1, 2000.

Commercial Body Art Fees

The Commercial Body Art Program permits and inspects firms providing services such as tattoos, body piercings, and microblading. The firm owner, artist, and firm manager are permitted/licensed for a fee. Fees are collected on an annual calendar basis. All permits expire on December 31st. Commercial Body Art inspections are one of the most challenging inspections and critically important due to the potential of blood-borne pathogens.

The activities completed by the Office of Public Health associated with the collection of this fee include plans review, preopening inspection and permitting, routine inspections, and complaint inspections.

Last Fee Revision: July 2000

Actual Fees:

<u>Registrant/Purpose of registration</u>	<u>Initial Fee</u>	<u>Renewal Fee</u>
Facility owner	\$1,000	\$500
Operator (Artist/Piercer)	\$100	\$60
Manager*	\$200	\$150
Training Facility*	\$3000	\$1000

*The number of this type of permits issued is negligible.

Fees were created to offset the cost of Sanitarian duties.

Current fees are at maximum allowed under law.

1. Commercial Body Art Facility Owner Fees

CBA Facility Owner Fees	FY15	FY16	FY17	FY18	FY19
Units of Service	118	220	183	153	162
OPH Cost per Unit of Service	\$318.00	\$202.39	\$120.38	\$196.34	\$191.83
Fee Charged per Service	\$500	\$500	\$500	\$500	\$500
Cost per service	\$182.00	\$297.61	\$379.62	\$303.66	\$308.17

Financial Analysis:

CBA Facility Owner Fees	FY15	FY16	FY17	FY18	FY19
Fees/Self Gen Revenues	\$59,173	\$110,155	\$91,680	\$76,400	\$80,800
Expenditures	\$37,634	\$44,590	\$22,073	\$30,000	\$31,000
Ratio of Revenues to Expenditures	1.5723	2.4704	4.1535	2.5467	2.6065

Other Means of Finance:

<i>CBA Facility Owner Fees</i>	FY15	FY16	FY17	FY18	FY19
State General Fund/ Local	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0
Statutory Dedications	\$0	\$0	\$0	\$0	\$0
Federal Funds	\$0	\$0	\$0	\$0	\$0

2. Commercial Body Art Operator Fees

<i>CBA Operator Fees</i>	FY15	FY16	FY17	FY18	FY19
Units of Service	1304	1308	1295	1310	1320
OPH Cost per Unit of Service	\$28.86	\$34.09	\$17.04	\$22.90	\$23.48
Ave Fee Charged per Service	\$60	\$60	\$60	\$60	\$60
Cost per service	\$31.14	\$25.91	\$42.96	\$37.10	\$36.52

Financial Analysis:

<i>CBA Operator Fees</i>	FY15	FY16	FY17	FY18	FY19
Fees/Self Gen Revenues	\$78,267	\$78,500	\$77,700	\$78,600	\$79,200
Expenditures	\$37,634	\$44,590	\$22,073	\$30,000	\$31,000
Ratio of Revenues to Expenditures	2.0797	1.7605	3.5201	2.6200	2.5548

Other Means of Finance:

<i>CBA Operator Fees</i>	FY15	FY16	FY17	FY18	FY19
State General Fund/ Local	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0
Statutory Dedications	\$0	\$0	\$0	\$0	\$0
Federal Funds	\$0	\$0	\$0	\$0	\$0

Comparison of Fees in Other States:

State	Type of Fee	Fees
Texas	Initial License	\$928
	Body Piercing only	\$412
Mississippi	Application Fee	\$150 (per tattoo registration, per body piercing registration)
	Renewal Fee	\$150
Florida	Initial License	\$200
	Registration Per Artist	\$60

La. R.S. 40:2832

§2832. Registration

L.(1) The department shall establish and collect from each registrant:

- (a) Owner of facility \$1,000.00
- (b) Manager of facility 200.00
- (c) Operator 100.00
- (d) Training facility 3,000.00

(2) The department shall establish and annually collect from each registrant the following renewal fees:

- (a) Owner of facility \$500.00
- (b) Manager of facility 150.00
- (c) Operator 60.00
- (d) Training facility 1,000.00

(3) The monies collected from such fees shall be used by the department for the purposes of implementing and enforcing the provisions of this Chapter.

Acts 1999, No. 393, §1; Acts 2000, 1st Ex. Sess., No. 125, §1, eff. July 1, 2000.

Infectious Waste Control Fees

Building and Premises Program monitors the transportation, packaging, treatment facility incinerators, and storage of infectious waste through review of applications and issuance of permits. The program investigates all complaints of improper infectious waste disposal and all incidents of unlawful dumping of infectious waste. Permitting and annual inspections are performed on incinerators within treatment facilities utilizing incineration as a form of treatment. Annual inspections are also performed on all licensed health care facilities, to ensure proper storage and disposal practices at the facility level.

Last Fee Revision: 2000

OPH Fees: Transport Trucks - \$200.00 for 1st vehicle, \$50 for each additional vehicle annually
Treatment Storage Facility - \$200.00 annually

Activities completed by the Office of Public Health associated with the collection of this fee include plans review, processing applications, issuing permit, complaint investigations, annual inspections of licensed health care facilities to ensure proper storage and disposal.

Current fees are at maximum allowed by law.

<i>Infectious Waste Fee</i>	FY15	FY16	FY17	FY18	FY19
Units of Service	204	214	199	200	200
OPH Cost per Unit of Service	\$111.73	\$101.31	\$100.02	\$107.30	\$105.07
Fee charged per service	\$74.26	\$74.53	\$84.92	\$77.91	\$79.12
Balance not covered by Fee	\$37.47	\$26.78	\$15.09	\$29.39	\$25.95

Financial Analysis:

<i>Infectious Waste Fee</i>	FY15	FY16	FY17	FY18	FY19
Fees/Self Gen Revenues	\$15,150	\$15,950	\$16,900	\$15,581	\$15,824
Expenditures	\$22,793	\$21,681	\$19,903	\$21,459	\$21,014
Ratio of Revenues to Expenditures	0.6647	0.7357	0.8491	0.7261	0.7530

Other Means of Finance:

<i>Infectious Waste Fee</i>	FY15	FY16	FY17	FY18	FY19
State General Fund/ Local	\$7,643	\$5,731	\$3,003	\$5,878	\$5,190
Interagency Transfers	\$0	\$0	\$0	\$0	\$0
Statutory Dedications	\$0	\$0	\$0	\$0	\$0
Federal Funds	\$0	\$0	\$0	\$0	\$0

Sanitarian Services permits over 200 infectious waste storage sites, transporters and transport trucks annually.

* Revenue reflects \$50.00 fee for each additional transport truck.

Comparison to Fee in Other States:

State	Fee
Florida	\$85.00 – \$105.00
Wisconsin	\$400.00
Tennessee	\$600.00 – \$2800.00

40:31.34

§31.34. Infectious waste permits

- A. The department shall charge and collect an annual infectious waste permit fee from each transporter of potentially infectious biomedical waste for which a permit is required under the state Sanitary Code. The fee shall be two hundred dollars for each transporter facility, including one transport body or vehicle, plus fifty dollars for each additional vehicle.
- B. The department shall charge and collect an annual infectious waste permit fee for each facility for storage and treatment of potentially infectious biomedical waste for which a permit is required by the state Sanitary Code. The fee shall be two hundred dollars per storage site or storage and treatment site.
- C. A properly permitted transport body or vehicle used for the storage at the site of a generator of potentially infectious biomedical waste will not be required to have a storage permit.
- D. The fees established in this Section shall replace the fees promulgated in the July 20, 1991, Louisiana Register and shall apply to renewals of said permits.

Acts 2000, 1st Ex. Sess., No. 125, §1, eff. July 1, 2000.

Office of Public Health Laboratory Fees

The Louisiana Office of Public Health Laboratory (“OPH Lab”) provides comprehensive testing and analysis for clinical and environmental activities conducted by the Office. The OPH Lab consists of a central laboratory in Baton Rouge and two regional laboratories in Amite and Shreveport. The OPH Lab is key to the Office of Public Health's success in assuring the health and safety of the people of Louisiana, where citizens are born healthy and can live and grow in an environment that promotes their continued health. The OPH Lab provides testing for Sanitarian Services, Engineering Services, Immunization Program, Tuberculosis Control, Genetics Program, Bioterrorism, Sexually Transmitted Disease Program and Reproductive Health Program.

Means of Finance: The OPH Lab is funded by all Means of Finance (MOF). Direct charges are classified as Fees and Self-generated, unless those charges are associated with a federal grant. The MOF for indirect charges through OPH's cost allocation system are dependent upon the Means of Finance for each activity charged with utilizing the Lab. For example, Safe Drinking Water Testing in the Lab would result in the use of Fees and Self-Generated Revenues, while Bioterrorism testing would result in the use of Federal Funds. This is because Safe Drinking Water is primarily funded through Fees and Self-Generated Revenues (water system fees) while Bioterrorism is primarily funded through Federal Funds (grants).

Authority: Louisiana Revised Statute 40:29 provides the fee schedule for state health laboratories. The statute provides that “the appropriate fee or fees as provided by this fee schedule shall be charged for any test, procedure, function, or operation performed by a state, regional, or parish health unit laboratory operated by the office of public health, on specimens, cultures, or procedures which are submitted by any physician, hospital, clinic, nurse, veterinarian, or any other individual.”

Last Fee Revision: July 1997

Actual Fees: The OPH Lab charges direct and indirect fees as authorized in statute and in rule.

- Direct: The OPH Lab charges directly for certification of other laboratories and special lab testing.
- Indirect: Through OPH's Cost Allocation system, the OPH Lab expenditures are charged to various activities and distributed based on each activities' use of the Lab. This ensures adequate funding for the State's Public Health Lab.

Direct Fees:

Laboratory Certification

In order to maintain “Primacy” status with the EPA, the OPH Lab must maintain a laboratory certification program to ensure that any laboratory in the state, that conducts testing outside of the Primacy lab, maintains EPA standards for performing testing. A non-refundable application fee is collected from laboratories seeking certification for chemical analysis every year. In addition, on site audits are performed as dictated by the type of accreditation that the lab maintains. Certification Officers are maintained by the state OPH Lab and perform these inspections for both in-state and out-of-state laboratories.

<u>Test</u>	<u>Fee</u>
Inorganic Chemistry	\$750
Organic Chemistry	\$800
Inorganic and Organic Chemistry	\$1000

Current fees can be increased by rule as allowed under La. R.S. 36:254(B)(7), which allows the promulgation of rules to carry out a laboratory certification program.

Laboratory Certification	FY15	FY16	FY17	FY18	FY19
Units of Service	29	27	30	30	30
OPH Cost per Unit of Service	\$1,051.72	\$1,062.96	\$1,056.83	\$1,010.06	\$1,007.85
Fee charged per service	\$1,051.72	\$1,062.96	\$1,000.00	\$991.11	\$982.59
Balance not covered by fee	\$0	\$0	(\$57)	(\$19)	(\$25)

Financial Analysis:

Laboratory Certification	FY15	FY16	FY17	FY18	FY19
Fees/Self Gen Revenues	\$30,500	\$28,700	\$30,000	\$29,733	\$29,478
Expenditures	\$30,500	\$28,700	\$31,705	\$30,302	\$30,236
Ratio of Revenues to Expenditures	1.0000	1.0000	0.9462	0.9812	0.9749

Other Means of Finance:

Laboratory Certification	FY15	FY16	FY17	FY18	FY19
State General Fund/ Local	\$0	\$0	\$1,705	\$568	\$758
Interagency Transfers	\$0	\$0	\$0	\$0	\$0
Statutory Dedications	\$0	\$0	\$0	\$0	\$0
Federal Funds	\$0	\$0	\$0	\$0	\$0

Comparison of Fees in Other States:

There is variability between states in the fees charged and the structure in which the fees are levied. In other states, they charge based on whether the inspection is in or out of state, the number of tests being certified, and a new variable is the number of matrices (sample types) being certified. In order to show a comparison, an example is given below for a comparison for a lab being certified for inorganic and organic testing with 11 categories of testing and 4 matrices and one change in scope.

Description of Service	Texas	LA DEQ	LA LDH OPH
Application fee	\$50	\$726	\$1,000
17 Categories	11 * \$172/cat= \$1892	11 * \$345/cat= \$3,795	--
4 Matrices	--	4 * \$3,795 = \$15,180	--
Change in Scope	\$250	\$726	--
Total	\$2,192	\$20,427	\$1,000

Special Laboratory Testing

OPH Laboratory Special testing is a category that covers all fee for service testing conducted by the OPH Laboratory. There are two categories of testing performed under this program. First, this program is used when a citizen of the state requests that testing be performed by the OPH Laboratory for which funding is not available through a state program. Secondly, this program serves as a way to handle testing that is funded by private entities or federal grants that provide services to the citizens of the state.

Current fees are at maximum allowed under law.

<i>Special Laboratory Testing</i>	FY15	FY16	FY17	FY18	FY19
Units of Service	53	56	59	56	57
OPH Cost per Unit of Service	\$488.49	\$324.59	\$602.95	\$474.05	\$469.58
Fee charged per service	\$512.91	\$594.43	\$823.68	\$649.22	\$691.47
Balance not covered by fee	\$24.42	\$269.84	\$220.73	\$175.17	\$221.89

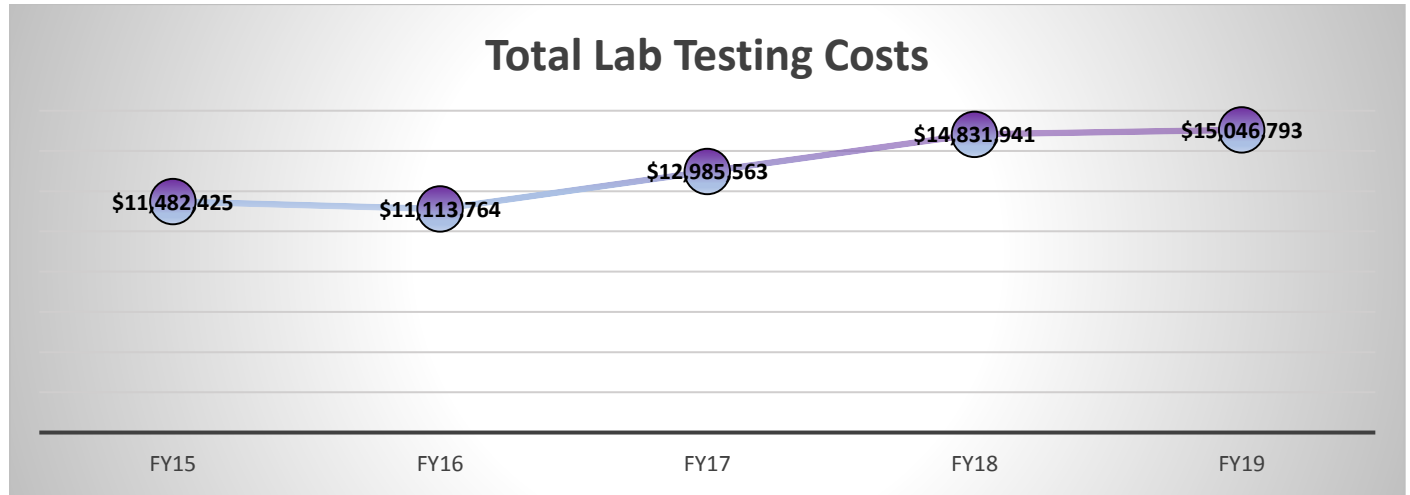
Financial Analysis:

<i>Special Laboratory Testing</i>	FY15	FY16	FY17	FY18	FY19
Fees/Self Gen Revenues	\$27,184	\$33,288	\$48,597	\$36,356	\$39,414
Expenditures	\$25,890	\$18,177	\$35,574	\$26,547	\$26,766
Ratio of Revenues to Expenditures	1.0500	1.8313	1.3661	1.3695	1.4725

Other Means of Finance:

<i>Special Laboratory Testing</i>	FY15	FY16	FY17	FY18	FY19
State General Fund/ Local	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0
Statutory Dedications	\$0	\$0	\$0	\$0	\$0
Federal Funds	\$0	\$0	\$0	\$0	\$0

Indirect Fees:



The table below provides a history of expenditures generated by the lab and the activities associated with the revenues used to pay for those expenditures.

<i>ALL Laboratory Testing Costs</i>	FY15	FY16	FY17	FY18	FY19
Sanitarian Services	\$1,417,146	\$2,066,222	\$866,936	\$1,450,101	\$1,461,086
Engineering (Safe Drinking Water and Amoeba)	\$3,353,531	\$1,779,022	\$4,057,427	\$5,557,427	\$5,647,427
Immunization	\$3,011	\$7,858	\$15,019	\$15,000	\$15,900
Tuberculosis	\$11,057	\$14,271	\$18,484	\$22,197	\$25,910
Genetics	\$3,693,578	\$3,986,148	\$3,921,914	\$3,954,031	\$3,937,973
Bioterrorism	\$1,493,604	\$1,888,695	\$2,492,078	\$2,190,387	\$2,341,232
Epidemiology	\$7,292	\$8,361	\$8,220	\$8,291	\$8,255
Reproductive Health	\$879,000	\$967,742	\$1,016,531	\$1,085,296	\$1,154,061
Sexually Transmitted Diseases	\$498,209	\$333,325	\$354,680	\$395,405	\$361,137
HIV/AIDS	\$12,102	\$7,016	\$477	\$1,000	\$1,000
Rabies	\$113,895	\$55,104	\$68,999	\$79,333	\$67,812
ZIKA (Epi/Bio)	\$0	\$0	\$48,982	\$73,473	\$25,000
St. Joseph Event (Engineering)	\$0	\$0	\$115,816	\$0	\$0
Total Testing Costs	\$11,482,425	\$11,113,764	\$12,985,563	\$14,831,941	\$15,046,793

Financial Analysis:

Laboratory	FY15	FY16	FY17	FY18	FY19
Testing Revenues	\$11,482,425	\$11,113,764	\$12,985,563	\$14,831,941	\$15,046,793
Expenditures	\$14,044,047	\$14,053,368	\$16,390,927	\$18,357,840	\$18,559,774
Ratio of Testing Costs to All Costs	0.8176	0.7908	0.7922	0.8079	0.8107

Other Laboratory Expenditures:

Laboratory	FY15	FY16	FY17	FY18	FY19
Direct Expenditures	\$2,219,757	\$2,569,005	\$3,069,134	\$3,130,517	\$3,099,825
Indirect Expenditures	\$341,865	\$370,599	\$336,230	\$395,382	\$413,156

State Health Laboratory Fee Statute

§29. State health laboratories; fee schedule

A. Except as provided in duly promulgated rules and regulations, each laboratory operated by the office of public health of the Louisiana Department of Health on a statewide, regional, or parish basis whether in connection with a parish health unit or independently operated by the office as a state laboratory shall not perform any test, procedure, function, or any operation unless the office charges and receives payment of a fee for such test, procedure, function, or operation as is required by the fee schedule provided in this Section.

B. The fee schedule provided in this Section shall not apply and no such fee shall be charged:

(1) To the office of public health of the Louisiana Department of Health or a patient at a parish health unit or to any physician, hospital, clinic, nurse, or any other individual who is treating a patient of the office of public health or a parish health unit in an official capacity unless payment of such fee is required by rules and regulations duly promulgated pursuant to Subsection D of this Section.

(2) For the diagnosis of tuberculosis or venereal disease.

(3) In any instance when the state health officer declares an epidemic, for any test, procedure, function, or operation related to such epidemic.

(4) If exemption from payment is otherwise provided by the state sanitary code.

(5) To any state hospital or institution when the secretary of the Louisiana Department of Health requires the office of public health or a parish health unit laboratory to act for such institution in case of emergency.

C. The schedule of fees required by this Section shall be as follows and the appropriate fee or fees as provided by this fee schedule shall be charged for any test, procedure, function, or operation performed by a state, regional, or parish health unit laboratory operated by the office of public health, on specimens, cultures, or procedures which are submitted by any physician, hospital, clinic, nurse, veterinarian, or any other individual, except as otherwise provided in this Section:

<u>Test Description</u>	<u>Fee</u>
(1) Ab identification, RBC each panel, each serum technique	\$57.00
(2) Ab screen, RBC each serum technique	\$21.00
(3) Adenovirus Ab	\$18.00
(4) Alpha fetal protein (amniotic fluid)	\$22.00
(5) Alpha fetal protein (serum)	\$22.00
(6) Antibiotic disc test	\$4.00
(7) Blood-hemogram, automated and manual differential WBC (CBC)	\$8.00
(8) Blood-RBC antigen other than ABO and Rh(D), each antigen	\$5.00
(9) Blood-Rh (D) antigen	\$19.00
(10) Blood-typing, ABO	\$4.00
(11) Bordatella parapertusis Ab	\$19.00
(12) Bordetella pertusis antigen	\$19.00

(13) Bordetella pertusis culture	\$11.00
(14) Borelia Ab IgG (relapsing fever)	\$19.00
(15) Borelia Ab IgM (relapsing fever)	\$19.00
(16) Borelia Ab total (relapsing fever)	\$19.00
(17) Brucella abortus Ab	\$14.00
(18) Chlamydia Ab (LGV)	\$18.00
(19) Chlamydia testing by DNA gene probe, each probe used	\$18.00
(20) Clinical chemistries/21 tests + amylase	\$15.00
(21) Corynebacterium diptheriae culture (throat or nose)	\$11.00
(22) Coxiella brunetti (Q fever) Phase 1-IgG and IgM	\$18.00
(23) Coxiella brunetti (Q fever) Phase 2-IgG and IgM	\$18.00
(24) Cryptococcus Ab	\$21.00
(25) Culture typing, precipitin method (grouping) per antiserum	\$7.00
(26) Culture typing, serologic method, agg grouping, per antiserum	\$7.00
(27) Culture typing, serologic method, speciation	\$5.00
(28) Culture, Bact, screen, stool	\$13.00
(29) Culture Bact, anaerobe, ID, any source without GLC	\$11.00
(30) Culture Bact, ID, aerobe, any source	\$11.00
(31) Culture, Bact, screen (aerobic and anaerobic plates)	\$15.00
(32) Culture, Bact, screen, other source	\$12.00
(33) Culture, Bact, screen, throat or nose	\$11.00
(34) Culture, Bacti, anaerobe, isolation, any source	\$13.00
(35) Culture, Bacti, ID anaerobe with GLC	\$20.00
(36) Culture, Bacti, ID any source, in addition to primary culture	\$8.00
(37) Culture, Bacti, ID presumptive, any source, multiple organism	\$12.00
(38) Culture, Bacti, ID presumptive, any source, single organism	\$10.00
(39) Culture, Bacti, ID screen, any source single organism	\$9.00
(40) Culture, Bacti, ID, screen, multiple organisms	\$12.00

(41)	Culture, Bacti, ID, urine	\$9.00
(42)	Cytomegalovirus (CMV) Ab IgG	\$20.00
(43)	Cytomegalovirus (CMV) Ab IgM	\$20.00
(44)	Dengue fever Ab	\$18.00
(45)	Encephalitis testing in birds (per viral study)	\$19.00
(46)	Encephalitis, Eastern equine IgG	\$19.00
(47)	Encephalitis, Eastern equine IgM	\$19.00
(48)	Encephalitis, La Crosse (California) IgG	\$19.00
(49)	Encephalitis, La Crosse (California) IgM	\$19.00
(50)	Encephalitis, Saint Louis IgG	\$19.00
(51)	Encephalitis, Saint Louis IgM	\$19.00
(52)	Encephalitis, Western Equine IgG	\$19.00
(53)	Encephalitis, Western Equine IgM	\$19.00
(54)	Enterovirus Ab (eg coxsackie, echo, polio)	\$19.00
(55)	Ehrlichia Ab	\$18.00
(56)	Estradiol assay	\$52.00
(57)	Fluorescent Ab screen, each Ab (Bordetella)	\$18.00
(58)	Fluorescent Ab titer, each Ab	\$17.00
(59)	Fluorescent antibody (direct) (rabies DFA)	\$18.00
(60)	Fluorescent antibody (indirect)	\$34.00
(61)	Fluorescent antibody - double stain	\$8.00
(62)	Follicle stimulating hormone (FSH)	\$35.00
(63)	Francisella tularensis Ab	\$15.00
(64)	Glucose quantitative	\$7.00
(65)	Hepatitis, anti-A	\$18.00
(66)	Hepatitis, anti-C	\$18.00
(67)	Hepatitis, anti-HBc total	\$17.00
(68)	Hepatitis, anti-HBe	\$18.00
(69)	Hepatitis, anti-HBs	\$15.00
(70)	Hepatitis, HBe Ag	\$16.00
(71)	Hepatitis, HBs Ag	\$15.00
(72)	Herpes I group IgG	\$19.00
(73)	Herpes II group IgG	\$19.00
(74)	Herpes II group IgM	\$19.00
(75)	Herpes simplex Type 1 and 2 Ab differential	\$20.00
(76)	HIV-Dry Blood Spot analysis	\$6.00
(77)	HIV-1 EIA	\$13.00
(78)	HIV-1 WB	\$28.00

(79) Human arbovirus IgG	\$18.00
(80) Human arbovirus IgM	\$18.00
(81) Human chorionic gonadotropic (hCG) pregnancy test-quantitative	\$21.00
(82) Human chorionic gonadotropic (hCG) pregnancy test-qualitative	\$11.00
(83) Human rickettsia IgG	\$10.00
(84) Human rickettsia IgM	\$10.00
(85) Influenza A Ab	\$20.00
(86) Influenza B Ab IgG	\$20.00
(87) Legionella Ab	\$21.00
(88) Leptospirous Ab	\$19.00
(89) Leutinizing hormone assay	\$36.00
(90) Lipoproteins HDL cholesterol	\$14.00
(91) Lipoproteins triglycerides	\$11.00
(92) Lymes-(borellia burgdorferi) IgG	\$22.00
(93) Lymes-(borellia burgdorferi) IgM	\$22.00
(94) Meningoencephalytic Ab (adult)	\$18.00
(95) Meningoencephalytic Ab (childhood)	\$18.00
(96) Mumps virus Ab	\$19.00
(97) Mycoplasma pneumonia Ab	\$19.00
(98) Neisseria gonorrhoeae testing by DNA gene probe	\$18.00
(99) Newborn screening panel	\$31.00
(100) Parainfluenza I Ab	\$18.00
(101) Parainfluenza II Ab	\$18.00
(102) Parainfluenza III Ab	\$18.00
(103) Parasite large volume filtration	\$47.00
(104) Polio virus Ab-Type I	\$19.00
(105) Polio virus Ab-Type II	\$19.00
(106) Polio virus Ab-Type III	\$19.00
(107) Prolactin assay	\$36.00
(108) R. rickettsia Ab to antigen (Rocky Mountain spotted fever)IgG or IgM	\$18.00
(109) R. typhi Ab (typhus fever) IgG or IgM	\$18.00
(110) Rabies analysis	\$73.00
(111) Reovirus Ab	\$18.00
(112) Respiratory syncytial virus (RSV) Ab	\$18.00
(113) Rheumatoid factor - qualitative (latex)	\$8.00
(114) Rheumatoid factor - quantitative	\$8.00
(115) Rotavirus Ab	\$19.00
(116) Rubella (German measles) Ab, IgG	\$20.00
(117) Rubella (German measles) Ab, IgM	\$20.00

(118) Rubeola (red measles) Ab, IgG	\$18.00
(119) Rubeola (red measles) Ab, IgM	\$18.00
(120) Sensitivity study; antibiotics, disk method, per plate (12)	\$10.00
(121) Smear with interpretation	\$6.00
(122) Syphilis test VDRL qualitative (serum and CSF)	\$6.00
(123) Syphilis test VDRL quantitative, MHA-TP (serum and CSF)	\$6.00
(124) T cells including cell ratio	\$54.00
(125) TB panel (bilirubin, AST, uric acid, creatinine)	\$11.00
(126) TB screen-AST	\$7.00
(127) TB, AFB, antibiotic sensitivities, each drug (includes culture)	\$8.00
(128) TB-AFB smear	\$8.00
(129) TB-concentration and isolation of mycobacteria, each	\$16.00
(130) TB-DNA probe identification of AFB cultures	\$18.00
(131) TB-HPLC ident of mycobacterium	\$26.00
(132) Tissue culture studies	\$163.00
(133) TORCH Ab (CMV, Herpes, Rubella, Toxo) IgG	\$82.00
(134) TORCH Ab (CMV, Herpes, Rubella, Toxo) IgM	\$82.00
(135) Toxoplasma Ab, IgG	\$18.00
(136) Toxoplasma Ab, IgM	\$21.00
(137) Treponema pallidum Ab-confirmatory test FTA-ABS	\$19.00
(138) Typhus in rats-antigen to antibody	\$10.00
(139) Varicella zoster Ab, IgG	\$18.00
(140) Vibrio cholerae ID	\$93.00
(141) Vibrio vulnificus ID	\$47.00
(142) Viral load studies for HIV	\$121.00
(143) Virus ID-tissue cult. additional studies, each isolate	\$34.00
(144) Virus ID-tissue cult. inoculation and observation	\$37.00
(145) Virus ID-tissue cult. inoculation of egg/small animal, observation	\$28.00
(146) Yersinia pestis (plague) study in rats, includes slide prep. animal inoculation, plague demonstration	\$154.00

(147) Any public health biochemistry procedure not expressly stated will be charged based on the cost per unit of time (work time unit or WTU) as calculated by the fiscal department of the office of public health	\$1.75
(148) Any public health microbiology procedure not expressly stated will be charged based on the cost per unit of time (work time unit or WTU) as calculated by the fiscal department of the office of public health	\$1.75
(149) Any public health serology procedure not expressly stated will be charged based on the cost per unit of time (work time unit or WTU) as calculated by the fiscal department of the office of public health	\$1.75
(150) Any public health virology procedure not expressly stated will be charged based on the cost per unit of time (work time unit or WTU) as calculated by the fiscal department of the office of public health	\$1.75
(151) Any research procedure not expressly stated will be charged based on the cost per unit of time (work time unit or WTU) as calculated by the fiscal department of the office of public health	\$1.75
(152) A-1 (FC MPN)	\$20.00
(153) Adipates/Phthalates	\$160.00
(154) Alfatoxins (HPLC)	\$119.00
(155) Alfatoxins (screen)	\$40.00
(156) Alkalinity (total)	\$9.00
(157) Aluminum	\$16.00
(158) Antibiotic disc assay	\$16.00
(159) Antibiotic sensitivity study/antibiotic	\$6.00
(160) Antimony	\$33.00
(161) Arsenic	\$16.00
(162) Barium	\$16.00
(163) Beryllium	\$16.00
(164) BOD-5 day (manual)	\$160.00

(165)	BOD-automated robotic testing	\$26.00
(166)	Bottled and vended waters-colilert	\$4.00
(167)	Bottled water-herbicides	\$237.00
(168)	Bottled water-trihalomethanes (THM)	\$33.00
(169)	Bottled water-VOC (P/T)	\$172.00
(170)	Butter analysis	\$121.00
(171)	Butterfat, babcock	\$27.00
(172)	Butterfat, roese-gotlieb (confirmation)	\$92.00
(173)	Butterfats and nonfat solids	\$32.00
(174)	C. jejeuni and C. campylobacter- environmental	\$33.00
(175)	Cadmium	\$16.00
(176)	Cadmium in foods	\$3.00
(177)	Caffeine	\$79.00
(178)	Calcium hardness	\$8.00
(179)	Carbamates	\$200.00
(180)	Caustics	\$11.00
(181)	Cereal analysis-qualitative	\$1.00
(182)	Cereal analysis-quantitative	\$32.00
(183)	Charm I; App N antibiotic testing	\$13.00
(184)	Charm II; App N antibiotic testing- cloxacillin	\$13.00
(185)	Charm II; App N antibiotic testing- other	\$13.00
(186)	Charm II; App N antibiotic testing- quantitative	\$40.00
(187)	Charm II; App N antibiotic testing- sequential	\$13.00
(188)	Chemical oxygen demand (COD)	\$80.00
(189)	Chloride %-hypochlorites and chloramines (screen)	\$7.00
(190)	Chloride %; hypochlorites and chloramines (confirmation)	\$21.00
(191)	Chlorides	\$7.00
(192)	Chromium	\$17.00
(193)	Coffee (chicory)	\$4.00
(194)	Coliform determinations-confirmed (includes MPN for coliform and fecal coliform)	\$31.00
(195)	Coliform determinations-E. coli (verified) each isolate	\$13.00
(196)	Coliform determinations-fecal	\$8.00
(197)	Coliform determinations-fecal by MPN (includes presumptive,	\$45.00

completed, and confirmed tests)	
(198) Coliform determinations-fecal coliforms (includes coliform and E. coli MPN)	\$31.00
(199) Colilert	\$8.00
(200) Color	\$5.00
(201) Color and preservatives in food	\$80.00
(202) Compliance analysis of nutritional content and labeling	\$13.00
(203) Conductivity	\$7.00
(204) Copper flame AA	\$9.00
(205) Copper ICAP	\$4.00
(206) Corrosion control (copper, lead, pH, alkalinity, THRD)	\$53.00
(207) Cosmetics (organoleptics, net weight, filth, and foreign materials)	\$13.00
(208) Cryoscope (added water)	\$8.00
(209) Cyanide	\$160.00
(210) Dairy waters-MTF	\$19.00
(211) Diquat	\$200.00
(212) Dissolved oxygen (DO)	\$8.00
(213) Drained weight analysis	\$7.00
(214) Dry skim milk-qualitative	\$3.00
(215) Dry skim milk-quantitative	\$119.00
(216) Dual column (confirmation)	\$33.00
(217) E. coli 015:H7	\$27.00
(218) E. coli MPN	\$31.00
(219) E. coli speciation	\$20.00
(220) Endothall	\$253.00
(221) Ethylene dibromide (EDB)	\$133.00
(222) Etiological agent ID for consumer food, beverage	\$100.00
(223) Fecal coliform MPN (includes presumptive, completed, and confirmed tests)	\$31.00
(224) Filth and foreign (filter)	\$5.00
(225) Filth and foreign (macro)	\$5.00
(226) Filth and foreign (micro)	\$7.00
(227) Filth and foreign (trap/sv)	\$389.00
(228) Fluoride analysis	\$20.00
(229) Fluorides	\$11.00
(230) Foreign fat (R1)	\$4.00
(231) Formaldehyde testing (AIR)	\$409.00
(232) Fossomatic CC	\$12.00

(233)	Fossomatic OSCC	\$13.00
(234)	Free CO2	\$12.00
(235)	Gamma screen	\$26.00
(236)	GC/MS confirmation	\$479.00
(237)	General chemistry (organoleptic, net weight, filth, and foreign materials)	\$16.00
(238)	Glycol/recirculating water (10-tube MPN)	\$13.00
(239)	Glycol/Recirculating water (HPC)	\$8.00
(240)	Glyphosphate	\$160.00
(241)	Gross alpha and beta (radon 222, radium 226, radium 228, radon, uranium)	\$67.00
(242)	Heavy metal (ICAP)	\$100.00
(243)	Heavy metals (includes Hg)	\$180.00
(244)	Herbicides	\$240.00
(245)	Heterotrophic plate count (HPC)	\$8.00
(246)	Inorganic chemicals	\$299.00
(247)	Iodine 131	\$396.00
(248)	Iron	\$17.00
(249)	Iron and alumina oxide	\$33.00
(250)	Lead-other analysis by furnace atomic absorption	\$55.00
(251)	Lead analysis (wipes)	\$20.00
(252)	Lead analysis in water/chemistry	\$20.00
(253)	Lead analysis in waters-schools, day care, water coolers, faucets	\$20.00
(254)	Lead analysis of paint	\$40.00
(255)	Lead and copper analysis for private residence water	\$23.00
(256)	Lead-blood lead screen by graphite furnace atomic absorption	\$13.00
(257)	Listeria analysis-milk	\$27.00
(258)	Listeria analysis-food	\$100.00
(259)	Listeria culture-environmental	\$20.00
(260)	Loss on ignition	\$5.00
(261)	Manganese	\$16.00
(262)	Mercury in foods	\$79.00
(263)	Mercury in water	\$20.00
(264)	Metal (1 metal) ICAP	\$16.00
(265)	Metals (13 metals) ICAP	\$53.00
(266)	Metals (4 metals) ICAP	\$24.00
(267)	Metals (ICAP) plus mercury	\$180.00

(268)	Metals in food-ICAP	\$40.00
(269)	Microbiology culture for environmental organisms (listeria, canpylobacter, yersenia, salmonella, staphylococcus, and E. coli)	\$175.00
(270)	Milk containers-paper and plastic	\$17.00
(271)	Net weight and contents	\$7.00
(272)	Nickel	\$16.00
(273)	Nitrate	\$13.00
(274)	Nitrates and nitrites	\$13.00
(275)	Nitrites	\$13.00
(276)	Nonfat solids	\$5.00
(277)	Nuisance organisms	\$20.00
(278)	Oil and grease	\$158.00
(279)	Organoleptic exam	\$3.00
(280)	Organoleptic exam in foods	\$13.00
(281)	Oyster meat analysis for vibrio and salmonella	\$40.00
(282)	Oyster waters-analysis for salmonella, shigella, vibrio, staph	\$33.00
(283)	Oyster waters; metals	\$100.00
(284)	Oyster waters; organics	\$40.00
(285)	Oyster waters; pesticides	\$233.00
(286)	Pesticide (Endrin, lindane, methoxychem, toxophene)	\$100.00
(287)	Pesticide battery 12 assays	\$201.00
(288)	Pesticide residues-food	\$273.00
(289)	Pesticide residues-grains	\$273.00
(290)	Pesticide residues-vegetables	\$233.00
(291)	Pesticide/PCBs in soil	\$246.00
(292)	Pesticides/herbicides and PCB	\$100.00
(293)	Pesticides/metals-ICP	\$313.00
(294)	Pesticides/PCBs	\$233.00
(295)	Pesticides/PCBs (Food)	\$233.00
(296)	Pesticides/PCBs (HECD)	\$273.00
(297)	Pesticides/PCBs (NPD)	\$273.00
(298)	Pesticides/PCBs (serum)	\$64.00
(299)	Pesticides/PCBS GC/MS	\$475.00
(300)	Pesticides/PCBs in seafood	\$233.00
(301)	Pesticides/PCBs in water (multi-scan)	\$233.00
(302)	Pesticides/water (multi-scan)	\$231.00
(303)	pH	\$5.00
(304)	Phenols	\$319.00

(305)	Phosphatase by fluorophos	\$7.00
(306)	Phosphatase by sharer	\$11.00
(307)	Phosphatase by sharer-reactivation	\$46.00
(308)	Phosphatase by sharer-interfering substances	\$11.00
(309)	Phosphatase by sharer-microbial	\$34.00
(310)	Phosphates	\$40.00
(311)	Polyaromatic hydrocarbons (PAH)	\$79.00
(312)	Potassium	\$16.00
(313)	Priority chemicals	\$166.00
(314)	Radionuclides; gamma	\$53.00
(315)	Radium 226 and 228	\$725.00
(316)	Radon 222	\$79.00
(317)	Red tide (sample prep for mouse assay)	\$67.00
(318)	Red tide (tissue culture assay)	\$133.00
(319)	Reducing sugars	\$133.00
(320)	Residual chlorine (chloramines)	\$20.00
(321)	Residue/insoluble materials (pipe scales)	\$237.00
(322)	Salinity	\$7.00
(323)	Salmonella analysis-food	\$27.00
(324)	Salmonella and vibrio analysis	\$126.00
(325)	Salmonella culture	\$20.00
(326)	Salmonella culture-chocolate	\$47.00
(327)	Secondary chemicals	\$146.00
(328)	Sediment analysis	\$240.00
(329)	Selenium	\$33.00
(330)	Shellfish-microbial screen (staph aureus, salmonella, shigella, vibrio, listeria)	\$166.00
(331)	Silicates	\$40.00
(332)	Silver	\$16.00
(333)	Silvex 2,4-D and 2,4 TP	\$237.00
(334)	Sodium	\$16.00
(335)	Sodium and potassium	\$11.00
(336)	Staphylococcus analysis-Environmental	\$20.00
(337)	Staphylococcus aureus ID-Environmental	\$13.00
(338)	Strontium 89 and 90	\$396.00
(339)	Sulfates	\$8.00
(340)	Sulfides	\$47.00
(341)	Sulfite analysis-qualitative	\$3.00

(342) Sulfite analysis-quantitative	\$48.00
(343) Surfactants (MBAS)	\$158.00
(344) Synthetic organic chemicals (13 classes)	\$1,131.00
(345) Syrup-polarization	\$106.00
(346) Thallium	\$33.00
(347) Total chlorine residual	\$11.00
(348) Total dissolved solids	\$11.00
(349) Total hardness	\$8.00
(350) Total solids	\$11.00
(351) Total solids (lactometer)	\$7.00
(352) Total solids-drying	\$17.00
(353) Total suspended solids	\$27.00
(354) Trihalomethanes (THM)- (liquid/liquid)	\$33.00
(355) Trihalomethanes (THM)- (purge and trap)	\$79.00
(356) Tritium (H3)	\$79.00
(357) Turbidity	\$4.00
(358) Unregulated volatile organics	\$173.00
(359) Uranium	\$198.00
(360) Urines for methylparathion	\$8.00
(361) Vibrio cholerae identification and typing	\$150.00
(362) Vibrio vulnificus identification	\$118.00
(363) Vitamin A	\$158.00
(364) Vitamins A and D	\$185.00
(365) Vitamin D	\$158.00
(366) Volatile organic chemicals (VOCs) (liquid/liquid)	\$33.00
(367) Volatile organic chemicals (VOCs) (purge and trap)	\$172.00
(368) Yersinia culture-environmental	\$30.00
(369) Zinc	\$16.00
(370) Zinc in foods	\$3.00
(371) Any environmental chemistry and toxicology procedure not expressly stated will be charged based on the cost per unit of time (work time unit or WTU) as calculated by the fiscal department of the office of public health	\$1.75
(372) Any environmental microbiology procedure not expressly stated will be charged based on the cost	\$1.75

per unit of time (work time unit or WTU) as calculated by the fiscal department of the office of public health

(373) Any research procedure not expressly stated will be charged based on the cost per unit of time (work time unit or WTU) as calculated by the fiscal department of the office of public health

\$1.75

D. The Louisiana Department of Health may adopt rules and regulations in accordance with the Administrative Procedure Act to provide for the collection of fees required by the fee schedule provided in this Section. The rules may also provide for modification of the fee schedule, provided a fee shall not exceed the prevailing market price for the item.

Acts 1976, No. 346, §1. Amended by Acts 1978, No. 786, §5, eff. July 17, 1978; Acts 1997, No. 840, §1, eff. July 1, 1997.

Operator Certification Water Fees

In 1972, the Louisiana Legislature passed Act 538 establishing the Water Supply and Sewerage System Operator Certification Law, Revised Statute (R.S.) 1141-1151. This law provides for certification of water and wastewater operators by the State Health Officer, the classifying of all public water and wastewater systems, requirement to test operators and certify operator competency and it established the Committee of Certification. R.S. 40:1148 grants the Louisiana Department of Health (LDH) the authority to make rules and regulations necessary to carry out the Louisiana Operator Certification Program. The Operator Certification Rule was first published in the Louisiana Register in 1972 and was last amended in April 2002.

Last Fee Revision: None

Fees: Certification renewal is required every two (2) years.

Operator Exam	\$5.00
Operator Certificate	\$20.00
Operator Certificate, after 1st Certificate	\$10.00
Certification Renewal	\$20.00
Certification Renewal, after 1st Renewal	\$10.00
Duplicate Certificate/ID	\$5.00

The current cycle began on January 1, 2017 and extends through December 31, 2018. This two-year renewal is indicated in the Financial Analysis of FY15-FY16 and FY17-FY18 showing the revenue changes from year to year. Renewal fees are set at \$20.00 for the first certificate in a discipline and \$10.00 for each additional certificate in that same discipline. Each certified operator must pay a renewal fee which is due the 1st quarter of the new cycle. Additional fees listed below that have been in place since 1972.

During the two-year cycle, each certified operator must obtain a minimum of sixteen (16) hours of approved continuing education in the appropriate discipline (water or wastewater) and/or 8 hours of approved continuing education per certificate held whichever is greater.

All public water systems and permitted wastewater facilities must have an operator onsite at or above the level required for the facility or must be able to demonstrate that the certified operator is able to respond to the location within one hour of being notified. Treatment plants operating multiple shifts are required to have a minimum of one certified operator present on each shift at or above the level required for the facility. A minimum educational requirement of an approved high school diploma or G.E.D. is applied to all levels of certification except Operator in Training. In addition to the high school diploma or G.E.D., the operator is required to have experience and additional education.

The operator of any public water system or any community sewer system is required to hold certification of the required category at or above the level required for the facility. Operators are required to pass an exam and meet the education and experience requirements for each classification of certification. Louisiana currently has 8,192 active operators in the Operator Certification Program database. Approximately 4,590 of these operators are certified in water and/or wastewater.

Current fees are at maximum allowed under law.

Operator Certification Program	FY15	FY16	FY17	FY18	FY19
Units of Service	3596	3676	3856	3709	3747
Cost to OPH	\$108	\$103	\$97	\$105	\$104
Average Fee Charged	\$17.54	\$51.22	\$14.78	\$50.68	\$16.81
Balance Not Covered by Fee	(\$91)	(\$52)	(\$82)	(\$54)	(\$87)

Financial Analysis:

Operator Certification Program	FY15	FY16	FY17	FY18	FY19
Revenues	\$63,080	\$188,278	\$56,996	\$188,000	\$63,000
Expenditures	\$388,756	\$378,694	\$373,089	\$388,756	\$388,756
Ratio of Revenues to Expenditures	0.1623	0.4972	0.1528	0.4836	0.1621

Other Means of Finance:

Operator Certification Program	FY15	FY16	FY17	FY18	FY19
State General Fund/Local	\$325,676	\$189,746	\$316,093	\$200,756	\$325,756
Interagency Transfers	\$0	\$670	\$0	\$0	\$0
Statutory Dedications	\$0	\$0	\$0	\$0	\$0
Federal Funds	\$0	\$0	\$0	\$0	\$0

Comparison to Fees in Other States:

Operator Certification Fees				
State	Type of Fee	Fees	vs. Louisiana	Details
Arkansas	Application Exam (each) Renewal (each)	\$40.00 \$35.00/\$40.00 \$40.00	\$0.00 \$5.00 \$20.00/\$10.00	Paid in advance, non-refundable
Alabama	Application Exam (each) Renewal (each)	\$325.00 \$125.00 \$95.00/\$70.00	\$0.00 \$5.00 \$20.00/\$10.00	Paid in advance, non-refundable
Mississippi	Application Exam (each) Renewal (each)	\$75.00 \$35.00 \$45.00	\$0.00 \$5.00 \$20.00/\$10.00	
Oklahoma	Application Exam (each) Renewal (each)	\$62.00 Included in Application Fee \$46.00	\$0.00 \$5.00 \$20.00/\$10.00	Paid in advance, non-refundable
There has been no increase in Louisiana Fees since 1972				

Bureau of Emergency Medical Services Fees

The Office of Public Health Bureau of Emergency Medical Services (BEMS) is responsible for the overall planning, coordination, licensing and regulation of Louisiana's EMS system. There are approximately 24,000 EMS practitioners who possess a license that is valid for two years. Each year, approximately one-half of these practitioners renew their license, and nearly 1,200 initial applications for licensing are processed.

In addition to licensing, BEMS is responsible for conducting psychomotor exams that verify a candidate's skill competency. Over 1,800 candidates participated in a psychomotor exam during FY17.

Last Fee Revision: January, 2001

OPH Fees:

PSYCHOMOTOR EXAM FEE

EMERGENCY MEDICAL TECHNICIAN EXAM FEES	
EMT Initial Psychomotor Exam	\$60.00
EMT Psychomotor Retest	\$15.00
ADVANCED EMERGENCY MEDICAL TECHNICIAN EXAM FEES	
Advanced EMT Initial Psychomotor Exam	\$75.00
Advanced EMT Retest	\$30.00
PARAMEDIC EXAM FEES	
Paramedic Initial Psychomotor Exam	\$90.00
Paramedic Retest	35.00

LICENSING FEES

EMERGENCY MEDICAL RESPONSE	
EMR Initial License (volunteer)	\$0.00
EMR Initial License	\$10.00
EMR License Renewal (volunteer)	\$0.00
EMR License Renewal	\$5.00
EMERGENCY MEDICAL TECHNICIAN	
EMT Initial License (volunteer)	\$0.00
EMT Initial License (municipal)	\$10.00
EMT Initial License	\$30.00
EMT License Renewal (volunteer)	\$0.00
EMT License Renewal (municipal)	\$5.00
EMT License Renewal	\$25.00
EMT Reciprocity License	\$60.00
ADVANCED EMERGENCY MEDICAL TECHNICIAN	
AEMT Initial License	\$40.00
AEMT License Renewal	\$35.00
AEMT Reciprocity License	\$80.00
PARAMEDIC	
Paramedic Initial License	\$50.00
Paramedic License Renewal	\$45.00
Paramedic Reciprocity License	\$100.00

Revised Statute 1133.2 defines the fees that are permitted to be charged to EMS practitioners. The practitioners that are included in the “volunteer” category include any person who received no compensation for responding to emergency calls; high school students; and students enlisted in the military.

Bureau of Emergency Management Services	FY15	FY16	FY17	FY18	FY19
Units of Service	9045	8307	8762	8704	8591
OPH Cost per Unit of Service	\$116.92	\$127.11	\$97.58	\$113.67	\$112.53
Average Fee Charged per Service	\$42	\$42	\$42	\$42	\$42
Cost per service	(\$74.92)	(\$85.11)	(\$55.58)	(\$71.67)	(\$70.53)

Financial Analysis:

Bureau of Emergency Management Services	FY15	FY16	FY17	FY18	FY19
Fees/Self Gen Revenues	\$379,873	\$348,883	\$368,005	\$365,587	\$360,825
Expenditures	\$1,057,491	\$1,055,834	\$855,034	\$989,453	\$966,774
Ratio of Revenues to Expenditures	0.3592	0.3304	0.4304	0.3695	0.3732

Other Means of Finance:

Bureau of Emergency Management Services	FY15	FY16	FY17	FY18	FY19
State General Fund/ Local	\$382,574	\$381,029	\$251,971	\$338,525	\$323,842
Interagency Transfers	\$0	\$0	\$0	\$0	\$0
Statutory Dedications	\$0	\$0	\$0	\$0	\$0
Federal Funds	\$295,044	\$325,922	\$235,058	\$285,341	\$282,107

Comparison to Fees in Other States:

EXAM FEES						
State	EMT	EMT Retest	AEMT	AEMT Retest	Paramedic	Paramedic Retest
Louisiana	\$60.00	\$15.00	\$75.00*	\$30.00	\$90.00*	\$35.00*
Mississippi	All Psychomotor exams are administered through state approved EMT training programs.					
Alabama	All Psychomotor exams are administered through state approved EMT training programs.					
Texas	All Psychomotor exams are administered through a state approved EMT training program.					

*Fees increase for out of state residents \$100.00, \$125.00, \$40.00 respectively

LICENSE FEES								
State	EMR	EMR Renewal	EMT	EMT Renewal	AEMT	AEMT Renewal	Paramedic	Paramedic Renewal
Louisiana	\$10.00*	\$5.00*	\$30.00*	\$25.00*	\$40.00	\$35.00	\$50.00	\$45.00
Mississippi	\$10.00	\$10.00	\$40.00**	\$40.00	--	--	\$40.00	\$40.00
Alabama	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00
Texas***	--	--	\$64.00	\$64.00	\$96.00	\$96.00	\$126.00	\$126.00
RECIPROCITY FEES								
Louisiana	--	--	\$60.00	--	\$80.00	--	\$100.00	--
Mississippi	--	--	\$25.00	--	\$25.00	--	\$25.00	--
Alabama	--	--	--	--	--	--	--	--
Texas	--	--	\$126.00	--	\$126.00	--	\$126.00	--

*Fee waived for those qualifying for volunteer/Reduced to \$15.00 and \$10.00 for municipal employees

**Fee waived for active military

***Fees waived for those qualifying for volunteer

Bureau of EMS Fee Statute

§1133.2. Fee schedule; fees for license prohibited

A.

- (1) The bureau shall not require or collect any fee or charges for licensure or license renewal of emergency medical services practitioners who serve as such on a voluntary basis and who receive no compensation of any kind for such services.
- (2) The bureau shall not set the fee for licensure of an emergency medical technician to exceed fifteen dollars for any individual who is an employee or volunteer of the state of Louisiana or another public entity, a municipal fire department, a fire protection district, a volunteer fire department, or a municipal law enforcement agency who does not perform emergency medical services outside of the individual's official governmental responsibilities for any form of compensation.
- (3) The bureau shall not set the fee for license renewal of an emergency medical technician to exceed ten dollars for any individual who is an employee or volunteer of the state of Louisiana or another public entity, a municipal fire department, a fire protection district, a volunteer fire department, or a municipal law enforcement agency who does not perform emergency medical services outside of the individual's official governmental responsibilities for any form of compensation.

B. Except as provided in Subsection A of this Section, the bureau shall assess fees for testing and licenses based on the following schedule:

(1) Test fees:	Fee
(a) Emergency medical responder - written only	\$15.00
(b) Emergency medical responder - written only (out of state)	\$15.00
(c) Emergency medical technician initial written & practical	\$60.00
(d) Emergency medical technician entire practical exam	\$30.00
(e) Emergency medical technician partial practical	\$15.00
(f) Emergency medical technician testing/retesting-written only	\$15.00
(g) Emergency medical technician testing/retesting-written only (out of state)	\$15.00
(h) Advanced emergency medical technician initial written & practical	\$75.00
(i) Advanced emergency med tech initial written & practical (out of state)	\$100.00
(j) Advanced emergency medical technician retest entire practical	\$50.00
(k) Advanced emergency medical technician retest entire practical (out of state)	\$65.00
(l) Advanced emergency medical technician retest partial practical	\$30.00
(m) Advanced emergency medical technician retest partial practical (out of state)	\$30.00
(n) Advanced emergency med tech testing/retesting-written only (exam only)	\$15.00
(o) Adv. emergency med techn test/retesting-written only (exam only)(out of state)	\$15.00
(p) Paramedic initial written & practical	\$90.00
(q) Paramedic initial written & practical (out of state)	\$125.00
(r) Paramedic retesting-entire practical	\$60.00
(s) Paramedic retesting-entire practical (out of state)	\$75.00
(t) Paramedic retesting-partial practical	\$35.00
(u) Paramedic retesting-partial practical (out of state)	\$40.00
(v) Paramedic testing/retesting written	\$15.00
(w) Paramedic testing/retesting written (out of state)	\$15.00
(2) License fees	
(a) Emergency medical responder	\$10.00

	(b)	Emergency medical technician	\$30.00
	(c)	Advanced emergency medical technician	\$40.00
	(d)	Paramedic	\$50.00
(3)		Recertification	
	(a)	Emergency medical responder	\$5.00
	(b)	Emergency medical technician	\$25.00
	(c)	Advanced emergency medical technician	\$35.00
	(d)	Paramedic	\$45.00
(4)		Reciprocity	
	(a)	Emergency medical technician	\$60.00
	(b)	Advanced emergency medical technician	\$80.00
	(c)	Paramedic	\$100.00

- C. The department may adopt rules and regulations in accordance with the Administrative Procedure Act to provide for the collection of fees required by the fee schedule provided in this Section.

Acts 1997, No. 913, §2; Acts 2001, No. 515, §1; Acts 2010, No. 935, §1; Acts 2012, No. 789, §2, eff. June 13, 2012; Redesignated from R.S. 40:1232.1 by HCR 84 of 2015 R.S.

Parish Health Unit Fees

The Office of Public Health Bureau of Regional and Clinical Operations operates 62 Parish Health Units (PHUs) of which 4 are WIC only sites and 2 specialty clinics including the Wetmore Tuberculosis Clinic and Delgado STD Clinic (see attachment). Parish Health units are located in 56 out of 64 parishes in the state. The specialty clinics are located in Orleans parish. Parish Health Units are critical access points in parishes throughout the state where Louisianans can receive vital public health services including but not limited to the following:

Clinical Services

1. Tuberculosis (TB) screening and treatment
2. Reproductive Health (RH) which includes STD/HIV screening and treatment and contraceptive services
3. Immunizations
4. Refugee Services (TB Screening and Immunization services)
5. Women, Infants, and Children Program (WIC)
6. Children and Youth with Special Health Care Needs (CSHS)
7. Genetics screening
8. Pharmacy Services (STD medications, Oral Contraceptives, Long Acting Reversible Contraceptives)

Vital Records

1. Birth and Death Certificates
2. Marriage Certificates
3. Other Vital Event Certificates

Environmental Health Services

1. Restaurant/Facility Permitting
2. Retail Food Inspections
3. Onsite Wastewater Permitting
4. Plan Reviews
5. Water testing

Louisiana's 62 PHUs and 2 specialty clinics provide a safety net system of care for clinical services and essential public health services to all Louisianans, but especially positioned to assist the underserved and rural communities throughout the state. PHUs provide services to nearly 500,000 Louisianans annually. PHUs serve as a hub of protective health services in each parish working to protect and improve the health of all Louisianans.

Means of Finance: OPH's clinical operations are funded with state general funds, self-generated funds and federal dollars to provide the direct care services in the PHUs. PHUs are operated in collaboration with local governments that contribute the space where services are provided, and some also contribute staff, janitorial services, and funding to support the provision of services in their parish.

The Parish Health Units have direct fees, Medicaid reimbursements and indirect (cost allocated) sources of revenues. Through cost allocation, the programs of OPH fund the PHU operations and staff. For example, the PHUs house regional sanitarians. These sanitarians make use of the parish facilities to carry out services.. Therefore, the Sanitarian Services program is charged a cost associated with the use of the Parish Health Unit facilities.

Because of Title X collection restrictions, OPH is unable to aggressively seek payment from clients for services provided in the PHUs. Clients are aware that they will receive services even if they are unable to or do not pay for services rendered. Thus, fees from copayments and administrative fees only represented two percent (2%) of all PHU Fees and Self-Generated Revenues (FSGR) collections in FY17. The primary source of FSGR for the PHUs primarily consist of Medicaid and Private Insurance reimbursements.

Authority: Louisiana Revised Statute 40:31.36 provides health unit fees.

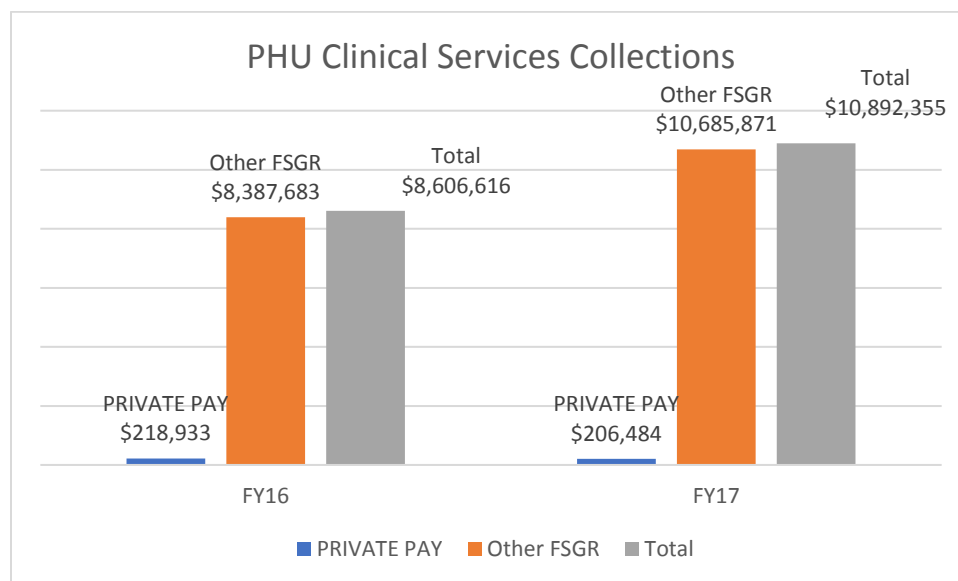
Last Fee Revision: July 2000

Actual Fees¹:

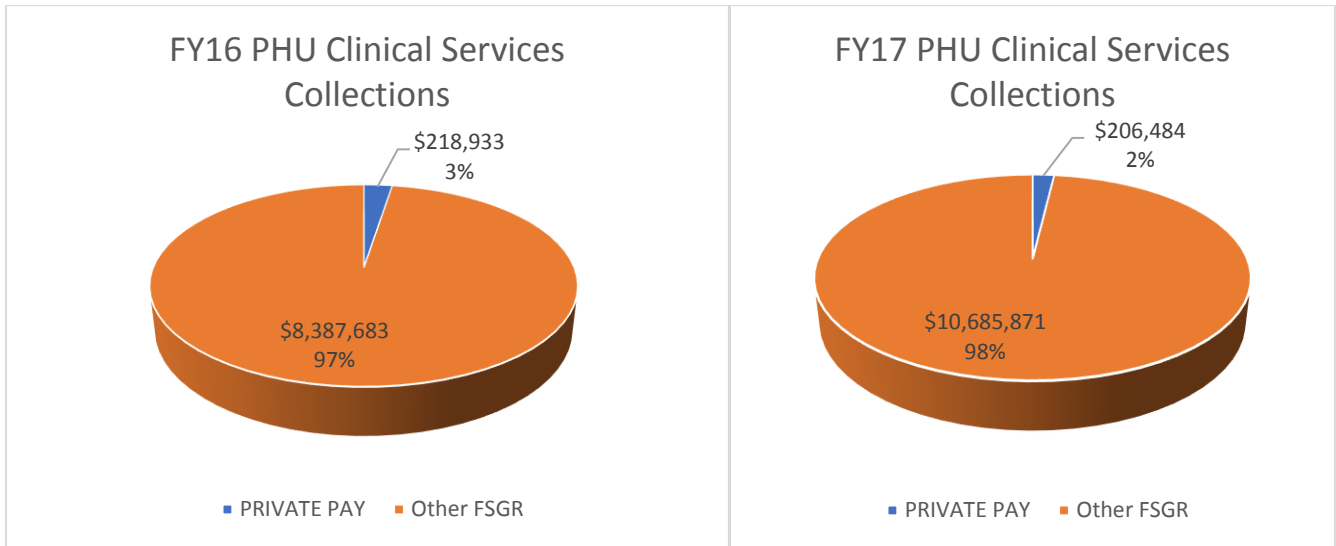
1. Immunization Fees
 - A. \$10 Administrative Fee (Domestic Immunizations)
 - B. \$25 Administrative Fee (International Immunizations for Foreign Travel)
2. Clinic Service Copayment Fees (excluding immunizations)
 - \$5 per clinic service
 - \$5 per pharmacy service
 - These copayments are not to exceed \$10 per clinic visit

PHUs currently charge patients \$10 for domestic immunizations if patients do not have health insurance or have health insurance that does not cover the immunization provided. PHUs charge patients for Reproductive Health (RH) services based on a sliding fee a schedule which is determined by their household income's percent of the federal poverty level (FPL) (see attached fee adjustment schedule). Patients may pay no cost with a household income at 100% of FPL, and up to 100% of cost with a household income greater than 250% of FPL for RH services. The only international immunization offered in the PHUs is the yellow fever vaccine and the demand for this immunization is extremely low.

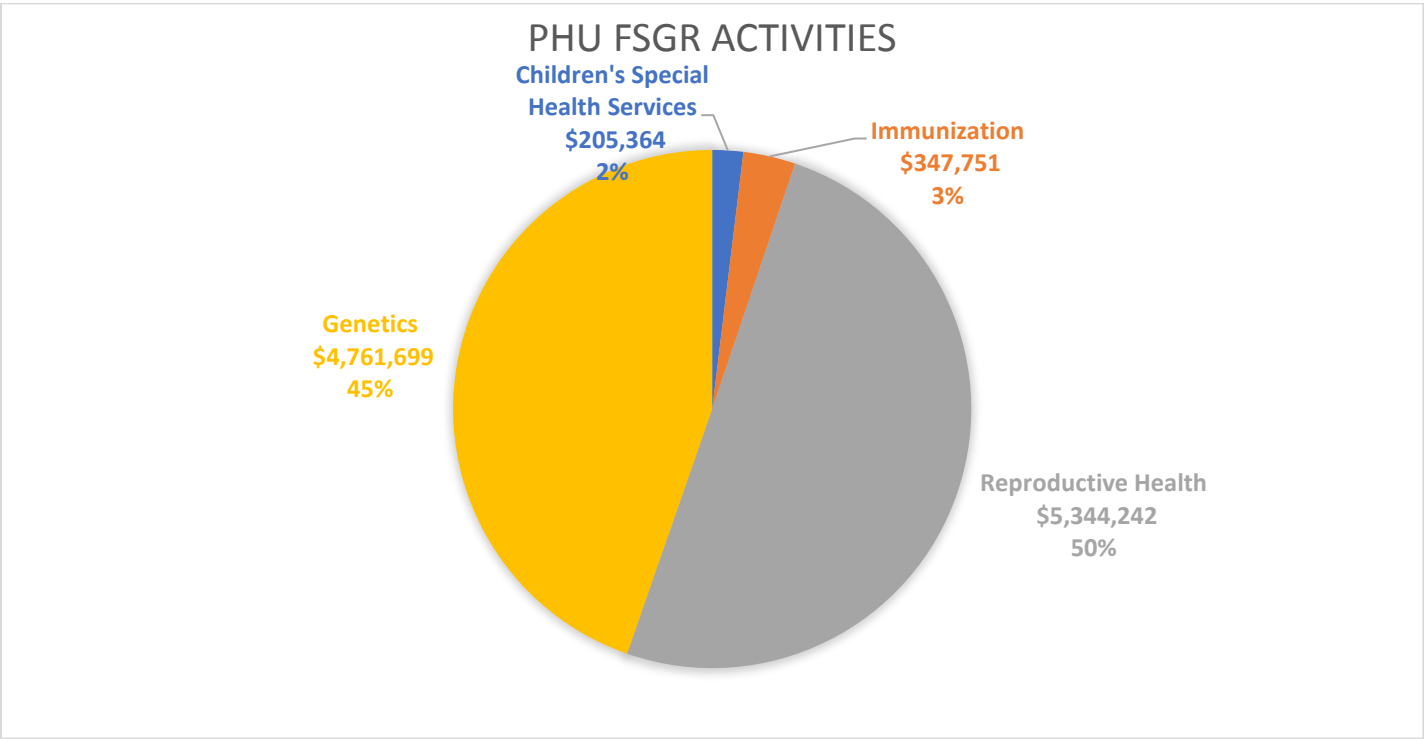
Private Pay Collections: The charts below provide perspective on private pay compared to all other FSGR.



¹ Statutory exemption: Statutory fees do not apply to Title XIX1 recipients, Title XXI1 recipients, and those documenting financial status at or below one hundred percent of the federal poverty level.



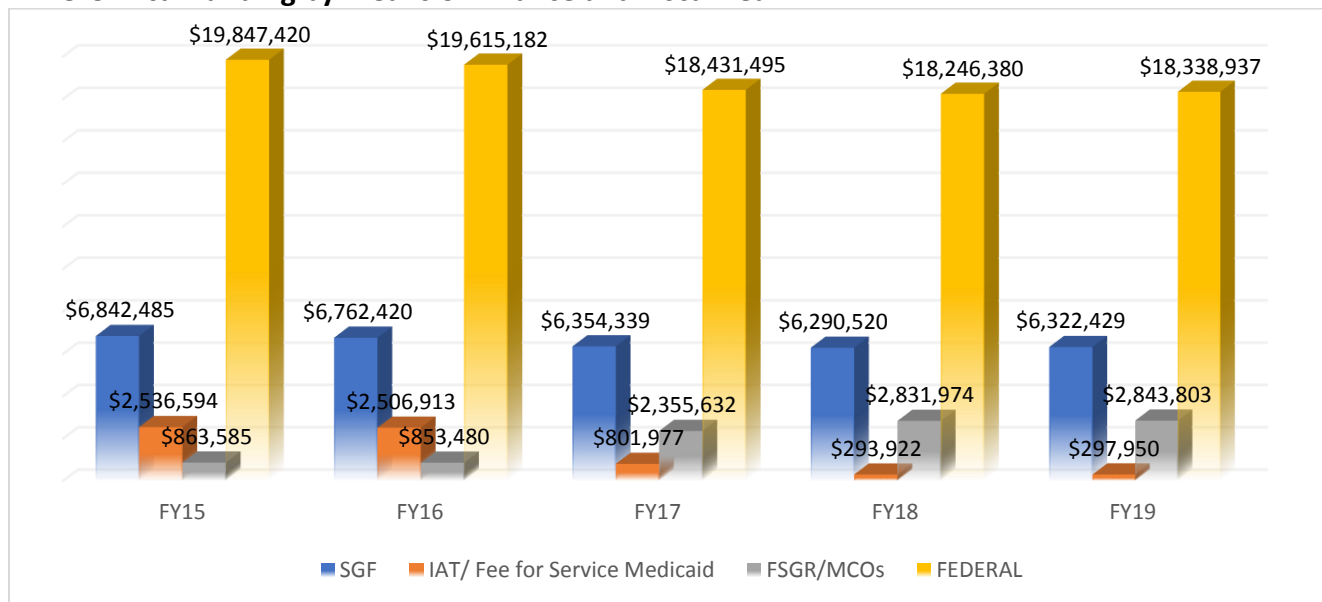
Activities: Revenues generated in the PHUs are tied to various clinical activities. The chart below provides FY17 information for the dollars generated by those activities.



Parish Health Unit Cost for OPH Clinical Services

<i>Parish Health Units</i>	FY16	FY17	FY18
Visits	134,746	127,681	130,000
PHU Expenditures	\$29,737,995	\$27,943,443	\$27,662,795
OPH Cost per Visit	\$220.70	\$218.85	\$212.79

Total PHU Clinical Funding by Means of Finance and Fiscal Year



<i>Parish Health Unit Funding for Clinical Services</i>	FY15	FY16	FY17	FY18	FY19
State General Fund	\$6,842,485	\$6,762,420	\$6,354,339	\$6,290,520	\$6,322,429
Interagency Transfers Authority/ Fee for Service Medicaid	\$2,536,594	\$2,506,913	\$801,977	\$293,922	\$297,950
Fees & Self-generated Revenues/ MCOs	\$863,585	\$853,480	\$2,355,632	\$2,831,974	\$2,843,803
Federal Funds	\$19,847,420	\$19,615,182	\$18,431,495	18,246,380	\$18,338,937
Total Funding	\$30,090,084	\$29,737,995	\$27,943,443	\$27,662,796	\$27,803,119

Parish Health Unit Statute

§31.36. Health unit fees

- A. The department shall charge and collect a ten-dollar administrative fee in parish health units for each childhood vaccination visit by a patient whose other pediatric services are provided outside of the department's system.
- B. The department shall charge and collect an administrative fee of twenty-five dollars in parish health units for administering international immunizations for foreign travel. In addition, the patient shall be responsible for the parish health unit's current cost of yellow fever, cholera, and typhoid vaccines.
- C. The department shall charge and collect a clinic service copayment fee of five dollars per clinic service and five dollars per pharmacy service, not to exceed ten dollars per clinic visit, for each service performed at a parish health unit. Such fee shall not apply to visits paid for under Subsection A or B of this Section.
- D. The provisions of this Section shall not apply to Title XIX1 recipients, Title XXI1 recipients, and those documenting financial status at or below one hundred percent of the federal poverty level.
- E. The fees charged in Subsections A and B of this Section shall be in lieu of those promulgated by the department in the June 20, 1989, Louisiana Register for childhood immunizations and for international immunizations.

Acts 2000, 1st Ex. Sess., No. 125, §1, eff. July 1, 2000.

1As appears in enrolled bill.

Department Number:	09
Department Name	Louisiana Department of Health
Agency Number:	326
Agency Name:	Office of Public Health

ACT 1001 FEES

FY 2018-2019

Priority	Legal Authority	Activity	Fee Name	Description	Historic Collections			FY18 Existing Operating Budget	FY19 Requested Budget
					FY15	FY16	FY17		
1	HB 995 was enacted as ACT 605 during the Regular Legislative Session, amending La. R.S. 40:31.33 to increase the Safe Drinking Water fee to comply with the provisions of La. R.S. 40:5.6 and the federal Safe Drinking Water Act. Current fees are at maximum allowed under law.	Engineering Services	Safe Drinking Water Fees	To offset the annual costs of the Louisiana Rural Water Association in an amount not to exceed five hundred thousand dollars, and to fund up to 40 additional sanitarian positions. Effective January 1, 2017, legislation changed the \$3.20 per service connection annual fee (\$2.88 to State, \$0.32 to water system) to a \$12.00 per service connection annual fee (\$11.40 to State, \$0.60 to water system) for community water systems. The \$100 annual fee to non-community systems will remain the same.	\$ 4,802,537.00	\$ 4,869,502.00	\$ 7,340,593.00	\$ 13,609,000.00	\$ 13,609,000.00
2	The Louisiana Vital Records Registry Program is mandated by LSA R.S. 40:32 et seq. La. R.S.. 40:40; 40:39; 40:39.1; 46:2403 and 46:2126 Current fees are at maximum allowed under law.	Vital Records	Vital Records Fees	The program collects, processes, manages, preserves, amends, and issues vital records. Fees ranging from \$2 to \$27.50 are collected for customer services including the issuance of certified copies of birth, death, marriage, stillbirth, putative father and evidentiary records, and for the issuance of burial transit permits and marriage licenses.	\$ 4,833,280.00	\$ 4,945,360.00	\$ 5,184,972.00	\$ 5,000,000.00	\$ 5,100,000.00
3	R.S.40:5.5 Current fees are at maximum allowed under law.	Sanitarian Services	Retail Food Inspections	The purpose of the program is to provide for safe consumables through the periodic inspection of retail food outlets. Revenues are generated through permit fees. Fee schedule as follows: 1st Permit - \$150; Second through Fourth Permit - \$112.50; Each permit after the fourth - \$75.	\$ 4,988,317.00	\$ 4,658,288.00	\$ 5,452,471.00	\$ 4,700,000.00	\$ 5,000,000.00
4	La. R.S. 40:1141-48.2321.23 Permit and license fees are collected from sewerage systems to pay for a portion of the services provided under the authority of La. R.S. 30:55.2(F), Act 13 of 1988. Current fees are at maximum allowed under law.	Sanitarian Services	Private Sewerage Fees	The purpose of these funds is to monitor and regulate sewerage treatment and disposal and other wastewater matters to protect the public health from wastewater- borne disease outbreaks.	\$ 1,346,076.00	\$ 1,344,828.00	\$ 1,396,998.00	\$ 1,325,000.00	\$ 1,350,000.00
5	La. R.S. 40:601 as amended, 40:713, 40:734 (I), as provided by Department Rule published in The State Register of June 20, 1989 as authorized by La. R.S. 3:55.2(F) (Act 13, 1st Extraordinary Session, 1988 and Act 587 of 1990), La. R.S. 40:683 40:2719. Current fees are at maximum allowed under law.	Sanitarian Services	Food and Drug Fees	Permit fees are collected from food, drug and cosmetic manufacturers and distributors, skin tanning facilities and water vending machines. License fees are collected from secondhand container dealers/processors. Food, drug and cosmetic product examination and investigation (registration) fees are collected from both in and out of state manufacturers. Soft drink registration fees are collected from out of state bottlers selling in state. Food and Drug fees collected are: Class Code 1 - \$175; Class Code 2 - \$475; Class Code 3 - \$775; Class Code 4 - \$1,075; Class Code 5 - \$1,375; Class Code 6 (single warehouses) - \$300; and Class Code 9 (New Openings) - \$175 minimum (to be collected at opening).	\$ 1,564,743.00	\$ 985,581.00	\$ 711,329.00	\$ 977,890.00	\$ 977,890.00
6	The purpose of these funds is to certify that seafood produced in Louisiana meets the requirements of the State Food, Drug, and Cosmetic Law La. R.S. 40:601, et. Seq. State Sanitary Code, Chapter IX. Current fees are at maximum allowed under law.	Sanitarian Services	Commercial Seafood	Permit Fees are collected from seafood processors and distributors in accordance with R.S. 39:55.2(F) (Act 13, 1988). Commercial Seafood fees collected are: Class Code 1 - \$150; Class Code 2 - \$250; Class Code 3 - \$350; Class Code 4 - \$500; Class Code 6 (Seasonal/Temporary) - \$25; Class Code 9 (New Records) - \$150 minimum (to be collected at opening).	\$ 94,745.00	\$ 113,188.00	\$ 99,975.00	\$ 105,850.00	\$ 105,850.00
7	La. R.S. 40:5.5(F), Act 647 Current fees are at maximum allowed under law.	Sanitarian Services	Retail Food Certification Fees	The 1999 Regular Session of the State Legislature passed a law to provide safer retail food establishments by certifying that at least one person (the owner or an employee) has taken a comprehensive food safety course and passed the test. A fee of \$25 is collected for each 5-year certificate.	\$ 88,250.00	\$ 104,172.00	\$ 83,801.00	\$ 101,000.00	\$ 101,000.00
8	The mandate to conduct the inspections is found in La. R.S. 40:5.3. Current fees are at maximum allowed under law.	Sanitarian Services	Molluscan Shellfish/ Oyster Water Monitoring Fees	The purpose of these funds is to certify (open or close) Louisiana shellfish growing areas to safeguard the health of the citizenry against the health hazards of contamination and pollution. A portion of the fees collected are to support the cost of operating this program. Fees collected by WLF are \$100 for each annual harvester's permit.	\$ 79,508.00	\$ 72,142.00	\$ 70,730.00	\$ 70,000.00	\$ 70,000.00
9	La. R.S. 40:5.7 Current fees are at maximum allowed under law.	Sanitarian Services	Private Water Supply	This statute was passed in 1990 to assist the Office of Public Health in funding a service to the owners of individual water wells for the collection of bacteriological analysis of said water.	\$ 41,636.00	\$ 47,373.00	\$ 61,839.00	\$ 35,500.00	\$ 35,500.00

Department Number:	09
Department Name	Louisiana Department of Health
Agency Number:	326
Agency Name:	Office of Public Health

ACT 1001 FEES

FY 2018-2019

Priority	Legal Authority	Activity	Fee Name	Description	Historic Collections			FY18 Existing Operating Budget	FY19 Requested Budget
					FY15	FY16	FY17		
10	La.R.S.40:2701, et al (R.S. 40:24719 specifically) Current fees are at maximum allowed under law.	Sanitarian Services	Tanning Fees	This program inspects and issues operating permits to tanning facilities and equipment that expose human skin to ultraviolet radiation. Inspections are performed twice per year. Revenues are generated through permit fees.	\$ 41,690.00	\$ 79,169.00	\$ 29,100.00	\$ 65,000.00	\$ 65,000.00
11	The purpose of these funds is to certify that commercial body art facilities operating in Louisiana meets the requirements of the State Food, Drug, and Cosmetic Law La. R.S. 40:601, et. Seq. State Sanitary Code, Chapter IX. Current fees are at maximum allowed under law.	Sanitarian Services	Commercial Body Art	OPH is responsible for regulating Commercial Body Art facilities which perform tattoos, body piercing and permanent cosmetics. Specifically, fees are collected for the registration of facilities (\$1,0000), facility managers (\$200), facility operators (\$100) and persons or private entities offering training to tattoo and body piercing operators on sanitary and safe procedures (\$3000).	\$ 75,276.00	\$ 188,655.00	\$ 169,380.00	\$ 135,000.00	\$ 135,000.00
12	La. R.S. 40:4(A)(2) (Act 267 of 1990) Current fees are at maximum allowed under law.	Sanitarian Services	Infectious Waste Control Fees	The purpose of these funds is to protect the public, health care workers and solid waste disposal workers from the health hazards of potentially infectious biomedical wastes by regulating their packaging, transportation and treatment. Annual fees are \$100 for each storage/treatment facility and \$100 for each transportation facility plus \$25 for each truck. No Federal funds. No matching requirement.	\$ 15,150.00	\$ 15,950.00	\$ 16,900.00	\$ 14,000.00	\$ 15,000.00
13	La. R.S. 40:29	OPH Laboratory	Laboratory Fees	See Tab 2: OPH LAB test menu The OPH Lab Fee schedule provides the allowable cost for more than 350 itemized fees. It also provides the default costs for tests outside of the listed schedule.					
14	La. R.S. 36:254(B)(7)	OPH Laboratory	Laboratory Certification	A non-refundable application fee is collected from laboratories seeking certification for chemical analysis of drinking water by the Agency. Fees are: A) Inorganic Chemistry - \$ 750 B) Organic Chemistry - \$800 C) Inorganic and Organic Chemistry - \$1,000 D) Radiological Testing - \$800 The laboratory seeking certification also pays the travel expenses of the Certification Officer. There are no matching requirements for this project.	\$ 25,890.00	\$ 28,700.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00

Department Number:	09
Department Name	Louisiana Department of Health
Agency Number:	326
Agency Name:	Office of Public Health

ACT 1001 FEES

FY 2018-2019

					Historic Collections				
Priority	Legal Authority	Activity	Fee Name	Description	FY15	FY16	FY17	FY18 Existing Operating Budget	FY19 Requested Budget
15	Fees are collected for certification of water and wastewater operators in compliance with La. R.S. 40:1148 and La. R.S. 40:1142(F) as amended under La. R.S. 39:55.2(f), Act 13 of 1988.	Engineering Services	Wastewater: Operator Certification Fees	Fees collected are: \$5.00 per certification examination, \$10 per annual operator certification for the first category and \$5.00 for each additional category in water and/or wastewater operator certification.					
	Current fees are at maximum allowed under law.				\$ 63,080.00	\$ 188,278.00	\$ 56,996.00	\$ 180,000.00	\$ 180,000.00
16	La. R.S. 40:1232.1	Emergency Medical Services	Emergency Medical Services Testing and Certification Fees	The purpose of these funds is to insure optimum pre-hospital emergency medical services through effective Emergency Medical Service (EMS) education and Certification of care providers according to accepted national standards; to oversee the education, examination, certification and scope of practice for first responders and emergency medical technicians - basic, intermediate, and paramedic. The funds are generated from a reinstatement fee of \$5.00 each for suspended or revoked driver's licenses, equaling approximately \$100,000 annually and testing and certification fees for EMTs that produce about \$250,000 per year.					
	Current fees are at maximum allowed under law.				\$ 379,873.00	\$ 348,883.00	\$ 368,005.00	\$ 350,000.00	\$ 350,000.00
17	La. R.S. 40:31.36	Parish Health Units	Immunization Administrative Fee	Immunizations: OPH is authorized to charge a ten-dollar (\$10) administrative fee in parish health units for each childhood vaccination visit by a patient whose other pediatric services are provided outside of the department's system. OPH is also authorized to charge an administrative fee of twenty-five dollars (\$25) in parish health units for administering international immunizations for foreign travel. In addition, the patient shall be responsible for the parish health unit's current cost of yellow fever, cholera, and typhoid vaccines.					
			Clinic Service Co-Pay						
			Pharmacy Co-pay	Co-Payments: OPH is authorized to charge a clinic service copayment fee of five dollars per clinic service and five dollars per pharmacy service, not to exceed ten dollars per clinic visit, for each service performed at a parish health unit. This co-payment is not applied to immunization services.					

Department Number:	09
Department Name	Louisiana Department of Health
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ACT 1001 FEES

FY 2018-2019

					Historic Collections				
Priority	Legal Authority	Activity	Fee Name	Description	FY15	FY16	FY17	FY18 Existing Operating Budget	FY19 Requested Budget
1	HB 995 was enacted as ACT 605 during the Regular Legislative Session, amending La. R.S. 40:31.33 to increase the Safe Drinking Water fee to comply with the provisions of La. R.S. 40:5.6 and the federal Safe Drinking Water Act. Current fees are at maximum allowed under law.	Engineering Services	Safe Drinking Water Fees	To offset the annual costs of the Louisiana Rural Water Association in an amount not to exceed five hundred thousand dollars, and to fund up to 40 additional sanitarian positions. Effective January 1, 2017, legislation changed the \$3.20 per service connection annual fee (\$2.88 to State, \$0.32 to water system) to a \$12.00 per service connection annual fee (\$11.40 to State, \$0.60 to water system) for community water systems. The \$100 annual fee to non-community systems will remain the same.	\$ 4,802,537.00	\$ 4,869,502.00	\$ 7,340,593.00	\$ 13,609,000.00	\$ 13,609,000.00
2	The Louisiana Vital Records Registry Program is mandated by LSA R.S. 40:32 et seq. La. R.S.. 40:40; 40:39; 40:39.1; 46:2403 and 46:2126 Current fees are at maximum allowed under law.	Vital Records	Vital Records Fees	The program collects, processes, manages, preserves, amends, and issues vital records. Fees ranging from \$2 to \$27.50 are collected for customer services including the issuance of certified copies of birth, death, marriage, stillbirth, putative father and evidentiary records, and for the issuance of burial transit permits and marriage licenses.	\$ 4,833,280.00	\$ 4,945,360.00	\$ 5,184,972.00	\$ 5,000,000.00	\$ 5,100,000.00
3	R.S.40:5.5 Current fees are at maximum allowed under law.	Sanitarian Services	Retail Food Inspections	The purpose of the program is to provide for safe consumables through the periodic inspection of retail food outlets. Revenues are generated through permit fees. Fee schedule as follows: 1st Permit - \$150; Second through Fourth Permit - \$112.50; Each permit after the fourth - \$75.	\$ 4,988,317.00	\$ 4,658,288.00	\$ 5,452,471.00	\$ 4,700,000.00	\$ 5,000,000.00
4	La. R.S. 40:1141-48.2321.23 Permit and license fees are collected from sewerage systems to pay for a portion of the services provided under the authority of La. R.S. 30:55.2(F), Act 13 of 1988. Current fees are at maximum allowed under law.	Sanitarian Services	Private Sewerage Fees	The purpose of these funds is to monitor and regulate sewerage treatment and disposal and other wastewater matters to protect the public health from wastewater- borne disease outbreaks.	\$ 1,346,076.00	\$ 1,344,828.00	\$ 1,396,998.00	\$ 1,325,000.00	\$ 1,350,000.00
5	La. R.S. 40:601 as amended, 40:713, 40:734 (J), as provided by Department Rule published in The State Register of June 20, 1989 as authorized by La. R.S. 3:55.2(F) (Act 13, 1st Extraordinary Session, 1988 and Act 587 of 1990), La. R.S. 40:683 40:2719. Current fees are at maximum allowed under law.	Sanitarian Services	Food and Drug Fees	Permit fees are collected from food, drug and cosmetic manufacturers and distributors, skin tanning facilities and water vending machines. License fees are collected from secondhand container dealers/processors. Food, drug and cosmetic product examination and investigation (registration) fees are collected from both in and out of state manufacturers. Soft drink registration fees are collected from out of state bottlers selling in state. Food and Drug fees collected are: Class Code 1 - \$175; Class Code 2 - \$475; Class Code 3 - \$775; Class Code 4 - \$1,075; Class Code 5 - \$1,375; Class Code 6 (single warehouses) - \$300; and Class Code 9 (New Openings) - \$175 minimum (to be collected at opening).	\$ 1,564,743.00	\$ 985,581.00	\$ 711,329.00	\$ 977,890.00	\$ 977,890.00
6	The purpose of these funds is to certify that seafood produced in Louisiana meets the requirements of the State Food, Drug, and Cosmetic Law La. R.S. 40:601, et. Seq. State Sanitary Code, Chapter IX. Current fees are at maximum allowed under law.	Sanitarian Services	Commercial Seafood	Permit Fees are collected from seafood processors and distributors in accordance with R.S. 39:55.2(F) (Act 13, 1988). Commercial Seafood fees collected are: Class Code 1 - \$150; Class Code 2 - \$250; Class Code 3 - \$350; Class Code 4 - \$500; Class Code 6 (Seasonal/Temporary) - \$25; Class Code 9 (New Records) - \$150 minimum (to be collected at opening).	\$ 94,745.00	\$ 113,188.00	\$ 99,975.00	\$ 105,850.00	\$ 105,850.00
7	La. R.S. 40:5.5(F), Act 647 Current fees are at maximum allowed under law.	Sanitarian Services	Retail Food Certification Fees	The 1999 Regular Session of the State Legislature passed a law to provide safer retail food establishments by certifying that at least one person (the owner or an employee) has taken a comprehensive food safety course and passed the test. A fee of \$25 is collected for each 5-year certificate.	\$ 88,250.00	\$ 104,172.00	\$ 83,801.00	\$ 101,000.00	\$ 101,000.00
8	The mandate to conduct the inspections is found in La. R.S. 40:5.3. Current fees are at maximum allowed under law.	Sanitarian Services	Molluscan Shellfish/ Oyster Water Monitoring Fees	The purpose of these funds is to certify (open or close) Louisiana shellfish growing areas to safeguard the health of the citizenry against the health hazards of contamination and pollution. A portion of the fees collected are to support the cost of operating this program. Fees collected by WLF are \$100 for each annual harvester's permit.	\$ 79,508.00	\$ 72,142.00	\$ 70,730.00	\$ 70,000.00	\$ 70,000.00
9	La. R.S. 40:5.7 Current fees are at maximum allowed under law.	Sanitarian Services	Private Water Supply	This statute was passed in 1990 to assist the Office of Public Health in funding a service to the owners of individual water wells for the collection of bacteriological analysis of said water.	\$ 41,636.00	\$ 47,373.00	\$ 61,839.00	\$ 35,500.00	\$ 35,500.00

Department Number:	09
Department Name	Louisiana Department of Health
Agency Number:	326
Agency Name:	Office of Public Health

ACT 1001 FEES

FY 2018-2019

					Historic Collections				
Priority	Legal Authority	Activity	Fee Name	Description	FY15	FY16	FY17	FY18 Existing Operating Budget	FY19 Requested Budget
10	La.R.S.40:2701, et al (R.S. 40:24719 specifically)	Sanitarian Services	Tanning Fees	This program inspects and issues operating permits to tanning facilities and equipment that expose human skin to ultraviolet radiation. Inspections are performed twice per year. Revenues are generated through permit fees.					
	Current fees are at maximum allowed under law.				\$ 41,690.00	\$ 79,169.00	\$ 29,100.00	\$ 65,000.00	\$ 65,000.00
11	The purpose of these funds is to certify that commercial body art facilities operating in Louisiana meets the requirements of the State Food, Drug, and Cosmetic Law La. R.S. 40:601, et. Seq. State Sanitary Code, Chapter IX.	Sanitarian Services	Commercial Body Art	OPH is responsible for regulating Commercial Body Art facilities which perform tattoos, body piercing and permanent cosmetics. Specifically, fees are collected for the registration of facilities (\$1,0000), facility managers (\$200), facility operators (\$100) and persons or private entities offering training to tattoo and body piercing operators on sanitary and safe procedures (\$3000).					
	Current fees are at maximum allowed under law.				\$ 75,276.00	\$ 188,655.00	\$ 169,380.00	\$ 135,000.00	\$ 135,000.00
12	La. R.S. 40:4(A)(2) (Act 267 of 1990)	Sanitarian Services	Infectious Waste Control Fees	The purpose of these funds is to protect the public, health care workers and solid waste disposal workers from the health hazards of potentially infectious biomedical wastes by regulating their packaging, transportation and treatment. Annual fees are \$100 for each storage/treatment facility and \$100 for each transportation facility plus \$25 for each truck. No Federal funds. No matching requirement.					
	Current fees are at maximum allowed under law.				\$ 15,150.00	\$ 15,950.00	\$ 16,900.00	\$ 14,000.00	\$ 15,000.00
13	La. R.S. 40:29	OPH Laboratory	Laboratory Fees	See Tab 2: OPH LAB test menu					
				The OPH Lab Fee schedule provides the allowable cost for more than 350 itemized fees. It also provides the default costs for tests outside of the listed schedule.					
14	La. R.S. 36:254(B)(7)	OPH Laboratory	Laboratory Certification	A non -refundable application fee is collected from laboratories seeking certification for chemical analysis of drinking water by the Agency.					
				Fees are: A) Inorganic Chemistry - \$ 750 B) Organic Chemistry - \$800 C) Inorganic and Organic Chemistry - \$1,000 D) Radiological Testing - \$800 The laboratory seeking certification also pays the travel expenses of the Certification Officer. There are no matching requirements for this project.	\$ 25,890.00	\$ 28,700.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00

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ACT 1001 FEES

FY 2018-2019

Priority	Legal Authority	Activity	Fee Name	Description	Historic Collections				
					FY15	FY16	FY17	FY18 Existing Operating Budget	FY19 Requested Budget
15	Fees are collected for certification of water and wastewater operators in compliance with La. R.S. 40:1148 and La. R.S. 40:1142(F) as amended under La. R.S. 39:55.2(f), Act 13 of 1988.	Engineering Services	Wastewater: Operator Certification Fees	Fees collected are: \$5.00 per certification examination, \$10 per annual operator certification for the first category and \$5.00 for each additional category in water and/or wastewater operator certification.					
	Current fees are at maximum allowed under law.				\$ 63,080.00	\$ 188,278.00	\$ 56,996.00	\$ 180,000.00	\$ 180,000.00
16	La. R.S. 40:1232.1	Emergency Medical Services	Emergency Medical Services Testing and Certification Fees	The purpose of these funds is to insure optimum pre-hospital emergency medical services through effective Emergency Medical Service (EMS) education and Certification of care providers according to accepted national standards; to oversee the education, examination, certification and scope of practice for first responders and emergency medical technicians - basic, intermediate, and paramedic. The funds are generated from a reinstatement fee of \$5.00 each for suspended or revoked driver's licenses, equaling approximately \$100,000 annually and testing and certification fees for EMTs that produce about \$250,000 per year.					
	Current fees are at maximum allowed under law.				\$ 379,873.00	\$ 348,883.00	\$ 368,005.00	\$ 350,000.00	\$ 350,000.00
17	La. R.S. 40:31.36	Parish Health Units	Immunization Administrative Fee	Immunizations: OPH is authorized to charge a ten-dollar (\$10) administrative fee in parish health units for each childhood vaccination visit by a patient whose other pediatric services are provided outside of the department's system. OPH is also authorized to charge an administrative fee of twenty-five dollars (\$25) in parish health units for administering international immunizations for foreign travel. In addition, the patient shall be responsible for the parish health unit's current cost of yellow fever, cholera, and typhoid vaccines.					
			Clinic Service Co-Pay Pharmacy Co-pay	Co-Payments: OPH is authorized to charge a clinic service copayment fee of five dollars per clinic service and five dollars per pharmacy service, not to exceed ten dollars per clinic visit, for each service performed at a parish health unit. This co-payment is not applied to immunization services.					