

BUDGET REQUEST

BR-0
(6/08)

Year Ending December 31, 2019

NAME OF DEPARTMENT: Louisiana Public Facilities Authority

ADDRESS: 2237 South Acadian Thruway Suite 650
Baton Rouge, LA

BUDGET UNIT: _____

SCHEDULE NUMBER: _____

ZIP CODE: 70808

FAX NUMBER: (225) 923-0021

TELEPHONE NUMBER: (225) 923-0020

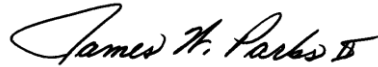
AGENCY WEB ADDRESS: _____

TO THE OFFICE OF PLANNING AND BUDGET:

THE ACCOMPANYING FORMS, STATEMENTS AND EXPLANATIONS HAVE BEEN APPROVED BY US AND ARE COMPRISED AS FOLLOWS:

OPERATIONAL PLAN PACKAGE:	NUMBERED PAGE 1 THROUGH PAGE _____
EXISTING OPERATING BUDGET PACKAGE:	NUMBERED PAGE 1 THROUGH PAGE _____
CONTINUATION BUDGET PACKAGE:	NUMBERED PAGE 1 THROUGH PAGE _____
TECHNICAL/OTHER ADJUSTMENT BUDGET PACKAGE:	NUMBERED PAGE 1 THROUGH PAGE _____
NEW/EXPANDED BUDGET REQUEST PACKAGE:	NUMBERED PAGE 1 THROUGH PAGE _____
TOTAL REQUEST SUMMARY PACKAGE:	NUMBERED PAGE 1 THROUGH PAGE _____
ADDENDA TO REQUEST (WHERE APPLICABLE)	NUMBERED PAGE 1 THROUGH PAGE _____

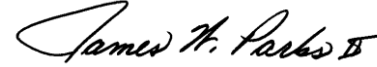
WE HEREBY CERTIFY THAT THE STATEMENTS AND FIGURES ON THE ACCOMPANYING FORMS ARE TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE.

HEAD OF DEPARTMENT: 

PRINTED NAME/TITLE: President and CEO

DATE: October 23, 2018

EMAIL ADDRESS: parks@lpfa.com

HEAD OF BUDGET UNIT: 

PRINTED NAME/TITLE: President and CEO

EMAIL ADDRESS: parks@lpfa.com

PROGRAM CONTACT PERSON: James W. Parks II

TITLE: President and CEO

TELEPHONE NUMBER: (225) 923-0020

EMAIL ADDRESS: parks@lpfa.com

FINANCIAL CONTACT PERSON: James W. Parks II

TITLE: President and CEO

TELEPHONE NUMBER: (225) 923-0020

EMAIL ADDRESS: parks@lpfa.com

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BR-TC
(9/10)

BUDGET REQUEST DOCUMENTS:

BR-0	X	BR-16A	X
BR-TC	X	BR-16B	X
BR-1	X	BR-16C	X
BR-2	X	BR-16D	X
BR-6	X	BR-17A	X
BR-6A	N/A	BR-18	X
BR-6B	X	BR-18A	N/A
BR-6S	N/A	BR-18B	N/A
BR-7	N/A	BR-19	X
BR-8	X	BR-19A	N/A
TR-SAL	N/A	BR-19B	N/A
TR-SAL EX	N/A	BR-20A	X
BR-9E	N/A	BR-20B	N/A
BR-10	X	BR-20BX	N/A
BR-12	N/A	BR-20C	N/A
BR-13	X	BR-20D	N/A
BR-14A	X	BR-21A	N/A
BR-14B		BR-SUPP	N/A
BR-15A	X		
BR-15B	X		
BR-15C	X		
BR-15D	X		
BR-15E	X		
BR-15F	X		
BR-15G	X		
BR-15H	X		
BR-15I	X		
BR-15J	X		
BR-15K	X		

ADDENDA TO REQUEST:

CB-0		IT-0	
CB-1			
CB-2			
CB-4			
CB-5			
CB-6			
CB/BR-9B	X	SUNSET REVIEW	
CB-7			
CB-8		WFC-1	
CB/BR-20A		WFC-2	
CB/BR-21A		WFC-3	
T/OAP-0			
T/OAP-1A		CHILD-DT	
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NE-C			
TR-0			
TR-SUMM1, 1A, 1B			
TR-SUMM2, 2A, 2B			
OPERATION PLAN			

PLEASE PLACE AN "X" IN THE SPACE PROVIDED IF YOUR BUDGET REQUEST INCLUDES THE INDICATED FORM.

PLEASE PLACE "N/A" IN THE SPACE PROVIDED IF YOUR BUDGET REQUEST DOES NOT INCLUDE THE INDICATED FORM BECAUSE IT IS NOT APPLICABLE.

SUMMARY STATEMENT OF MEANS OF FINANCING FOR YEARS SHOWN

BR-1
(9/06)

LINE NO.	MEANS OF FINANCING	PRIOR YEAR ACTUAL 2017 (no negatives)	EXISTING OPERATING BUDGET 2018 (no negatives)	TOTAL REQUEST 2019 (no negatives)	OVER/UNDER EXISTING OPERATING BUDGET	PERCENT CHANGE
1	FEES & SELF-GENERATED REVENUES	\$ 2,270,917	\$ 2,496,600	\$ 2,450,000	\$ (46,600)	-1.87%
2						
3	TOTAL MEANS OF FINANCING	\$ 2,270,917	\$ 2,496,600	\$ 2,450,000	\$ (46,600)	-1.87%

Note: Column totals on BR-1 from should equal corresponding Column totals on BR-2 form.

SUMMARY STATEMENT OF EXPENDITURES FOR YEARS SHOWN

BR-2
(8/13)

LINE NO.	CATEGORY OF EXPENDITURE	PRIOR YEAR ACTUAL 2017 (no negatives)	EXISTING OPERATING BUDGET 2018 (no negatives)	TOTAL REQUEST 2019 (no negatives)	OVER/UNDER EXISTING OPERATING BUDGET	PERCENT CHANGE
1	PERSONAL SERVICES:					
2	Salaries	\$ 1,021,688	\$ 1,113,200	\$ 1,137,800	\$ 24,600	2.21%
3	Other Compensation	\$ 23,200	\$ 28,176	\$ 23,665	\$ (4,511)	-16.01%
4	Related Benefits	\$ 381,253	\$ 424,080	\$ 408,700	\$ (15,380)	-3.63%
5	TOTAL PERSONAL SERVICES	\$ 1,426,141	\$ 1,565,456	\$ 1,570,165	\$ 4,709	0.30%
6	OPERATING EXPENSES:					
7	Travel	\$ 57,747	\$ 80,250	\$ 77,200	\$ (3,050)	-3.80%
8	Operating Services	\$ 659,400	\$ 669,640	\$ 642,050	\$ (27,590)	-4.12%
9	Supplies	\$ 27,967	\$ 39,250	\$ 31,250	\$ (8,000)	-20.38%
10	TOTAL OPERATING EXPENSES	\$ 745,114	\$ 789,140	\$ 750,500	\$ (38,640)	-4.90%
11	PROFESSIONAL SERVICES	\$ 124,935	\$ 140,000	\$ 128,000	\$ (12,000)	-8.57%
12	OTHER CHARGES:					
13	Other Charges	N/A	N/A	N/A	N/A	N/A
14	Debt Service	N/A	N/A	N/A	N/A	N/A
15	Interagency Transfers	\$ -	N/A	N/A	N/A	N/A
16	TOTAL OTHER CHARGES	\$ -	\$ -	\$ -	\$ -	N/A
17	ACQUISITIONS & MAJOR REPAIRS:					
18	Acquisitions	\$ 5,597	\$ 29,400	\$ -	\$ (29,400)	-100.00%
19	Major Repairs	\$ -	\$ -	\$ -	\$ -	N/A
20	TOTAL ACQUISITIONS & MAJOR REPAIRS	\$ 5,597	\$ 29,400	\$ -	\$ (29,400)	-100.00%
21	UNALLOTTED	N/A	N/A	N/A	N/A	N/A
22	TOTAL EXPENDITURES & REQUEST	\$ 2,301,787	\$ 2,523,996	\$ 2,448,665	\$ (75,331)	-2.98%
23	AUTHORIZED T. O. FRE POSITIONS					
24	Classified	-	-	-	-	0.00%
25	Unclassified	17	17	17	-	0.00%
26	TOTAL AUTHORIZED T. O. FTE POSITIONS	17	17	17	-	0.00%
27	TOTAL AUTHORIZED OTHER CHARGES POSITION	-	-	-	-	0.00%
28	TOTAL NON-T.O. FTE POSITIONS**	-	-	-	-	0.00%

* Authorized Other Charges Positions are those reported under Objects 3670, 3680, and 3681.

** Non-T.O. FTE Positions are those reported under Object 2200 (exclude WAEs).

Note: There should be no **NEGATIVE** numbers in the following columns: PRIOR YEAR ACTUAL, EXISTING OPERATING BUDGET, AND TOTAL REQUEST.

MEANS OF FINANCING OTHER THAN Bond Financing/ Business Development FUND DIRECT

BR-6
(9/10)

REVENUE OBJECT	SOURCE (FEDERAL, INTERAGENCY TRANSFERS, ETC.) * Give the Legal Citation Authorizing These Funds and Describe Fully Their Purpose and Use.	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET	DETAIL SHEET NOS.
SELF-GENERATED REVENUES						
Bond Financing/ Business Development:						
	Financing Acceptance Fees	\$ 526,942	\$ 425,000	\$ 425,000	\$ -	
	Financing Application Fees	\$ 1,500	\$ 15,000	\$ 15,000	\$ -	
	Program Administrative Fees	\$ 51,866	\$ 75,000	\$ 75,000	\$ -	
	Multifamily and other Program Fees	\$ 86,311	\$ 75,000	\$ 85,000	\$ 10,000	
	Interest Income	\$ 373,992	\$ 465,000	\$ 465,000	\$ -	
	Program Investment Earnings	\$ -	\$ -	\$ -	\$ -	
	Miscellaneous Income	\$ 9,040	\$ -	\$ -	\$ -	
	Realized and unrealized gain or loss on investments	\$ (163,830)	\$ -	\$ -	\$ -	
	SUB-TOTAL	\$ 885,821	\$ 1,055,000	\$ 1,065,000	\$ 10,000	
Student Loans:						
	Program Administrative Fees	\$ 1,385,096	\$ 1,441,600	\$ 1,385,000	\$ (56,600)	
	Miscellaneous Income	\$ -	\$ -	\$ -	\$ -	
	SUB-TOTAL	\$ 1,385,096	\$ 1,441,600	\$ 1,385,000	\$ (56,600)	
	PUBLIC TRUST ACT:					
	LA. R.S. 9:2341-47 The Louisiana Public Facilities Authority (LPFA) is a financing authority created as a public trust and public corporation by a Louisiana corporation, pursuant to an Indenture of Trust. The State of Louisiana is the beneficiary of the LPFA trust. LPFA was established to benefit the State of Louisiana and its citizens through the issuance of taxable and tax-exempt bonds as well as through other means of public service and economic development. The purposes of the LPFA are to promote, encourage and further the accomplishment of all activities beneficial to the state and which have a public purpose.					
TOTAL SELF-GENERATED REVENUES		\$ 2,270,917.00	\$ 2,496,600.00	\$ 2,450,000.00	\$ (46,600.00)	

* NOTE: Each individual grant, interagency transfer, self-generated revenue source, etc. must be listed separately, and a BR-6A and BR-6B detail sheet must be completed for each separate item listed on the BR-6.

Financing Acceptance Fees

The Authority requires a financing acceptance fee usually equal to one-twentieth of one percent of the face amount of issued bonds less the financing application fee. The financing acceptance fee covers general administration expenses incurred by the Authority. This fee is due upon the closing of a bond issue and is recorded as revenue at such time.

Financing Application Fees

The Authority assesses a non-refundable financing application fee of \$500 on all project-financing applications formally submitted for consideration by the Authority's Board of Trustees.

Program Administrative Fees

The Authority acts as both the issuer and administrator for certain bond programs. The Authority is compensated as administrator through a fee usually based upon a percentage of either the outstanding bonds or assets of the program. The percentages vary from one-tenth of one percent to five-tenths of one percent. The fee is assessed to cover program administrative costs incurred by the Authority.

Multi-family and Other Program Fees

The Authority assesses an annual issuer fee on all multi-family bond issues. The fee is typically based upon a percentage of the outstanding bond principal balance as of January 1 of each year. The percentage usually is either one-twentieth of one percent for pre-1985 issues or one-tenth of one percent for issues thereafter. The Authority also collects fees and interest from its other programs such as the Bond Bank and Rural Development Loan Programs. These fees cover general administration expenses incurred by the Authority.

Interest Income

The Authority receives interest income from the investment of Authority assets.

Program Investment Earnings

Program Investment Earnings consist primarily of residual funds of retired program bond issues. Residual proceeds represent cash and investment balances of a program bond issue that remain after the extinguishment of all obligations, including applicable arbitrage rebate to the federal government. The residuals are due to the Authority unless the program issue's Indenture of Trust identifies another recipient. The residual funds are recognized as income to the Authority upon the termination of the program bond issue's Indenture of Trust. All residuals from project financings are paid to the project borrower.

Line No.	DEPARTMENT OF BR-8 Tracking Sheet		PRIOR YEAR ACTUAL 2017 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	EXISTING OPERATING BUDGET 2018 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	TOTAL REQUEST 2019 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	OVER/UNDER EXISTING OPERATING BUDGET
	Bond Financing/Business Development					
	Program:					
1	General Fund		-	-	-	
2	Self-Generated Revenues:					
3		Financing Acceptance Fees	526,942	425,000	425,000	-
4		Financing Application Fees	1,500	15,000	15,000	-
5		Program Administrative Fees	51,866	75,000	75,000	-
6		Multifamily and Other Program Fees	86,311	75,000	85,000	10,000
7		Interest Income	373,992	465,000	465,000	-
8		Program Investment Earnings	-	-	-	-
9		Miscellaneous Income	9,040	-	-	-
10		Realized and unrealized gain or loss on investments	(163,830)	-	-	-
11						
12						
13		TOTAL REVENUE	885,821	1,055,000	1,065,000	10,000
14						
15		Classified	N/A	N/A	N/A	N/A
16		Unclassified	6	6	6	-
17		TOTAL AUTHORIZED T. O. FTE POSITIONS	6	6	6	-
18		TOTAL AUTHORIZED OTHER CHARGES POSITIONS*	-	-	-	-
19		TOTAL NON-T.O. FTE POSITIONS**	-	-	-	-
20		TOTAL POSITION CONTROL	6	6	6	-
21						
22	2100	Salaries-Classified - Regular	N/A	N/A	N/A	N/A
23	2110	Salaries-Classified - Overtime	N/A	N/A	N/A	N/A
24	2120	Salaries-Classified - Termination	N/A	N/A	N/A	N/A
25	2130	Salaries-Unclassified - Regular	354,841	387,400	396,200	8,800
26	2140	Salaries-Unclassified - Overtime	N/A	N/A	N/A	N/A
27	2150	Salaries-Unclassified - Termination	N/A	N/A	N/A	N/A
28		TOTAL SALARIES	354,841	387,400	396,200	8,800
29						
30	2200	Other Compensation - Wages	-	665	665	-
31	2210	Other Compensation - Students	-	3,276	3,000	(276)
32	2221	Compensation Board of Trustees	6,600	10,000	10,000	-
33	2230	Evening Instruction	N/A	N/A	N/A	N/A
34		TOTAL OTHER COMPENSATION	6,600	13,941	13,665	(276)
35						
36	2300	Retirement - State	N/A	N/A	N/A	N/A
37	2310	Retirement - School Employees	N/A	N/A	N/A	N/A
38	2320	Retirement - Teachers	N/A	N/A	N/A	N/A
39	2330	Retirement - School Lunch	N/A	N/A	N/A	N/A
40	2340	Retirement - Other	41,193	43,400	44,400	1,000
41	2350	FICA Tax - State	N/A	N/A	N/A	N/A
42	2360	Medicare Tax - State	4,980	5,200	5,200	-
43	2370	Unemployment Taxes	351	250	350	100
44	2380	Group Insurance - State	82,119	86,000	91,100	5,100
45	2400	Other Related Benefits	22,801	20,000	25,000	5,000
46	2410	Taxable Fringe Benefits	-	-	-	-
47		TOTAL RELATED BENEFITS	151,444	154,850	166,050	11,200
48						
49		TOTAL PERSONNEL SERVICES	512,885	556,191	575,915	19,724

Line No.	DEPARTMENT OF BR-8 Tracking Sheet		PRIOR YEAR ACTUAL 2017 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	EXISTING OPERATING BUDGET 2018 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	TOTAL REQUEST 2019 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	OVER/UNDER EXISTING OPERATING BUDGET
	Bond Financing/Business Development					
Program:						
50						
51	2500	In State Travel - Administrative	5,801	7,600	7,600	-
52	2510	In State Travel - Conferences	3,137	5,000	5,000	-
53	2520	In State Travel - Field Travel	576	2,000	1,700	(300)
54	2530	In State Travel - Board Members	3,367	4,000	4,500	500
55	2550	In State IT Travel / Training	-	-	-	-
56	2600	Out of State Travel - Administrative	-	700	700	-
57	2610	Out of State Travel - Conferences	12,792	16,250	16,250	-
58	2620	Out of State Travel - Field Travel	-	750	700	(50)
59	2630	Out of State Travel - Board Members	690	-	-	-
60	2650	Out of State IT Travel / Training	-	-	-	-
61						
62	TOTAL TRAVEL		26,363	36,300	36,450	150
63						
64	2700	Advertising	39,047	39,500	39,500	-
65	2710	Printing	18,747	20,000	20,000	-
66	2720	Insurance - Automotive	N/A	N/A	N/A	N/A
67	2730	Insurance - Workman's Compensation	1,375	2,200	1,600	(600)
68	2740	Insurance - Fire & Extended Coverage	1,216	1,600	1,600	-
69	2750	Insurance -Malpractice	N/A	N/A	N/A	N/A
70	2760	Insurance - Other	8,546	11,000	11,000	-
71	2770	Maintenance of Prop & Equip - Auto	N/A	N/A	N/A	N/A
72	2780	Maintenance of Prop & Equip - Other	N/A	N/A	N/A	N/A
73	2790	Maintenance of Buildings	N/A	N/A	N/A	N/A
74	2791	Maintenance - Pest Control	N/A	N/A	N/A	-
75	2792	Maintenance - Waste Disposal	N/A	N/A	N/A	-
76	2800	Maintenance of Equipment	-	4,000	2,000	(2,000)
77	2810	Maintenance - Janitorial / Custodial	N/A	N/A	N/A	N/A
78	2811	Maintenance of Grounds	-	-	-	-
79	2820	Maintenance of Data Processing Equipment	9,151	6,000	7,000	1,000
80	2825	Maintenance of Data Processing Software	-	-	-	-
81	2830	Rentals - Buildings	65,856	69,100	69,100	-
82	2840	Rentals - Equipment	N/A	N/A	N/A	N/A
83	2850	Rentals - Data Processing Equipment	N/A	N/A	N/A	N/A
84	2870	Rentals - Other	N/A	N/A	N/A	N/A
85	2875	Data Processing - Licensing Software	3,397	2,000	4,000	2,000
86	2880	Internet Provider Costs	7,195	9,000	9,000	-
87	2890	Dues & Subscriptions	6,141	9,700	9,300	(400)
88	2900	Mail, Delivery & Postage	5,986	8,000	7,000	(1,000)
89	2910	Telephone - Services	3,010	5,440	4,500	(940)
90	2930	Telephone - Other Comm Services	N/A	N/A	N/A	N/A
91	2935	Data Processing - Contract Services	N/A	N/A	N/A	N/A
92	2940	Utilities - Gas	N/A	N/A	N/A	N/A
93	2950	Utilities - Electricity	N/A	N/A	N/A	N/A
94	2960	Utilities - Water	N/A	N/A	N/A	N/A
95	2970	Utilities - Other	N/A	N/A	N/A	N/A

Line No.	DEPARTMENT OF BR-8 Tracking Sheet		PRIOR YEAR ACTUAL 2017 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	EXISTING OPERATING BUDGET 2018 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	TOTAL REQUEST 2019 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	OVER/UNDER EXISTING OPERATING BUDGET
Program:						
96	2990	Lab Fees	N/A	N/A	N/A	N/A
97	2991	Operating Services - Security	N/A	N/A	N/A	N/A
98	3000	Miscellaneous	210,474	175,650	162,100	(13,550)
99	3010	Depreciation Expense-Building	N/A	N/A	N/A	N/A
100	3020	Depreciation Expense-Improvements	-	300	300	-
101	3030	Depreciation Expense-Equipment	1,683	2,000	2,000	-
102	3030	Depreciation Expense-IT Equipment	3,565	4,000	4,000	-
103	3040	Depreciation Expense-Software	-	1,000	1,000	-
104	3090	Credit Card Transaction Fees	N/A	N/A	N/A	N/A
105	3091	Credit Card Discount Fees	N/A	N/A	N/A	N/A
106						
107	TOTAL OPERATING SERVICES		385,389	370,490	355,000	(15,490)
108						
109						
110	3100	Office Supplies	13,433	17,000	15,000	(2,000)
111	3120	Computer Supplies	N/A	N/A	N/A	N/A
112	3130	Clothing & Uniforms	N/A	N/A	N/A	N/A
113	3140	Medical Supplies	N/A	N/A	N/A	N/A
114	3160	Food Supplies	N/A	N/A	N/A	N/A
115	3170	Automotive Supplies	N/A	N/A	N/A	N/A
116	3180	Operating Supplies - Other	N/A	N/A	N/A	N/A
117	3190	Bldgs, Grounds & Gen Plant Supplies	N/A	N/A	N/A	N/A
118	3200	Household Supplies	N/A	N/A	N/A	N/A
119	3300	Repair & Maintenance Supplies - Auto	N/A	N/A	N/A	N/A
120	3310	Repair & Maintenance Supplies - Other	N/A	N/A	N/A	N/A
121	3320	Software	N/A	N/A	N/A	N/A
122	3330	Voc-Tech School Buildings Supplies	N/A	N/A	N/A	N/A
123	3340	Stores Increase	N/A	N/A	N/A	N/A
124						
125	TOTAL SUPPLIES		13,433	17,000	15,000	(2,000)
126						
127	TOTAL OPERATING SERVICES		425,185	423,790	406,450	(17,340)
128						
129	3400	Accounting & Auditing	15,000	15,500	18,000	2,500
130	3410	Management Consulting	N/A	N/A	N/A	N/A
131	3420	Engineering & Architectural	N/A	N/A	N/A	N/A
132	3430	Legal	19,820	20,000	20,000	-
133	3440	Medical	N/A	N/A	N/A	N/A
134	3460	Other Professional Services	41,842	43,500	43,500	-
135	3470	Other Professional Travel	N/A	N/A	N/A	N/A
136	3471	Professional Travel	N/A	N/A	N/A	N/A
137						
138	TOTAL PROFESSIONAL SERVICES		76,662	79,000	81,500	2,500

Line No.	DEPARTMENT OF BR-8 Tracking Sheet		PRIOR YEAR ACTUAL 2017 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	EXISTING OPERATING BUDGET 2018 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	TOTAL REQUEST 2019 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	OVER/UNDER EXISTING OPERATING BUDGET
	Bond Financing/Business Development					
	Program:					
139						
140	3650	Other Charges	0	0	0	0
141	3670	Other Charges-Salaries-Classified	0	0	0	0
142	3680	Other Compensation	0	0	0	0
143	3690	Related Benefits	0	0	0	0
144	3700&3710	Travel	0	0	0	0
145	3720	O/C - Operating Services	0	0	0	0
146	3730	O/C - Supplies	0	0	0	0
147	3735&3780	Other Charges	0	0	0	0
148	3740	O/C - Professional Services	0	0	0	0
149	3750	O/C - Acquisitions / Major Repairs	0	0	0	0
150	3750 & 3770	Major Repairs	0	0	0	0
151	3840	Other Charges-Client Payments Section 110	0	0	0	0
152						
153	TOTAL OTHER CHARGES		0	0	0	0
154						
155	4800-4899	Debt Service				
156	4900	IAT - Commodities & Services	0	0	0	0
157	4940	IAT - Transfer of Funds	0	0	0	0
158	4960	IAT - Printing	0	0	0	0
159	4970	IAT - Data Processing	0	0	0	0
160	4980	IAT - Insurance	0	0	0	0
161	5000	IAT - Other Maintenance	0	0	0	0
162	5010	IAT - Rentals	0	0	0	0
163	5020	IAT - Dues & Subscriptions	0	0	0	0
164	5030	IAT - Postage	0	0	0	0
165	5040	IAT - Telephone & Telegraph	0	0	0	0
166	5050	IAT - Utilities	0	0	0	0
167	5080	IAT - Laboratory Fees	0	0	0	0
168	5110	IAT - Office Supplies	0	0	0	0
169	5140	IAT - Automotive Supplies	0	0	0	0
170	5150	IAT - Other Operating Services	0	0	0	0
171						
172	TOTAL INTERAGENCY TRANSFER		0	0	0	0
173						
174	TOTAL O/C & IAT		0	0	0	0

Line No.	DEPARTMENT OF BR-8 Tracking Sheet		PRIOR YEAR ACTUAL 2017 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	EXISTING OPERATING BUDGET 2018 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	TOTAL REQUEST 2019 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	OVER/UNDER EXISTING OPERATING BUDGET
	Bond Financing/Business Development					
Program:						
175						
176	4400	Land				
177	4410	Buildings				
178	4420	Capitalized Automobile => \$5000	0	0	0	0
179	4440	Equipment \$1000 - \$4999	0	0	0	0
180	4441	Equipment < \$1000	0	0	0	0
181	4442	Equipment => \$5000	0	0	0	0
182	4450	Capitalized Computer Software => \$5000	0	0	0	0
183	4451	Capitalized Computer Hardware => \$5000	0	4,200	0	(4,200)
184	4452	Capitalized Data Comm Facilities => \$5000	0	0	0	0
185	4453	Software \$1000 - \$4999	0	840	0	(840)
186	4454	Hardware \$1000 - \$4999	1,536	3,500	0	(3,500)
187	4455	Data Comm Facilities \$1000 - \$4999	0	0	0	0
188	4456	Software < \$1000	0	0	0	0
189	4457	Hardware < \$1000	0	0	0	0
190	4458	Data Comm Facilities < \$1000	0	0	0	0
191	4470	Household	0	0	0	0
192	4480	Medical	0	0	0	0
193	4490	Office Equipment \$1000 - \$4999	423	1,750	0	(1,750)
194	4491	Capitalized Office Equipment => \$5000	0	0	0	0
195	4492	Office Equipment < \$1000	0	0	0	0
196	4512	Library Reference < \$1000	0	0	0	0
197	4520	Boats \$1000 - \$4999	0	0	0	0
198	4521	Capitalized Boats => \$5000	0	0	0	0
199	4522	Boats < \$1000	0	0	0	0
200	4530	Communications \$1000 - \$4999	0	0	0	0
201	4531	Capitalized Communications => \$5000	0	0	0	0
202	4532	Communications < \$1000	0	0	0	0
203	4540	Other Acquisitions \$1000 - \$4999	0	0	0	0
204	4541	Capitalized Other Acquisitions => \$5000	0	0	0	0
205	4542	Other Acquisitions < \$1000	0	0	0	0
206						
207	TOTAL ACQUISITIONS		1,959	10,290	0	(10,290)
208						
209	4610	Major Repair - Building	0	0	0	0
210	4620	Major Repair - Auto	0	0	0	0
211	4640	Major Repair - Boats	0	0	0	0
212	4650	Major Repair - Aircraft	0	0	0	0
213	4740	Major Repair - Other	0	0	0	0
214						
215	TOTAL MAJOR REPAIR		0	0	0	0
216						
217	TOTAL ACQUISITION & MAJOR REPAIR		1,959	10,290	0	(10,290)
218						
219	TOTAL EXPENDITURES		1,016,691	1,069,271	1,063,865	(5,406)
220						

* Authorized Other Charges Positions are those reported under Objects 3670, 3680, and 3681.

** Non-T.O. FTE Positions are those reported under Object 2200 (exclude WAEs).

Line No.	DEPARTMENT OF BR-8 Tracking Sheet	PRIOR YEAR ACTUAL 2017 (NO NEGATIVE NUMBERS IN THIS COLUMN)	EXISTING OPERATING BUDGET 2018 (NO NEGATIVE NUMBERS IN THIS COLUMN)	TOTAL REQUEST 2019 (NO NEGATIVE NUMBERS IN THIS COLUMN)	OVER/UNDER EXISTING OPERATING BUDGET
Program:					
1	General Fund	-	-	-	-
2	Interagency Transfer	-	-	-	-
3	Self Generated Revenue	-	-	-	-
4	Program Administrative Fees	1,385,096	1,441,600	1,385,000	(56,600)
5	Miscellaneous Income	-	-	-	-
6		-	-	-	-
7		-	-	-	-
8		-	-	-	-
9		-	-	-	-
10		-	-	-	-
11	IEB	-	-	-	-
12	Federal Funds	-	-	-	-
13					
14	TOTAL REVENUE	1,385,096	1,441,600	1,385,000	(56,600)
15					
16	Classified	N/A	N/A	N/A	N/A
17	Unclassified	11	11	11	-
18	TOTAL AUTHORIZED T. O. FTE POSITIONS	11	11	11	-
19	TOTAL AUTHORIZED OTHER CHARGES POSITIONS*	-	-	-	-
20	TOTAL NON-T.O. FTE POSITIONS**	-	-	-	-
21	TOTAL POSITION CONTROL	11	11	11	-
22					
23	2100 Salaries-Classified - Regular	N/A	N/A	N/A	N/A
24	2110 Salaries-Classified - Overtime	N/A	N/A	N/A	N/A
25	2120 Salaries-Classified - Termination	N/A	N/A	N/A	N/A
26	2130 Salaries-Unclassified - Regular	666,847	725,800	741,600	15,800
27	2140 Salaries-Unclassified - Overtime	N/A	N/A	N/A	N/A
28	2150 Salaries-Unclassified - Termination	N/A	N/A	N/A	N/A
29	TOTAL SALARIES	666,847	725,800	741,600	\$ 15,800
30					
31	2200 Other Compensation - Wages	0	1,235	-	(1,235)
32	2210 Other Compensation - Students	10,000	3,000	-	(3,000)
33	2221 Compensation Board of Trustees	6,600	10,000	10,000	-
34	2230 Evening Instruction	N/A	N/A	N/A	N/A
35	TOTAL OTHER COMPENSATION	16,600	14,235	10,000	(4,235)
36					
37	2300 Retirement - State	N/A	N/A	N/A	N/A
38	2310 Retirement - School Employees	N/A	N/A	N/A	N/A
39	2320 Retirement - Teachers	N/A	N/A	N/A	N/A
40	2330 Retirement - School Lunch	N/A	N/A	N/A	N/A
41	2340 Retirement - Other	78,532	81,300	83,100	1,800
42	2350 FICA Tax - State	N/A	N/A	N/A	N/A
43	2360 Medicare Tax - State	9,655	9,000	10,000	1,000
44	2370 Unemployment Taxes	891	250	250	-
45	2380 Group Insurance - State	116,457	135,930	126,800	(9,130)
46	2400 Other Related Benefits	24,274	42,750	22,500	(20,250)
47	2410 Taxable Fringe Benefits	-	-	-	-
48	TOTAL RELATED BENEFITS	229,809	269,230	242,650	(26,580)
49					
50	TOTAL PERSONNEL SERVICES	913,256	1,009,265	994,250	(15,015)

Line No.	DEPARTMENT OF BR-8 Tracking Sheet		PRIOR YEAR ACTUAL 2017 (NO NEGATIVE NUMBERS IN THIS COLUMN)	EXISTING OPERATING BUDGET 2018 (NO NEGATIVE NUMBERS IN THIS COLUMN)	TOTAL REQUEST 2019 (NO NEGATIVE NUMBERS IN THIS COLUMN)	OVER/UNDER EXISTING OPERATING BUDGET
Program:						
51						
52	2500	In State Travel - Administrative	492	1,750	2,500	750
53	2510	In State Travel - Conferences	1,428	4,000	8,000	4,000
54	2520	In State Travel - Field Travel	13,399	17,500	10,000	(7,500)
55	2530	In State Travel - Board Members	3,366	4,500	4,500	-
56	2550	In State IT Travel / Training	-	-	-	-
57	2600	Out of State Travel - Administrative	-	500	500	-
58	2610	Out of State Travel - Conferences	12,009	12,500	12,500	-
59	2620	Out of State Travel - Field Travel	-	700	250	(450)
60	2630	Out of State Travel - Board Members	690	2,500	2,500	-
61	2650	Out of State IT Travel / Training	-	-	-	-
62						
63		TOTAL TRAVEL	31,384	43,950	40,750	(3,200)
64						
65	2700	Advertising	20,560	22,000	18,000	(4,000)
66	2710	Printing	14,210	15,000	13,000	(2,000)
67	2720	Insurance - Automotive	N/A	N/A	N/A	N/A
68	2730	Insurance - Workman's Compensation	2,553	4,000	3,000	(1,000)
69	2740	Insurance - Fire & Extended Coverage	2,259	3,000	3,000	-
70	2750	Insurance -Malpractice	N/A	N/A	N/A	N/A
71	2760	Insurance - Other	15,866	18,000	16,000	(2,000)
72	2770	Maintenance of Prop & Equip - Auto	N/A	N/A	N/A	N/A
73	2780	Maintenance of Prop & Equip - Other	N/A	N/A	N/A	N/A
74	2790	Maintenance of Buildings	N/A	N/A	N/A	N/A
75	2791	Maintenance - Pest Control	0	0	0	-
76	2792	Maintenance - Waste Disposal	0	0	0	-
77	2800	Maintenance of Equipment	0	5,000	2,000	(3,000)
78	2810	Maintenance - Janitorial / Custodial	N/A	N/A	N/A	N/A
79	2811	Maintenance of Grounds	0	0	0	-
80	2820	Maintenance of Data Processing Equipment	17,084	12,000	17,000	5,000
81	2825	Maintenance of Data Processing Software	0	0	0	-
82	2830	Rentals - Buildings	122,304	128,300	128,300	-
83	2840	Rentals - Equipment	N/A	N/A	N/A	N/A
84	2850	Rentals - Data Processing Equipment	N/A	N/A	N/A	N/A
84	2870	Rentals - Other	N/A	N/A	N/A	N/A
85	2875	Data Processing - Licensing Software	4,753	4,500	4,500	-
86	2880	Internet Provider Costs	11,758	14,000	13,000	(1,000)
87	2890	Dues & Subscriptions	24,262	24,750	24,750	-
88	2900	Mail, Delivery & Postage	5,953	8,000	10,000	2,000
89	2910	Telephone - Services	7,704	10,000	9,000	(1,000)
90	2930	Telephone - Other Comm Services	N/A	N/A	N/A	N/A
91	2935	Data Processing - Contract Services	N/A	N/A	N/A	N/A
92	2940	Utilities - Gas	N/A	N/A	N/A	N/A
93	2950	Utilities - Electricity	N/A	N/A	N/A	N/A
94	2960	Utilities - Water	N/A	N/A	N/A	N/A
95	2970	Utilities - Other	N/A	N/A	N/A	N/A

Line No.	DEPARTMENT OF BR-8 Tracking Sheet		PRIOR YEAR ACTUAL 2017 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	EXISTING OPERATING BUDGET 2018 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	TOTAL REQUEST 2019 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	OVER/UNDER EXISTING OPERATING BUDGET
	Student Loans					
Program:						
96	2990	Lab Fees	N/A	N/A	N/A	N/A
97	2991	Operating Services - Security	N/A	N/A	N/A	N/A
98	3000	Miscellaneous	15,000	16,000	15,000	(1,000)
99	3010	Depreciation Expense-Building	N/A	N/A	N/A	N/A
100	3020	Depreciation Expense-Improvements	0	500	500	-
101	3030	Depreciation Expense-Equipment	3,125	5,000	4,000	(1,000)
102	3030	Depreciation Expense-IT Equipment	6,620	7,000	4,000	(3,000)
103	3040	Depreciation Expense-Software	0	2,100	2,000	(100)
104	3090	Credit Card Transaction Fees	N/A	N/A	N/A	N/A
105	3091	Credit Card Discount Fees	N/A	N/A	N/A	N/A
106						
107	TOTAL OPERATING SERVICES		274,011	299,150	287,050	(12,100)
108						
109						
110	3100	Office Supplies	14,534	22,250	16,250	(6,000)
111	3120	Computer Supplies	N/A	N/A	N/A	N/A
112	3130	Clothing & Uniforms	N/A	N/A	N/A	N/A
113	3140	Medical Supplies	N/A	N/A	N/A	N/A
114	3160	Food Supplies	N/A	N/A	N/A	N/A
115	3170	Automotive Supplies	N/A	N/A	N/A	N/A
116	3180	Operating Supplies - Other	N/A	N/A	N/A	N/A
117	3190	Bldgs, Grounds & Gen Plant Supplies	N/A	N/A	N/A	N/A
118	3200	Household Supplies	N/A	N/A	N/A	N/A
119	3300	Repair & Maintenance Supplies - Auto	N/A	N/A	N/A	N/A
120	3310	Repair & Maintenance Supplies - Other	N/A	N/A	N/A	N/A
121	3320	Software	N/A	N/A	N/A	N/A
122	3330	Voc-Tech School Buildings Supplies	N/A	N/A	N/A	N/A
123	3340	Stores Increase	N/A	N/A	N/A	N/A
124						
125	TOTAL SUPPLIES		14,534	22,250	16,250	(6,000)
126						
127	TOTAL OPERATING SERVICES		319,929	365,350	344,050	(21,300)
128						
129	3400	Accounting & Auditing	10,000	15,500	15,500	-
130	3410	Management Consulting	N/A	N/A	N/A	N/A
131	3420	Engineering & Architectural	N/A	N/A	N/A	N/A
132	3430	Legal	9,842	10,000	10,000	-
133	3440	Medical	N/A	N/A	N/A	N/A
134	3460	Other Professional Services	28,431	35,500	21,000	(14,500)
135	3470	Other Professional Travel	N/A	N/A	N/A	N/A
136	3471	Professional Travel	N/A	N/A	N/A	N/A
137						
138	TOTAL PROFESSIONAL SERVICES		48,273	61,000	46,500	(14,500)

Line No.	DEPARTMENT OF BR-8 Tracking Sheet		PRIOR YEAR ACTUAL 2017 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	EXISTING OPERATING BUDGET 2018 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	TOTAL REQUEST 2019 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	OVER/UNDER EXISTING OPERATING BUDGET
	Student Loans					
	Program:					
139						
140	3650	Other Charges	0	0	0	0
141	3670	Other Charges-Salaries-Classified	0	0	0	0
142	3680	Other Compensation	0	0	0	0
143	3690	Related Benefits	0	0	0	0
144	3700&3710	Travel	0	0	0	0
145	3720	O/C - Operating Services	0	0	0	0
146	3730	O/C - Supplies	0	0	0	0
147	3735&3780	Other Charges	0	0	0	0
148	3740	O/C - Professional Services	0	0	0	0
149	3750	O/C - Acquisitions / Major Repairs	0	0	0	0
150	3750 & 3770	Major Repairs	0	0	0	0
151	3840	Other Charges-Client Payments Section 110	0	0	0	0
152						
153	TOTAL OTHER CHARGES		0	0	0	0
154						
155	4800-4899	Debt Service				
156	4900	IAT - Commodities & Services	0	0	0	0
157	4940	IAT - Transfer of Funds	0	0	0	0
158	4960	IAT - Printing	0	0	0	0
159	4970	IAT - Data Processing	0	0	0	0
160	4980	IAT - Insurance	0	0	0	0
161	5000	IAT - Other Maintenance	0	0	0	0
162	5010	IAT - Rentals	0	0	0	0
163	5020	IAT - Dues & Subscriptions	0	0	0	0
164	5030	IAT - Postage	0	0	0	0
165	5040	IAT - Telephone & Telegraph	0	0	0	0
166	5050	IAT - Utilities	0	0	0	0
167	5080	IAT - Laboratory Fees	0	0	0	0
168	5110	IAT - Office Supplies	0	0	0	0
169	5140	IAT - Automotive Supplies	0	0	0	0
170	5150	IAT - Other Operating Services	0	0	0	0
171						
172	TOTAL INTERAGENCY TRANSFER		0	0	0	0
173						
174	TOTAL O/C & IAT		0	0	0	0

Line No.	DEPARTMENT OF BR-8 Tracking Sheet		PRIOR YEAR ACTUAL 2017 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	EXISTING OPERATING BUDGET 2018 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	TOTAL REQUEST 2019 <small>(NO NEGATIVE NUMBERS IN THIS COLUMN)</small>	OVER/UNDER EXISTING OPERATING BUDGET
	Program:					
175						
176	4400	Land				
177	4410	Buildings				
178	4420	Capitalized Automobile => \$5000	0	0	0	0
179	4440	Equipment \$1000 - \$4999	0	0	0	0
180	4441	Equipment < \$1000	0	0	0	0
181	4442	Equipment => \$5000	0	0	0	0
182	4450	Capitalized Computer Software => \$5000	0	0	0	0
183	4451	Capitalized Computer Hardware => \$5000	0	7,800	0	(7,800)
184	4452	Capitalized Data Comm Facilities => \$5000	0	0	0	0
185	4453	Software \$1000 - \$4999	0	1,560	0	(1,560)
186	4454	Hardware \$1000 - \$4999	2,853	6,500	0	(6,500)
187	4455	Data Comm Facilities \$1000 - \$4999	0	0	0	0
188	4456	Software < \$1000	0	0	0	0
189	4457	Hardware < \$1000	0	0	0	0
190	4458	Data Comm Facilities < \$1000	0	0	0	0
191	4470	Household	0	0	0	0
192	4480	Medical	0	0	0	0
193	4490	Office Equipment \$1000 - \$4999	785	3,250	0	(3,250)
194	4491	Capitalized Office Equipment => \$5000	0	0	0	0
195	4492	Office Equipment < \$1000	0	0	0	0
196	4512	Library Reference < \$1000	0	0	0	0
197	4520	Boats \$1000 - \$4999	0	0	0	0
198	4521	Capitalized Boats => \$5000	0	0	0	0
199	4522	Boats < \$1000	0	0	0	0
200	4530	Communications \$1000 - \$4999	0	0	0	0
201	4531	Capitalized Communications => \$5000	0	0	0	0
202	4532	Communications < \$1000	0	0	0	0
203	4540	Other Acquisitions \$1000 - \$4999	0	0	0	0
204	4541	Capitalized Other Acquisitions => \$5000	0	0	0	0
205	4542	Other Acquisitions < \$1000	0	0	0	0
206						
207	TOTAL ACQUISITIONS		3,638	19,110	0	(19,110)
208						
209	4610	Major Repair - Building	0	0	0	0
210	4620	Major Repair - Auto	0	0	0	0
211	4640	Major Repair - Boats	0	0	0	0
212	4650	Major Repair - Aircraft	0	0	0	0
213	4740	Major Repair - Other	0	0	0	0
214						
215	TOTAL MAJOR REPAIR		0	0	0	0
216						
217	TOTAL ACQUISITION & MAJOR REPAIR		3,638	19,110	0	(19,110)
218						
219	TOTAL EXPENDITURES		1,285,096	1,454,725	1,384,800	(69,925)
220						

* Authorized Other Charges Positions are those reported under Objects 3670, 3680, and 3681.

** Non-T.O. FTE Positions are those reported under Object 2200 (exclude WAEs).

SCHEDULE OF WAGES AND STUDENT LABOR

BR-10
(9/09)

Title of Position (Indicate if Student or Wages) (List by Program)	Detailed Explanation for Existing Operating Budget	Prior Year Actual Expend- itures 2017	Existing Operating Budget 2018			Total Request 2019		
			Hourly Rate of Pay	No. of Hours Employ.	Amount	Hourly Rate of Pay	No. of Hours Employ.	Amount
1 Waged Worker	Performs duties and responsibilities for both programs.	\$ -	\$ 19.00	100	\$ 1,900	\$ 19.00	35	\$ 665
2 Student Workers	Performs duties and responsibilities for both programs.	\$ 10,000	\$ 10.00	628	\$ 6,276	\$ 10.00	300	\$ 3,000
Total Positions 3								
TOTAL WAGES AND STUDENT LABOR		\$ 10,000		728	\$ 8,176		335	\$ 3,665

COMPENSATION OF BOARD OR COMMISSION MEMBERS (TRUSTEES) (2221)

BR-13
(9/09)

Name of Member	Statutory Authority for Payment	No. of Per Diem Days in 2017	Per Diem Rate	What Other Expenses Are Paid With The Exception Of Travel? (Itemize Type and Amount)	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
Camille A. Cutrone	La R.S. 9:2343(A)	8	\$200 per day	None	\$ 1,800	\$ -	\$ -	\$ -
Guy Campbell III	La R.S. 9:2343(A)	7	\$200 per day	None	\$ 2,000	\$ 5,000	\$ 5,000	\$ -
Dale A. Benoit	La R.S. 9:2343(A)	8	\$200 per day	None	\$ 800	\$ -	\$ -	\$ -
Craig Cheramie	La R.S. 9:2343(A)	8	\$200 per day	None	\$ 2,000	\$ 5,000	\$ 5,000	\$ -
Eric Liew	La R.S. 9:2343(A)	2	\$200 per day	None	\$ 200	\$ -	\$ -	\$ -
Ronald H. Bordelon	La R.S. 9:2343(A)		\$200 per day	None	\$ 2,400	\$ 2,000	\$ 2,000	\$ -
Michael C Darnell	La R.S. 9:2343(A)		\$200 per day	None	\$ 2,200	\$ 2,000	\$ 2,000	\$ -
David W. Groner	La R.S. 9:2343(A)		\$200 per day	None	\$ 1,200	\$ 2,000	\$ 2,000	\$ -
Larry Ferdinand	La R.S. 9:2343(A)		\$200 per day	None	\$ 200	\$ 2,000	\$ 2,000	\$ -
Casey R. Guidry	La R.S. 9:2343(A)		\$200 per day	None	\$ 400	\$ 2,000	\$ 2,000	\$ -
						\$ -	\$ -	\$ -
TOTAL COMPENSATION					\$ 13,200	\$ 20,000	\$ 20,000	\$ -

SCHEDULE OF TRAVEL EXPENSE (25; 26) DETAIL

BR-14A
(8/02)

OBJECT CLASS	LIST BY PROGRAM	DESTINATION	PURPOSE OF TRAVEL	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019
OUT OF STATE TRAVEL:						
	Administrative					
2600	Bond Financing/ Business Development:			\$ -	\$ 700	\$ 700
	Student Loans:			\$ -	\$ 500	\$ 500
	Total		SEE THE ATTACHED DESCRIPTION OF PROPOSED 2019 OUT OF STATE TRAVEL	\$ -	\$ 1,200	\$ 1,200
	Conferences, Conventions and Training					
2610	Bond Financing/ Business Development:			\$ 12,792	\$ 16,250	\$ 16,250
	Student Loans:			\$ 12,009	\$ 12,500	\$ 12,500
	Total			\$ 24,801	\$ 28,750	\$ 28,750
	Field Travel					
2620	Bond Financing/ Business Development:			\$ -	\$ 750	\$ 700
	Student Loans:			\$ -	\$ 700	\$ 250
	Total			\$ -	\$ 1,450	\$ 950
	Board members					
2630	Bond Financing/ Business Development:			\$ 690	\$ -	\$ -
	Student Loans:			\$ 690	\$ 2,500	\$ 2,500
	Total			\$ 1,380	\$ -	\$ -
Explain Existing Operating Budget by Program. Use Continuation Sheet.						

**PROPOSED OUT OF STATE TRAVEL BUDGET FOR 2019
BOND FINANCING/BUSINESS DEVELOPMENT**

APRIL	Staff Member:	2 People	
	Purpose:	NAHEFFA Spring Conference	
	Location:	To be determined by NAHEFFA	
	Costs to Attend:	\$3,000	\$3,000
SEPTMBER	Staff Member:	2 People	
	Purpose:	NAHEFFA Fall Conference	
	Location:	To be determined by NAHEFFA	
	Costs to Attend:		\$3,000
<hr/>			
JANUARY	Staff Member:	1 person	
	Purpose:	CDFA Board Meeting	
	Location:	To be determined by CDFA	
	Costs to Attend:		\$1,500
MAY	Staff Member:	2 People	
	Purpose:	CDFA Board Meeting & Annual Educational Conference	
	Location:	To be determined by CDFA	
	Costs to Attend:		\$3,000
OCTOBER	Staff Member:	1 Person	
	Purpose:	CDFA Board Meeting & Strategic Planning	
	Location:	To be determined by CDFA	
	Costs to Attend:		\$1,500
<hr/>			
To be Determined	Staff Member:	1 person	
	Purpose:	A meeting or meetings with the MSRB, IRS, SEC, or other Government Agencies at the request of the agencies or in connection with NAHEFFA or CDFA initiatives	
	Location:	Washington, D.C.	
	Costs to Attend:		\$1,750
To be Determined	Staff Member:	1 person	
	Purpose:	Accounting Training and CPE Seminar	
	Location:	To be determined	
	Costs to Attend:		\$1,000
To be Determined	Staff Member:	1 person	
	Purpose:	SPRF Annual Conference	
	Location:	To be determined by SPRF	
	Costs to Attend:		\$1,500
			\$ 16,250.00

Proposed 2019 Student Loan Conferences/Meetings OUT OF STATE

	Event/Item	Estimated Amount
EMPLOYEES		
March	Education Finance Council Annual Membership Meeting Location: To be determined by EFC Purpose: Annual mtg and training on student loan bond issues, secondary market issues, regulatory President and Vice President of Student Loans	3,000
July	Education Finance Council Mid-Year Meeting Location: Arlington, Va. Purpose: Training update from Washington DC from regulators as well as student loan industry updates Two employees	2,000
August	Regulatory and Program Training - Dept of Education Location: TBD Two employees - Operations-Outreach	2,000
TBD	Direct Loan Servicing Governing Council Meeting Location: TBD Purpose: Annual Review and Governance of Direct Loan Servicing Team (10 Members of Team) President & CEO or VP of Student Loans	1,000
November	Education Finance Council CEO Meeting Location: To be determined by the association Purpose: Timing varies and is scheduled on an as needed basis to inform leadership of changes and course of action to take on various issues which will affect the future of the loan programs; President and/or Vice President of Student Loans	1,500
To be determined	NCAN- National College Access Network Location: To be determined by the Association Purpose: Financial aid awareness and access for under represented populations Marketing Representative	1,500
To be determined	Accounting Training and CPE Location: To be determined Purpose: Ongoing training and CPE for staff accountant Accountant	1,500
	Total for Employees	<u>12,500</u>
TRUSTEES		
To be determined	Education Finance Council - Capital Hill Day Location: Washington, DC Purpose: Educate and update Louisiana's Congressional Delegation about LPFA's Student Loan Programs Board Members	<u>2,500</u>
	Total for Trustees	<u>2,500</u>

ADVERTISING 2700	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
Bond Financing/ Business Development:				
Advertising and Business Promotions	\$ 39,047	\$ 39,500	\$ 39,500	\$ -
SUB-TOTAL	\$ 39,047	\$ 39,500	\$ 39,500	\$ -
Student Loans:				
Advertising and Business Promotions	\$ 20,560	\$ 22,000	\$ 18,000	\$ (4,000)
SUB-TOTAL	\$ 20,560	\$ 22,000	\$ 18,000	\$ (4,000)
TOTAL ADVERTISING	\$ 59,607	\$ 61,500	\$ 57,500	\$ (4,000)

Explain Existing Operating Budget By Program. Use Continuation Sheet If Necessary.

PRINTING 2710	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
Bond Financing/ Business Development:				
Printing and Binding	\$ 18,747	\$ 20,000	\$ 20,000	\$ -
Student Loans:				
Printing and Binding	\$ 14,210	\$ 15,000	\$ 13,000	\$ (2,000)
TOTAL PRINTING	\$ 32,957	\$ 35,000	\$ 33,000	\$ (2,000)

Explain Existing Operating Budget By Program. Use Continuation Sheet If Necessary.

INSURANCE	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
2720 - AUTOMOTIVE	N/A	N/A	N/A	N/A
2730 - WORKMAN'S COMPENSATION				
Bond Financing/ Business Development	\$ 1,375	\$ 2,200	\$ 1,600	\$ (600)
Student Loans	\$ 2,553	\$ 4,000	\$ 3,000	\$ (1,000)
TOTAL WORKMAN'S COMPENSATION	\$ 3,928	\$ 6,200	\$ 4,600	\$ (1,600)
2740 - FIRE & EXTENDED COVERAGE				
Bond Financing/ Business Development:				
Insurance Property/Liability	\$ 1,216	\$ 1,600	\$ 1,600	\$ -
Insurance Travel	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL	\$ 1,216	\$ 1,600	\$ 1,600	\$ -
Student Loans:				
Insurance Property/Liability	\$ 2,259	\$ 3,000	\$ 3,000	\$ -
Insurance Travel	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL	\$ 2,259	\$ 3,000	\$ 3,000	\$ -
TOTAL FIRE & EXTENDED COVERAGE	\$ 3,475	\$ 4,600	\$ 4,600	\$ -
2750 - MALPRACTICE	N/A	N/A	N/A	N/A
2760 - OTHER				
Bond Financing/ Business Development- Insurance Surty and D&O	\$ 8,546	\$ 11,000	\$ 11,000	\$ -
Student Loans- Insurance Surty and D&O	\$ 15,866	\$ 18,000	\$ 16,000	\$ (2,000)
TOTAL OTHER	\$ 24,412	\$ 29,000	\$ 27,000	\$ (2,000)
PAGE TOTAL	\$ 31,815	\$ 39,800	\$ 36,200	\$ (3,600)

MAINTENANCE OF PROPERTY AND EQUIPMENT	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
2770 - AUTOMOTIVE	N/A	N/A	N/A	N/A

Explain Existing Operating Budget by Program. Use Continuation Sheet if Necessary.

MAINTENANCE OF PROPERTY AND EQUIPMENT	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
2780 - PROPERTY & EQUIP. - OTHER	N/A	N/A	N/A	N/A
2790 - BUILDINGS	N/A	N/A	N/A	N/A
2800 - EQUIPMENT				
Bond Financing/ Business Development	\$ -	\$ 4,000	\$ 2,000	\$ (2,000)
Student Loans	\$ -	\$ 5,000	\$ 2,000	\$ (3,000)
TOTAL EQUIPMENT	\$ -	\$ 9,000	\$ 4,000	\$ (5,000)
2810 - JANITORIAL/CUSTODIAL	N/A	N/A	N/A	N/A
2820 - DATA PROCESSING				
Bond Financing/ Business Development	\$ 9,151	\$ 6,000	\$ 7,000	\$ 1,000
Student Loans	\$ 17,084	\$ 12,000	\$ 17,000	\$ 5,000
TOTAL DATA PROCESSING	\$ 26,235	\$ 18,000	\$ 24,000	\$ 6,000
2825 - DATA PROCESSING - SOFTWARE				
Bond Financing/ Business Development	\$ -	\$ -	\$ -	\$ -
Student Loans	\$ -	\$ -	\$ -	\$ -
TOTAL DATA PROCESSING- SOFTWARE	\$ -	\$ -	\$ -	\$ -
PAGE TOTAL	\$ 26,235	\$ 27,000	\$ 28,000	\$ 1,000

Explain Existing Operating Budget by Program. Use Continuation Sheet if Necessary.

RENTALS	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
2830 - BUILDINGS				
Bond Financing/ Business Development:				
Office	\$ 62,503	\$ 65,600	\$ 65,600	\$ -
Storage Facility	\$ 3,353	\$ 3,500	\$ 3,500	\$ -
Total Bond Financing/ Business Development	\$ 65,856	\$ 69,100	\$ 69,100	\$ -
Student Loans:				
Office	\$ 116,077	\$ 121,800	\$ 121,800	\$ -
Storage Facility	\$ 6,227	\$ 6,500	\$ 6,500	\$ -
Total Student Loans	\$ 122,304	\$ 128,300	\$ 128,300	\$ -
TOTAL BUILDINGS	\$ 188,160	\$ 197,400	\$ 197,400	\$ -
2840 - EQUIPMENT	N/A	N/A	N/A	N/A
2850 - DATA PROCESSING	N/A	N/A	N/A	N/A
2860 - THIRD PARTY LEASES	N/A	N/A	N/A	N/A
2865 - DATA PROCESSING EQUIPMENT - FINANCING	N/A	N/A	N/A	N/A
2870 - OTHER (SPECIFY)	N/A	N/A	N/A	N/A
*AUTO, AIRCRAFT, BOAT	N/A	N/A	N/A	N/A
2875 - DATA PROCESSING EQUIPMENT - SOFTWARE				
Bond Financing/ Business Development	\$ 3,397	\$ 2,000	\$ 4,000	\$ 2,000
Student Loans	\$ 4,753	\$ 4,500	\$ 4,500	\$ -
TOTAL DATA PROCESSING EQUIPMENT- SOFTWARE	\$ 8,150	\$ 6,500	\$ 8,500	\$ 2,000
2880 - INTERNET PROVIDER COSTS				
Bond Financing/ Business Development	\$ 7,195	\$ 9,000	\$ 9,000	\$ -
Student Loans	\$ 11,758	\$ 14,000	\$ 13,000	\$ (1,000)
TOTAL INTERNET PROVIDER COSTS	\$ 18,953	\$ 23,000	\$ 22,000	\$ (1,000)
PAGE TOTAL	\$ 215,263	\$ 226,900	\$ 227,900	\$ 1,000

Explain Existing Operating Budget by Program. Use Continuation Sheet to list specifics as outlined in the Instruction Manual.

DUES AND SUBSCRIPTIONS 2890	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
Bond Financing/ Business Development:				
Dues and Membership	\$ 4,860	\$ 7,300	\$ 7,300	\$ -
Publications/Reports	\$ 151	\$ 700	\$ 500	\$ (200)
Subscriptions	\$ 1,130	\$ 1,700	\$ 1,500	\$ (200)
Total Bond Financing/ Business Development	\$ 6,141	\$ 9,700	\$ 9,300	\$ (400)
Student Loans:				
Dues and Membership	\$ 22,640	\$ 23,000	\$ 23,000	\$ -
Publications/Reports	\$ 35	\$ 250	\$ 250	\$ -
Subscriptions	\$ 1,587	\$ 1,500	\$ 1,500	\$ -
Total Student Loans	\$ 24,262	\$ 24,750	\$ 24,750	\$ -
TOTAL DUES AND SUBSCRIPTIONS	\$ 30,403	\$ 34,450	\$ 34,050	\$ (400)

Explain Existing Operating Budget By Program. Use Continuation Sheet If Necessary.

DUES AND SUBSCRIPTIONS 2890	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 20.19	OVER/UNDER EXISTING OPERATING BUDGET
DUES AND MEMBERSHIP			
BOND FINANCING/ BUSINESS DEVELOPMENT			
Council of Development Finance Agencies	\$ 2,690	\$ 2,690	\$ -
National Ass'n. of Health & Education Fac. Finance Authorities	\$ 3,000	\$ 3,000	\$ -
Louisiana Ind. Dev. Executives Assn.	\$ 200	\$ 200	\$ -
National Assoc. of Bond Lawyers	\$ 250	\$ 250	\$ -
Louisiana Assoc. of Non Profit Org.	\$ 100	\$ 100	\$ -
Louisiana Business Incubation Assoc.	\$ 100	\$ 100	\$ -
Public Relations Assoc. of Louisiana	\$ 35	\$ 35	\$ -
Press Club	\$ 25	\$ 25	\$ -
Miscellaneous	\$ 900	\$ 900	\$ -
SUB-TOTAL	\$ 7,300	\$ 7,300	\$ -
STUDENT LOANS:			
Southwest Assoc. of Student Aid Admin.	\$ 250	\$ 250	\$ -
Louisiana Assoc. of Student Aid Admin.	\$ 250	\$ 250	\$ -
Education Finance Council	\$ 20,000	\$ 20,000	\$ -
National College Access Network	\$ 1,000	\$ 1,000	\$ -
Louisiana Banker's Association	\$ 1,000	\$ 1,000	\$ -
Louisiana Jumpstart Coalition	\$ 500	\$ 500	\$ -
	\$ -		
SUB-TOTAL	\$ 23,000	\$ 23,000	\$ -
TOTAL DUES AND MEMBERSHIP	\$ 30,300	\$ 30,300	\$ -

DUES AND SUBSCRIPTIONS 2890	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
PUBLICATIONS AND REPORTS			
BOND FINANACING/ BUSINESS DEVELOPMENT			
Louisiana Assoc. of Non Profit Org	\$ 50	\$ -	\$ (50)
Legal Directories Publication	\$ 30	\$ 30	\$ -
Louisiana Governmental Studies	\$ 425	\$ 375	\$ (50)
Thompson Financial	\$ 100	\$ -	\$ (100)
Secretary of State Publications	\$ 75	\$ 75	\$ -
Louisiana Press Association	\$ 20	\$ 20	\$ -
Other	\$ -	\$ -	\$ -
SUB-TOTAL	\$ 700	\$ 500	\$ (200)
STUDENT LOANS:			
Louisiana Assoc. of Non Profit Org.	\$ 20	\$ 20	\$ -
Legal Directories Publication	\$ 30	\$ 30	\$ -
La. Assoc. of College Reg.and Admiss. Off.	\$ 50	\$ 50	\$ -
Louisiana Bankers Association	\$ 125	\$ 125	\$ -
Louisiana Press Association	\$ 25	\$ 25	\$ -
Other			\$ -
SUB-TOTAL	\$ 250	\$ 250	\$ -
TOTAL PUBLICATIONS AND REPORTS	\$ 950	\$ 750	\$ (200)

DUES AND SUBSCRIPTIONS 2890	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
SUBSCRIPTIONS			
BOND FINANACING/ BUSINESS DEVELOPMENT			
The Bond Buyer	\$ 700	\$ 600	\$ (100)
New Orleans City Business	\$ 50	\$ 50	\$ -
State Bond Commission	\$ 35	\$ 35	\$ -
Tax Analysts	\$ 150	\$ 150	\$ -
Capitol City Press	\$ 75	\$ 75	\$ -
Finder Binder	\$ 160	\$ 60	\$ (100)
B.R. Business Report	\$ 50	\$ 50	\$ -
Metro Press Clipping	\$ 425	\$ 425	\$ -
Sheshunoff Publications	\$ 55	\$ 55	\$ -
SUB-TOTAL	\$ 1,700	\$ 1,500	\$ (200)
STUDENT LOANS:			
Capital City Press	\$ 125	\$ 125	\$ -
The Bond Buyer	\$ 700	\$ 700	\$ -
Tax Analysts	\$ -	\$ -	\$ -
Metro Press Clippings	\$ 600	\$ 600	\$ -
New Orleans City Business	\$ 50	\$ 50	\$ -
Postsecondary Education	\$ 25	\$ 25	\$ -
State Bond Commission	\$ -	\$ -	\$ -
SUB-TOTAL	\$ 1,500	\$ 1,500	\$ -
TOTAL SUBSCRIPTIONS	\$ 3,200	\$ 3,000	\$ (200)

MAIL, DELIVERY & POSTAGE 2900	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
Bond Financing/ Business Development:				
Freight and Shipping	\$ 4,143	\$ 3,000	\$ 4,000	\$ 1,000
Postage Expense	\$ 1,843	\$ 5,000	\$ 3,000	\$ (2,000)
SUB-TOTAL	\$ 5,986	\$ 8,000	\$ 7,000	\$ (1,000)
Student Loans:				
Freight and Shipping	\$ 2,467	\$ 2,000	\$ 5,000	\$ 3,000
Postage Expense	\$ 3,486	\$ 6,000	\$ 5,000	\$ (1,000)
SUB-TOTAL	\$ 5,953	\$ 8,000	\$ 10,000	\$ 2,000
TOTAL MAIL, DELIVERY & POSTAGE	\$ 11,939	\$ 16,000	\$ 17,000	\$ 1,000

Explain Existing Operating Budget By Program. Use Continuation Sheet If Necessary.

Major articles mailed:

- 1) Quarterly LPFA Newsletter sent to clients for education and awareness.
- 2) Annual Report sent to clients for education and awareness.
- 3) Ongoing Student Loan marketing materials including direct mail campaigns to high school students.
- 4) Ongoing Board of Trustees meeting agendas.

TELEPHONE SERVICES	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
2910 - TELEPHONE SERVICES				
Bond Financing/ Business Development	\$ 3,010	\$ 5,440	\$ 4,500	\$ (940)
Student Loans	\$ 7,704	\$ 10,000	\$ 9,000	\$ (1,000)
TOTAL TELEPHONE SERVICES	\$ 10,714	\$ 15,440	\$ 13,500	\$ (1,940)
2930 - OTHER COMMUNICATION SERVICES	N/A	N/A	N/A	N/A
2935 - DATA PROCESSING - CONTRACT SERVICES	N/A	N/A	N/A	N/A
PAGE TOTAL	\$ 10,714	\$ 15,440	\$ 13,500	\$ (1,940)

Explain Existing Operating Budget By Program. Use Continuation Sheet If Necessary.

UTILITIES	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
2940 - GAS	N/A	N/A	N/A	N/A
2950 - ELECTRICITY	N/A	N/A	N/A	N/A
2960 - WATER	N/A	N/A	N/A	N/A
2970 - OTHER	N/A	N/A	N/A	N/A
PAGE TOTAL	0	0	0	0

Explain Existing Operating Budget By Program. Use Continuation Sheet if Necessary.

OTHER OPERATING SERVICES	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
2980 - LAUNDRY	N/A	N/A	N/A	N/A
2990 - LABORATORY FEES	N/A	N/A	N/A	N/A
2991 - SECURITY	N/A	N/A	N/A	N/A
3000 - MISCELLANEOUS				
Bond Financing/ Business Development:				
Unreimbursed Project Costs	\$ -	\$ 500	\$ 400	\$ (100)
DNR Program Expenses	\$ 9,010	\$ -	\$ -	\$ -
Bank Charges	\$ 1,250	\$ 600	\$ 1,250	\$ 650
Miscellaneous	\$ -	\$ 500	\$ 400	\$ (100)
Taxes and Licenses	\$ 214	\$ 50	\$ 50	\$ -
Bad Debt Expense	\$ -	\$ -	\$ -	\$ -
Grants/ Technical Assistance	\$ 200,000	\$ 174,000	\$ 160,000	\$ (14,000)
SUB-TOTAL	\$ 210,474	\$ 175,650	\$ 162,100	\$ (13,550)
Student Loans:				
Bank Charges	\$ -	\$ 1,000	\$ -	\$ (1,000)
Miscellaneous	\$ -	\$ -	\$ -	\$ -
Taxes and Licenses	\$ -	\$ -	\$ -	\$ -
Grants/ Technical Assistance	\$ 15,000	\$ 15,000	\$ 15,000	\$ -
SUB-TOTAL	\$ 15,000	\$ 16,000	\$ 15,000	\$ (1,000)
TOTAL MISCELLANEOUS	\$ 225,474	\$ 191,650	\$ 177,100	\$ (14,550)
3020 - DEPRECIATION EXPENSE-IMPROVEMENTS				
Bond Financing/ Business Development	\$ -	\$ 300	\$ 300	\$ -
Student Loans	\$ -	\$ 500	\$ 500	\$ -
TOTAL DEPRECIATION EXPENSE-IMPROVEMENTS	\$ -	\$ 800	\$ 800	\$ -
3030 - DEPRECIATION EXPENSE-EQUIPMENT				
Bond Financing/ Business Development	\$ 1,683	\$ 2,000	\$ 2,000	\$ -
Student Loans	\$ 3,125	\$ 5,000	\$ 4,000	\$ (1,000)
TOTAL DEPRECIATION EXPENSE-EQUIPMENT	\$ 4,808	\$ 7,000	\$ 6,000	\$ (1,000)
3030 - DEPRECIATION EXPENSE-IT EQUIPMENT				
Bond Financing/ Business Development	\$ 3,565	\$ 4,000	\$ 4,000	\$ -
Student Loans	\$ 6,620	\$ 7,000	\$ 4,000	\$ (3,000)
TOTAL DEPRECIATION EXPENSE-IT EQUIPMENT	\$ 10,185	\$ 11,000	\$ 8,000	\$ (3,000)
3040 - DEPRECIATION EXPENSE-SOFTWARE				
Bond Financing/ Business Development	\$ -	\$ 1,000	\$ 1,000	\$ -
Student Loans	\$ -	\$ 2,100	\$ 2,000	\$ (100)
TOTAL DEPRECIATION EXPENSE-SOFTWARE	\$ -	\$ 3,100	\$ 3,000	\$ (100)
PAGE TOTAL	\$ 240,467	\$ 213,550	\$ 194,900	\$ (18,650)

Explain Existing Operating Budget By Program. Use Continuation Sheet if Necessary.

SCHEDULE OF SUPPLIES-DETAIL 3

DETAILED EXPLANATION MUST BE PROVIDED

BR-16A
(9/09)

OFFICE SUPPLIES 3100	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
Bond Financing/ Business Development:				
Copier Expense	\$ 1,921	\$ 2,500	\$ 2,500	\$ -
Office Expenses	\$ 11,512	\$ 14,000	\$ 12,000	\$ (2,000)
Office Supplies	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ 500	\$ 500	\$ -
SUB-TOTAL	\$ 13,433	\$ 17,000	\$ 15,000	\$ (2,000)
Student Loans:				
Copier Expense	\$ 3,189	\$ 4,500	\$ 4,000	\$ (500)
Office Expenses	\$ 11,345	\$ 17,500	\$ 12,000	\$ (5,500)
Office Supplies	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ 250	\$ 250	\$ -
SUB TOTAL	\$ 14,534	\$ 22,250	\$ 16,250	\$ (6,000)
TOTAL OFFICE SUPPLIES	\$ 27,967	\$ 39,250	\$ 31,250	\$ (8,000)

Explain Existing Operating Budget By Program. Use Continuation Sheet If Necessary.

SCHEDULE OF SUPPLIES-DETAIL 2

DETAILED EXPLANATION MUST BE PROVIDED

BR-16B
(9/09)

OPERATING SUPPLIES	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
3110 - PHARMACEUTICALS	N/A	N/A	N/A	N/A
3120 - COMPUTER	N/A	N/A	N/A	N/A
3130 - CLOTHING - UNIFORMS	N/A	N/A	N/A	N/A
3140 - MEDICAL	N/A	N/A	N/A	N/A
3150 - EDUCATION & RECREATION	N/A	N/A	N/A	N/A
3160 - FOOD	N/A	N/A	N/A	N/A
PAGE TOTAL	0	0	0	0

Explain Existing Operating Budget By Program. Use Continuation Sheet If Necessary.

SCHEDULE OF SUPPLIES-DETAIL 3

DETAILED EXPLANATION MUST BE PROVIDED

BR-16C
(9/09)

OTHER OPERATING SUPPLIES	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
3170 - AUTOMOTIVE	N/A	N/A	N/A	N/A
3180 - OTHER	N/A	N/A	N/A	N/A
3185 - PURCHASING CARD	N/A	N/A	N/A	N/A
3190 - BUILDINGS, GROUNDS & GENERAL PLANT	N/A	N/A	N/A	N/A
3200 - HOUSEHOLD	N/A	N/A	N/A	N/A
3210 - FARM	N/A	N/A	N/A	N/A
3220 - PERSONAL ITEMS	N/A	N/A	N/A	N/A
3230 - OTHER MEDICAL	N/A	N/A	N/A	N/A
PAGE TOTAL	0	0	0	0

Explain Existing Operating Budget By Program. Use Continuation Sheet If Necessary.

REPAIR & MAINTENANCE SUPPLIES	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
3300 - AUTOMOTIVE	N/A	N/A	N/A	N/A
3310 - OTHER	N/A	N/A	N/A	N/A
3320 - SOFTWARE	N/A	N/A	N/A	N/A
3330 - VOC-TECH SCHOOL BLDG. SUPPLIES	N/A	N/A	N/A	N/A
3340 - STORES INCREASE	N/A	N/A	N/A	N/A
3350 - STORES DECREASE	N/A	N/A	N/A	N/A
PAGE TOTAL	0	0	0	0

Explain Existing Operating Budget By Program. Use Continuation Sheet If Necessary.

OBJECT CLASS	DESCRIPTION	NAME AND ADDRESS OF INDIVIDUAL AND/OR FIRM	NATURE OF WORK PERFORMED AND JUSTIFICATION FOR SERVICES	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
	Bond Financing/ Business Development:						
3400	Accounting	Postlethwaite & Netterville, APAC		\$ -	\$ 1,000	\$ 1,000	\$ -
3400	Audit	Louisiana State Legislative Auditor		\$ 15,000	\$ 14,500	\$ 17,000	\$ 2,500
	SUB-TOTAL			\$ 15,000	\$ 15,500	\$ 18,000	\$ 2,500
3430	Legal	Breazeale Sachse Wilson, LLP		\$ 112	\$ 3,000	\$ 3,000	\$ -
3430	Legal	Gregory A. Pletsch & Associate		\$ -	\$ 1,000	\$ 1,000	\$ -
3430	Legal	Jacob S. Capraro		\$ 17,725	\$ 13,000	\$ 13,000	\$ -
3430	Legal	Kutak Rock		\$ -	\$ 3,000	\$ 3,000	\$ -
3430	Legal	Varisty Title		\$ 1,983	\$ -	\$ -	\$ -
	SUB-TOTAL			\$ 19,820	\$ 20,000	\$ 20,000	\$ -
3460	Casual Labor	Various		\$ 21	\$ 1,000	\$ 1,000	\$ -
3460	Media Graphics/ Third Party	Don Kadair Photography		\$ -	\$ 1,500	\$ 1,500	\$ -
3460	Media Graphics/ Third Party	Object 9		\$ 33,000	\$ 15,000	\$ 25,000	\$ 10,000
3460	Media Graphics/ Third Party	Lambert Media		\$ 6,300	\$ 20,000	\$ -	\$ (20,000)
3460	Media Graphics/ Third Party	Various		\$ 2,521	\$ 1,500	\$ 1,500	\$ -
3460	Media Graphics/ Third Party	Dr. James Richardson		\$ -	\$ 2,500	\$ 12,500	\$ 10,000
3460	Media Graphics/ Third Party	NAHEFFA		\$ -	\$ 2,000	\$ 2,000	\$ -
	SUB-TOTAL			\$ 41,842	\$ 43,500	\$ 43,500	\$ -
	Student Loans:						
3400	Accounting	Hannis T. Bourgeois and Co.		\$ -	\$ 500	\$ 500	\$ -
3400	Audit	Louisiana State Legislative Auditor		\$ 10,000	\$ 12,500	\$ 12,500	\$ -
3400	Audit	Postlethwaite & Netterville, APAC		\$ -	\$ 2,500	\$ 2,500	\$ -
	SUB-TOTAL			\$ 10,000	\$ 15,500	\$ 15,500	\$ -
3430	Legal	Breazeale Sachse Wilson, LLP		\$ 112	\$ 2,000	\$ 2,000	\$ -
3430	Legal	Gregory A. Pletsch & Associate		\$ -	\$ 2,000	\$ 2,000	\$ -
3430	Legal	Moskowitz & Austin		\$ -	\$ -	\$ -	\$ -
3430	Legal	Jacob S. Capraro		\$ 9,730	\$ 4,000	\$ 4,000	\$ -
3430	Legal	Foley & Lardner		\$ -	\$ 2,000	\$ 2,000	\$ -
	SUB-TOTAL			\$ 9,842	\$ 10,000	\$ 10,000	\$ -
3460	Casual Labor	Various		\$ 39	\$ 1,000	\$ 1,000	\$ -
3460	Media Graphics/ Third Party	EGB Creative or Similar		\$ 5,376	\$ 10,000	\$ 8,000	\$ (2,000)
3460	Media Graphics/ Third Party	Lambert Media		\$ 11,700	\$ 21,000	\$ -	\$ (21,000)
3460	Media Graphics/ Third Party	Various		\$ 1,316	\$ -	\$ -	\$ -
3460	Media Graphics/ Third Party	Dr. James Richardson		\$ -	\$ 2,500	\$ 2,000	\$ (500)
3460	Media Graphics/ Third Party	Transformix/Explore Interactive/Bizzuka		\$ -	\$ 1,000	\$ -	\$ (1,000)
3460	Media Graphics/ Third Party	Object 9		\$ 7,000	\$ -	\$ 10,000	\$ 10,000
3460	Media Graphics/ Third Party	Overman Enterprises		\$ 3,000	\$ -	\$ -	\$ -
	SUB-TOTAL			\$ 28,431	\$ 35,500	\$ 21,000	\$ (14,500)
3400	Consolidated Accounting & Audit			\$ 25,000	\$ 31,000	\$ 33,500	\$ 2,500
3430	Consolidated Legal			\$ 29,662	\$ 30,000	\$ 30,000	\$ -
3460	Consolidated Other Professional Services			\$ 70,273	\$ 79,000	\$ 64,500	\$ (14,500)
	GRAND TOTAL PROFESSIONAL SERVICES			\$ 124,935	\$ 140,000	\$ 128,000	\$ (12,000)

Explain Existing Operating Budget by Program. Use Continuation Sheet if Necessary.

**NATURE OF WORK PERFORMED
AND JUSTIFICATION FOR SERVICES**

Hannis T. Bourgeois, LLP – 8555 United Plaza Blvd. Suite 301, Baton Rouge, LA 70809 – Provides accounting services related to LPFA's bond financing and student loan programs.

Postlethwaite and Netterville, APAC – 8550 United Plaza Blvd. Suite 1001, Baton Rouge, LA 70809 – Provides some accounting services related to LPFA operations, including but not limited to payroll, maintenance of general ledger and financial statement preparation. Provides independent audit function for the LPFA's student loan program.

Brezeale, Sachse & Wilson, LLP – P.O. Box 3197, Baton Rouge, LA 70821 – Provides legal counsel and expertise relative to student loan, labor, LouLease Program and general matters for the LPFA.

Gregory A. Pletsch & Associates – 8555 United Plaza Blvd. Suite 301, Baton Rouge, LA 70809 – Provides legal counsel to both programs of the LPFA.

Lambert Media – Baton Rouge, LA 70809 – Provides numerous communications services including, but not limited to: assistance with the production of a quarterly newsletter; production of issue papers; production of news releases; production of annual report; production of miscellaneous communications to organizations or individuals; assistance with media relations and development of a comprehensive marketing strategy for the LPFA, Lela and their programs.

Jacob S. Capraro – 1100 Poydras Street, Suite 2900, New Orleans, LA 70163 – Provides legal counsel and expertise to both programs of the LPFA.

Moskowitz & Austin – 1100 Wayne Avenue, Suite 1111, Silver Spring, MD 20910 – Provides legal counsel and expertise in connection with the LPFA's student loan program with respect to ongoing federal Title IV student loan program compliance concerns.

Foley & Lardner – 777 East Wisconsin Ave., Milwaukee, WI 53202 – Provides legal counsel and expertise in connection with the LPFA's student loan program with respect to drafting and maintaining the federally required "Privacy Policy" for the student loan program and matters related thereto.

Kutak Rock – 4435 Main Street, Suite 810, Kansas City, MO 64111 – Provides legal counsel and expertise in connection with LPFA bond issues and programs.

Don Kadair Photography – 8590 Oliver Ave, Baton Rouge, LA 70809– Provides professional photography services for both programs of the LPFA. Services include photography for the newsletters, brochures, other publications and the LPFA Annual Report.

Dr. James Richardson - 3165 Kleinert Avenue, Baton Rouge, LA 70806 – The Authority periodically uses Dr. Richardson to prepare and update a study detailing the economic impact of the Authority and its financings on the State of Louisiana. Dr. Richardson prepared his first study after the 25th anniversary of the Authority's creation. Dr. Richardson has updated this study after the Authority's 30th, 35th and 40th anniversaries and the Authority plans to ask him to update this study after the Authority's 45th anniversary in 2019.

Louisiana Legislative Auditor - Baton Rouge, LA 70802 – Provides primary general independent audit function related to LPFA operations.

Object 9 - Baton Rouge Location: 312 W Ardenwood Dr., Baton Rouge, LA 70806 – Provides expertise in the design and production of marketing print materials, digital services and graphics for the LPFA's student loan programs as well as expertise in the design and production of letterhead, business cards, logo designs, and other services for both programs of the LPFA.

EGB Creative - 15214 Oakview Lane, Baton Rouge, LA 70817 – Provides creative, digital and design services.

SCHEDULE OF OTHER CHARGES (35; 36; 37; 38; 39; 40; 41; 42; 43; 48)

BR-18
(8/13)

LINE NO.	DESCRIPTION	PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET	DETAIL SHEET NOS.
1						
2	N/A	N/A	N/A	N/A	N/A	N/A
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23	TOTAL OTHER CHARGES					
	AUTHORIZED OTHER CHARGES POSITIONS:					
24	Other Charges-Salaries Classified (3670)					
25	Other Charges-Compensation (3680)					
26	Other Charges-Wages (3681)					
27	TOTAL AUTHORIZED OTHER CHARGES POSITIONS*					

* Authorized Other Charges Positions are those reported under Objects 3670, 3680, and 3681 (exclude WAEs).

SCHEDULE OF INTERAGENCY TRANSFERS

BR-19
(6/08)

LINE NO		PRIOR YEAR ACTUAL 2017	EXISTING OPERATING BUDGET 2018	TOTAL REQUEST 2019	OVER/UNDER EXISTING OPERATING BUDGET
1	General Fund				\$0
2	Interagency Transfer				\$ -
3	Self Generated Revenue				\$0
4	Statutory Dedications:				\$0
5	(List Statutory Dedications Separately)				\$0
6	IEB				\$0
7	Federal Funds				\$0
8	TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -
	DESCRIPTION				
	(To Be Transferred To)				
9	State of Lousiana per 2015 Act 121	\$0	\$0	\$0	\$0
10					\$0
11					\$0
12					\$0
13					\$0
14					\$0
15					\$0
16					\$0
17					\$0
18					\$0
19					\$0
20					\$0
21					\$0
22					\$0
23	TOTAL INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0

Note: Copies of all IAT agreements requested to be funded should be included in the agency's budget request submission. Verify that all such agreements are included prior to submitting the budget request. This excludes statewide IAT agreements - ie. OTM, Risk Management.

DETAIL OF ACQUISITIONS REQUESTED
 (USE THIS FORM TO EXPLAIN ACQUISITIONS AUTHORIZED IN THE EXISTING OPERATING BUDGET)

BR-20A
 (9/09)

Priority Number	OBJ CLASS	QUANTITY	EQUIPMENT REPLACED DESCRIPTION BY PROGRAM	AMOUNT	OBJ CLASS	QUANTITY	NEW EQUIPMENT		AMOUNT
							DESCRIPTION BY PROGRAM		
							Both Programs*		
					4450		Acquisitions - Capitalized Software		
									\$ -
							Subtotal		\$ -
					4451		Acquisitions - Capitalized Hardware		
						1	Computer and Telephone Network Upgrades		\$ 12,000
									\$ -
							Subtotal		\$ 12,000
					4453		Acquisitions - Software		
						1	Contact Management Software		\$ 2,400
							Subtotal		\$ 2,400
					4454		Acquisitions - Hardware		
						2	Laptop Computers		\$ 5,000
						3	Desktop Computers		\$ 5,000
							Subtotal		\$ 10,000
					4456		Acquisitions - Software Less Than \$1000		
							Subtotal		\$ -
					4457		Acquisitions - Hardware Less Than \$1000		
							Subtotal		\$ -
					4490		Acquisitions - Office Equipment		
							Various Office Furniture and Equipment to Replace Old or Broken Items		\$ 5,000
							Subtotal		\$ 5,000
					4491		Acquisitons - Capitalized Office Equipment		
									\$ -
							Subtotal		\$ -
					4492		Acquisitions - Office Equipment Less Than \$1000		
							Subtotal		\$ -

Itemized Equipment currently authorized in the Existing Operating Budget. Use Continuation Sheet.

* The cost of this equipment will be shared by each program as follows: Bond Financing/Business Development - 35%; Student Loans - 65%.

REQUEST FOR SALARY AND MERIT INCREASES OF INCUMBENTS AND VACANCIES (2100)

CB\BR-9B
(8/18)

1 Name of Incumbent	2 C or U	3 Date of Vacancy	4 Class or Title of Position (including Pay Scale Group)	5 Current Semi-Monthly Salary as of 10/23/2018 ----	6 Semi-Monthly Increases To Be Given Prior to End of Current Year			7 Total Base for Requested Year (Column 5 + Column 6B) X 26	8 Total Salary Adjustments for Requested Year			9 Total Salary for Requested Year Column 7 + Column 8C	10 Related Benefits			
					6A	6B	6C		8A	8B	8C		Retirement	F.I.C.A. Tax	F.I.C.A. Medicare Tax	Group Insurance
					Date	Biweekly Amount	Total Amount		Date	Biweekly Amount	Total Amount					
James W. Parks II	U		President and CEO	\$8,128.03		\$0	\$0	\$195,073	1/1/2019	*	*	*	*	\$0	*	*
Martain Walke	U		Vice President of Economic and Program Development	\$4,273.83		\$0	\$0	\$102,572	1/1/2019	*	*	*	*	\$0	*	*
Patricia A. Dubroc	U		Vice President of Student Loans and Administration	\$5,396.87		\$0	\$0	\$129,525	1/1/2019	*	*	*	*	\$0	*	*
Currently Vacant	U		Vice President of Public Affairs	\$ -		\$0	\$0	\$0	1/1/2019	*	*	*	*	\$0	*	*
Becky Harmon	U		Accountant	\$3,485.38		\$0	\$0	\$83,649	1/1/2019	*	*	*	*	\$0	*	*
Brinda White	U		Assistant Vice President of Student Loans	\$3,761.23		\$0	\$0	\$90,270	1/1/2019	*	*	*	*	\$0	*	*
Stacye Bradford	U		Executive Assistant	\$2,485.50		\$0	\$0	\$59,652	1/1/2019	*	*	*	*	\$0	*	*
Joni Leggio	U		Assistant Vice President of Student Loans	\$3,291.52		\$0	\$0	\$78,996	1/1/2019	*	*	*	*	\$0	*	*
Currently Vacant	U		Marketing Representative	\$2,694.41		\$0	\$0	\$64,666	1/1/2019	*	*	*	*	\$0	*	*
Currently Vacant	U		Client Service Representative	\$1,592.50		\$0	\$0	\$38,220	1/1/2019	*	*	*	*	\$0	*	*
Ann Carmichael	U		Marketing Representative	\$2,331.73		\$0	\$0	\$55,962	1/1/2019	*	*	*	*	\$0	*	*
Emily Singleton	U		Public Information / IT Manager	\$1,734.17		\$0	\$0	\$41,620	1/1/2019	*	*	*	*	\$0	*	*
Kenra Davis	U		Compliance Analyst	\$1,640.45		\$0	\$0	\$39,371	1/1/2019	*	*	*	*	\$0	*	*
Geralyn King	U		Administrative Assistant	\$1,503.99		\$0	\$0	\$36,096	1/1/2019	*	*	*	*	\$0	*	*
Kayla Thomas	U		Administrative Assistant	\$1,372.29		\$0	\$0	\$32,935	1/1/2019	*	*	*	*	\$0	*	*
Rachel Simmons	U		Receptionist	\$1,181.25		\$0	\$0	\$28,350	1/1/2019	*	*	*	*	\$0	*	*
Roosevelt Leonard	U		Operations Assistant	\$1,505.53		\$0	\$0	\$36,133	1/1/2019	*	*	*	*	\$0	*	*
Salary adjustments for the requested year will be made based upon merit as determined by LPFA management and will range between 2% and 5% of the base year amounts																
SUBTOTALS	0			\$46,379		\$0	\$0	\$1,113,090		\$0	\$0	\$1,137,800	\$127,500	\$0	\$15,200	\$217,900
LESS ATTRITION												\$0	\$0	\$0	\$0	\$0
TOTALS	0			\$46,379		\$0	\$0	\$1,113,090		\$0	\$0	\$1,137,800	\$127,500	\$0	\$15,200	\$217,900