# DIVISION OF ADMINISTRATION Facility Planning & Control

# JOINT LEGISLATIVE COMMITTEE ON THE BUDGET

# **Briefing Book**

for

October 30, 2015

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Supplemental Funds Request

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1) Improvements at City Park Golf Course Complex, Phase 1 New Orleans, LA

Project Numbers: 06-A20-03B-01, Part 01 and 01-107-05B-13, Part VJ

Site Code: 1-36-066 State ID No: N/A

Date of Contract: January 12, 2015

Original Contract Amount: \$13,180,000.00
Changes by previous change orders: \$98,010.00

Change Order No. 1 \$98,010.00 (JLCB 8/14/2015)

Contract amount increased by Change Order 2: \$97,536.00 (08/19/2015)

New contract sum: \$13,375,546.00

Change Order No. 2 was executed in the amount of \$97,536.00 to place a 12 inch minimum thickness of pumped river sand on the fairways. The change will enhance course drainage and provide for better grass growth and playability. The bid documents stated that pumped river sand would be spread over the fairways to make up for the discrepancy in the cut/fill quantities and provide a suitable material to balance the earthwork shaping outside of the greens, tees, and bunkers, but a uniform thickness of sand was not required. Placing a uniform 12 inches of pumped river sand on the fairways yields the ideal thickness. This was not included in the original bid package due to budget restraints. This is a user requested enhancement.

## 2) North Louislana Criminalistics Laboratory

Replacement of Shreveport Facility, Planning and Construction (Caddo Parish)

Project No. 50-NJ8-07B-01

Date of Contract: August 14, 2013

Original Contract Amount: \$22,886,000.00

Changes by previous change orders: -\$469,988.62

Change Order 1: -\$711,881.00 08/14/13 (JLCB 09/13/13)

Change Order 2: -\$25,936.99 03/13/14

Change Order 3: \$98,914.33 12/05/14 (JLCB 02/27/15) Change Order 4: \$70,080.42 03/07/15 (JLCB 08/14/15) Change Order 5: \$98,811.96 06/24/15 (JLCB 09/18/15)

Contract amount increased by Change Order 6: \$76,236.85 (08/24/15)

New Contract Sum: \$22,492,225.57

Change Order No. 6 increases the project amount to provide for the installation of an operable partition in Room 117 and also for changes to access control for the facility. The latter will provide a higher level of security than was originally requested in order to prevent evidence and analysis from being compromised by outside sources.

## 3) Reroof Northeast Louisiana State Office Building

**Northeast Louisiana State Office Building** 

Monroe, Louisiana

Project No. 01-107-97S-03, Part 1E

State ID No: \$15002 Site Code: 8-37-050

Date of Contract: August 4, 2014

Original Contract Amount: \$2,299,996.43

Changes by previous change orders:

NONE

Contract amount increased by this Change Order: \$92,076.64

New contract sum: \$2,392,073.07

Change Order No. 1 increases the project amount to allow for the removal of existing rooftop cooling towers which were abandoned during construction. Under a separate project initiated after the start of construction on this project, a new cooling tower was installed at grade allowing for the abandonment of existing rooftop cooling towers. This Change Order allows for the removal of the abandoned rooftop cooling towers and related roof penetrations no longer needed.



KRISTY H. NICHOLS
COMMISSIONER OF ADMINISTRATION

# State of Louisiana Division of Administration

Office of the Commissioner

September 24, 2015

The Honorable Jim Fannin, Chairman Joint Legislative Committee on the Budget Post Office Box 80372 Baton Rouge, Louisiana 70804 Approved by the Joint Legislative Committee on the Budget

ATE: 10-3

RE:

Combination of Appropriations Request
Replace Residences for Area Supervisors of North and South
Richard K. Yancey Wildlife Management Areas
Louisiana Department of Wildlife and Fisheries
Concordia Parish, Louisiana

State Project Nos.: 16-513-14-13, Part 01 and 16-513-14-10, Part 01

Dear Representative Fannin:

Act 25 of 2014 includes two appropriations from WF&F Conservation Fund, each in the amount of \$250,800.00.

Each of these two projects consists of the replacement an existing residence of approximately 2,000 square feet for each of the two area supervisors. The residences, which are to be approximately 400 yards apart, will be identical. There will be some minor differences in required site work.

Combination of the projects will result in reduced design and contract administration costs by having a single designer manage the two projects under a single construction contract, economy of scale by having one contractor building both residences, and a larger single project would likely attract an increased number of contractors to bid the work in this remote location.

Therefore, Facility Planning and Control is requesting to combine the individual appropriations for design and construction of a single project to construct the two buildings, for accounting and auditing purposes.

Please place this item on the agenda for the next meeting of the committee.

Sincerely,

Mark A. Moses

Director/

Kristy H. Nichols

Commissioner of Administration

cc: Ms. Sherry Phillips Hymel, Senate Fiscal Division

Ms. Portia Johnson, DOA

Mr. Mark Moses, FPC

Mr. John Hodnett, FPC

Mr. Mark Gates, FPC

Ms. Diane Brown, FPC

Mr. John Carpenter, LFO

Mr. Patrick Goldsmith, House Fiscal Division

Ms. Ternisa Hutchinson, DOA, Planning & Budget

Mr. Barry Dusse, DOA, Planning & Budget

Mr. Sam Roubique, DOA, Planning & Budget

Ms. Penny Bouquet, House Fiscal Division

Ms. Martha Hess, Senate Counsel

Ms. Raynel Gascon, Senate Fiscal Division

Mr. Robert Arnold, WLF

Mr. Regis Bergeron, FP&C

Ms. Lisa Smeltzer, FP&C



KRISTY H. NICHOLS
COMMISSIONER OF ADMINISTRATION

## State of Louisiana

## Division of Administration Office of the Commissioner

September 24, 2015

The Honorable Jim Fannin, Chairman Joint Legislative Committee on the Budget Post Office Box 80372 Baton Rouge, Louisiana 70804 Approved by the Joint Legislative Committee on the Budget

DATE:

Re:

**Supplemental Funds Request** 

Replace Residences for Area Supervisors of North and South

Richard K. Yancey Wildlife Management Areas Louisiana Department of Wildlife and Fisheries

Concordia Parish, Louisiana

State Project Nos.: 16-513-14-13, Part 01 and 16-513-14-10, Part 01

Dear Representative Fannin:

Act 25 of 2014 includes an appropriation of Conservation Funds for this project totaling \$501,600.00.

This project consists of replacement of two existing residences for area supervisors. Design Development Plans were completed on August 14, 2015 and the associated Statement of Probable cost indicates a total project cost of \$661,600.00, creating a shortfall of \$160,000.00.

In order to continue with a design that meets the programmatic requirements of the Capital Outlay Request, an additional \$160,000.00 is needed. The Department of Wildlife and Fisheries has funds available in the Conservation Account \$1300W0100.

Therefore, Facility Planning and Control is requesting authorization to accept an additional \$160,000.00 from the Department of Wildlife and Fisheries in order to continue with the design and construction of this project.

Please place this Item on the agenda for the next meeting of the committee.

Sincerely,

Mark A. Moses

Director

Kristy H. Nicbols

Commissioner of Administration

CC:

Ms. Sherry Phillips Hymel, Senate Fiscal Division

Ms. Portia Johnson, DOA

Mr. Mark Moses, FPC

Mr. John Hodnett, FPC

Mr. Mark Gates, FPC

Ms. Diane Brown, FPC

Mr. John Carpenter, LFO

Mr. Patrick Goldsmith, House Fiscal Division

Ms. Ternisa Hutchinson, DOA, Planning & Budget

Mr. Barry Dusse, DOA, Planning & Budget

Mr. Sam Roubique, DOA, Planning & Budget

Ms. Penny Bouquet, House Fiscal Division

Ms. Martha Hess, Senate Counsel

Ms. Raynel Gascon, Senate Fiscal Division

Mr. Regis Bergeron, FPC

Ms. Lisa Smeltzer, FPC

Mr. Robert Arnold, WLF



STAFFORD OLIVIA PALMIERI COMMISSIONER OF ADMINISTRATION

October 19, 2015

The Honorable Jim Fannin, Chairman Joint Legislative Committee on the Budget Post Office Box 80372 Baton Rouge, Louisiana 70804

Approved by the Joint Legislative Committee on the Budget

DATE: 10-30-15

Re:

Increase Budget Authority - Statutory Dedication

Department of Transportation and Development (DOTD)

Highway Program (Up to \$4,000,000 for Secretary's Emergency Fund)

Dear Representative Fannin:

Act 26 of 2015 included an appropriation for \$33,841,271 in a Statutory Dedication from the Transportation Trust Fund - Regular.

DOTD has requested that the appropriation for the Statutory Dedication from the Transportation Trust Fund - Regular be increased to \$39,841,271 to reflect an additional \$6,000,000 recognized by the Revenue Estimating Conference at its August 14, 2015 meeting. This funding will be used to match Federal funds for the letting of construction projects throughout the state.

Therefore, we are requesting that the Committee approve an increase to the Statutory Dedication from the Transportation Trust Fund – Regular in the amount of \$6,000,000.

Please place this item on the agenda for the next meeting of the Committee.

Sincerely,

Mark A. Moses

Director

Stafford Olivia Palmieri

Commissioner of Administration

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Ms. Sherry Phillips Hymel, Senate Fiscal Division cc:

Ms. Portia Johnson, DOA

Mr. Mark Moses, FPC

Mr. John Hodnett, FPC

Mr. Mark Gates, FPC

Ms. Diane Brown, FPC

Mr. John Carpenter, LEO

Mr. Patrick Goldsmith, House Fiscal Division

Ms. Ternisa Hutchinson, DOA, Planning & Budget

Mr. Barry Dusse, DOA, Planning & Budget

Mr. Sam Roubique, DOA, Planning & Budget

Ms. Penny Bouquet, House Fiscal Division

Ms. Martha Hess, Senate Counsel

Ms. Raynel Gascon, Senate Fiscal Division

Mr. Don Johnson, DOTD



KRISTY H. NICHOLS
COMMISSIONER OF ADMINISTRATION

## State of Louisiana

# Division of Administration Office of the Commissioner

September 24, 2015

The Honorable Jim Fannin, Chairman Joint Legislative Committee on the Budget Post Office Box 80372 Baton Rouge, Louisiana 70804 Approved by the Joint Legislative Committee on the Budget

10-30-15

DATE:

RE:

Request for Approval for a Construction Change Directive over \$100,000

Improvements at City Park Golf Course Complex, Phase 1

New Orleans, LA

State Project Nos. 06-A20-03B-01, Part 01 and 01-107-05B-13, Part VJ

Dear Representative Fannin,

Act 24 of 2013 and Act 26 of 2015 appropriated \$9,899,000 for the referenced project. FEMA funds in the amount of \$7,794,448.12 were added for a total of \$17,693,448.12.

A construction contract was awarded to Duininck on January 12, 2015, in the amount of \$13,180,000. Unforeseen subsurface debris has been discovered while trenching for drainage lines, shaping the course, and driving piling for buildings and bridges. The debris includes piping, logs, tree stumps, tires, concrete footings, etc. This material must be removed in order to continue with the construction and earthwork.

This is a request for approval of a Construction Change Directive not to exceed \$200,000 for debris removal. The architect has conferred with the contractor and established a list of unit prices to remove the various types of debris. The unit prices are based on materials, labor, and equipment necessary to remove the various types of debris, and its disposal. The contractor will keep a daily log of debris and types as it is removed, and will submit the daily logs to the architect on a weekly basis.

Once the debris has been removed, a change order will be written based on the type and volume of debris removed using the established unit prices.

Facility Planning and Control is requesting approval for a Construction Change Directive in an amount not to exceed \$200,000 to cover the cost of debris removal.

Please place this item on the agenda for the next meeting of the Committee.

Sincerely,

Mark A. Moses

Director

Kristy H. Nichols

Commissioner of Administration

CC:

Ms. Sherry Phillips Hymel, Senate Fiscal Division

Ms. Portia Johnson, DOA

Mr. Mark Moses, FPC

Mr. John Hodnett, FPC

Mr. Mark Gates, FPC

Ms. Diane Brown, FPC

Mr. John Carpenter, LFO

Mr. Patrick Goldsmith, House Fiscal Division

Ms. Ternisa Hutchinson, DOA, Planning & Budget

Mr. Barry Dusse, DOA, Planning & Budget

Mr. Sam Roubique, DOA, Planning & Budget

Ms. Penny Bouquet, House Fiscal Division

Ms. Martha Hess, Senate Counsel

Ms. Raynel Gascon, Senate Fiscal Division

Mr. Bob Becker, NOCP

Ms. Kittye Rouse, FPC

Ms. Lisa Smeltzer, FPC



KRISTY H. NICHOLS
COMMISSIONER OF ADMINISTRATION

# State of Louisiana

## Division of Administration Office of the Commissioner

September 24, 2015

The Honorable Jim Fannin, Chairman Joint Legislative Committee on the Budget Post Office Box 80372, Capitol Station Baton Rouge, Louisiana 70804 Approved by the Joint Legislative Committee on the Budget

DATE: 10-30-

Re:

Approval of Change Order over \$100,000

River Modeling Center, Coastal Protection & Restoration Authority

Baton Rouge, Louisiana

Project No. 01-107-12-02, Part 02

Dear Representative Fannin,

Act 23 of 2012 appropriated \$6,200,000.00 and JLCB further approved \$2,735,325.00 for a total of \$8,935,325.00. The funds are managed by an interagency transfer from CPRA to FP&C. The project was awarded to Stuart & Co. contractors in the amount of \$7,183,600.00 on January 12, 2015.

This is the first Building designed and under construction at the Water Campus Research Park. Master Planning for the remainder of the 33 acre riverfront site was still in progress by the developer as the River Modeling Center was completing the Bid Documents phase. The developer's Master Planning established design standards that will apply to all the future buildings, but these were not established in time to be incorporated into the design of this building.

Change Order #1 is a request to modify the exterior materials for the River Modeling Center to be compatible with the future buildings in the Research Park.

The total for the exterior façade changes is \$110,950.00. The change order includes other credit items that reduce the net amount to \$99,610.00. Facility Planning and Control is requesting approval of a change order in the amount of \$99,610.00. There are sufficient funds in the project to cover the cost of the change.

Please place this item on the agenda for the next meeting of the committee.

Sincerely,

Mark A. Moses

1

Kristy H. Nichols

**Commissioner of Administration** 

CC:

Ms. Sherry Phillips Hymel, Senate Fiscal Division

Ms. Portia Johnson, DOA

Mr. Mark Moses, FPC

Mr. John Hodnett, FPC

Mr. Mark Gates, FPC

Ms. Diane Brown, FPC

Mr. John Carpenter, LFO

Mr. Patrick Goldsmith, House Fiscal Division

Ms. Ternisa Hutchinson, DOA, Planning & Budget

Mr. Barry Dusse, DOA, Planning & Budget

Mr. Sam Roubique, DOA, Planning & Budget

Ms. Penny Bouquet, House Fiscal Division

Ms. Martha Hess, Senate Counsel

Ms. Raynel Gascon, Senate Fiscal Division

Mr. Kyle Graham, CPRA

Ms. Janice Lansing, CPRA

Ms. Renee' McKee, CPRA

Ms. Lisa Smeltzer, FPC

Mr. Thomas Campbell, FPC



KRISTY H. NICHOLS
COMMISSIONER OF ADMINISTRATION

September 21, 2015

The Honorable Jim Fannin, Chairman Joint Legislative Committee on the Budget Post Office Box 80372 Baton Rouge, Louisiana 70804 Approved by the Joint Legislative Committee on the Budget

10-30-15

DATE:

Re:

Approval of a Change Order over \$100,000

Coastal Protection and Restoration Authority

Caminada Headland Beach and Dune Restoration Increment II - BA-143

Lafourche and Jefferson Parish

LaGov Project Purchase Order Number 2000088526

Dear Representative Fannin:

The referenced Caminada Headland Beach and Dune Restoration Increment II project is restoring the beach habitat of the Caminada Headland by transporting sand from Ship Shoal, an underwater sand body located approximately 30 miles away in the Gulf of Mexico to restore habitat on a barrier shoreline. The project will restore approximately 500 acres and 7 miles of beach and dune by placing approximately 5.1 million cubic yards of sand on the headland.

The newly created habitat will aid to reduce the direct impacts of storm events to Port Fourchon which is located just north of the western portion of the Headland. Port Fourchon is an invaluable site to the oil and gas industry, furnishing between fifteen and eighteen percent of the country's oil supply and ninety percent of the Gulf of Mexico's deep water oil production. The port also services the offshore oil, commercial fishing, seafood, shipping, tourism, and recreation industries. The entire Headland is habitat for a variety of nesting and overwintering shore birds including the least tern and threatened piping plover. The Caminada Headland is considered one of the most important least tern nesting areas in the state. The eastern portion of the Headland consists of Elmer's Island Wildlife Refuge managed by the Louisiana Department of Wildlife and Fisheries and is a heavily utilized public resource.

This change order will allow for additional days of sea turtle relocation trawling, which is a requirement in the Federal Permit issued by Bureau of Ocean Energy Management (BOEM). When Increment II of the Caminada Headland project was being bid, Increment I was under construction. During the bid process for Increment II, Increment I of the project unexpectedly exceeded the number of turtles that the permit allowed to be caught and relocated. As a result, BOEM and the National Marine Fisheries Service are now requiring the project to have turtle relocation trawls active every day that a hopper dredge is operating on site.

At the time Increment II of the project was advertised and prior to exceeding the permit conditions for Increment I, it was estimated that turtle relocation trawling for Increment II would be required for 51 days. This estimate was based on the best available data from past dredging projects where turtle relocation was required. As such, the bid documents required the contractor to bid on the 51 days of trawling. The contractor that was awarded the Increment II had a bid of \$5,000 per day for turtle trawling. Increment II of

the project is currently estimated to have hopper dredges operating for 217 days. Therefore, it is necessary to add 166 days of turtle relocation trawling to the construction contract.

This change order, in the amount of \$830,000, will allow CPRA to meet the Federal Permit requirement for sea turtle relocation trawling each day that the hopper dredge is on site. At a unit rate of \$5,000 per day, for the 166 additional days, this cost is \$830,000 in contingency funds. The funds requested to execute this change order are available through the Gulf Environmental Benefit Fund, which is administered by the National Fish and Wildlife Foundation. The funding is available from the settlement of federal criminal charges against BP and Transocean.

On behalf of the Coastal Protection and Restoration Authority, we request the Committee approve the change order as described above.

Please place this on the agenda for the next meeting of the Committee.

Sincerely,

Mark A. Moses

Director

Kristy H. Nichols

**Commissioner of Administration** 

#### MAM:kh

cc:

Ms. Sherry Phillips Hymel, Senate Fiscal Division

Ms. Portia Johnson, DOA

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Ms. Raynel Gascon, Senate Fiscal Division



KRISTY H. NICHOLS
COMMISSIONER OF ADMINISTRATION

September 24, 2015

The Honorable Jim Fannin, Chairman Joint Legislative Committee on the Budget Post Office Box 80372 Baton Rouge, Louisiana 70804

RE:

Reporting of Change Orders over \$50,000 and under \$100,000

**Facility Planning and Control** 

Dear Representative Fannin:

In accordance with R.S. 39:126 any change order in excess of fifty thousand dollars but less than one hundred thousand dollars shall be submitted to the Joint Legislative Committee on the Budget for review but shall not require committee approval. Pursuant to this authority Facility Planning & Control has issued change orders which are itemized on the attached list.

Please place this item on the agenda of the next meeting of the Committee.

Sincerely,

Mark A. Moses

Director

Kristy H. Nichols

Commissioner of Administration

cc: Ms. Sherry Phillips Hymel, Senate Fiscal Division

Ms. Portia Johnson, DOA

Mr. Mark Moses, FPC

Mr. John Hodnett, FPC

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Mr. Patrick Goldsmith, House Fiscal Division

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Mr. Sam Roubique, DOA, Planning & Budget

Ms. Penny Bouquet, House Fiscal Division

Ms. Martha Hess, Senate Counsel

Ms. Raynel Gascon, Senate Fiscal Division

## 1. Improvements at City Park Golf Course Complex, Phase 1

New Orleans, LA

State Project Nos. 06-A20-03B-01, Part 01 and 01-107-05B-13, Part VJ

Site Code: 1-36-066 State ID No: N/A

Date of Contract: January 12, 2015

Original Contract Amount: \$13,180,000.00 Changes by previous Change Orders: \$98,010.00

Change Order No. 1:

\$98,010.00 05/29/2015 (JLCB 8/14/2015)

Contract amount increased by Change Order 2: \$97,536.00 08/19/2015

New contract sum: \$13,375,546.00

Change Order No. 2 was executed in the amount of \$97,536.00 to place a 12 inch minimum thickness of pumped river sand on the fairways. The change will enhance course drainage and provide for better grass growth and playability. The bid documents stated that pumped river sand would be spread over the fairways to make up for the discrepancy in the cut/fill quantities and provide a suitable material to balance the earthwork shaping outside of the greens, tees, and bunkers, but a uniform thickness of sand was not required. Placing a uniform 12 inches of pumped river sand on the fairways yields the ideal thickness. This was not included in the original bid package due to budget restraints. This is a user requested enhancement.

## 2. North Louisiana Criminalistics Laboratory

Replacement of Shreveport Facility, Planning and Construction

(Caddo Parish)

Project No. 50-NJ8-07B-01

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Change Order 3: \$98,914.33 12/5/14 (JLCB 2/27/15) Change Order 4: \$70,080.42 3/7/15 (JLCB 8/14/15) Change Order 5: \$98,811.96 6/24/15 (JLCB 9/18/15)

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3. Reroof Northeast Louisiana State Office Building Northeast Louisiana State Office Building Monroe, Louisiana

Project No. 01-107-97S-03, Part 1E

State ID No: \$15002 Site Code: 8-37-050

Date of Contract: August 4, 2014

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Contract amount increased by this Change Order: \$92,076.64

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